

Sandy City Council
Legislative Policies and Procedures

Original Approval Date:

Revision:

Chapter:

Section:

Date Council Approved:

SUBJECT: Council Special Projects Designee

BACKGROUND:

At times the Sandy City Administration or outside organizations invite a Council Member or Members to participate in special projects. Special project examples may include but are not limited to travel outside of the City for research purposes, participation on temporary City committees or work groups, or requests to represent the City in ways not formally and previously contemplated by the City Council through its committee appointment process. The goal of this policy is to ensure that such opportunities are disclosed to the City Council, and that the requested participation is representative of the Council.

POLICY:

1. Council Members invited to participate in research trips requiring travel outside of the City, or other City related assignments such temporary committees or working groups, whether by the Administration or an outside organization, must disclose their participation to the City Council in writing via the Chair, and verbally through Council Member Business on the next available agenda.
2. The City Council may ask questions about the nature of the temporary project or travel and make suggestions to ensure the Member's participation adequately represents the interests of the Council.
3. Any Council Member may request that the Council formally validate another Member's participation in a special project through a vote of the Council provided that any action of the Council to formally validate or appoint the Member to a special project of any type must be accomplished through a regularly scheduled voting item on a Council agenda.