Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Agenda

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Tuesday, July 18, 2017 | **5:15 PM** | **Council Chambers**

Web address to view complete packet: http://sandyutah.legistar.com

The Sandy City Council has adopted Rules of Procedure which are available at the rear of the Council Chambers and online at: http://sandy.utah.gov/government/city-council/procedure-guidelines.html. Public comments during the Citizen Comment portion of the City Council meeting, or those offered during a Public Hearing may not exceed 3 minutes. If you wish to comment on a public hearing item(s), please hold your comments until that item is being discussed. Work Session items may or may not occur prior to 7:00 PM. Items not concluded during the Work Session will occur in the regular Council Meeting at the conclusion of other official business. Consent Calendar items have been previously considered or are otherwise routine in nature and will be considered in a single motion unless a Council Member wishes to discuss an item separately. In compliance with the Americans with Disabilities Act, reasonable accommodations for individuals with disabilities will be provided upon request. For assistance, please call (801) 568-7141.

4:30 Dinner

5:15 Work Session

Agenda Planning Calendar Review

Council Member Business

Council Office Director's Report

Mayor's Report

CAO Report

Information Items

1. 17-191 The Utah Department of Transportation briefing the City Council on the 9000 South and 9400 South projects.

2. 17-186 Emergency Management recommending the City Council be briefed on the role of the Council during an emergency.

Attachments: 20170718 EM - City Council Responsibilities in Disaster short

3. 17-192 Parks and Recreation Department reporting on the Fourth of July event.

4. 17-190 Council Member McCandless recommending review and discussion of Council and Administration six-month objectives.

7:00 Council Meeting

Roll Call

Opening Remarks / Prayer / Pledge of Allegiance

Special Recognition

5. 17-193 Fire Department swearing in ceremony.

Citizen Comments

Consent Calendar

6. 17-179 Approval of the May 16, 2017 Minutes

Attachments: May 16, 2017 minutes.pdf

7. 17-180 Approval of the May 23, 2017 Minutes

Attachments: May 23, 2017 Minutes.pdf

8. 17-181 Approval of the June 6, 2017 Minutes

Attachments: June 6, 2017 Minutes.pdf

9. 17-182 Approval of the June 13, 2017 Minutes

Attachments: June 13, 2017 Minutes.pdf

10. 17-184 Approval of the June 29, 2017 Minutes

Attachments: June 29, 2017 Minutes.pdf

Council Items

11. 17-185 The Community Development Department is recommending that the City Council approve the revised proposed budget for the Community Development Block Grant (CDBG) and the revised draft Annual Action Plan for Fiscal Year 2017-2018.

Attachments: Staff Report.pdf
17-38c.docx
Sandy CDBG Discussion 17-18 (revised) - City Council.pdf
2017-18 Revised Recommended Budget 06292017.pdf
2nd DRAFT Action Plan 17-18.pdf

12. 17-188 Councilman McCandless recommending the City Council voluntarily sign a Council Code of Conduct.

Attachments: Council Code of Conduct

Completion of reports and other items not held in the Work Session.

Adjournment

Sandy City, Utah

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Staff Report

File #: 17-191, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
The Utah Department of Transportation briefing the City Council on the 9000 South and 9400 South projects.

Presenter:
Amalia Andrews

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Sandy City, Utah

Staff Report

File #: 17-186, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
Emergency Management recommending the City Council be briefed on the role of the Council during an emergency.

Presenter:
Jeffory Mulcahy

Description/Background:
During this briefing we will discuss the Sandy City Emergency Management Plan, including the mission areas of emergency management (prevention, protection, mitigation, response, and recovery), potential hazards and their locations, the incident command system, and the role of employees and the Council in the event of an emergency.

SANDY CITY EMERGENCY MANAGEMENT

You are here

SANDY CITY
EMERGENCY MANAGEMENT

MISSION AREAS OF EMERGENCY MANAGEMENT

- **PREVENTION**
  - Capabilities necessary to avoid, prevent, or stop a threatened or actual action of terrorism
- **PROTECTION**
  - Capabilities necessary to secure the homeland against acts of terrorism and manmade or natural disasters
- **MITIGATION**
  - Capabilities necessary to reduce loss of life and property by lessening the impact of disasters
- **RESPONSE**
  - Capabilities necessary to save lives, protect property and the environment, and meet basic human needs following an incident
- **RECOVERY**
  - Capabilities necessary to assist communities affected by an incident to recover effectively

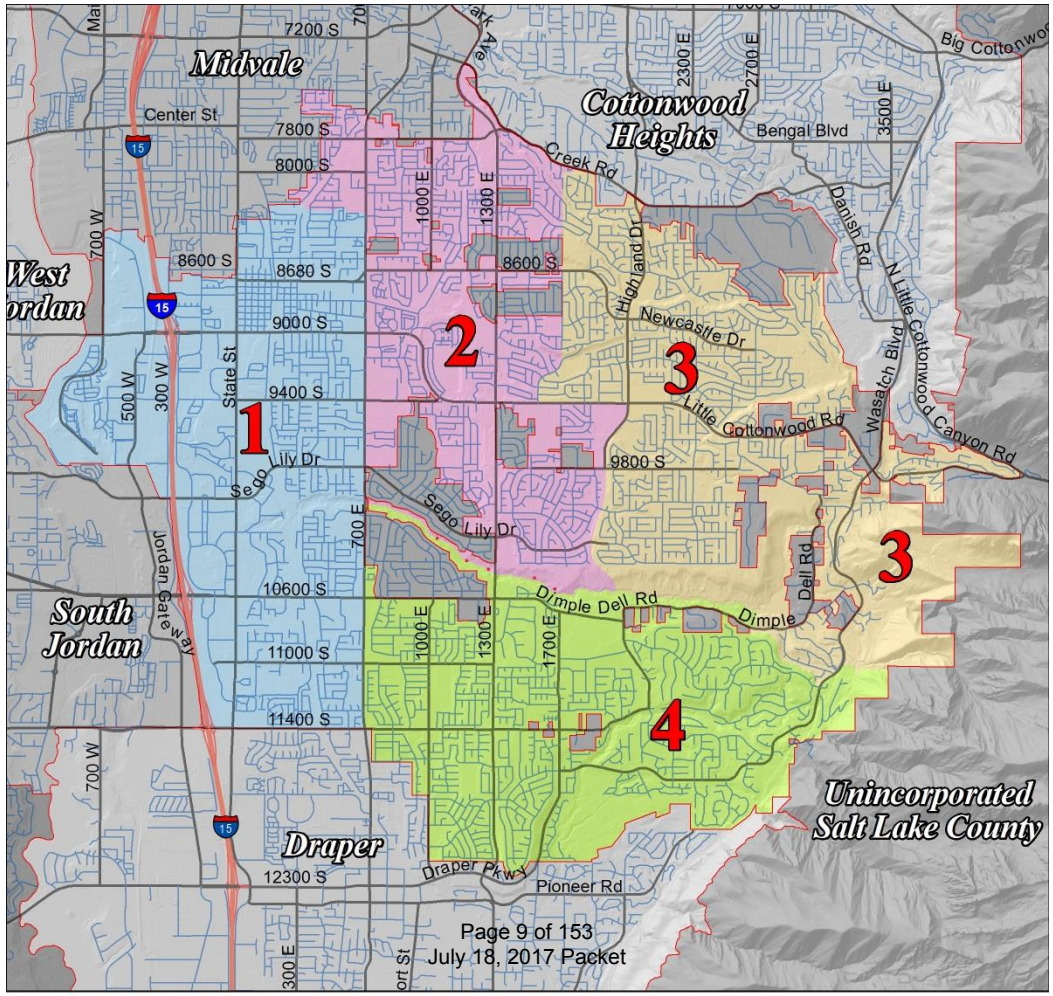
SANDY CITY
EMERGENCY MANAGEMENT

HAZARDS

Natural	Technological	Human-Caused
Results from acts of nature	Involves accidents or the failures of systems and structures	Cause by the intentional actions of an adversary
• Avalanche • Disease outbreak • Drought • Earthquake • Epidemic • Flood • ~~Hurricane~~ • Landslide • Tornado • ~~Tsunami~~ • Volcanic eruption • Wildfire • Winter storm	• Airplane crash • Dam/levee failure • Hazardous materials release • Power failure • Radiological release • Train derailment • Urban conflagration	• Civil disturbance • Cyber incidents • Sabotage • School violence • Terrorist acts

