



Sandy City Council Office

ZACH ROBINSON | AT-LARGE

ZROBINSON@SANDY.UTAH.GOV

O | 801.568.7141

August 21, 2020

In accordance with, Utah Code 52-4-207(4) Open and Public Meeting Act, I have determined that to protect the health and welfare of Sandy citizens, an in person City Council meeting, including attendance by the public and the City Council is not practical or prudent.

Considering the continued rise of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain in the Sandy City Council Chambers.

The Center for Disease Control states that COVID-19 is easily spread from person to person between people who are in close contact with one another. The spread is through respiratory droplets when an infected person coughs, sneezes or talks and may be spread by people who are non-symptomatic.

It is my intent to safeguard the lives of Sandy residents, business owners, employees and elected officials by meeting remotely through electronic means without an anchor location.

Council Office staff are hereby authorized and directed to include a copy of the above notice with each City Council agenda.

Zach Robinson, Chair

Sandy City Council



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Agenda

City Council

Brooke Christensen, District 1
Alison Stroud, District 2
Kristin Coleman-Nicholl, District 3
Monica Zoltanski, District 4
Marci Houseman, At-large
Zach Robinson, At-large
Cyndi Sharkey, At-large

Tuesday, September 15, 2020

5:15 PM

Online Meeting

Web address to view complete packet: <http://sandyutah.legistar.com>

The September 15, 2020 Sandy City Council Meeting will be conducted via Zoom Webinar. Public comment will occur no sooner than 6:00 PM. Each speaker is allowed three minutes. Citizens wishing to comment must access the meeting via the Zoom Webinar link below. The call-in number is for listening only. If a citizen is unable to attend a meeting via Zoom, he or she may e-mail the Council Office Executive Director, at mapplegarth@sandy.utah.gov by 3:00 PM the day of the Council Meeting to have those comments distributed to the City Council and have them read into the record at the appropriate time.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_QQcwwnEiRDINUK0NBjdjEQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Or listen by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592

Webinar ID: 883 9620 5339

Passcode: 663873

5:15 Council Meeting

Prayer / Pledge of Allegiance

Non-voting Items

Agenda Planning Calendar Review & Council Office Director's Report

Council Member Business

Mayor's Report

CAO Report

Information Items

1. [20-309](#) Council Member Houseman requesting that the Council discuss priority based budgeting

Attachments: [Presentation](#)
2. [20-320](#) City Attorney's Office providing a briefing on development agreements.

Voting Items

Consent Calendar

3. [20-321](#) Approval of the September 8, 2020 Minutes

Attachments: [September 8, 2020 Minutes](#)

Council Items

4. [20-314](#) Possible Closed Session to discuss the purchase, exchange or lease of real property.

6:00 Time Certain Items and Public Hearings

Citizen Comments

Time Certain Items

5. [20-318](#) Sandy City Storm Water Program and Storm Water Regulations

Attachments: [Memo - Storm Water Program and Regulation](#)
[PU City Council storm water presentation](#)
[DWQ City Council presentation](#)

Adjournment



Staff Report

File #: 20-309, **Version:** 1

Date: 9/15/2020

Agenda Item Title:

Council Member Houseman requesting that the Council discuss priority based budgeting

Presenter:

Eric Keck, ResourceX

Chris Fabian, ResourceX



Programmatic Budgeting Business Intelligence Initiative

Chris Fabian, CEO
Eric Keck, VP of Customer Success

15 September 2020



Today's Agenda

1. What is it?

2. What it is not.

3. Why Programmatic Budgeting?

4. How does it work?



What is it?



Sandy
HEART OF THE WASATCH

The logo features two stylized mountain peaks above the word 'Sandy'. The peak on the left is green and the one on the right is dark blue. Below the word 'Sandy' is the phrase 'HEART OF THE WASATCH' in a smaller, dark blue, sans-serif font.

First and foremost... A management decision making tool.

This is not a finance initiative

Encourages collaboration in and between elected officials, staff and the community

Allows for the larger story to be told

Everyone should be interested and engaged for it to be successful



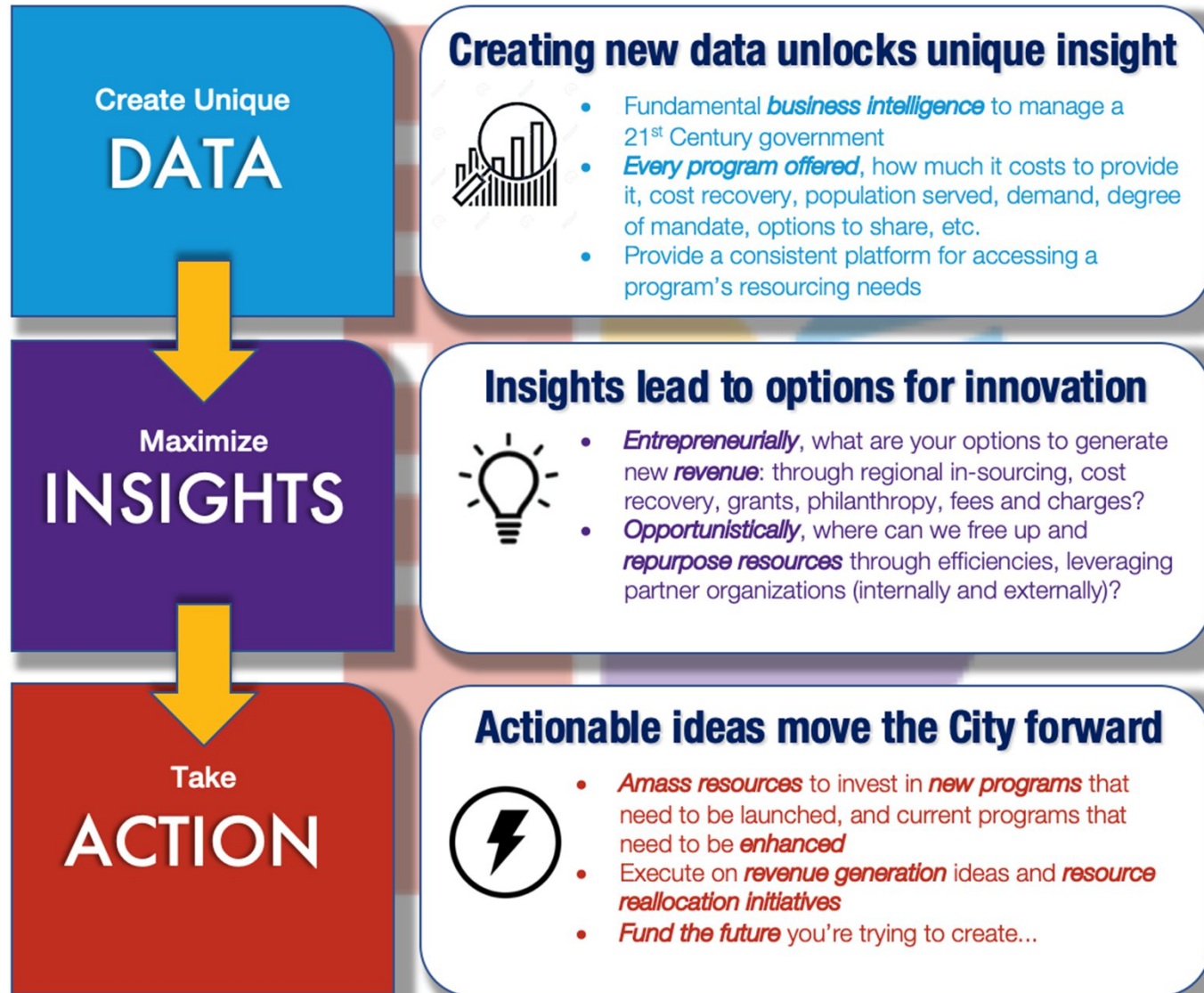


It is not a weapon

- It is not a cutting tool for the administration
- It is not designed to be used for pitting one department against another
- Not designed for elected officials to use against one another and the staff



