



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Brooke Christensen, District 1*  
*Maren Barker, District 2*  
*Kristin Coleman-Nicholl, District 3*  
*Chris McCandless, District 4*  
*Steve Fairbanks, At-large*  
*Linda Martinez Saville, At-large*  
*Zach Robinson, At-large*

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Tuesday, January 8, 2019

5:15 PM

Council Chambers

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### 5:15 Council Meeting

#### Roll Call

Council Office Director Michael Applegarth  
Council Office Analyst Dustin Fratto

#### **Administration:**

Mayor Kurt Bradburn  
CAO Matthew Huish  
Deputy to the Mayor Evelyn Everton  
Deputy Chief Administrative Officer Kim Bell  
Economic Development Director Nick Duerksen  
Economic Development Project Manager Kasey Dunlavy  
City Attorney Bob Thompson  
Community Development Director James Sorensen  
Zoning Administrator Mike Wilcox  
Planner Wade Sanner  
Administrative Services Director Brian Kelley  
Human Resources Director Katrina Frederick  
Fire Chief Bruce Cline  
Parks & Recreation Director Scott Earl  
Police Chief William O'Neal  
Public Works Director Mike Gladbach

**Present:** 6 - Council Member Brooke Christensen  
Council Member Maren Barker  
Council Member Kristin Coleman-Nicholl  
Council Member Chris McCandless  
Council Member Zach Robinson  
Council Member Linda Martinez Saville

**Absent:** 1 - Council Member Steve Fairbanks

#### Non-voting Items

## Agenda Planning Calendar Review & Council Office Director's Report

Mike Applegarth reviewed the Agenda Planning Calendar.

Mr. Applegarth was selected to be a columnist for the PA Times Online.

The video system was upgraded for better viewer presentation.

Council Financial Disclosures are due on January 15th to the City Recorder's Office.

The 2019 Sandy Citizen Academy was canceled.

## Council Member Business

Brooke Christensen updated the Council on the Utah League of Cities and Towns meeting. A Bill Tracker will be on the ULCT website. Local Officials Day is scheduled for Wednesday, January 30th.

Chris McCandless addressed the City Council regarding his tenure and participation on the City Council. He announced that he will not seek re-election in 2019.

## Mayor's Report

Mayor Bradburn noted that after being elected as Mayor, he received a phone call from Council Member Chris McCandless who offered his help along with a desire to get to know him. Mayor Bradburn stated, "He is a man of his word".

Mayor Bradburn referenced the format that would be used this evening to present the Employee Survey results.

Mike Applegarth asked the Council to move to the Employee Survey since individuals would be joining the meeting through a webinar at 5:30 p.m.

## CAO Report

Matt Huish noted that groups were established to address focus areas from the survey, with great support from the employees.

Mr. Huish reported on the following: Healthy Sandy Meeting, University of Utah and the State regarding Information Technology and alignment with other municipalities and Smart Cities, Cityworks implementation for departments, working with the Emergency Management Coordinator on remodeling, and a ride along with the Police Department on New Year's Eve.

## Legislative Report

Evelyn Everton reported on the first Legislative Update that was held at Sandy City Hall. There were great conversations covering many topics, one being a budget surplus.

## Citizen Comments

Chair Kris Coleman Nicholl opened then closed Citizen Comments as there were no comments.

## Information Items

1. [19-002](#) Administrative Services Department recommending a presentation from Leanne Buehler of New Measures (independent survey administrator) reporting the results of the employee survey

**Attachments:** [Sandy 2018 Engagement Results Debrief City Council Jan8'19.pptx](#)

Leanne Buehler, Vice President of Consulting for New Measures, presented the findings in the recently completed Employee Survey.

Matt Huish reported that all Departments were asked to put a Department task force together to come up with solutions to improve working conditions in the City.

Council questions and comments followed.

Zach Robinson asked if focus groups were to create a department specific strategic plan; and if there was accountability. He asked if the Council could be of assistance.

Matt Huish noted that the idea is to do an informal survey mid-year to see how the focus initiative are working.

Kris Nicholl asked for a copy of the raw data.

Leanne Buehler noted that presenting a copy of the raw data would be a breach in their promise to protect employees' anonymity.

Kris Nicholl would like to see more of the employees free comments. She would like to see the answers to the questions that were asked, and still protect the anonymity of the employees.

Matt Huish noted that the Administration reviewed and redacted some of the comments in order to make the questions neutral for the employees. The Administration promised the employees anonymity. Many employees were cautious in participating in the survey. They believe responses will be higher on the next survey based on trust.

Katrina Frederick noted that she had the survey information for the Council.

Leanne Buehler noted that their firm wanted to present a high level survey that included important findings.

Matt Huish noted that several employees asked why there were no questions regarding the City Council. Since this survey was sponsored by the Administration; he noted that the Council could be included next time if they would like.

## Voting Items

### Consent Calendar

Approval of the Consent Calendar

**A motion was made by Chris McCandless, seconded by Linda Martinez Saville, to approve the Consent Calendar with modifications to the December 4, 2018 City Council minutes... The motion carried by a unanimous voice vote in favor.**

**Yes:** 6 - Brooke Christensen  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Zach Robinson  
Linda Martinez Saville

**Absent:** 1 - Steve Fairbanks

2. [19-004](#) Approval of the December 4, 2018 Minutes.

**Attachments:** [December 4, 2019 Minutes.pdf](#)

**Item approved.**

3. [19-005](#) Approval of the December 11, 2018 Minutes.

