



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Agenda

City Council

Brooke Christensen, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Zach Robinson, At-large

Tuesday, April 3, 2018

5:15 PM

Council Chambers

Web address to view complete packet: <http://sandyutah.legistar.com>

The Sandy City Council has adopted Rules of Procedure which are available at the rear of the Council Chambers and online at: <http://sandy.utah.gov/government/city-council/procedure-guidelines.html>. Consent Calendar items have been previously considered or are otherwise routine in nature and will be considered in a single motion unless a Council Member wishes to discuss an item separately. In compliance with the Americans with Disabilities Act, reasonable accommodations for individuals with disabilities will be provided upon request. For assistance, please call (801) 568-7141.

*For the April 3, 2018 City Council Meeting, the Chair will allow public comment for each item listed on the agenda at the time the item is heard. Comments on items or issues not listed on the agenda will be heard during the Citizen Comment portion of the meeting. Public comments may not exceed 3 minutes per speaker, per agenda item.

Per Utah Code Annotated 52-4-207 and City Council policy, Council Member Fairbanks and Council Member Nicholl may be participating in the April 3, 2018 City Council Meeting via telephone or video conference.

4:30 Dinner

5:15 Council Meeting

- 1. 18-101** Emergency Manager recommending that the Council participate in a "Table Top Emergency Exercise: Extreme Event."

Item 18-101 will be held in the Multi-Purpose Room, Room #341. The remainder of the meeting will be held in the City Council Chambers, Room #211.

Roll Call

Opening Remarks / Prayer / Pledge of Allegiance

Agenda Planning Calendar Review

Council Member Business

Council Office Director's Report

Mayor's Report

CAO Report

Citizen Comments

Citizen comments is for public comment on issues not listed on the agenda.

Council Items

2. **18-100** Council Member McCandless proposing the adoption of a land use restriction for the "Ricahrdson Property."
- Attachments: Resolution 18-16C
3. [18-007](#) City Council Office requesting review and discussion of Council policies.
- Attachments: [Council Policy Review April 3, 2018](#)
 [Draft Attendance Resolution](#)
 [Draft Advice & Consent Policy](#)

Adjournment



Staff Report

File #: 18-101, **Version:** 1

Date: 4/3/2018

Agenda Item Title:

Emergency Manager recommending that the Council participate in a "Table Top Emergency Exercise: Extreme Event."

Presenter: Jeff Mulcahy



Staff Report

File #: 18-100, **Version:** 1

Date: 4/3/2018

Agenda Item Title:

Council Member McCandless proposing the adoption of a land use restriction for the "Ricahrdson Property."

Presenter: Council Member McCandless

Recommended Action and/or Suggested Motion:

Motion to adopt Resolution 18-16C

Resolution #18-16C

A RESOLUTION APPROVING RESTRICTIONS ON THE SALE OF REAL PROPERTY

WHEREAS, Sandy City owns three contiguous parcels of real property totaling approximately 10.03 acres located at approximately 3380 East 9850 South, tax I.D. numbers 28-11-4276-089-000, 28-11-4276-009-000, 28-11-4276-038-000, (together herein called the “**Subject Property**”) which were purchased for watershed protection and recreational uses by Sandy City, and which are described in the attached **Appendix “A;”**

WHEREAS, Sandy City desires to retain ownership of such property until such time as Sandy electors approve otherwise;

WHEREAS, Section 11-1-24(c)(1) of the Sandy City Code of Ordinances authorizes the Mayor of Sandy City to encumber real property owned by the City as follows:

“Every conveyance or encumbrance of City property shall be made by the Mayor, or under the Mayor’s express written authority, and pursuant to existing State law.”

WHEREAS, the Sandy City Council hereby expresses its support for the restrictions on the Subject Property set out herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sandy City, Utah as follows:

1. The City Council wishes to put on record its intent that the conveyance of the Subject Property be restricted according to the following terms:
This property was purchased using money from the Sandy City Water Fund for watershed and groundwater source protection. No substantial portion of this property shall be sold or otherwise conveyed by Sandy City to any party unless a majority of Sandy City electors voting in a municipal election have first approved such action.

2. The City Council further approves recording by the Mayor of this Resolution with the Salt Lake County Recorder’s Office.

PASSED AND ADOPTED THIS 3RD DAY OF APRIL, 2018

Linda Martinez Saville, Chair
Sandy City Council

ATTEST:

City Recorder

RECORDED with the City of Sandy this ____ day of April, 2018

STATE OF UTAH)
 : ss
County of Salt Lake)

On the _____ day of April, 2018, personally appeared before Linda Martinez Saville, who, being by me duly sworn on oath did say that she is Chair of the City Council of Sandy City, a Utah municipal corporation who is personally known to me, who acknowledged to me that she executed the same as an authorized representative of Sandy City, and that the foregoing instrument was signed in behalf of said corporation by authority of a resolution of the City Council.