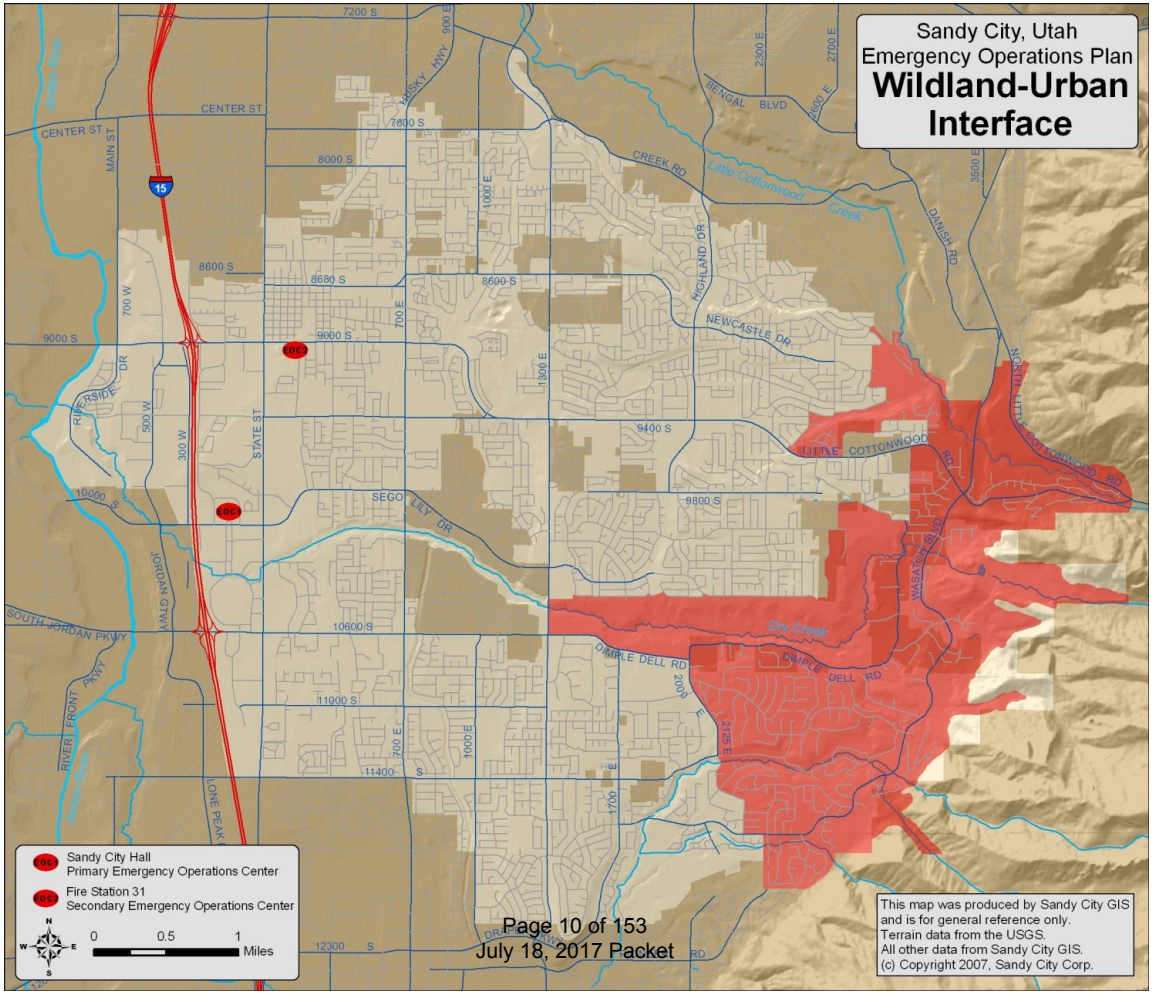
SANDY CITY
EMERGENCY MANAGEMENT

COUNCIL DISTRICTS



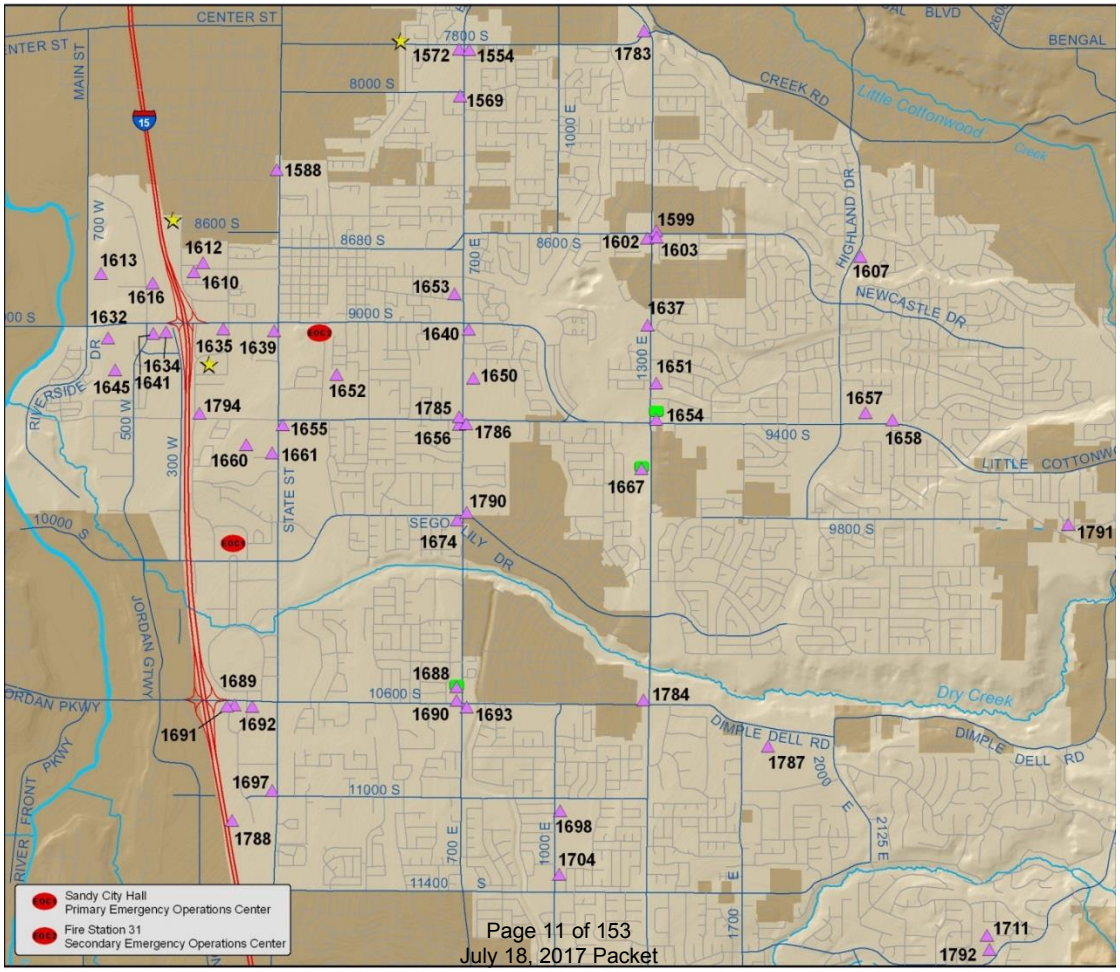
SANDY CITY EMERGENCY MANAGEMENT

WILDLAND-URBAN INTERFACE



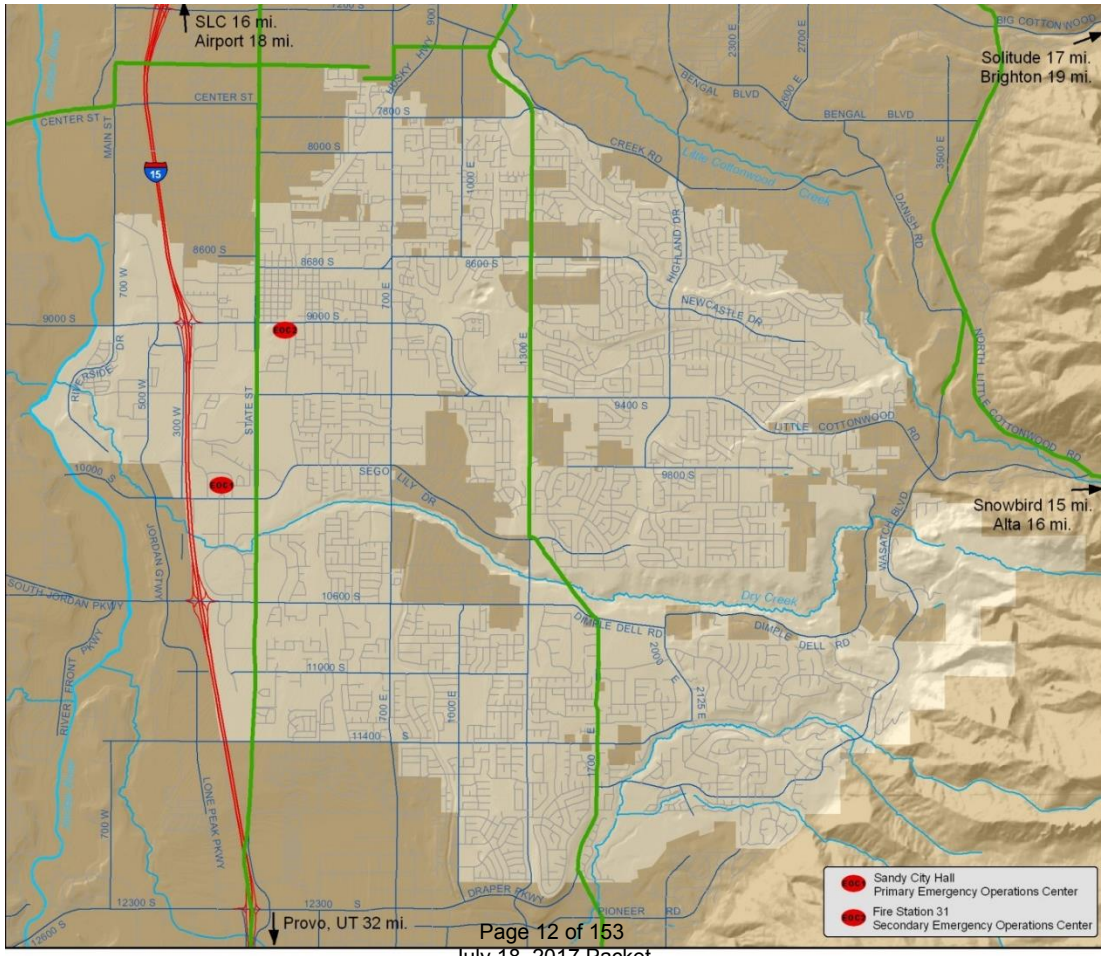
SANDY CITY EMERGENCY MANAGEMENT

HAZMAT TANKS



SANDY CITY EMERGENCY MANAGEMENT

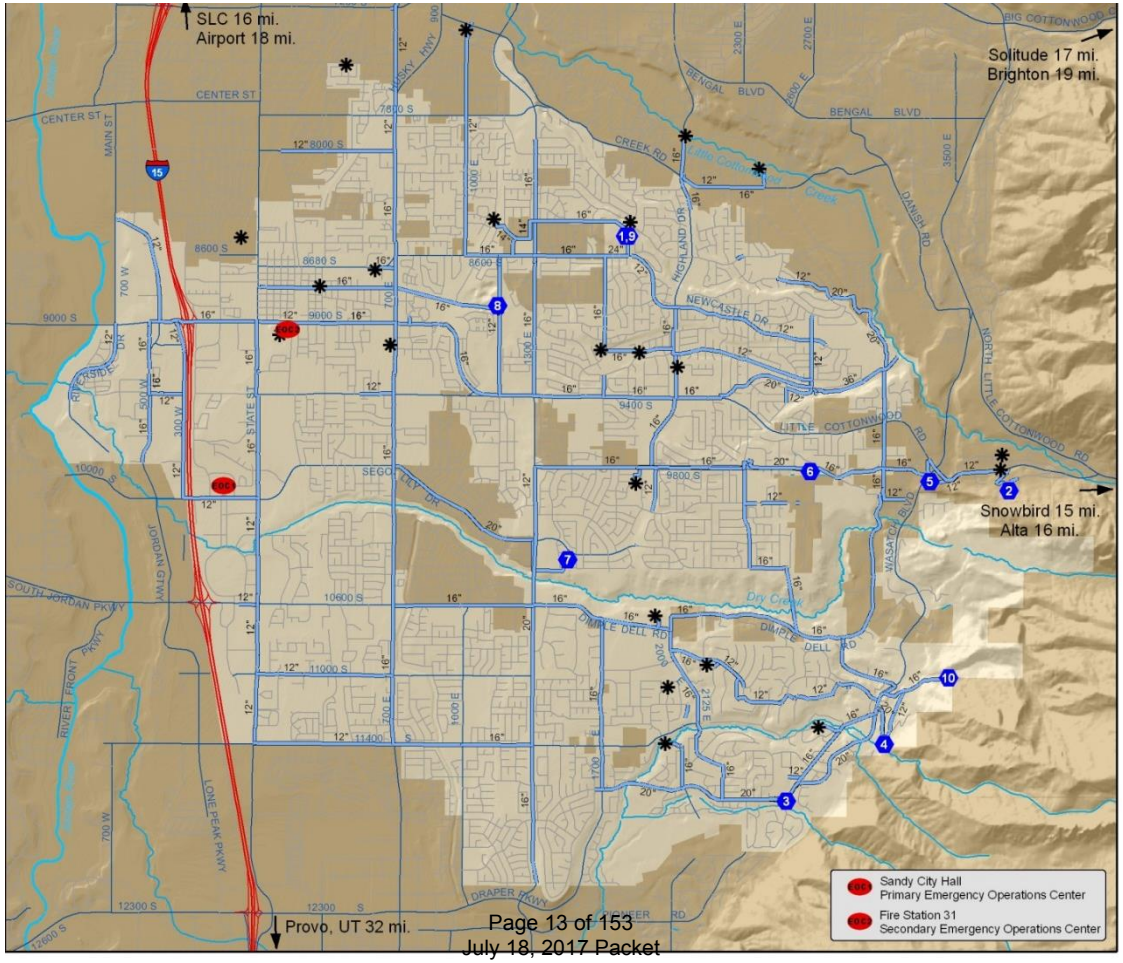
MAJOR GAS PIPELINES



Gas Pipelines

SANDY CITY EMERGENCY MANAGEMENT

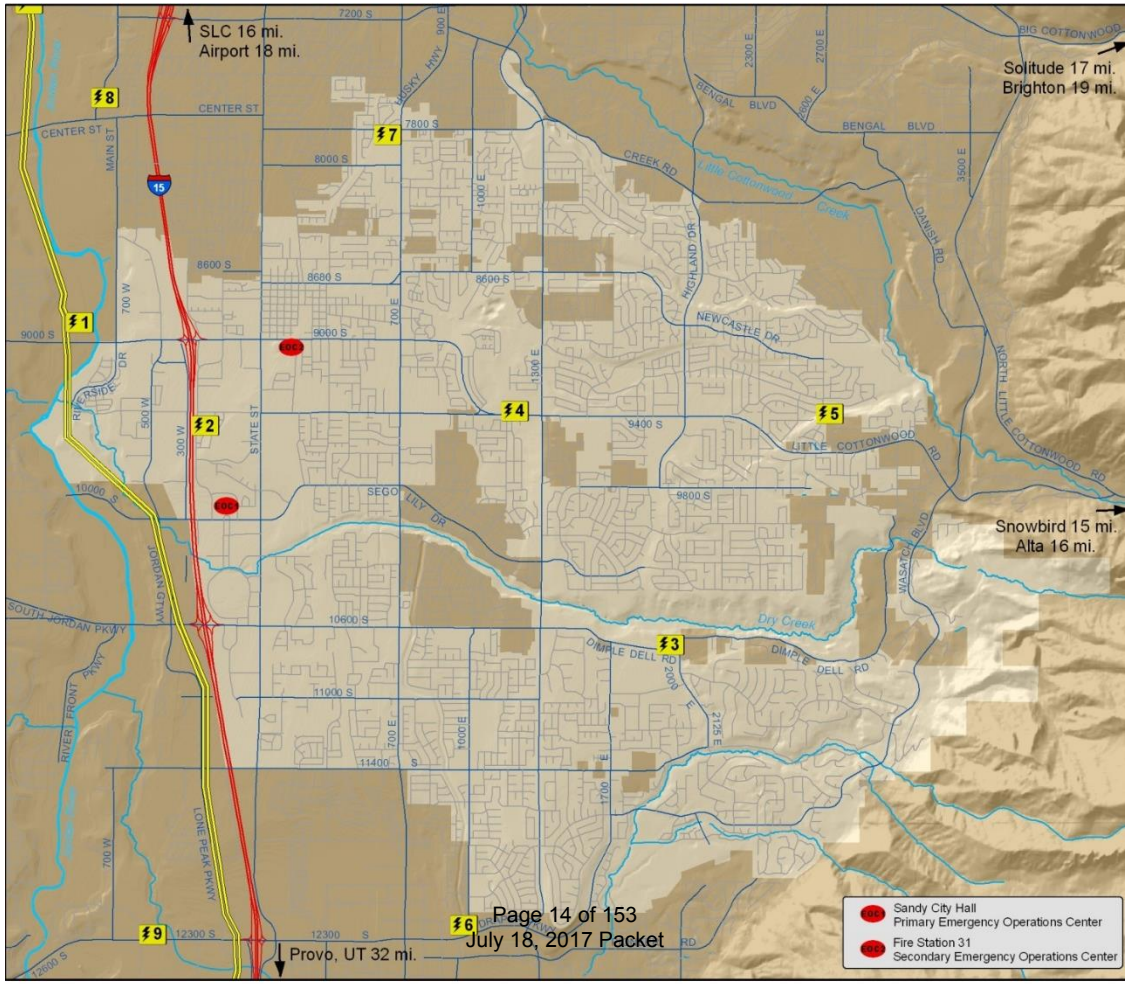