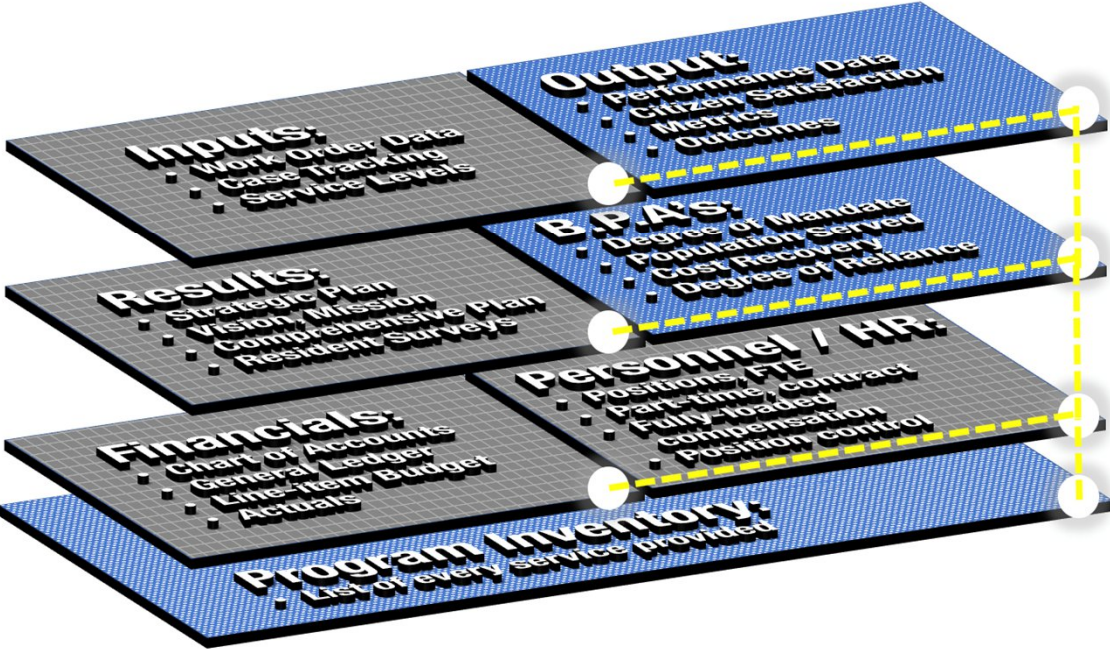
Every Program Has a Future...



Data Layers

Process Techniques

Best Practices



⚙️ Performance
Measurement

⚙️ Program Scoring
And Peer Review

⚙️ Program Cost
(and Revenue) Allocation

3

Performance-Based
Budgeting

2

Priority-Based
Budgeting

1

Programmatic
Budgeting

Programmatic Budgeting: What Do We Provide, and How Much Does it Cost?

MAIN MENU
Site Navigation

Kalamazoo

2019 - Final

All Available

MODEL EDITOR
Edit Program Inventory

resourceX

Program Inventory

Edit Program Inventory

Add a Program from SEARCH

Combine Programs

ADD PROGRAM

DOWNLOAD

Browse... No file selected

Show 100 entries

Options	ServiceType	Department	Division	ProgNum	Program	Description
<div>Update</div> <div>Delete</div>	Governance	Public Services	City Fleet	9258	Accident Investigations and Disciplinary Administration	Investigate all accident progressive disciplinary exception of Public
<div>Update</div> <div>Delete</div>	Governance	Management Services	Financial Services	9139	Accounts Payable Processing	Complete vendor s obtaining W9 inform approve invoices for Review monthly vend Compile annual data to requisitions to ensure that payments can be made ag
<div>Update</div> <div>Delete</div>	Governance	Management Services	Treasury	9172	Accounts Receivable	Invoice generation and mailings. Fou application of liens. Report and analyze m
<div>Update</div>	Community	Community Planning & Development	Trades	108	ADA Compliance Reviews & Inspections	Review of construction plans for compliance with Americans with Disabilities Act requirements. 775

Showing 1 to 25 of 544 entries

Previous12345...22Next

544
Programs
Identified
(each with a price,
workforce, cost recovery)

}

Final Product



SAFE COMMUNITY	SUSTAINABLE GROWTH	ECONOMIC DEVELOPMENT	CIVIC DEVELOPMENT	BALANCED REGULATORY ENVIRONMENT	AMENITIES AND OPEN SPACE	ENGAGED COMMUNITY	GOOD GOVERNANCE
Offers Protection, Enforces the Law and Is Well-Prepared to Promptly and Effectively Respond to Emergencies and Calls for Service	Fosters a Feeling of Personal Security and Security for Individuals in their Neighborhoods, Commercial Areas, Public Facilities and Outdoor Spaces throughout the Community	Maintains a Visible Public Safety Presence that Addresses Community Concerns and Focuses on Prevention and Intervention	Provides for a Safe Well-Maintained Public Infrastructure That Ensures Safe Travel for Vehicles and Pedestrians and Ensures the Safe and Reliable Delivery of Utility Services	Promotes and Sustains a Well-Designed, Properly Regulated, Economically Thriving and Visually Appealing Community	Builds an Informed, Engaged and Educated Community that Shares in the Responsibility for its Safety and Well-Being		

Select Tabset
 Results

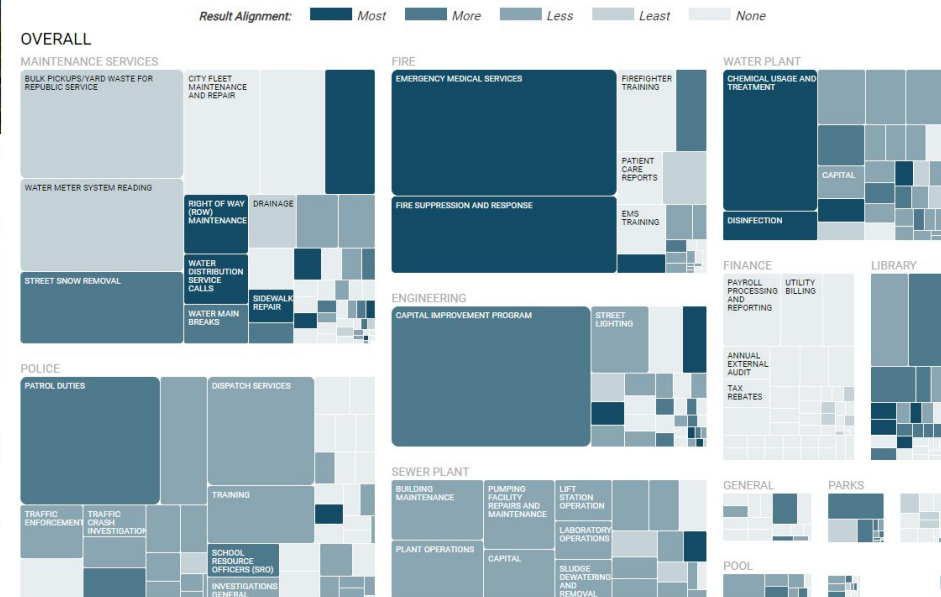
Select Budget
 FY20

Select a Service Area
 All Available

Summary **TreePlot** Table Reports

Click into the boxes below for more detail, you can click down to view details on Departments, Divisions, and Programs. Click "Overall" to return to the top.

