



# Sandy City Council Office

10000 South Centennial  
Parkway Suite 231  
Sandy, UT 84070  
O | 801-568-7141

To: Sandy City Council

From: Marci Houseman – District 4

Date: March 31st, 2026

Subject: Amendment to Title 4 of the Sandy City Municipal Code

Utah State Code assigns the municipal legislative body the authority and responsibility to adopt and control the City's annual budget. As personnel costs represent a substantial portion of budgetary expenditure, it is essential that the budget process reflects the authority to authorize and limit municipal staffing levels. In order for the City Council to carry out its statutory duties, the adopted budget should include a consolidated staffing schedule identifying all authorized positions and establishing a total count of full-time benefited positions.

The total count of full-time benefited positions established in the staffing schedule shall be the total number authorized for that fiscal year regardless of whether sufficient appropriations exist. The proposed new language to our code establishes this limitation and provides a mechanism to increase the staffing count if necessary. Any increase to the total count of full-time benefited positions should require resolution from the council. A public hearing would only be necessary if budget appropriations were increased. This change strengthens the Council's oversight and fiscal control consistent with State Code. The proposed language is included as Exhibit A.