WATER SYSTEM



Water Tank Well Water Main 12" and Larger

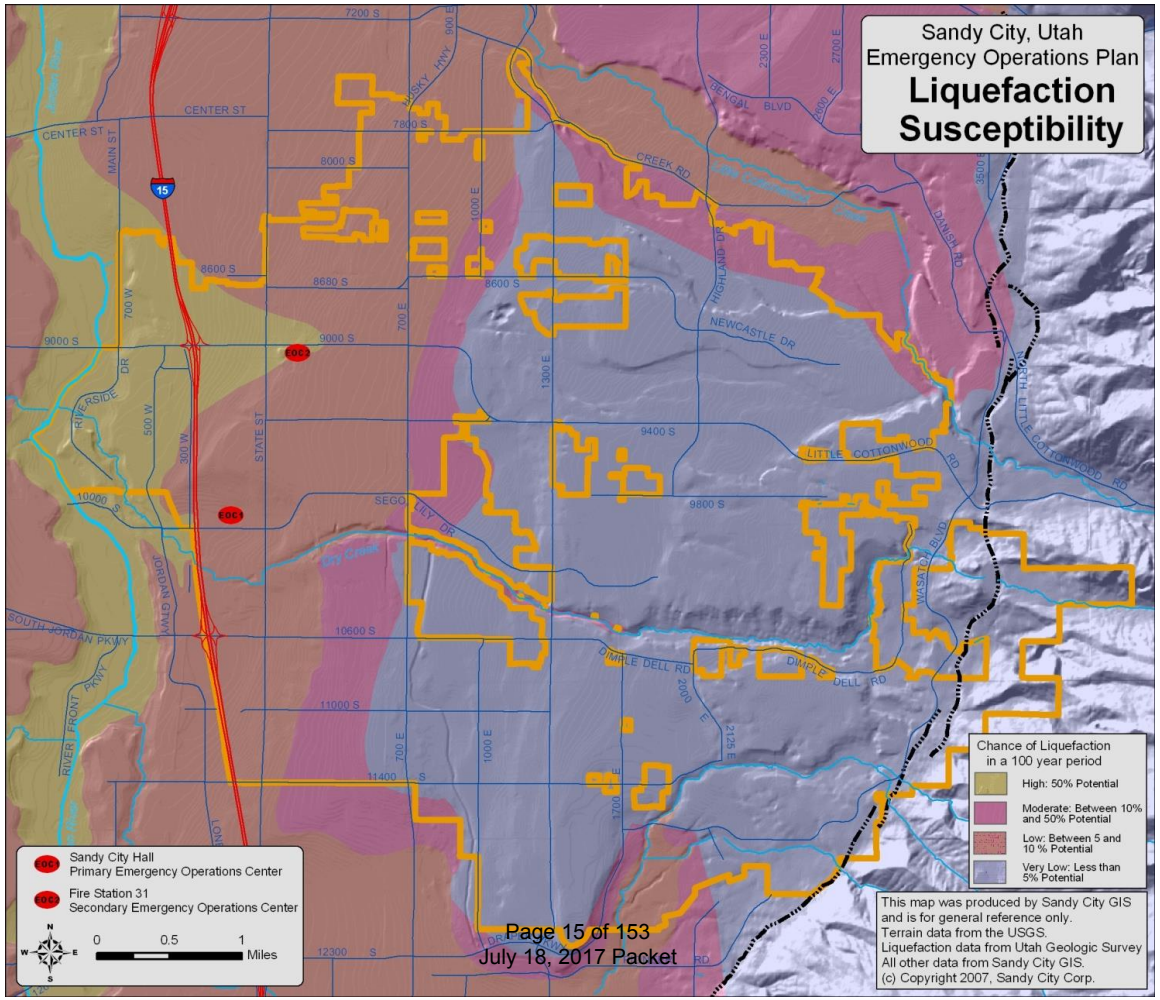
SANDY CITY
EMERGENCY MANAGEMENT

POWER SUBSTATIONS



SANDY CITY EMERGENCY MANAGEMENT

LIQUEFACTION SUSCEPTIBILITY



SANDY CITY EMERGENCY MANAGEMENT

OVERVIEW – FIRST RESPONDERS

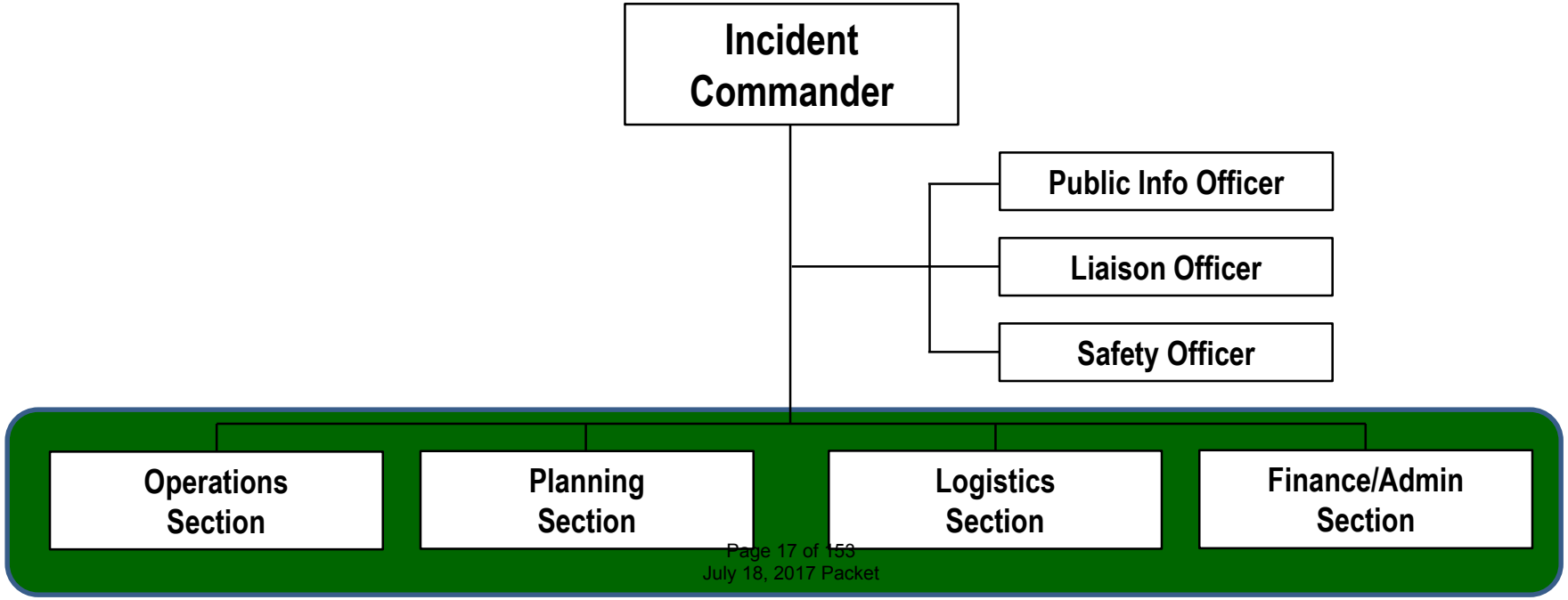
POLICE	FIRE	INFRASTRUCTURE
• 8 officers on patrol • 110 sworn officers • Detectives, Narcotics, CRT, Motors, Family Crimes, SWAT, Bomb Squad, Animal Control, and K-9 • VOLUNTEERS: VIPS, Neighborhood Watch, Explorers	• 5 fire stations • 3-5 firefighters • 69 combat fire personnel • 4 fire engines • 1 ladder engine • 2-4 ambulances daily • Community Emergency Response Team (CERT) Program • Fire Prevention • Business Inspections • First Aid/CPR/AED	• 30+ schools • 1 hospital • 400 miles of road • 400 miles of water pipe • 10 water tanks • 94,000 residents • 22,000 homes • 5,400 businesses