OVERALL



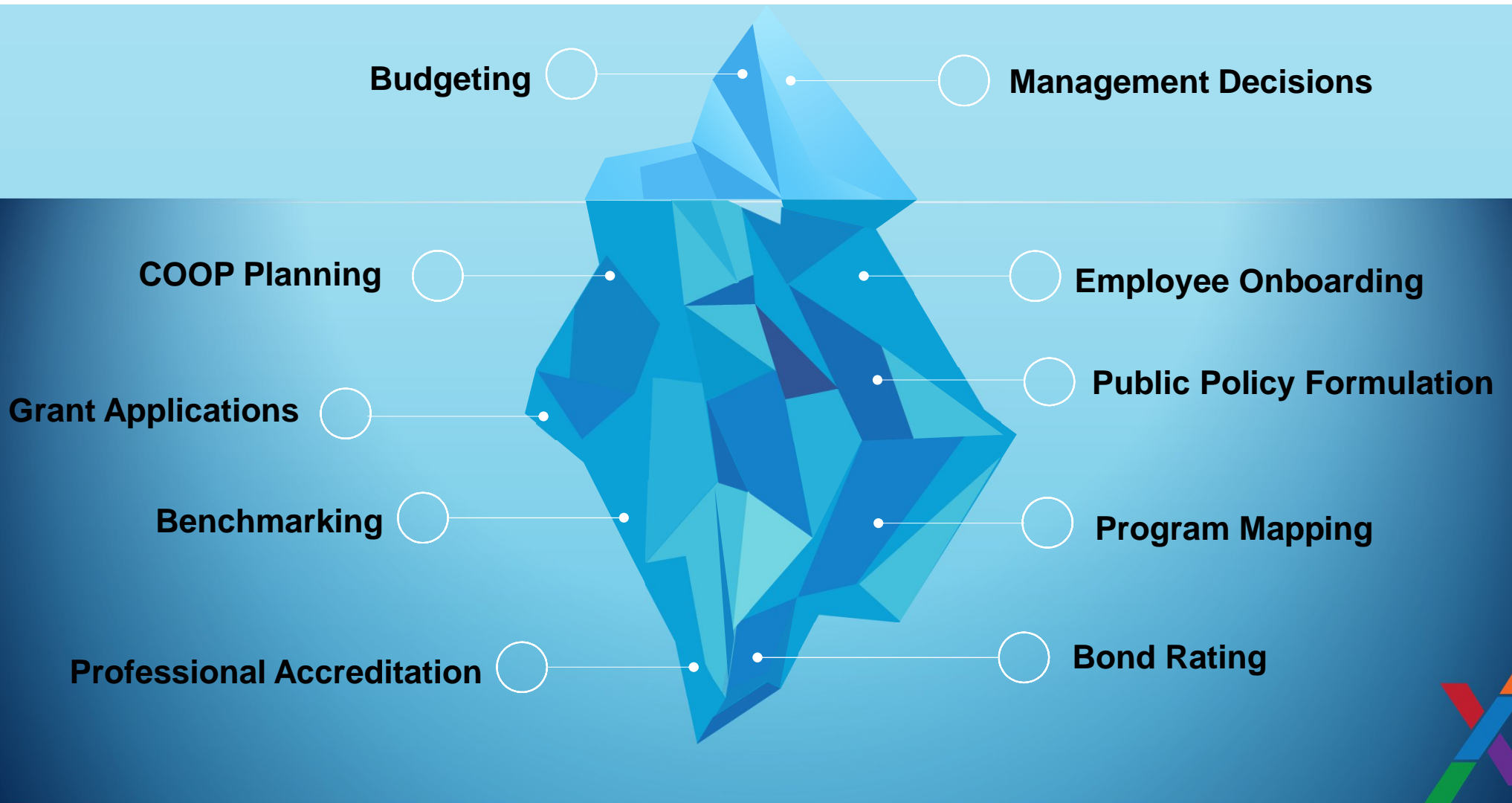
The logo features two stylized mountain peaks. The left peak is green and the right peak is dark blue. They are positioned above the word "Sandy" in a large, dark blue, serif font. Below "Sandy" is the phrase "HEART OF THE WASATCH" in a smaller, dark blue, sans-serif font. The entire logo is set against a light gray background.

Why do it?

Sandy
HEART OF THE WASATCH



Programmatic Based Business Intelligence Uses



The Problem



Accessibility

Are you implementing PBBi to make it easier for the public to see what and how their tax money is being allocated?



Prickly Issues

Looking for a way to help diffuse other prickly issues relating to budgeting and decision making?



Zero Sum Game

Looking for a way to end the zero-sum budget game where some departments win and others lose?



Organizational Efficiency

Looking for a way to generate data that can help with programmatic and organizational efficiency?



Insufficient Resources

Finding it difficult to fund both capital and operational needs?



Benefits of a Program Initiative

- Better way of approaching the budget and decision-making process
 - Inclusive
 - Accountability
 - Aligns community strategies with service delivery
 - Encourages collaboration
 - Allows policy makers and policy implementers to work hand in hand
- Aids in defining roles
 - Policy
 - Execution
- Prepares an organization for when a fiscal emergency does occur
- Resulting data can be shared with community
- Process can involve the public in helping establish key priorities



Line Item Budgeting Just Wasn't Working

Maintaining the Status
Quo is a recipe for
stagnation.



What did I find out?



- It's not all about the budget!
- This is a fantastic management decision making tool
- PBBi takes leadership at all levels
- PBBi requires change management
- How to guarantee failure with implementation



What did I find out?



- PBBi is a journey not a destination
- Programs tell much better stories than line items
- Programs are a great conversation starter
- You learn a lot about your organization through programs



PBB Blue Print

To Fund the Future

We have new needs...

- ...to launch new programs to tackle emerging challenges
- ...to enhance current programs that need additional resources

:

We have no new needs...

- Preserve, maintain current services
- Or, seek to lower tax rates or refund tax-payers

PBBi is a tool, a means to an end...

PBB Blue Print

To Fund the Future

We have new needs...

- ...to launch new programs to tackle emerging challenges
- ...to enhance current programs that need additional resources

Free-up &
Re-allocate
Resources

Generate
New
Revenue

We have 2 basic levers...

We have no new needs...

- Preserve, maintain current services
- Or, seek to lower tax rates or refund tax-payers

PBB Blue Print

To Fund the Future

We have new needs...

- ...to launch new programs to tackle emerging challenges
- ...to enhance current programs that need additional resources

We have no new needs...

- Preserve, maintain current services
- Or, seek to lower tax rates or refund tax-payers

Free-up &
Re-allocate
Resources

Sourcing

Efficiencies

Service
Levels

Generate
New
Revenue

Fees, Charges

In-sourcing
Grant
Funding

Taxes, Rates

- Can we leverage partners, or source services with public/private providers, in order to free up our resources?
- Focus on the "irreducible core"
- Can we apply technology to automate or free up human resources?
- Can we augment service delivery with volunteers?
- For programs less aligned with Results, can we reduce service levels, and free up resources? Or, can we eliminate services to free resources?

- Do our fees cover the costs of providing the service?
- Can we in-source, or provide any services regionally for a fee?
- Are we reporting the true cost of services to granting agency?
- Can we recoup additional funding, or attain new grant opportunities?
- Last resort
- Do we have no options left besides raising additional revenue from tax and rate payers?

City of South Jordan, Utah

2016-2020 (current)

We have new needs...

18%

\$10.2 million

Increased investment in
service level increases and
new programs

11%

From Resource
Re-allocation

7%

From New
Revenue

Sourcing

5% freed up

\$2.6 million

Efficiencies

3% freed up

\$1.7 million

Service Levels

3% freed up

\$1.5 million

Fees, Charges

6% new revenue

\$3.5 million

In-sourcing
Grant Funding

1% tax revenue

Taxes, Rates

\$711,607

resourceX
reinventing fiscal analytics

How does
implementation
work?

