



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Agenda

City Council

Brooke Christensen, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Zach Robinson, At-large

Tuesday, January 9, 2018

5:15 PM

Council Chambers

Web address to view complete packet: <http://sandyutah.legistar.com>

The Sandy City Council has adopted Rules of Procedure which are available at the rear of the Council Chambers and online at: <http://sandy.utah.gov/government/city-council/procedure-guidelines.html>. Public comments during the Citizen Comment portion of the City Council meeting, or those offered during a Public Hearing may not exceed 3 minutes. If you wish to comment on a public hearing item(s), please hold your comments until that item is being discussed. Work Session items may or may not occur prior to 7:00 PM. Items not concluded during the Work Session will occur in the regular Council Meeting at the conclusion of other official business. Consent Calendar items have been previously considered or are otherwise routine in nature and will be considered in a single motion unless a Council Member wishes to discuss an item separately. In compliance with the Americans with Disabilities Act, reasonable accommodations for individuals with disabilities will be provided upon request. For assistance, please call (801) 568-7141.

4:30 Dinner

5:15 Work Session

Agenda Planning Calendar Review

Council Member Business

Council Office Director's Report

Mayor's Report

CAO Report

Information Items

[18-011](#)

City Council interview with Matthew B. Huish for the position of Chief Administrative Officer.

Attachments:

[Background Check Memo from Human Resources for M. Huish](#)

[18-010](#)

Possible Closed Session: character, professional competence, or physical or mental health of an individual.

7:00 Council Meeting

Roll Call

Opening Remarks / Prayer / Pledge of Allegiance

Citizen Comments

Council Items

[17-317](#)

Mayor Bradburn requesting the City Council's consent to the appointment of Matthew Huish as Chief Administrative Officer.

Attachments:

[Resolution 17-64C Matthew Huish CAO](#)

Completion of reports and other items not held in the Work Session.

Adjournment



Staff Report

File #: 18-011, **Version:** 1

Date: 1/9/2018

Agenda Item Title:

City Council interview with Matthew B. Huish for the position of Chief Administrative Officer.

Description/Background:

On December 12, 2017 the City Council approved a process when considering its advice and consent for mayoral appointments. The process included a background check, a current resume, a formal interview, and a possible closed session as permitted by state law to consider the character, competency, physical, or mental health of an individual. A memo from Human Resources indicating a clear criminal background check for Mr. Huish is attached. A copy of Mr. Huish's resume was provided to the Council at an earlier date. The City Council Office recommends the Council take the time it deems appropriate to interview Mr. Huish, and if needed, close the meeting to discuss personnel issues consistent with state law.

Fiscal Impact:

There is no direct fiscal impact associated with this item.

Further action to be taken:

Administration will complete the hiring paperwork should the City Council consent to the appointment.

Recommended Action:

The City Council Office recommends the City Council conduct a detailed interview with the proposed Chief Administrative Officer.



HUMAN RESOURCES

To: City Council Members
Mike Applegarth, City Council Executive Director

From: Katrina Frederick, Human Resources Director

cc: Kurt Bradburn, Sandy City Mayor

Date: January 2, 2018

Re: Background Check for Matthew Huish

On December 27, 2017, the Sandy City Police department conducted a criminal history background check for Matthew Huish. The results were negative, meaning there are no documented criminal charges or convictions.

Please let me know if there is anything else I can help you with.

Thank you.



Staff Report

File #: 18-010, **Version:** 1

Date: 1/9/2018

Agenda Item Title

Possible Closed Session: character, professional competence, or physical or mental health of an individual.



Staff Report

File #: 17-317, Version: 1

Date: 1/9/2018

Agenda Item Title:

Mayor Bradburn requesting the City Council's consent to the appointment of Matthew Huish as Chief Administrative Officer.

Presenter:

Mayor Bradburn

Description/Background:

Utah Code Annotated 10-3b-202 requires the mayor in a municipality operating under the council-mayor form of government to appoint, with the City Council's advice and consent, a qualified person for the position of Chief Administrative Officer.

Recommended Action and/or Suggested Motion:

Motion to adopt Resolution consenting to the appointment of Matthew Huish as Chief Administrative Officer.

Resolution #17-64C

A RESOLUTION OF THE SANDY CITY COUNCIL CONSENTING TO THE
APPOINTMENT OF MATTHEW HUISH AS CHIEF ADMINISTRATIVE
OFFICER OF SANDY CITY EFFECTIVE JANUARY 9, 2018

BE IT RESOVED, by the City Council of Sandy City, Utah, that the Council hereby consents to the appointment of Matthew Huish as Chief Administrative Officer of Sandy City effective January 9, 2017.

PASSED AND APPROVED this 9th day of January 2018.

Linda Martinez Saville, Chair
Sandy City Council

ATTEST:

City Recorder

RECORDED this _____ day of _____, 2018.