

ORDINANCE NO. 26-50

AN ORDINANCE AMENDING TITLE 4 OF THE SANDY CITY MUNICIPAL CODE TO COMBINE THE DEPARTMENT OF PUBLIC WORKS AND THE DEPARTMENT OF PUBLIC UTILITIES

WHEREAS, the Mayor’s Tentative Budget, adopted by the City Council on May 5, 2026, calls for the consolidation of the Public Works Department and the Public Utilities Department; and

WHEREAS, in order to effectuate the consolidation of those departments, the City Administrative Code, found in Title 4-4-5, will also need to be amended to reflect that change; and

WHEREAS, the Sandy City Council desires to amend the City Administrative Code to combine the Department of Public Works with the Department of Public Utilities;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SANDY CITY AS FOLLOWS:

1. Amendment. Title 4, Section 4-4-5, shall be amended as set forth in Exhibit “A” and Exhibit “B”, which are attached to and incorporated in this ordinance. All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance or of the Code hereby adopted are hereby repealed.
2. Severable. The provisions of this ordinance shall be severable; and if any provision thereof, or the application of such provision under any circumstances is held invalid, it shall not affect any other provision of this ordinance, or the application in a different circumstance.
3. Effective. This ordinance shall become effective July 1, 2026.

PASSED AND APPROVED by the Sandy City Council on _____, 2026.

Cyndi Sharkey, Chair
Sandy City Council

PRESENTED to the Mayor this _____ day of _____, 2026.

APPROVED by the Mayor this _____ day of _____, 2026.

Monica Zoltanski, Mayor
Sandy City

ATTEST:

Wendy Downs, City Recorder
Sandy City

RECORDED this _____ day of _____, 2026.

SUMMARY PUBLISHED this _____ day of _____, 2026.

Exhibit A

(e) *Department of Public Works.*

(1) *Functions.* The Department of Public Works shall have charge and be responsible for the:

a. Supervision of the design, construction, operation and maintenance of the public works of the City, including streets, parkways, sidewalks, surface drainage ways, traffic control devices, solid waste services, and similar public ways and facilities.

b. Functions performed by virtue of ordinance and statute by the City Engineer and for the engineering records, which shall include certified copies of field notes, maps, plats, drawings, deeds, dedications, final estimates, specifications, streets, sidewalks, and other engineering work.

c. Acquisition and maintenance of the City vehicle fleet.

d. Design and construction of capital improvements projects constructed within Sandy City.

e. Promotion of the efficient and safe usage and the future development of the City's transportation network through transportation engineering techniques in accordance with the Master Plan of the City.

f. Supervision of the design, construction (in cooperation with the City Engineer), and operation and maintenance of utilities of the City, including, but not limited to, culinary water, irrigation water, storm drains, flood control systems, streetlight systems, and other public utilities;

g. Promotion of efficient, safe and usable municipal utilities, and the future development of the City's utilities through proper management and operational techniques, and through the proper education of the City's residents;

h. Development and acquisition of utility rights, properties, shares, interests, etc., which currently exist, or which may have reason to exist for the benefit of the City's residents; and

i. Coordination of all aspects of utilities within the City, including, but not limited to, master planning, conjunctive management with other utilities, both public and private, site selection, design, construction, maintenance, and operation.

(2) *City Engineer.* The position of City Engineer shall be under the direction of the Director of the Department of Public Works. The City Engineer shall be a registered professional engineer within the State of Utah and shall have graduated, as a minimum requirement, with a B.S. or M.S. degree from an accredited four year college. The City Engineer shall be responsible for the:

- a. Review, supervision and acceptance of all engineering, design, and construction work required by or for the City, except as otherwise assigned to other departments or officers of the City.
- b. Coordination and supervision of all construction work done within the public rights-of-way of the City.
- c. Maintenance of records of public improvements as prescribed by state statute, including, but not limited to, maps, plans, plats, profiles, drawings, final estimates, specifications and contracts.
- d. Review, supervise and accept all engineering and architectural design, and construct utility facilities required by or for the City;
- e. Coordinate and supervise all utility construction work within the public rights-of-way of the City; and
- f. Maintain records of utility improvements as prescribed by state statute, including, but not limited to, maps, plans, plats, profiles, drawings, final estimates, specifications, and contracts.

(f) *Department of Parks and Recreation.*

(1) The Department of Parks and Recreation shall:

- a. Construct, operate, schedule and maintain all landscaped areas and park facilities owned or managed by the City, including parks, buildings and structures within the park system, golf course, cemetery, public trails, and public grounds;
- b. Set up, take down, and assist in the operation of City events;
- c. Organize, direct and provide recreational programs for City residents; and
- d. Construct, operate, schedule, or maintain any other parks or recreation facilities as designated by contract or interlocal agreement.

(g) *Department of Community Development.*

(1) *Functions.* The Department of Community Development shall have charge of and be responsible for:

- a. Providing the assistance necessary to the Administration, City Council and Planning Commission in the development, adoption, and implementation of the City's General Land Use Plan and Public Facility Plan;
- b. The development, administration and enforcement of all attendant laws, codes, ordinances and relevant regulations, including, but not limited to, future land use plans, zoning ordinances, subdivision regulations, business license regulations, property maintenance, and building and housing codes intended to serve the implementation of said plans;

- c. Administration of their functions and duties in such a manner as to assist the Administration, City Council and Planning Commission to implement and enforce the Development Code; and
 - d. Direction of business licensing, the Division of Building and Safety, and Division of Planning.
- (2) *Boards and Commissions.* The following boards and commissions are hereby established for Sandy City and their organization, duties and powers are outlined elsewhere within this Code. These boards and commissions shall, where appropriate, serve as the Land Use Authority and coordinate with the executive branch of City government through the Director of Community Development, the Mayor and the City Administrator.
- a. Planning and Zoning Commission;
 - b. Board of Adjustment.