Sandy
HEART OF THE WASATCH



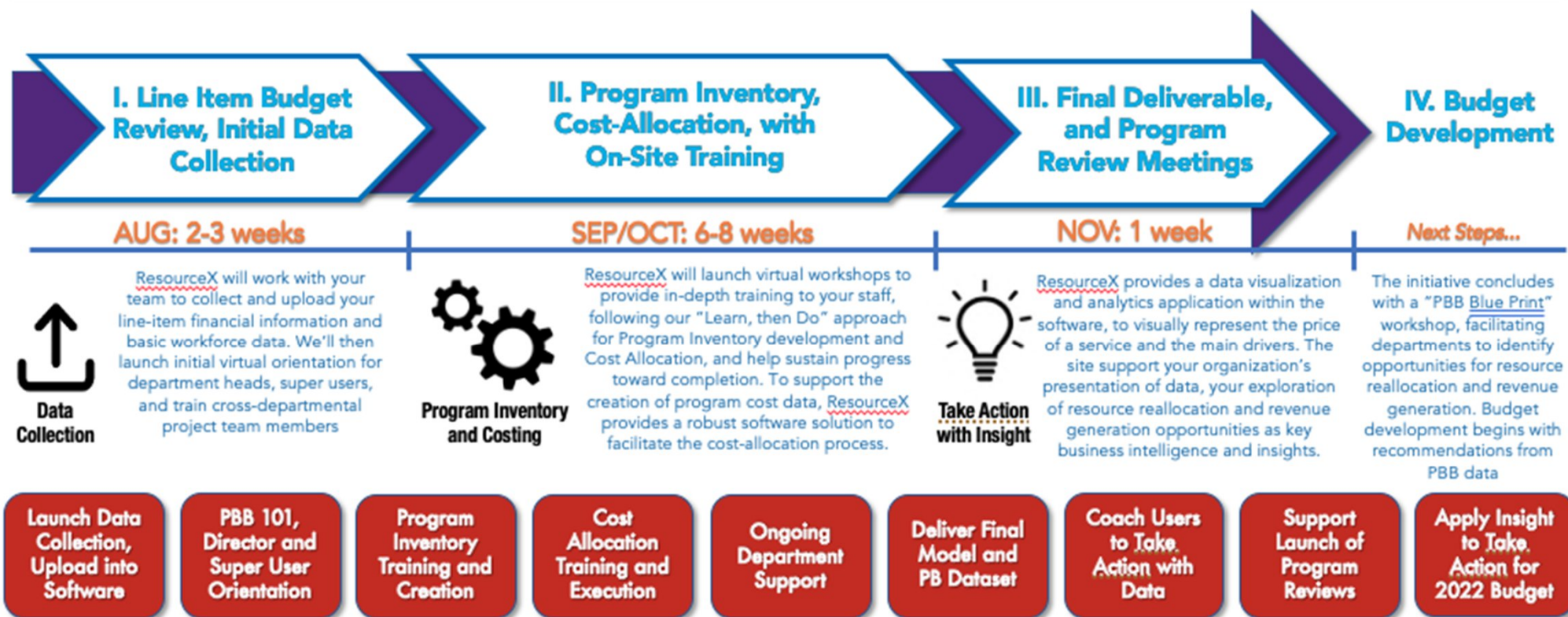


City of Riverside, California

Program Based Business Intelligence



DRAFT PBBi Implementation Plan and Timeline **DRAFT**



Program Inventory

What Services Do We Offer?

MAIN MENU
Site Navigation


Salem


2020 - Final


All Available


resourceX
reinventing fiscal analytics


Dashboard SuperUser Admin



Program Inventory - Update program inventory.



Program Costing - Complete program cost allocation.



Program Scores - Complete program scoring.



Present PBB - Visualize the outcomes of PBB.


Resource Alignment - Study your program costs.


Reports - Download a Program Manual. Export raw data.


Support Documentation - Indexed help for the online PBB tool.


EngagePBB - Access forums and the PBB community.


Blog - News and events surrounding Priority Based Budgeting.



180,000+ programs to guide you

200+ implementations since 2008

Program Inventory ⓘ

Edit Program Inventory

Add a Program from SEARCH

Combine Programs

Search from a list of programs used by others in the PBB community. Then select programs to add to your inventory.

The Program's name and description will be added to your Inventory where you may further update the program fields. Scores listed here will NOT be transferred to your organization.

Add highlighted Programs to selected User Group

City Manager

Add Programs

Show 100 entries

Search: homeless

Org	RX_Department	Department	Division	Program	Description
All	All	All	All	All	All
Idaho Falls, ID	Police	Police	Animal Services	Animal Sheltering	Sheltering of stray/homeless animals
Rapid City, SD	Citizen (Public) Engagement	Community Resources	Community Development	City Initiatives for Homelessness, Affordable Housing and Prosperity	Community coordination, collaboration and enlistment for addressing City initiatives on Homelessness, Affordable Housing, and Prosperity.
Goodyear, AZ	City/County Administrator's (Manager's) Office	City Manager	Intergovernmental Relations (1320)	Community Partnerships & Support	Community Organization Partnership & Support: Support various community organizations through serving on boards and/or committees, participating in meetings and supporting events. (i.e., Three Rivers Historical Society; Homeless Youth Connection; YMCA, Southwest Valley Chamber of Commerce; Estrella Mountain Community College; Homeless Youth Connection; Westmec; Rotary, Arizona Department of Transportation (ADOT)school districts, other municipalities
Douglas County, NV	Neighborhood Services	Community Services	Social Services - General (551)	Emergency housing and transitional housing	Funded through various grants to assist homeless Douglas County residents with housing and short and long term case management.
Toledo, OH	Neighborhood Services	Neighborhoods	Administrative Services	Emergency Solutions Grant (ESG) Administration and Compliance	Details and functions of the Emergency Solutions Grant consist of providing funding to Homeless Service Providers who are non-profits and qualify for the Emergency Solutions Grant funding. All non-profit agencies Emergency Solutions Grant funding MUST be monitored to ensure compliance with HUD regulations, the Federal Cash Transaction Report is mandated by HUD and provides a quarterly financial report on ESG that has to be prepared. Drawing down of the HUD funding for reimbursement of expenditures has to be done. Review and approval of non-profits requests for reimbursement of the HUD dollars is done. Accounting Responsibilities: Accounts Payable, Accounts Receivable, Budget.

Showing 1 to 26 of 26 entries (filtered from 27,646 total entries)

Previous

1

Next

Program Costing

What does it cost us to do what we do? (And do we collect revenue?)

MAIN MENU
Site Navigation


Salem


2020 - Final


All Available


resourceX
reinventing fiscal analytics


Dashboard SuperUser Admin



Program Inventory - Update program inventory.



Program Costing - Complete program cost allocation.



Program Scores - Complete program scoring.



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Blog - News and events surrounding Priority Based Budgeting.



Program Scoring

Measure Influence on Results

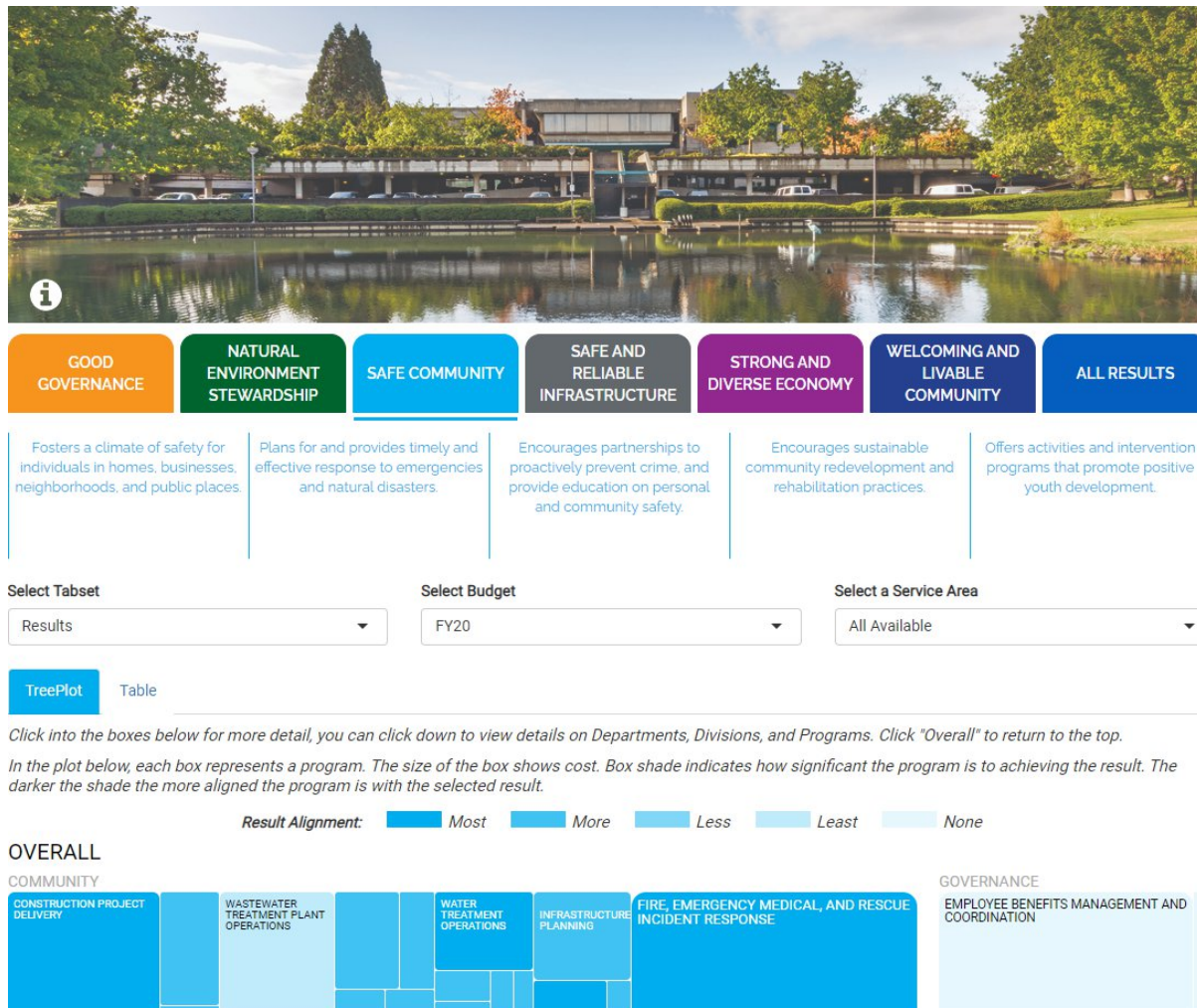


Basic Program Attributes



Programmatic Budgeting


Present Site Deliverable



Tell your story graphically!