SANDY CITY EMERGENCY MANAGEMENT

INCIDENT COMMAND SYSTEM

GENERAL STAFF

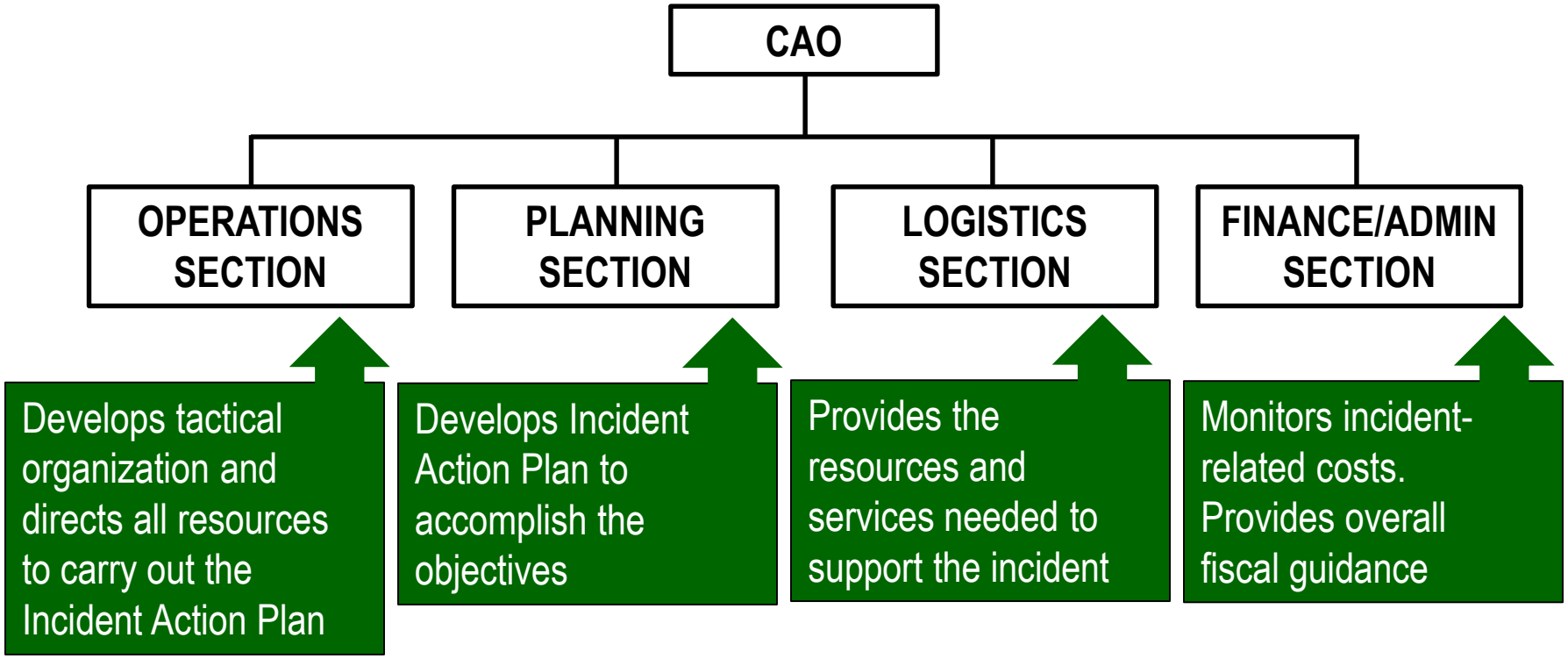
- As the incident expands in complexity, the IC may add General Staff Sections to maintain span of control
  - Span of control – 3-7 sections/people, 5 optimal



SANDY CITY EMERGENCY MANAGEMENT

INCIDENT COMMAND SYSTEM

SANDY CITY EMERGENCY OPERATIONS CENTER



SANDY CITY EMERGENCY MANAGEMENT

INCIDENT COMMAND SYSTEM

YELLOW TAPE

- IC is responsible from the incident to the yellow tape
- EOC is responsible from the yellow tape to “normal”

SANDY CITY
EMERGENCY MANAGEMENT

WHOLE COMMUNITY

CITY EMPLOYEES

Sandy
HEART OF THE WASATCH

RESIDENTS

BUSINESSES

SANDY CITY EMERGENCY MANAGEMENT

SANDY CITY EMPLOYEES

EMERGENCY MANAGEMENT TEAM

- Experienced leadership
- FEMA Training
- Exercise participation
- 800MHz radio communication drills
- Robust social media presence
- Ownership of equipment/resources

MUTUAL AID AGREEMENTS/MEMORANDUMS OF UNDERSTANDING

- Trans-Jordan Landfill
- Brigham City, Utah
- Garner Disaster Services, Texas
- American Red Cross
- LDS Church
- Many others…

SANDY CITY EMERGENCY MANAGEMENT

SANDY CITY EMPLOYEES

RESOURCES

- Emergency Operations Center
  - Position Checklists
- Emergency Operations Plan
- Protected Critical Infrastructure Information Program
- Established Partnerships
- Mobile Emergency Operations Center trailer
- Water trailer – 1,000 gallon capacity
- Radio Go Kits – Six amateur radio systems distributed to communities
- Generators
  - Gas
  - Solar
- Shelter w/ Heaters