**Attachments:** [December 11, 2018 Minutes.pdf](#)

**Item approved.**

#### Council Items

4. [18-471](#) Recess of City Council meeting and convene a meeting of the Sandy City Redevelopment Agency

**Attachments:** [Agenda Packet](#)

Nick Duerksen presented information in the RDA Meeting.

**A motion was made by Chris McCandless, seconded by Linda Martinez Saville, to recess the Sandy City Council Meeting and convene into the Sandy City Redevelopment Agency Meeting.....the motion carried by a unanimous all in favor voice vote.**

**Yes:** 6 - Brooke Christensen  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Zach Robinson  
Linda Martinez Saville

**Absent:** 1 - Steve Fairbanks

Recess Redevelopment Meeting and reconvene into Sandy City Council Meeting.

**Kris Coleman Nicholl made the motion seconded by Brooke Christensen to recess Redevelopment Agency Meeting and reconvene into the Sandy City Council Meeting.....motion carried by a unanimous voice vote in favor.**

5. [18-472](#) Economic Development Department recommending the City Council adopt Resolution #19-01C. A Resolution of the Sandy City Council approving an Addendum to the Interlocal Cooperation Agreement with the Redevelopment Agency of Sandy City, which agreement provides,

generally, for the conveyance of about 2.49 acres of surplus property, located between Monroe Street and I-15, just South of Sego Lily Drive, from the City to the Agency.

**Attachments:** [2018.12.19 City Resolution Approving Add. 1 to ILA](#)  
[2018.12.19 Add. 1 to ILA](#)  
[Executed Res 19-01C.pdf](#)

**Chris McCandless made a motion seconded by Linda Martinez Saville to adopt Resolution 19-01 C, Sandy City Council approving an addendum to the Interlocal Cooperation Agreement with the Redevelopment Agency of Sandy City which agreement provides generally for the conveyance of 2.49 acres of surplus property located between Monroe Street and I-15 south of Sego Lily Drive.**

**Yes:** 6 - Brooke Christensen  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Zach Robinson  
Linda Martinez Saville

**Absent:** 1 - Steve Fairbanks

6. [18-474](#) Council Office recommending annually required Open and Public Meeting Act training.

**Attachments:** [Link to State Auditor training](#)  
[David Church Discussion](#)

Mike Applegarth introduced the required annual Open and Public Meetings Act training. A video was presented.

7. [18-465](#) Council Member Fairbanks proposing a change to the Sandy Legislative Code

**Attachments:** [Utah Code 10-3-502](#)  
[Title 22 - Legislative Code Changes](#)

Chair Kris Coleman Nicholl asked that this item be placed on a future agenda when Mr. Fairbanks is present.

The City Council meeting went into recess for 5 minutes to meet the 7:00 p.m. start time.

Meeting went into Recess

Meeting Reconvened

## **7:00 Time Certain Items and Public Hearings**

Prayer / Pledge of Allegiance

Chair Kris Coleman Nicholl welcomed all those in attendance.

Michael Applegarth offered the opening prayer.

Zach Robinson led the audience in the pledge.

## Citizen Comments

Citizen Comments was closed as there were no comments.

## Public Hearing(s)

8. [CODE-11-18](#) Architectural Review Committees - Amending a portion of Title 15A,  
[-5564 CC](#) Chapter 23-21(A) & (B), Central Business District & Automall, Land  
Development Code, Revised Ordinances of Sandy City, 2008

**Attachments:** [Staff Report.pdf](#)  
[19-01.pdf](#)  
[Exhibit A.pdf](#)  
[Executed Ord 19-01.pdf](#)

Mike Wilcox introduced that hearing for the Administrative Code for the Central Business District and Auto Mall to bring into alignment for the formation of Citizen Committees.

Chairwoman Kris Nicholl opened the public hearing. As there were no comments, the hearing was closed.

Council comments and discussion followed.

**A motion was made by Maren Barker, seconded by Zach Robinson, to adopt Ordinance #19-01, an ordinance amending Title 15A of the revised ordinances of Sandy City (The Land Development Code) 2008, Chapter 12-21(A) & (B), "Central Business District & Automall" to amend the process of Architectural Review and remove regulations regarding the membership and other details of the architectural review bodies from these zone districts; and to take out the words "The committee" then add the words "The Citizen Committee" in Exhibit A item 3.**

**Yes:** 6 - Brooke Christensen  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Zach Robinson  
Linda Martinez Saville

**Absent:** 1 - Steve Fairbanks

## Employee of the Year

Kris Nicholl asked the City Council Members how they would like to proceed with presenting the Employee of the Year Award.

Linda Saville supports the process followed in the past where Department Heads present their recommendations to the Council.

Chris McCandless would like to include Department Heads as nominations.

Bob Thompson said there was nothing that would prevent a Department Head from being nominated.

Maren Barker felt Department Heads would feel more valued knowing they could be nominated. Also, she felt it was important for Department Heads to nominate their employees.

Kris Nicholl will work with Mike Applegarth on the notice to send to the Department Heads.

Matt Huish asked Chief Cline for an update.

Chief Cline reported that Deputy Fire Chief Maxfield accepted a position with the West Jordan Fire Department as their Fire Chief.

## Adjournment

The meeting adjourned at approximately 7:30 p.m. by Chris McCandless. The next scheduled meeting of the City Council is Tuesday, January 8, 2019 at 5:15 p.m.

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Kris Coleman Nicholl, Chair  
Sandy City Council

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Pam Lehman  
Meeting Clerk