Present Site Deliverable



GOOD GOVERNANCE

NATURAL ENVIRONMENT STEWARDSHIP

SAFE COMMUNITY

SAFE AND RELIABLE INFRASTRUCTURE

STRONG AND DIVERSE ECONOMY

WELCOMING AND LIVABLE COMMUNITY

ALL RESULTS

Quartile 1 (Q1) - Most Aligned: Program shows highest degree of contribution to all our goals.

Quartile 2 (Q2) - More Aligned: Program shows significant degree of contribution to all our goals.

Quartile 3 (Q3) - Less Aligned: Program contributes moderately to achieving our goals.

Quartile 4 (Q4) - Least or Non Prioritized - Program contributes to some degree towards achieving at least one of our goals or it was not prioritized against any of our goals.

Select Tabset

Results

Select Budget

FY20

Select a Service Area

All Available

TreePlot

Table

Click into the boxes below for more detail, you can click down to view details on Departments, Divisions, and Programs. Click "Overall" to return to the top.

OVERALL > RECREATION SERVICES

RECREATION SERVICES

CUSTOMER SERVICES OCC

AQUATICS - SPONTANEOUS USE

INDOOR ICE RENTAL OCC

CHILD MINDING SERVICES

WELLNESS/FITNESS PROGRAMS SPONTANEOUS USE

FITNESS CENTRE

OUTDOOR ARTIFICIAL TURF SPORTS FIELD RENTALS

INDOOR SOCCER/SPORTS FIELD RENTALS

GYMNASIUM AND FLEX HALL SPONTANEOUS USE

RECREATION PLANNING

WELLNESS/FITNESS PROGRAMS REGISTERED

SWIMMER CAMP PROGRAMS REGISTERED GENERAL

MEETING AND BANQUET SPACES OCC

BUILDING MAINTENANCE AND OPERATION OCC

AQUATICS - RENTALS

INDOOR ICE SPONTANEOUS USE OCC

GYMNASIUM AND FLEX HALL RENTALS

RECREATION COMMUNITY SUPPORT

INDOOR SOCCER/SPORTS FIELD SPONTANEOUS USE

Result Alignment:

Most

More

Less

Least

None

OVERALL

COMMUNITY

CONSTRUCTION PROJECT DELIVERY

WASTEWATER TREATMENT PLANT OPERATIONS

WATER TREATMENT OPERATIONS

INFRASTRUCTURE PLANNING

FIRE, EMERGENCY MEDICAL, AND RESCUE INCIDENT RESPONSE

EMPLOYEE BENEFITS MANAGEMENT AND COORDINATION

GOVERNANCE

TreePlot

Table

Click into the boxes below for more detail, you can click down to view details on Departments, Divisions, and Programs. Click "Overall" to return to the top.

OVERALL > RECREATION SERVICES

RECREATION SERVICES

CUSTOMER SERVICES OCC

AQUATICS - SPONTANEOUS USE

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INDOOR SOCCER/SPORTS FIELD RENTALS

GYMNASIUM AND FLEX HALL SPONTANEOUS USE

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WELLNESS/FITNESS PROGRAMS REGISTERED

SWIMMER CAMP PROGRAMS REGISTERED GENERAL

MEETING AND BANQUET SPACES OCC

BUILDING MAINTENANCE AND OPERATION OCC

AQUATICS - RENTALS

INDOOR ICE SPONTANEOUS USE OCC

GYMNASIUM AND FLEX HALL RENTALS

RECREATION COMMUNITY SUPPORT

INDOOR SOCCER/SPORTS FIELD SPONTANEOUS USE

Safety Codes Inspections

Description: Ensure inspections are carried out for all disciplines (building, electrical, plumbing, and gas) in accordance with the City's Quality Management Plan (QMP). The QMP outlines the City's level of service and is what provides the City with accreditation under the Safety Codes Council.

Total Cost: 155,815.5

FTE: 1.06

Total Cost

Positions

Operating Costs

Personnel Cost: \$5,912

Other 4.5%

() Kim BOMBARDIER 7.5%

() Inspections Clerk II 44.8%

() Manager 43.2%

Position	Cost	Allocation
() Inspections Clerk II	42,949	0.60
() Manager	41,442	0.30
() Kim BOMBARDIER	7,240	0.10

TreePlot

Table

The table shows the highest cost program by category. Click more info to see a detailed breakdown of the program costs.

Copy

Excel

Print

Search:

code inspections

More Info	Policy0	DirectCost	Program	Description
<div>More Info</div>	1	155,815	Safety Codes Inspections	Ensure inspections are carried out for all disciplines (building, electrical, plumbing, and gas) in accordance with the City's Quality Management Plan (QMP). The QMP outlines the City's level of service and is what provides the City with accreditation under the Safety Codes Council.

Showing 1 to 1 of 1 entries (filtered from 205 total entries)

Previous

1

Next

Insights

Program Insights and Cost Summary - Fire, Emergency Medical, and Rescue Incident Response

Program Description: Emergency response for all-hazard mitigation within the community (medical, fire and special rescue) for calls within City of Salem.

Program Insights

Edit Program Description

Program Cost Summary

Program future and insight specific to this dataset

What is the future for this program

- ☐ Status Quo
- ☐ Service Level Increase
- ☐ Repurpose - Service Level Decrease
- ☐ Partnership
- ☐ Cost Recovery
- ☐ Other
- ☐ Service Level Increase - Launch New Program
- ☒ Service Level Increase - Current Program
- ☐ Repurpose Resources - Efficiency
- ☐ Repurpose Resources - Sourcing
- ☐ Partnership - Insource
- ☐ Partnership - Outsource
- ☐ Revenue Generator - Grant Funding
- ☐ Revenue Generator - In-Sourcing
- ☐ Other - Efficiency

Add an insight how this can be achieved.

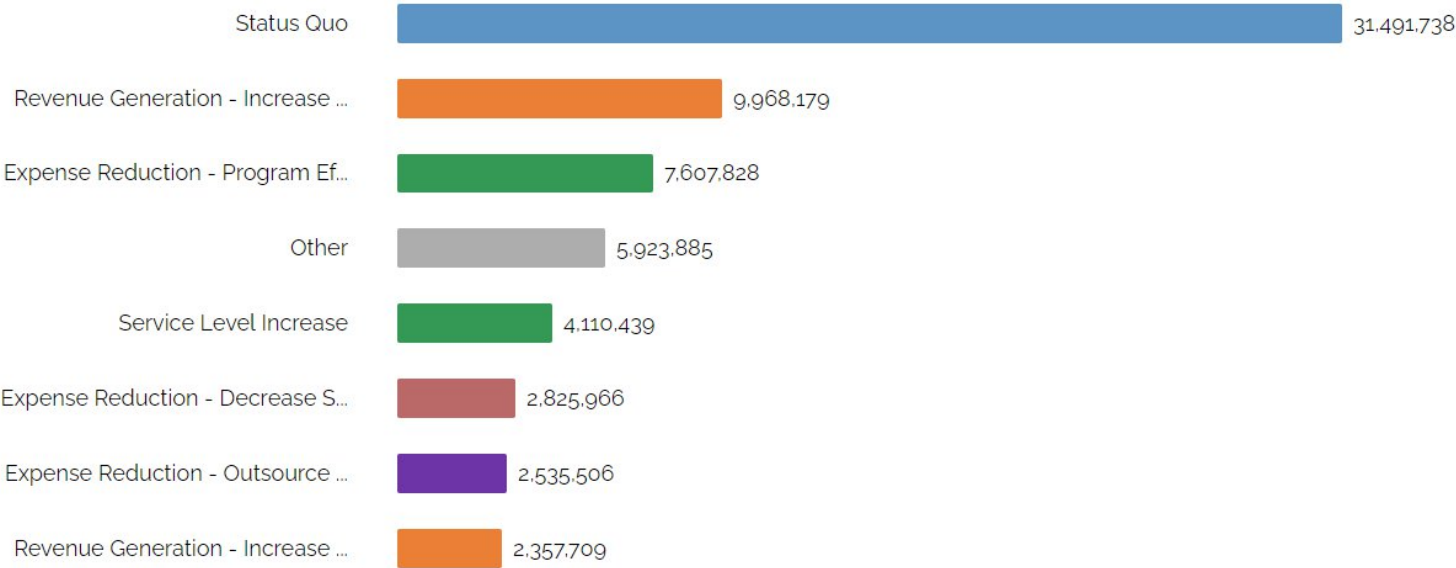
Emergency Operations Division is not staffed to meet the current service demands of the City of Salem and continues to fall well short of City Council established response time goals. There is an immediate need for at least 1 more advanced

Save Changes

Insight Summary

Program Costing - Online Allocator

Allocation Summary





Staff Report

File #: 20-320, **Version:** 1

Date: 9/15/2020

Agenda Item Title:

City Attorney's Office providing a briefing on development agreements.