NOTARY PUBLIC, Residing in

My commission Expires:

Exhibit "A"

Parcel tax identification number	Acres	Legal Description
28-11-4276-089-000	5.39	BEG W 720.55 FT FR E 1/4 COR SEC 11, T3S, R1E, SLM; S 39°49'E 497.40 FT; S 0°46'50" E 512.41 FT; N 88°53'20" W 468.98 FT; N 22°18'20" E 135.87 FT; N 4°14'40" E 301.31 FT; N 83°41'03" E 229.06 FT; N 19°59'40" W 270.81 FT; N 89°52'17" W 242.19 FT; N 20°55'10" W 199.09 FT; S 88°31'20" E 247.82 FT TO BEG. LESS & EXCEPT BEG W 720.55 FT FR SD E 1/4 COR; S 39°49' E 57.68 FT; S 45° W 191.54 FT; N 89°52'17" W 78.15 FT; N 20°55'10" W 26.97 FT; N 45° E 219.47 FT; S 88°31'20" E 31.11 FT TO BEG. LESS & EXCEPT BEG N 89°35'24" W 806.73 FT FR E 1/4 COR SD SEC 11; SE'LY ALG 2964.41 FT RADIUS CURVE TOL 42.61 FT (CHD S 39°54'18" E 42.61 FT); S 45° W 180.71 FT; N 20°55'10" W 173.03 FT; S 89°35'24" E 162.23 FT TO BEG. LESS & EXCEPT BEG N 89°35'24" W 747.13 FT FR E 1/4 COR SD SEC 11; S 45° W 45.62 FT; N 39°54'18" W 42.61 FT; S 89°35'24" E 59.60 FT TO BEG. 5.39 AC M OR L. 4084-0179 6792-513 9437-5023 9446-3613 9888-1946 9896-8394 10286-4305 10324-3115
28-11-4276-009-000	3.22	BEG 1678.47 FT N & 395.19 FT W FR SE COR SEC 11, SD PT ALSO BEING S 955.084 FT & W 395.19 FT FR E 1/4 COR SEC 11, T 3S, R 1E, S L M; N 60 FT; N 88°53'20" W 468.98 FT; N 22°18'20" E 135.87 FT; N 4°14'40" E 191.26 FT; S 78°39' W 173.71 FT; N 8°12' W 54.689 FT; W 148.883 FT; S 391.315 FT; S 88°53'20" E 730.3 FT TO BEG. 3.22 AC. 4745-950,951 9437-5023 9896-8694 10139-6232 10324-3114
28-11-4276-038-000	1.42	BEG W 720.55 FT & N 88°31'20" W 247.82 FT & S 20°55'10" E 199.09 FT & S 89°52'17" E 78.15 FT FR E 1/4 COR SEC 11, T 3S, R 1E, SLM; S 89°52'17" E 164.04 FT; S 19°59'40" E 270.81 FT; S 83°41'03" W 229.06 FT; N 20°55'10" W 239.34 FT; N 45° E 79.89 FT TO BEG. 1.42 AC M OR L. 4084-179



Staff Report

File #: 18-007, **Version:** 3

Date: 4/3/2018

Agenda Item Title:

City Council Office requesting review and discussion of Council policies.

Presenter:

Mike Applegarth

Description/Background:

From time to time the City Council adopts policies to guide its work. With two new Council Members beginning in 2018, the Council Office recommends the Council review its existing policies with the goal of identifying policies that need to be deleted, amended, or added. A presentation with recommendations is attached.

Recommended Action and/or Suggested Motion:

No action required.

Council Policy Review

March 27, 2018

Previous Recommendation

- January 2, 2018
 - Review current policies and identify those that should be deleted, amended, or added.

Previous Recommendation

- Staff observations
 - Agenda Policy
 - Concept Approval
 - Role of Chair
 - Attendance
 - Differential Water/Garbage Rates
 - Life of Animal Licensure
 - Council Travel Policy
 - Sister Cities Travel
 - Citizen Recognition

Previous Recommendation

- Potential Policy Gaps
 - Gifts
 - Vote on ceremonial items including Mayor involvement
 - Tours
 - Spending generally
 - Outreach
 - Community Coordinators
 - Advice and Consent

Current Status & New Recommendation

- Everyone doing better to follow agenda policy
- Concept approval (legislative process) seems to be working better
- Delete:
 - Water/garbage
 - Life of animal licensure
 - Travel policies
- Refine attendance policy
- Adopt new advice and consent policy
- Consider individual member budgets

Member Budgets

- Individual member budgets used to pay for items:
 - Business lunches
 - Travel
 - Training
 - Gifts
 - Outreach
 - Citizen or other recognition

