



Sandy City Council Office

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To: Sandy City Council Members

From: Brooke D'Sousa – Council Member At-Large

Date: May 29, 2026

Subject: FY2027 Budget Amendment Proposal – Senior Center Equipment Fund

Recommendation

I propose the creation of a \$5,000 annual Equipment Contingency line item specifically dedicated to the Senior Center, effective for the upcoming fiscal year.

Purpose & Importance

Our Senior Center provides vital daily services, recreational activities, and nutritional programs for our community's aging population. To maintain a safe, welcoming, and operational environment, the center relies heavily on various appliances, electronics, and specialized facility equipment (e.g., commercial kitchen appliances, fitness equipment, and audio/visual systems).

Currently, when essential equipment breaks down unexpectedly, the center must either delay repairs or scramble to reallocate funds from active programming budgets. This contingency fund would provide:

- **Operational Continuity:** Immediate access to funds ensures that critical services (like meal programs or mobility fitness classes) suffer zero to minimal disruption.
- **Budget Integrity:** Safeguards regular programming budgets from being depleted by sudden, unavoidable equipment costs.

Fiscal Year-End Carryover Provision

To ensure fiscal responsibility and encourage prudent spending, this fund is not designed as a "use it or lose it" budget item. If the \$5,000 contingency is not fully utilized by the end of the fiscal year, the remaining balance should be carried over into the Senior Center's equipment management fund or an active capital project that they are saving up to complete.

Example: If the center only spends \$1,000 on needed equipment this year, the remaining \$4,000 will be carried over to help fund their next major planned upgrade, such as a shuttle van replacement or other significant equipment/capital need.



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Conclusion

This small, proactive investment ensures our Senior Center remains resilient in the face of unexpected maintenance issues while simultaneously building a nest egg for future capital improvements.

Thank you for your time and consideration of this proposal. I am available to answer any questions or provide further details at the upcoming council meeting. I've provided my proposed amendment to the budget below, in Exhibit "A".

Exhibit A: General Fund	Amount	Detail	Balance	Notes
Ongoing:				
Equipment	\$ 5,000	CC 4130 - 4160101 (Senior Citizens)	\$ 5,000	Create equipment contingency for Senior Center
Total Ongoing Appropriations Increase	\$ 5,000			
Special Programs (Community Engagement)	\$ (5,000)	CC 1900 - 4120124 - 19001006 (Non-Departmental)	\$ 8,000	Transfer to Senior Citizens
Total Ongoing Appropriations Decrease	\$ (5,000)			