Presenter:

Darien Alcorn

Description/Background:

Development agreements are a land use planning tool authorized by the Municipal Land Use, Development, and Management Act. The City Council has considered the use of development agreements from time to time. For example, a similar briefing occurred on September 6, 2016 (File ID 16-429), and the Council held various follow up conversations regarding the mechanics of development agreements. However, the current City Council as a whole has not been briefed on development agreements. This briefing is intended as a high-level introduction and overview.

Fiscal Impact:

There is no fiscal impact associated with this item.

Further action to be taken:

No action required.



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Staff Report

File #: 20-321, **Version:** 1

Date: 9/15/2020

Approval of the September 8, 2020 Minutes

Motion to approve the minutes as presented.



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Brooke Christensen, District 1
Alison Stroud, District 2
Kristin Coleman-Nicholl, District 3
Monica Zoltanski, District 4
Marci Houseman, At-large
Zach Robinson, At-large
Cyndi Sharkey, At-large

Tuesday, September 8, 2020

5:15 PM

Online Meeting

5:15 Council Meeting

Chair Robinson welcomed those in attendance.

Chair Robinson read a statement regarding the continuation of virtual City Council meetings without an anchor location.

Council Member Sharkey participated in the meeting by phone.

Roll Call

Present: 7 - Council Member Alison Stroud
Council Member Kristin Coleman-Nicholl
Council Member Zach Robinson
Council Member Monica Zoltanski
Council Member Marci Houseman
Council Member Cyndi Sharkey
Council Member Brooke Christensen

Council Staff Present:
Mike Applegarth, Executive Director
Dustin Fratto, Assistant Director
Christine Edwards, Council Clerk
Liz Theriault, Communications Analyst

Administration:
Mayor Bradburn,
Matt Huish, CAO
Bob Thompson, City Attorney,
Mike Gladbach, Public Works Director
Brian Kelley, Finance Director
Nick Duerksen, Economic Development Director
Britany Ward, Traffic Engineer

Prayer / Pledge of Allegiance

Council Member Houseman offered the prayer.

Council Member Stroud led the pledge.

Non-voting Items

Agenda Planning Calendar Review & Council Office Director's Report

Mike Applegarth, Council Office Executive Director, introduced Liz Theriault. Miss Theriault introduced herself to the Council and shared her background with them.

Council Member Business

Council Member Houseman invited her colleagues and the public to join the Central Wasatch Commission meeting on Friday, September 18th for a panelist discussion on Regional transportation.

Council Member Zoltanski directed the public to the City Facebook page for storm related information and updates.

Council Member Stroud gave an update from the recent Sandy Arts Guild meeting and spoke about upcoming events.

Council Member Robinson thanked the staff in the Public Works department for their help clearing debris from the storm.

Mayor's Report

Mayor Bradburn thanked the Public Works crews and acknowledged their help with the aftermath of the storm. He also thanked the public for notifying the city of areas that needed debris cleared.

CAO Report

Matt Huish, CAO, briefed the Council regarding the city's response to the storm clean-up and he directed the public to go to the city website for helpful tips. He introduced Brian Kelley, Finance Director.

Brian Kelley updated the Council on the City's COVID related expenses and explained how the finance department staff is tracking those expenses. He also shared information with the council on the refinancing of the water bonds and responded to Council questions.

Information Items

1. 20-299 Public Works Department providing the Council with a presentation on Dimple Dell Road

Attachments: Presentation

Britany Ward, Traffic Engineer, gave a presentation on the history of Dimple Dell Road and provided information regarding the current and proposed future infrastructure related to Dimple Dell Road. She shared information regarding the bicycle and pedestrian use, as well as traffic calming programs implemented and the accident rate history.

Council questions and comments followed.

2. 20-302 Budget Discussion Week 1

Attachments: Budget Discussion Outline

Council Chair Robinson introduced the item and Brian Kelley, Finance Director who discussed the schedule of budget related topics that will be presented to the Council in the upcoming weeks. This week's discussion focused on revenue and expense monitoring.

Council questions and comments followed.

Council unanimously agreed to take a 5 minute recess.

The Council meeting reconvened at 7:10 pm.

Voting Items

Approval of the Consent Calendar

A motion was made by Brooke Christensen, seconded by Monica Zoltanski, to approve the Consent Calendar. The motion carried by a unanimous voice vote.

Consent Calendar

3. 20-300 Approval of the August 25, 2020 Minutes

Attachments: August 25, 2020 Meeting Minutes

Item approved.

4. 20-301 Approval of the September 1, 2020 City Council Minutes

Attachments: September 1, 2020 Meeting Minutes

Item approved.

Council Items

5. 20-303 Discussion and direction on Council legal services contract.

A motion was made by Kris Coleman-Nicholl, seconded by Cyndi Sharkey, to direct staff to extend the Council legal contract through the fiscal year end, and to direct the staff to draft a council policy reflecting the practicality of use of the Council legal services.

Public Comment on the motion:

There were no public comments.

Clint Juhl emailed a comment which was read into the record. Mr. Juhl suggested the funds allocated for council legal services could be used elsewhere in the city.

Public Comment closed.

Council comments, questions and discussion followed public comment. Council further discussed the extension date of the legal services contract, the administration, oversight, and accountability of legal services, and the time needed for the revision and review of the revised policy. There was also discussion regarding the option of a third party review of the revised policy.

Mike Applegarth, Executive Director, thought an extension of the legal service contract to the calendar year end would give the staff sufficient time to develop a revised council policy regarding the use of legal services and for the Council to review and provide feedback. Mike Applegarth felt the motion as stated gave the Council staff sufficient latitude to develop a new policy for Council review.

Council Member Houseman offered a friendly amendment to change the extension date to calendar year end from the fiscal year end as stated in the original motion.

Council Members Nichol and Sharkey agreed to the amendment.

A motion was made by Kristin Coleman-Nicholl, seconded by Cyndi Sharkey, to direct staff to extend the Council legal contract through the calendar year end, and to direct the staff to draft a revised policy that is reflective of practice.

The motion carried by the following vote:

Yes: 7 - Alison Stroud
 Kristin Coleman-Nicholl
 Zach Robinson
 Monica Zoltanski
 Marci Houseman
 Cyndi Sharkey
 Brooke Christensen

6. 20-291 Meeting of the Redevelopment Agency of Sandy City.

Attachments: 9-8-20 RDA Agenda

A motion was made by Monica Zoltanski, seconded by Marci Houseman, to adjourn the meeting of the Sandy City Council and to convene a meeting of the Redevelopment Agency of Sandy City. The motion passed by a unanimous voice vote.

A motion was made by Monica Zoltanski, seconded by Marci Houseman to close the meeting for a strategy session to discuss the potential purchase of real property... The motion carried by the following vote:

Yes: 7 - Alison Stroud
Kristin Coleman-Nicholl
Zach Robinson
Monica Zoltanski
Marci Houseman
Cyndi Sharkey
Brooke Christensen

6:00 Time Certain Items and Public Hearings

Citizen Comments

Public Comment:

Dustin Fratto provided instruction regarding participating in public comment.

There were no public comments.
There were no written comments.