Financing Uses:	2018 Estimated	2019 Administration Proposed	No Council Dinner Option	Reduce Contingency Option	Professional Services to Contingency
411111 Regular Pay	\$ 249,002	\$ 249,002	\$ 249,002	\$ 249,002	\$ 249,002
411113 Vacation Accrual	\$ -	\$ -	\$ -	\$ -	\$ -
411121 Temp/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -
411131 Overtime/Gap	\$ -	\$ -	\$ -	\$ -	\$ -
411211 Variable Benefits	\$ 54,067	\$ 54,067	\$ 54,067	\$ 54,067	\$ 54,067
411213 Fixed Benefits	\$ 39,782	\$ 39,782	\$ 39,782	\$ 39,782	\$ 39,782
411310 Vehicle Allowance	\$ 5,916	\$ 5,916	\$ 5,916	\$ 5,916	\$ 5,916
411320 Mileage Reimbursement	\$ 200	\$ -	\$ -	\$ -	\$ -
411350 Phone Allowance	\$ 480	\$ 480	\$ 480	\$ 480	\$ 480
412100 Books, Subs. & Membership	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
412310 Travel	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
412320 Meetings	\$ 15,000	\$ 15,000	\$ 1,000	\$ 15,000	\$ 15,000
412350 Training	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
412411 Office Supplies	\$ 3,961	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
412414 Computer Supplies	\$ 500	\$ -	\$ -	\$ -	\$ -
412491 Miscellaneous Supplies	\$ 3,000	\$ 4,119	\$ 4,119	\$ 4,119	\$ 4,119
412611 Telephone	\$ 3,760	\$ 2,990	\$ 2,990	\$ 2,990	\$ 2,990
413410 Audit Services	\$ 16,750	\$ 16,750	\$ 16,750	\$ 16,750	\$ 16,750
413790 Professional Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
414164 IT Charges	\$ 14,047	\$ 14,047	\$ 14,047	\$ 14,047	\$ 14,047
417400 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
419900 Contingency	\$ 120,000	\$ 70,000	\$ 70,000	\$ 56,000	\$ 120,000
Total Financing Uses	\$ 580,865	\$ 528,053	\$ 528,053	\$ 528,053	\$ 528,053
Total Member Budget			\$ 14,000	\$ 14,000	\$ -
Individual Member Budget			\$ 2,000	\$ 2,000	\$ -

RESOLUTION #

A RESOLUTION ESTABLISHING A CITY COUNCIL MEETING ATTENDANCE POLICY FOR MEMBERS
OF THE CITY COUNCIL

BE IT RESOLVED by the City Council of Sandy City, Utah that the guidelines for attendance of City Council Members previously adopted under Resolution #00-84C be and hereby are amended so that such policy shall have the following provisions:

1. When a Council Member is absent from a regular Council Meeting, but is attending a City-related business function authorized by the Council, or is dealing with a death in the immediate family (as defined by the Sandy City Employee Handbook), that absence shall be excused and shall not be counted as an absence for the purposes of this policy.
2. A Council Member may miss as many as six (6) Council Meetings during a calendar year and still receive his or her weekly stipend. If a Council Member misses more than six (6) meetings in a calendar year, the Council Member shall forego his or her weekly stipend for each week a Council Meeting was missed in excess of first six (6) missed.
3. Any Council Member having more than six (6) absences during the calendar year may present to the remainder of the Council justification as why he or she should continue receiving the week stipend when more than six (6) meetings have been missed. The Council may make such determination as it deems appropriate with each individual situation.
4. A Council Member who is not present for half of the Council Meeting or more shall be deemed to have been absent from the Meeting. The Council Meeting is inclusive of any work session, executive (closed) session, tour, off or onsite budget or planning retreat, special meeting and formal meeting session.

PASSED AND APPROVED this 27th day of March, 2018.

Linda Martinez Saville, Chairman
Sandy City Council

ATTEST:

City Recorder

RECORDED this _____ day of _____, 2018.

DRAFT

Sandy City Council
Legislative Policies and Procedures

Original Approval Date:

Revision:

Chapter:

Section:

Date Council Approved:

SUBJECT: Advice and Consent for Mayoral Appointments

BACKGROUND: Utah Code Annotated 10-3b-202 and Sandy City Administrative Code 6-2-3 requires the Mayor to appoint, with the City Council's advice and consent, a qualified person for each of the following positions: chief administrative officer, recorder, treasurer, engineer, and city attorney. The Sandy City Administrative Code also requires the Mayor to appoint with the City Council's advice and consent, each department head of the City, each statutory officer of the City, and each member of a statutory commission, board or committee of the City. Other areas of the Administrative Code require the City Council's consent on positions including members of the Planning Commission, Board of Adjustment, Human Resources Director, the hearing officer for reasonable accommodation requests, and Arts Guild Board of Trustees.

POLICY:

1. Each candidate for a City position requiring the Council's advice and consent must pass a criminal background check.
2. Candidates for paid staff positions or contract employees must provide a current and complete resume to the City Council Office. Candidates for volunteer (non-paid) positions may provide a statement detailing their interest and qualifications for the position in lieu of complete resume.
3. Generally, the City Council will schedule time on a public meeting agenda to conduct a formal interview with the candidate.
4. The Council may also schedule a closed session to discuss the character, competency, physical or mental health of an individual before voting whether or not to provide its advice and consent.