SANDY CITY EMERGENCY MANAGEMENT

BUSINESS CONTINUITY

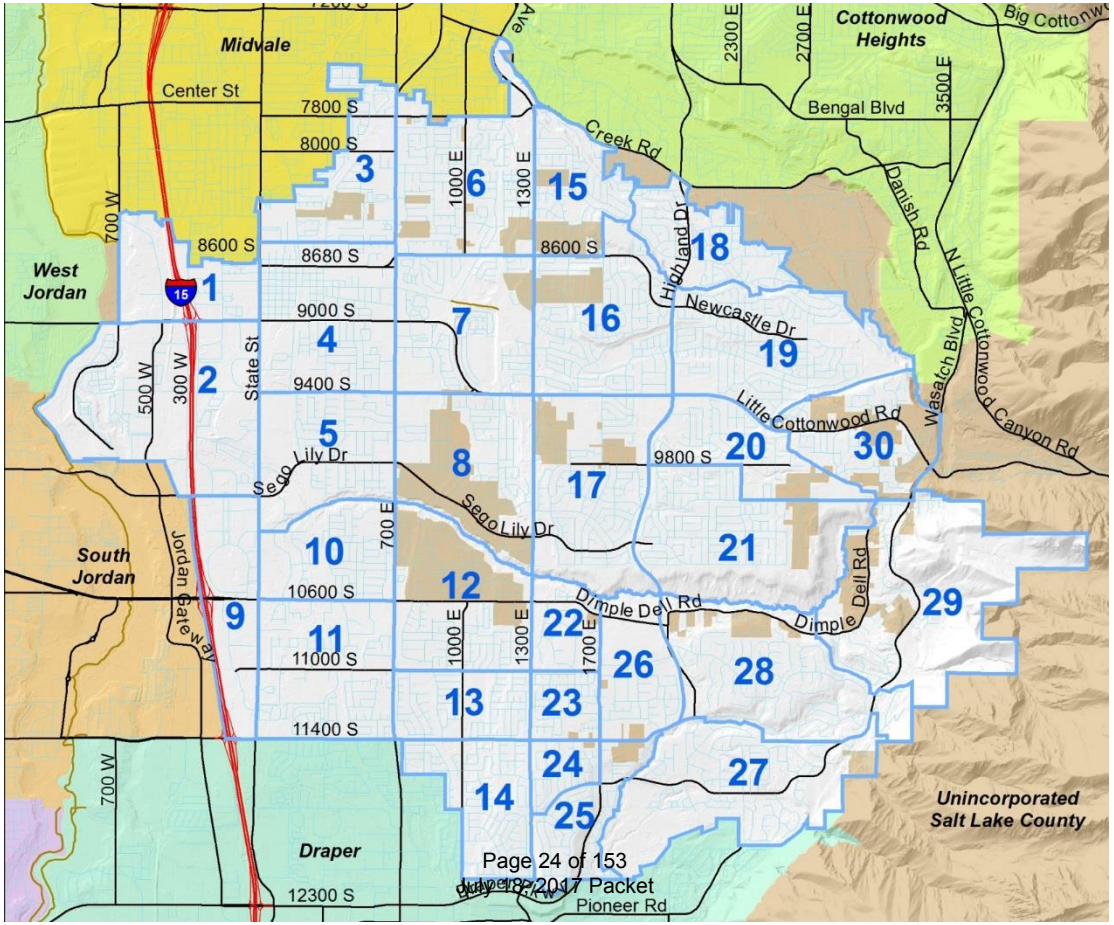
SANDY READY YOUR BUSINESS

- Attend/present at corporate emergency management meetings/exercises including:
  - Rio Tinto Stadium
  - The Shops at South Towne Mall
  - InContact
  - IHC Alta View Hospital
  - Salt Lake Community College
- Develop relationships with lifeline services
  - Rocky Mountain Power
  - Dominion Energy (formerly Questar)
- Host quarterly business meetings to promote preparedness/networking

SANDY CITY EMERGENCY MANAGEMENT

SANDY CITY RESIDENTS

30 COMMUNITIES



SANDY CITY EMERGENCY MANAGEMENT

SANDY CITY RESIDENTS

30 COMMUNITIES

- Volunteers
  - Community Coordinators
  - Emergency Preparedness Leaders (EPLs)
    - Operate neighborhood command posts
    - Develop relationships within their communities
    - Work closely with Community Coordinators
    - Eyes and ears of their community
    - Provide Initial Damage Estimates (IDE) to Sandy City EOC
  - Emergency Communications Operators
    - Work closely with EPLs
    - Support community command post using amateur radio equipment
    - Support Sandy City EOC amateur radio communications

SANDY CITY EMERGENCY MANAGEMENT

SANDY CITY RESIDENTS

SANDY CITIZEN CORPS COUNCIL

- 2nd Thursday of each month, 7 pm, Sandy City Hall
  - CERT Program
  - Neighborhood Watch Program
  - Volunteers in Police Service (VIPS)
  - Medical Reserve Corps
  - Sandy Amateur Radio Club
- Guest speakers
  - Police/Fire Chiefs
  - Residents – victims of Nepal earthquake
  - Professors from BYU & UVU
  - State representatives – Disaster Sanitation and Waste Disposal
  - American Red Cross
  - Many others…

SANDY CITY EMERGENCY MANAGEMENT

WHAT DOES ALL THIS MEAN TO YOU?

RESPONSIBILITIES IN A DISASTER

- Take care of yourself and your family first
- Report to City Hall (or other designated location) for a situation briefing
- Serve as a liaison and monitor the situation within your districts, and the city as a whole, and communicate through the City Council Director
- Survey problem sites and assist residents and the policy group to find solutions to problems that have resulted from the disaster
- Visit impacted areas, shelters, and other temporary facilities
- Assist the policy group in determining special legislation, policies, and resolutions, to help manage the emergency
- Participate in requisite training as required by state and federal law
- Convene to make policy decisions regarding emergency actions when needed
- Impose, by proclamation or resolution, orders deemed necessary to preserve the peace and order of the city

SANDY CITY EMERGENCY MANAGEMENT

DISASTER DECLARATION

WHO CAN DECLARE?

- Title 6 Administrative Code – Disaster Declaration
  - The Mayor may declare a local emergency by proclamation, provided that such local emergency shall not be continued or renewed for a period in excess of 30 days, except by or with the consent of the City Council
  - An emergency proclamation shall state:
    - Nature of the local emergency
    - Area or areas that are affected or threatened
    - The conditions which caused the emergency

SANDY CITY EMERGENCY MANAGEMENT

WHEN THE MEDIA COMES TO TOWN

WORKING WITH THE MEDIA

- Use city and departmental PIOs, they are a huge asset
  - They run the Joint Information Center and schedule media briefings
  - Make sure you get a copy of their news releases
  - They can give you tips, hints, do's and don'ts, when talking to the media
- Don't talk with the media unless you have been briefed within the last 15-20 minutes
  - Have a piece of paper in your hand with the latest information
  - Don't rely on your memory for facts

SANDY CITY EMERGENCY MANAGEMENT

COMMUNITY NEWS

WHAT YOUR RESIDENTS AND BUSINESSES NEED TO KNOW

- What is being done for them?
- Where can they get what they need?

BE AN EXAMPLE OF PREPAREDNESS

As a civic leader, you should encourage others to have plans and emergency supplies for both their home and workplace.

You should encourage them to get involved in their community and promote a neighborhood approach to emergency preparedness.

You have the opportunity to be a good example by developing a family disaster plan and creating an emergency supply kit for both your home and workplace.

SANDY CITY EMERGENCY MANAGEMENT

THE DON'TS

WHAT NOT TO DO

- Don't make promises you can't keep
- Don't forget to follow up on issues
- Don't place blame
- Don't guess at the cause of problems

SANDY CITY EMERGENCY MANAGEMENT

THE DO'S

THINGS YOU SHOULD DO

- Keep city staff informed about concerns and issues of the community
- Have a scribe
- Support emergency management by funding staff positions and activities
- Participate in planning, training, and exercises
- Ask questions
- Get prepared

SANDY CITY EMERGENCY MANAGEMENT

PROGRAM UPDATE

SANDY CITY EMPLOYEES

- Exercises:
  - Call Taker Drill – 27 July
  - RUMBLING FAULT Functional Exercise – 24 August
  - CITY HAMMER Full-Scale Exercise – 28 September
  - WHITE OUT Tabletop Exercise - ?? December
- Training opportunities:
  - Emergency Management Institute
    - https://training.fema.gov/emicourses/schedules.aspx
  - State DEM
    - https://www.train.org/DesktopShell.aspx

SANDY CITY EMERGENCY MANAGEMENT

PROGRAM UPDATE

SANDY CITY BUSINESS CONTINUITY

- Sandy Ready Your Business:
  - Preserving Records and Document – 17 August

SANDY CITY RESIDENTS

- Sandy City Citizens Corps Council:
  - Ways to preserve your harvest – 10 August

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Sandy City, Utah

Staff Report

File #: 17-192, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
Parks and Recreation Department reporting on the Fourth of July event.

Presenter:
Scott Earl

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Sandy City, Utah

Staff Report

File #: 17-190, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
Council Member McCandless recommending review and discussion of Council and Administration six -month objectives.

Presenter:
Council Member McCandless
Description/Background:
As Chair for the next six months, Council Member McCandless has requested that Council Members, Administration, and Council Office staff submit lists of objectives to be accomplished through the remainder of 2017.

Further action to be taken:
Additional discussion as needed to further refine shared objectives before final adoption by Council.

Recommended Action and/or Suggested Motion:
Review and discussion only.

Sandy City, Utah

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Phone: 801-568-7141

Staff Report

File #: 17-193, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
Fire Department swearing in ceremony.