Public Comment closed.

Adjournment

The Council meeting adjourned at approximately 7:55 pm.



Staff Report

File #: 20-314, **Version:** 1

Date: 9/15/2020

Agenda Item Title:

Possible Closed Session to discuss the purchase, exchange or lease of real property.

Recommended Action and/or Suggested Motion:

Motion to convene in closed session to discuss the purchase, exchange or lease of real property and to adjourn the meeting upon conclusion of the closed session.



Staff Report

File #: 20-318, **Version:** 1

Date: 9/15/2020

Agenda Item Title:

Sandy City Storm Water Program and Storm Water Regulations

Presenter:

Tom Ward, Public Utilities Director

Tyler Shelley, Public Utilities Chief Engineer

Jeanne Riley, Utah Division of Water Quality

Description/Background:

Please see attached memorandum.

Fiscal Impact:

Further action to be taken:

This is part one of a three part series of presentations related to the bulk waste program and the warning letter sent to the City by the Utah Division of Water Quality on July 23, 2020.

Recommended Action and/or Suggested Motion:



TOM WARD, P.E.
PUBLIC UTILITIES DIRECTOR

KURT BRADBURN
MAYOR

MATTHEW HUISH
CHIEF ADMINISTRATIVE OFFICER

MEMORANDUM

To: Sandy City Council
From: Tom Ward, P.E., Public Utilities Director *TW*
Tyler Shelley, P.E., Public Utilities Chief Engineer *TS*
Date: September 10, 2020
Re: Storm Water Program and Permit Requirements

INTRODUCTION

Sandy received a Warning Letter from the Utah Division of Water Quality (DWQ) in July 2020 stating that the Bulk Waste program is not in compliance with storm water permit regulations. The City responded to DWQ as required with a letter in August providing a timeline for the City to develop a conforming program. The City committed to DWQ to submit an outline of the program changes in January 2021 and implement those changes by July 2021.

The presentation to City Council on September 15 will be the first of a series of presentations related to issues, opportunities and options for Sandy's development of an approved bulk waste collection program. Public Utilities will give a brief overview of the Sandy City Storm Water Management Program, and Jeanne Riley from DWQ will review applicable State storm water regulations as they relate to the Sandy City Bulk Waste Collection program. Attached are the slides for the presentations.

Subsequent presentations to Council from Public Works, Finance and Legal departments will outline further issues and options for the City's consideration and public input prior to City Council deciding a final course of action for the program.

SANDY CITY STORM WATER PROGRAM

The Sandy City Storm Water Program is administered by the Public Utilities Department and coordinated with individuals from each of the other departments who are responsible for compliance of their respective department operations in accordance with the State and City storm water regulations. The program is organized and managed to protect water quality and meet permit requirements. Some of the elements of the program include various activities and practices ranging from public education through the Salt Lake County Stormwater Coalition, responding to illegal dumping and spills, performing inspections of construction sites, and maintaining the city storm drain system and streets to keep pollutants from entering waterways.

The Salt Lake County Stormwater Coalition recently released short video ads related to storm water quality that we wanted to share with the Council. Below are links to the videos:

<https://vimeo.com/445595976>

<https://vimeo.com/452575124>

STORM WATER REGULATIONS BY DWQ

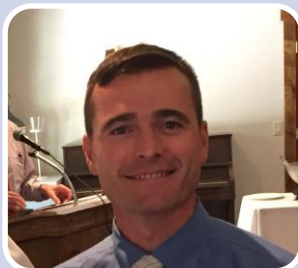
We have invited Jeanne Riley from DWQ to review the storm water regulations and answer any questions related to bulk waste collection program. Jeanne is an environmental engineer with over 20 years of experience. She is the Manager of the DWQ's Storm Water Section which regulates the state's construction and industrial sites and municipal storm water programs. Prior to her position as a regulator, Jeanne spent 15 years as an environmental consultant, where she assisted private and public sector clients comply with their permit requirements and implement water quality improvement projects.

Sandy City Storm Water Program



Public Utilities

September 15, 2020



Tyler
Shelley
Program
Manager



Jeremy
Shieler
Operations
Coordinator



Roy
Thacker
Inspector



Dawn
Barbee
Program
Coordinator

Meet the team

How we manage the program



Education & Outreach

- Participation in the Salt Lake County Stormwater Coalition
- Booths at fairs



Involving the Public

- Public Utilities Advisory Board
- Volunteer program for inlet marking



Illegal Activities and Issues

- Respond to reports of illegal dumping and work with Health Department
- Vigilance and inspections to be aware of problems



Construction – Development & Redevelopment

- Construction site inspections
- Review of storm water control plans and meetings to ensure compliance



Business Responsibility

- Long term agreements for stormwater protection
- Regular follow up on maintenance verification



Ongoing actions by the City

- Maintenance of storm drain system, streets, and facilities
- Perform and document activities and tasks aimed at protecting water quality



UTAH DEPARTMENT *of*
ENVIRONMENTAL QUALITY
**WATER
QUALITY**

Sandy City MS4 Permit
Bulk Waste Collection
Sandy City Council
September 15, 2020

Storm Water Permitting

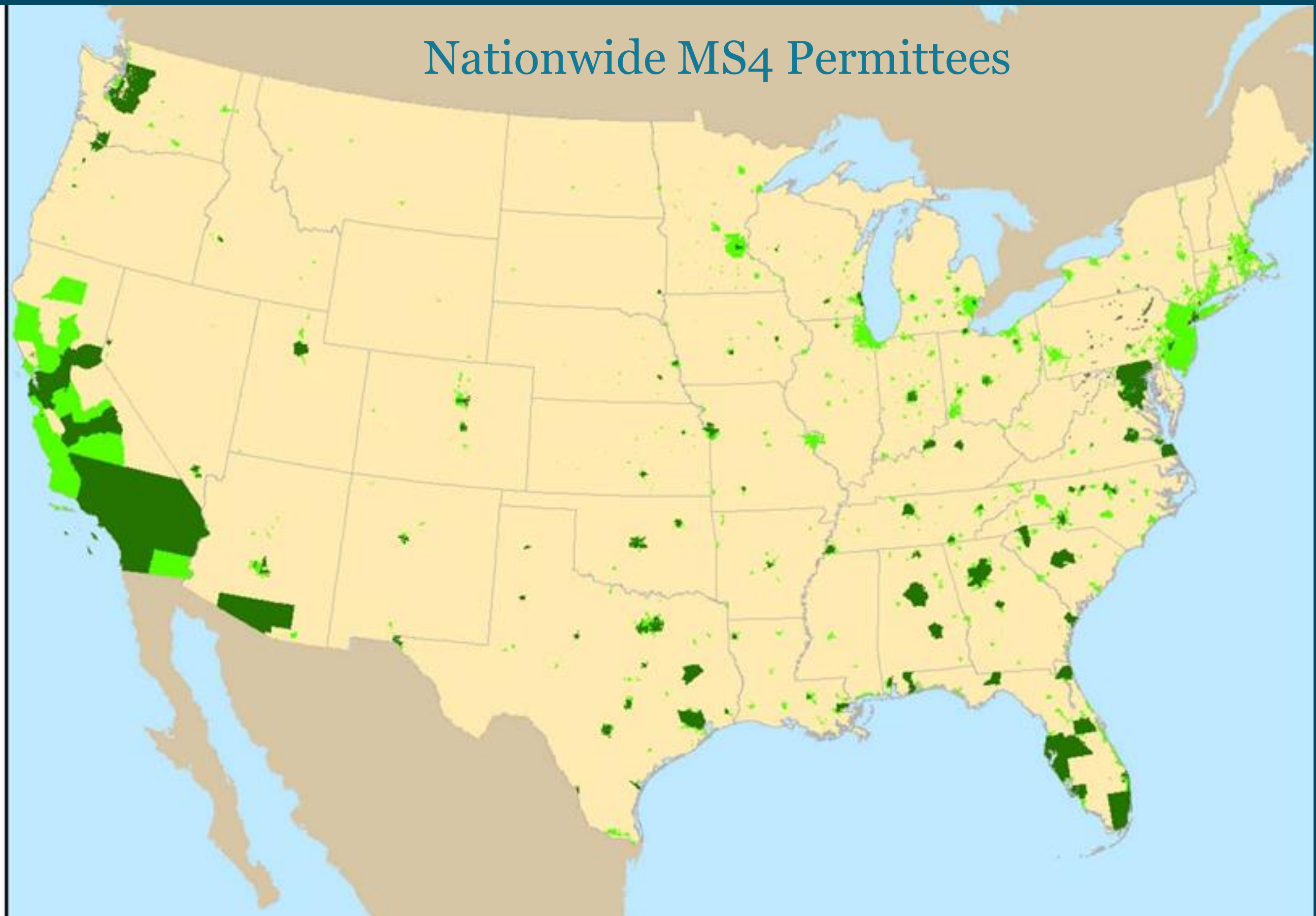
1972 Clean Water Act Created the NPDES Program with 3 types of Storm Water Permits:

