



## Legislation Text

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**File #:** 18-325, **Version:** 1

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**Agenda Item Title:**

Council Member Christensen recommending the Council adopt "A Policy and Procedural Guide for the Appointment of Citizens, Staff, and Elected Officials to Serve on Special Committees"

**Presenter:** Council Member Christensen and Dustin Fratto

**Description/Background:**

At present the processes related to appointment and operation of special committees within the City is convoluted at best. Each committee has different membership numbers, appointment dates, term limits, etc. Accurately tracking membership has been difficult for staff and confusing for residents interested in participating. Furthermore, it is in the best interest of the City and our residents that these advisory special committees conduct their business as openly as feasible. For these reasons the Council should consider adopting the attached policy manual which will standardize processes and procedures for special committees while requiring that they conduct business as openly as possible.

**Further action to be taken:**

Upon adoption of the attached policy manual:

1. Title 22 of the Revised Ordinances of Sandy City will need to be updated with a section regarding special committees (item 18-324 on tonight's agenda)
2. Staff liaison's to special committee's will need to work with their committee to develop bylaws that will be approved by the Council
3. Staff liaison's to special committee's and Council staff will need to bring back resolutions appointing and/or re-appointing committee members to follow the guidelines set in the policy manual for the Council to adopt

**Recommended Action and/or Suggested Motion:**

Motion to adopt Resolution 18-40C