Presenter:
Chief Cline

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Staff Report

File #: 17-179, **Version:** 1 **Date:** 7/18/2017

Approval of the May 16, 2017 Minutes

Motion to approve the minutes as presented.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Tuesday, May 16, 2017 | **5:15 PM** | **Council Chambers**

5:15 Work Session

Agenda Planning Calendar Review

Council Vice Chair Maren Barker opened the meeting due to the absence of Chairman Smith.

Council Member Business

Council Member Fairbanks requested support for a citizen recognition.

Council Member McCandless reported on the Transportation Committee meeting and the Hale Centre Theater Board of Trustees meeting.

Council Office Director's Report

No Report was given.

Mayor's Report

Mayor Dolan briefed the Council on a luncheon he attended with former Mayor's Newton and Shelby, swearing in of new Police Officers, a meeting with Cavalia for a possible Christmas show, various transportation projects,formation of the Dimple Dell Trail task force committee, meeting with lobbyist Bill Simmons for project assistance, and interest from Gardner Development for city owned property.

CAO Report

No Report was given.

Information Items

1. 17-135 Metropolitan Water District of Salt Lake and Sandy presenting the FY 2017-18 Tentative Budget.

Attachments: Link to Metropolitan Water District of Salt Lake and Sandy FY 2017-18 tentative budget

Mike Wilson, General Manager presented the Metro Water FY 2017-18 tentative budget.

2. 16-397 Sandy City Academy Graduation Ceremony

Councilman Steve Fairbanks presented certificates of graduation to the participants in the 2017 Citizen Academy. A brief reception was help in the multi purpose room.

Meeting went into Recess

Meeting Reconvened

3. 17-136 Public Utilities Department briefing the City Council on the proposed FY 2017-18 Public Utilities Department budget.

Attachments: P.U. FY 2018 tentative budget

Public Utilities Budget presentation to Council May 12 Final

Public Utilities Director Tom Ward presented the proposed FY 2017-18 department budget.

Council questions followed.

4. 17-131 Fire Department briefing the City Council on the proposed FY 2017-18 Fire Department budget.

Attachments: Fire Department Budget Presentation FY2018

Sandy City Fire Department 2018 Budget Presentation - Slideshow

Chief Cline presented the Sandy Fire Department's proposed budget for Fiscal Year 2017-2018.

Council questions followed.

5. 17-137 Finance and Information Technology Department briefing the City Council on the proposed FY 2017-18 department budget.

Attachments: Finance & IT Packet Slides

Brian Kelley presented the fiscal year budget for the Finance and Information Technology Department.

7:00 Council Meeting

Roll Call

Present: 7 - Council Member Scott Cowdell
Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Linda Martinez Saville
Council Member Stephen P. Smith

Council Office Director Michael Applegarth
Council Office Analyst Dustin Fratto

Administration:
Mayor Tom Dolan
CAO Scott Bond
Deputy to the Mayor Nicole Martin
Assistant CAO Shane Pace
Assistant CAO Korban Lee
Economic Development Director Nick Duerksen
City Attorney Rob Wall
Community Development Director James Sorensen
Administrative Services Director Brian Kelley
Fire Chief Bruce Cline
Parks & Recreation Director Scott Earl
Assistant Police Chief Bill O'Neil
Public Utilities Director Tom Ward
Support Services Manager Kim Bell
Public Works Director Tom Ward
City Engineer Ryan Kump

Opening Remarks / Prayer / Pledge of Allegiance

Chief Cline offered the opening prayer.

Council Member Linda Martinez Saville lead the audience in the Pledge of Allegiance.

Rob Wall notified the Council of a pending civil rights lawsuit against the City pertaining to the City's panhandling ordinance.

Special Recognition

6. 17-138 2017 Arbor Day Proclamation

Attachments: Arbor Day Proclamation

Parks and Recreation Director Scott Earl read the annual Arbor Day/Sandy Pride Day proclamation.

Citizen Comments

Steve Van Maren, 11039 Lexington Circle, thanked the City Council for sponsoring the Citizen Academy.

Robert Perkins addressed the Council about a code amendment on housing heights for a specific development.

Zack Robinson, 2479 Glacier View Drive, also thanked the City Council for the Citizen Academy.

Consent Calendar

Approval of the Consent Calendar

A motion was made to approve the Consent Calendar. The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Linda Martinez Saville
Stephen P. Smith

Absent: 1 - Steve Fairbanks

7. 17-134 Approval of the April 25, 2017 Meeting Minutes.

Attachments: April 25, 2017 Minutes.pdf

Item approved.

7:05 Public Hearing(s)

8. ZONE-03-17-5220 Mr. David George with A Better Quality Home, LC, is requesting the City Council to approve a rezone approximately 3.68 acres from the R-1-20A "Single Family Residential District" to the PUD(10) "Planned Unit Development" for the subject property, located at 789 East 7800 South, known as the Moore Townhomes Rezone - ZONE-03-17-5220.

Attachments: Council Request.pdf
Staff Report and Exhibits.pdf
PC04-20-2017.pdf
17-17.docx
EXHIBIT A.doc
Sandy 7800 South Townhomes TIS 20170428.pdf
Sandy 7800 South concept plan_1_Page_2.jpg
Sandy 7800 South concept plan_1_Page_1.jpg

Mike Wilcox briefed the Council on the proposed rezone.

Mr. David George presented information on the proposed project.

Steve Van Maren,11039 South Lexington Circle, spoke about the density and green space of the proposed project. He requested a less dense project.

Dean Fahlsing,7748 Devin Place, was concerned with the possibility of adding more units to the development if adjacent land is annexed.

S. Craig Hinton, 825 East 7800 South, expressed concern regarding the number of apartments and townhomes in Sandy.

Kathy Stark, 9085 South Enchanted Oak Lane, expressed opposition to the density of the project and encouraged implementation of more green space.

Ken Olson, 10299 Spring Crest Lane, spoke in favor of the project.

Monica Zoltanski, 10963 South Bay Meadow Cove, expressed concern regarding the type of housing product and height of the proposed project.

Brooke D'Sousa, 11490 Wyndcastle, shared a concern about the project.

Council questions and comments were addressed.

A motion was made by Chris McCandless, seconded by Kristin Coleman-Nicholl, to adopt Ordinance 17-17, Moore Townhomes Rezone, amending and fixing the boundaries of a Zone District of the Sandy City Zoning Ordinance, rezoning approximately 3.68 acres from the R-1-20A "Single Family Residential District" to the PUD(10) "Planned Unit Development", located at approximately 789 East 7800 South; also providing a saving clause and an effective date for the ordinance. ... The motion carried by the following vote:

Yes: 5 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

Absent: 1 - Steve Fairbanks

Council Items

9. 17-141 Consideration for adoption of a resolution authorizing the issuance and sale of not more than $10,000,000 aggregate principal amount (including the $7,200,000 of Water Revenue Bonds previously authorized on March 28, 2017) of Water Revenue Bonds, Series 2017; and related matters.

Attachments: New Parameters Resolution v2 (super) -Sandy Water Bonds 2017

Third Supplemental Indenture of Trust - Sandy City Water RevenueBonds, Series 2017
Bond Purchase Agreement - Sandy Water Revenue Bonds 2017

Preliminary Official Statement - Sandy City Water Rev Bonds 2017 -DRAFT 05-11-2017 v4
Calendar of Events for $10M Bonds - 5.4.17

Brian Kelley briefed the Council on the increase on the proposed water bond. The action this evening would be a vote to authorize the increased amount, and reset the clock for the 30 day contest period to begin Friday, June 19th, and schedule a public hearing for June 6th.

Council questions followed.

A motion was made by Stephen Smith, seconded by Kristin Coleman-Nicholl, to adopt Resolution #17-23C authorizing the issuance and sale of not more than $10,000,000 aggregate principal amount (including the $7,200,000 of Water Revenue Bonds previously authorized on March 28, 2017) of Water Revenue Bonds. The motion carried by the following vote:

Yes: 4 - Kristin Coleman-Nicholl
Chris McCandless
Linda Martinez Saville
Stephen P. Smith

No: 2 - Scott Cowdell
Maren Barker

Absent: 1 - Steve Fairbanks

10. 17-139 Mr. Bruce Blanchard presenting budget concepts to the City Council.

Bruce Blanchard was granted time by the Council Chair to address the Council on his budget concerns and transparency in the Sandy City Budget.