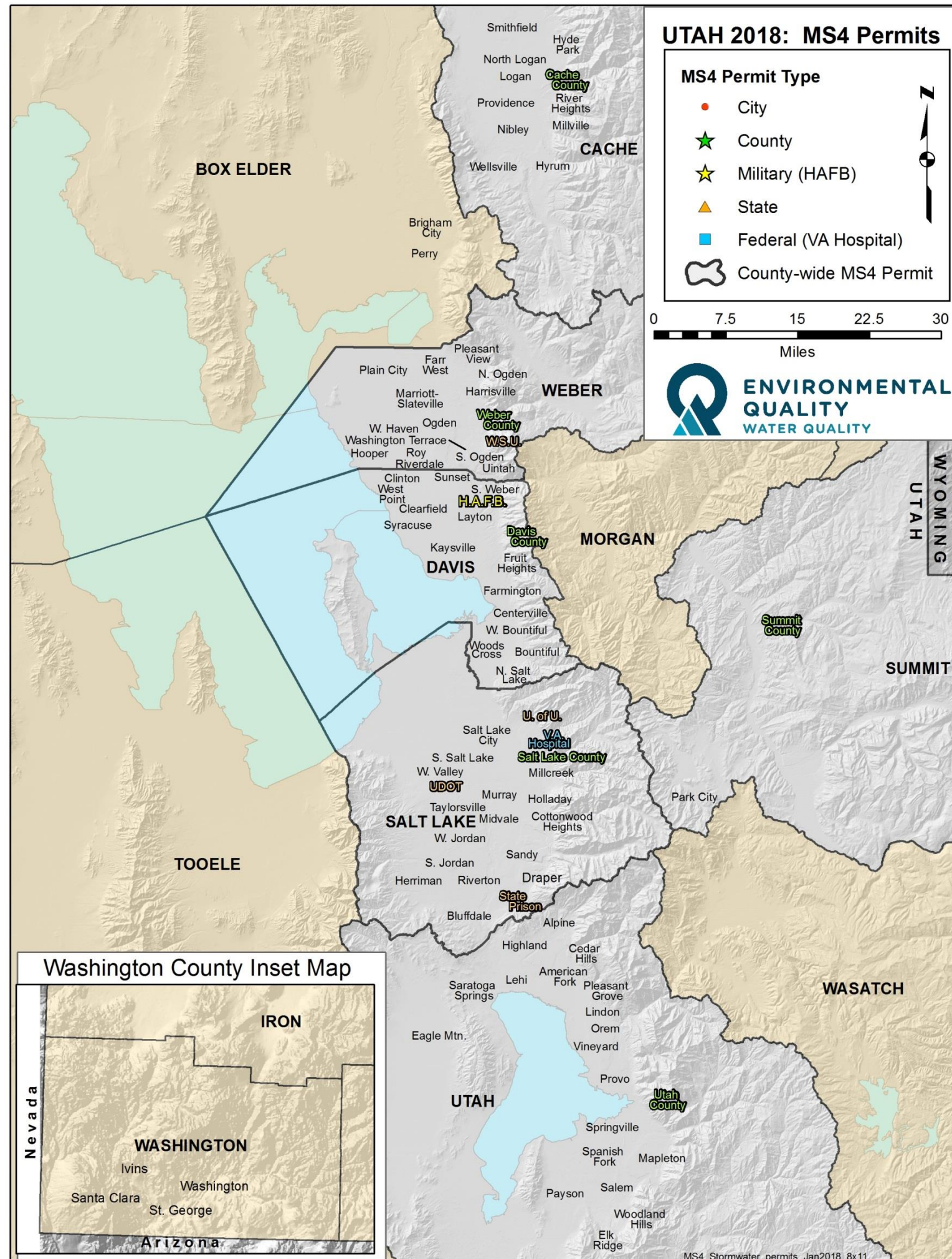
- Construction
- Industrial
- Municipal (MS4)

EPA has authorized most states including Utah to administer the NPDES storm water permitting programs



Nationwide MS4 Permittees





Utah MS4
Permittees

What Does MS4 Mean?

- Municipal Separate Storm Sewer System
- Used to describe both the operator of the storm drain system and the infrastructure for conveying storm water





Sandy City MS4 Permit Minimum Control Measures







State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of
Environmental Quality

L. Scott Baird
Executive Director

DIVISION OF WATER QUALITY
Erica Brown Gaddis, PhD
Director

VIA EMAIL
READ RECEIPT REQUESTED

July 23, 2020

Mr. Tyler Shelley
Senior Engineer
10000 Centennial Parkway
Sandy, UT 84070

Subject: **Warning Letter for Sandy City Bulk Waste Collection**

Dear Mr. Shelley:

The Division of Water Quality (DWQ) recently became aware that Sandy City is conducting a biannual bulk waste collection which consists of residents placing un-containerized waste materials in the street gutters for pick up by the Sandy City Department of Public Works. DWQ understands City Ordinance section 9-1-7 (9) specifically allows for this practice. DWQ is aware the last bulk waste collection occurred spring of 2020 with an additional collection planned for fall 2020.

Sandy City holds Utah Pollutant Discharge Elimination System (UPDES) Permit No. UTS000001 which is regulated under the *Jordan Valley Municipalities Municipal Separate Storm Sewer System (MS4) Permit*. As such, Sandy City is required to develop, implement, and enforce a Storm Water Management Plan designed to reduce the discharge of pollutants to the Maximum Extent Practicable from the MS4, protect water quality, and satisfy the appropriate water quality requirements of the Utah Water Quality Act. An MS4 is a system of conveyances that is owned by a public entity that discharges to waters of the state that is designed or used to collect or convey storm water including curb and gutter, storm drains, pipes, ditches, swales, ponds, basins, etc.

MS4 Permit Part 4.2.3, *Illicit Discharge Detection and Elimination (IDDE)*, requires Sandy City to prohibit, through ordinance or other regulatory mechanism, non-storm water discharges to the MS4, including spills, illicit connections, **illegal dumping** and sanitary sewer overflows into the storm sewer system and to cease such non storm water discharges when discovered.

MS4 Permit Part 4.2.6, *Pollution Prevention and Good Housekeeping for Municipal Operations*, requires Sandy City to implement a program of standard operating procedures, pollution prevention Best Management Practices (BMPs), storm water pollution prevention plans or similar type of documents and a training component that have the ultimate goal of preventing or reducing the runoff of pollutants to the MS4 and waters of the state. Allowing residents to place waste materials into street gutters which are MS4 storm water conveyance structures, where materials may come into contact with and pollute storm water, is a violation of Sandy City's MS4 permit.

MS4 Permit Part 4.2.3, *Illicit Discharge Detection and Elimination (IDDE)*, requires Sandy City to prohibit, through ordinance or other regulatory mechanism, non-storm water discharges to the MS4, including spills, illicit connections, **illegal dumping** and sanitary sewer overflows into the storm sewer system and to cease such non storm water discharges when discovered.



3. Illicit Discharge Detection and Elimination

6. Pollution Prevention and Good Housekeeping for Municipal Operations

MS4 Permit Part 4.2.6, *Pollution Prevention and Good Housekeeping for Municipal Operations*, requires Sandy City to implement a program of standard operating procedures, pollution prevention Best Management Practices (BMPs), storm water pollution prevention plans or similar type of documents and a training component that have the ultimate goal of preventing or reducing the runoff of pollutants to the MS4 and waters of the state. Allowing residents to place waste materials into street gutters which are MS4 storm water conveyance structures, where materials may come into contact with and pollute storm water, is a violation of Sandy City's MS4 permit.

Questions?



Jeanne Riley

Storm Water Section Manager

jriley@utah.gov

801-536-4369