Exhibit B

(e) *Department of Public Works.*

- (1) *Functions.* The Department of Public Works shall have charge and be responsible for the:
- a. Supervision of the design, construction, operation and maintenance of the public works of the City, including streets, parkways, sidewalks, surface drainage ways, traffic control devices, solid waste services, and similar public ways and facilities.
 - b. Functions performed by virtue of ordinance and statute by the City Engineer and for the engineering records, which shall include certified copies of field notes, maps, plats, drawings, deeds, dedications, final estimates, specifications, streets, sidewalks, and other engineering work.
 - c. Acquisition and maintenance of the City vehicle fleet.
 - d. Design and construction of capital improvements projects constructed within Sandy City.
 - e. Promotion of the efficient and safe usage and the future development of the City's transportation network through transportation engineering techniques in accordance with the Master Plan of the City.
 - f. Supervision of the design, construction (in cooperation with the City Engineer), and operation and maintenance of utilities of the City, including, but not limited to, culinary water, irrigation water, storm drains, flood control systems, streetlight systems, and other public utilities;
 - g. Promotion of efficient, safe and usable municipal utilities, and the future development of the City's utilities through proper management and operational techniques, and through the proper education of the City's residents;
 - h. Development and acquisition of utility rights, properties, shares, interests, etc., which currently exist, or which may have reason to exist for the benefit of the City's residents; and
 - i. Coordination of all aspects of utilities within the City, including, but not limited to, master planning, conjunctive management with other utilities, both public and private, site selection, design, construction, maintenance, and operation.
- (2) *City Engineer.* The position of City Engineer shall be under the direction of the Director of the Department of Public Works. The City Engineer shall be a registered professional engineer within the State of Utah and shall have graduated, as a minimum requirement, with a B.S. or M.S. degree from an accredited four year college. The City Engineer shall be responsible for the:
- a. Review, supervision and acceptance of all engineering, design, and construction work required by or for the City, except as otherwise assigned to other departments or officers of the City.
 - b. Coordination and supervision of all construction work done within the public rights-of-way of the City.
 - c. Maintenance of records of public improvements as prescribed by state statute, including, but not limited to, maps, plans, plats, profiles, drawings, final estimates, specifications and contracts.
 - d. Review, supervise and accept all engineering and architectural design, and construct utility facilities required by or for the City;
 - e. Coordinate and supervise all utility construction work within the public rights-of-way of the City; and
 - f. Maintain records of utility improvements as prescribed by state statute, including, but not limited to, maps, plans, plats, profiles, drawings, final estimates, specifications, and contracts.

~~(f) Department of Public Utilities.~~

~~(1) Functions. The Department of Public Utilities shall have charge and be responsible for:~~

- ~~a. Supervision of the design, construction (in cooperation with the City Engineer), and operation and maintenance of utilities of the City, including, but not limited to, culinary water, irrigation water, storm drains, flood control systems, streetlight systems, and other public utilities;~~
- ~~b. Promotion of efficient, safe and usable municipal utilities, and the future development of the City's utilities through proper management and operational techniques, and through the proper education of the City's residents;~~
- ~~c. Development and acquisition of utility rights, properties, shares, interests, etc., which currently exist, or which may have reason to exist for the benefit of the City's residents; and~~
- ~~d. Coordination of all aspects of utilities within the City, including, but not limited to, master planning, conjunctive management with other utilities, both public and private, site selection, design, construction, maintenance, and operation.~~

~~(2) Utility Engineering. Under the direction of the City Engineer, the Department of Public Utilities engineering section shall be responsible to:~~

- ~~a. Review, supervise and accept all engineering and architectural design, and construct utility facilities required by or for the City;~~
- ~~b. Coordinate and supervise all utility construction work within the public rights-of-way of the City; and~~
- ~~c. Maintain records of utility improvements as prescribed by state statute, including, but not limited to, maps, plans, plats, profiles, drawings, final estimates, specifications, and contracts.~~

~~(g) Department of Parks and Recreation.~~

~~(1) The Department of Parks and Recreation shall:~~

- ~~a. Construct, operate, schedule and maintain all landscaped areas and park facilities owned or managed by the City, including parks, buildings and structures within the park system, golf course, cemetery, public trails, and public grounds;~~
- ~~b. Set up, take down, and assist in the operation of City events;~~
- ~~c. Organize, direct and provide recreational programs for City residents; and~~
- ~~d. Construct, operate, schedule, or maintain any other parks or recreation facilities as designated by contract or interlocal agreement.~~

~~(h) Department of Community Development.~~

~~(1) Functions. The Department of Community Development shall have charge of and be responsible for:~~

- ~~a. Providing the assistance necessary to the Administration, City Council and Planning Commission in the development, adoption, and implementation of the City's General Land Use Plan and Public Facility Plan;~~
- ~~b. The development, administration and enforcement of all attendant laws, codes, ordinances and relevant regulations, including, but not limited to, future land use plans, zoning ordinances, subdivision regulations, business license regulations, property maintenance, and building and housing codes intended to serve the implementation of said plans;~~
- ~~c. Administration of their functions and duties in such a manner as to assist the Administration, City Council and Planning Commission to implement and enforce the Development Code; and~~
- ~~d. Direction of business licensing, the Division of Building and Safety, and Division of Planning.~~

- (2) *Boards and Commissions.* The following boards and commissions are hereby established for Sandy City and their organization, duties and powers are outlined elsewhere within this Code. These boards and commissions shall, where appropriate, serve as the Land Use Authority and coordinate with the executive branch of City government through the Director of Community Development, the Mayor and the City Administrator.
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