11. 17-140 Council Member McCandless presenting a letter addressing homeless services.

Attachments: Homeless shelter letter

Chris McCandless presented a letter from Amy Newton Winder regarding a homeless shelter location near the Jordan River. He asked for the City Council's endorsement of the letter since homelessness effects everyone.

Council comments followed.

A motion was made by Chris McCandless, seconded by Kristin Coleman-Nicholl, to endorse a letter addressing homeless services... The motion carried by the following vote:

Yes: 5 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

Absent: 1 - Steve Fairbanks

12. 17-127 Council Member Nicholl recommending General Plan amendment.

Attachments: General Plan

Kris Nicholl presented some amended changes for the General Plan Amendment pertaining to the preservation of neighborhood character in existing rural areas in Sandy.

Council questions and comments followed.

A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to send this back to Community Development to tighten the language to preserve the neighborhood character of existing rural areas then send to Planning Commission for a recommendation .. The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Linda Martinez Saville
Stephen P. Smith

Absent: 1 - Steve Fairbanks

Adjournment

The meeting adjourned at approximately 9:30 p.m. The next scheduled meeting of the City Council is Tuesday, May 23, 2017, at 7:00 p.m.

Stephen P. Smith, Chair	Pam Lehman
Sandy City Council	Meeting Clerk

Note

Council Vice Chair Maren Barker opened the meeting due to the absence of Chairman Smith.

Monica Zoltanski spoke on the decision by the County to not put a paved trail in Dimple Dell.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Staff Report

File #: 17-180, **Version:** 1 **Date:** 7/18/2017

Approval of the May 23, 2017 Minutes

Motion to approve the minutes as presented.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Tuesday, May 23, 2017 **5:15 PM** **Council Chambers**

5:15 Work Session

Agenda Planning Calendar Review

Chairman Smith reviewed the Agenda Calendar.

Council Member Business

Maren Barker will be bringing information to the Council regarding the budget. She noted that she found $1.2 million in the budget which could eliminate the need for the franchise water fee.

Steve Fairbanks asked for the Council's support in recognizing a Hillcrest High School Sterling Scholar recipient. The Council agreed.

Stephen Smith presented a few handouts on the STR (Short Term Rentals) and concerns with the Federal Budget, federal funding, and welfare needs.

Council Office Director's Report

No report was given.

Mayor's Report

No report was given.

CAO Report

Scott Earl reported on Sandy Pride held Saturday past. The Parks Department and Chamber of Commerce will come before the Council in the near future with a presentation of accomplished projects during Sandy Pride.

Information Items

1. 17-145 Community Development Department presenting the proposed FY 2017-18 department budget.

James Sorenson presented the Community Development proposed Fiscal Year

2017-2018 budget . Jared Gerber, Brian McCuistion, Andrew King, and Scott Marsell were also present.

2. 17-143 Sandy Police Department briefing the City Council on the proposed FY 2017-2018 Police Department Budget.

Attachments: Budget Considerations FY2018.pptx

Chief Kevin Thacker along with Terry Cummings presented the Sandy City Police Department's Fiscal year 2017-2018 budget.

Ian Douglas, Animal Control Director, presented a briefing on the changes taking place at Animal Services, along with proposed fee changes.

Council questions followed.

3. 17-146 Administration presenting the proposed FY 2017-18 department budget.

Attachments: Administration Budget

Shane Pace presented the Administration's Fiscal Year 2017-2018 Budget.

Katrina Frederick presented the fiscal year budget for Human Resources and the SCOPE clinic

David Goldhart presented the budget for the Building Services divisions.

Molly Spira presented the City Recorder's budget.

Nicole Martin presented the Communications Department budget.

Jeff Mulcahy presented the Emergency Management budget.

Mearle Marsh presented the budget for Community Events and the Arts Guild.

Chase Parker presented the budget for the Risk Management Department.

Korban Lee presented the Non- departmental budget.

Meeting went into Recess

Meeting Reconvened

Katrina Frederick presented the proposed Compensation Plan as part of the Administrations' Fiscal Year 2017-2018 budget.

A motion was made by Stephen Smith, seconded by Chris McCandless, to adjourn worksession.. The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Stephen P. Smith

Absent: 1 - Linda Martinez Saville

4. 17-144 Citizen Academy Recap

Steve Fairbanks presented a recap of the Sandy Citizen Academy.

5. 17-100 City Council Office briefing the Council on short term rentals.

Attachments: Draft STR Ordinance

Council Analyst Dustin Fratto presented additional background on Short Term Rentals (STR). He asked for the Council's recommendations, and urged them to put a motion on the floor for a sub committee consisting of 2 to 3 Council members, Planning Commission members, representative from the City Attorney office, member from the Council Office Staff, and members from Planning Staff, and to bring this back at a later date.

The Council presented their recommendations and comments.

A motion was made by Steve Fairbanks, seconded by Kristin Coleman-Nicholl, to create a short-term rental ordinance development sub-committee consisting of Council Member A, B, and C; Planning Commisioner's A, B, and C; Community Development staff A and B; Attorney's Office staff A; and Council Office Staff A... The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Stephen P. Smith

Absent: 1 - Linda Martinez Saville

7:00 Council Meeting

Roll Call

Present: 6 - Council Member Scott Cowdell
Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Stephen P. Smith

Absent: 1 - Council Member Linda Martinez Saville

Council Office Director Michael Applegarth
Council Office Analyst Dustin Fratto

Administration:
Mayor Tom Dolan
CAO Byron Jorgenson

Deputy to the Mayor John Hiskey
Assistant CAO Scott Bond
Assistant CAO Korban Lee
Communications Director Nicole Martin
Economic Development Director Nick Duerksen
City Attorney Rob Wall
Community Development Director Mike Coulam
Administrative Services Director Brian Kelley
Fire Chief Bruce Cline
Parks & Recreation Director Scott Earl
Police Chief Kevin Thacker
Public Utilities Director Shane Pace
Public Works Director Rick Smith

Opening Remarks / Prayer / Pledge of Allegiance

Chairman Stephen P. Smith welcomed all those in attendance.

Craig Schwabedissen offered the opening prayer.

Brian McCuistion led the audience in the pledge.

Citizen Comments

Monica Zoltanski,10963 South Bay Meadow Circle, presented a thank you card on behalf of the Dimple Dell Preservation Committee, to express their appreciation to the City Council for their support on the Dimple Dell paved trail. The card was signed by committee members and volunteers.

Citizen Comments was closed.

7:05 Public Hearing(s)

6. CODE-3-17-5244 Community Development Department recommending the City Council adopt amendments to include a hearing officer for reasonable accomodation requests, Title 15A, Chapter 3, Officers, Boards and Commissions, Chapter11, Special Uses, Land Development Code, Revised Ordinances of Sandy City, 2008.

Attachments: staff report after PC.pdf
15A-11-08 (CC requested revisions) redlined version
15A-11-08 (CC requested revisions) clean version
17-14_1ordinance.pdf
15A-11-08 (CC requested revisions) after May 23
15A-11-08 redlined revisions after May 23
Executed copy Ordinance 17-14.pdf

Brian McCuistion presented a brief history on the special accommodation request. Staff is recommending adoption.

Chairman Smith opened the public hearing.

Issac Bingham,10971 South Cindy Circle, thanked Staff for their due diligence. This is a complex issue. He believes that experts should be involved who have experience in this issue. He is concerned with the unintended consequences which will change the character of our neighborhoods. We need to figure out a way to limit our risk but at the same time work with the silver living homes.

Vaughn Jackson, 2160 Pepperwood Drive, noted that the close proximity of a silver living home will change the personality and values of his neighborhood. He does not know how the federal government can justify placing these facilities in residential neighborhoods.

Steve Van Maren,11039 South Lexington Circle, asked the Council to turn to g 2 and g3 on last page title Findings, he found both paragraphs to be redundant. He would like to see this revised.

The public hearing was closed.

Robert Wall commented on Mr. Van Maren's comments.

Council discussion and questions followed.

A motion was made by Steve Fairbanks, seconded by Scott Cowdell, to adopt Ordinance 17-14 amending Title 15A of the revised ordinances of Sandy City (The Land Development Code), 2008, by amending Chapter 3, "Officers, Boards and Commissions", and Chapter 11, "Special Uses" to modify the process for a reasonable accommodation by adding provisions for selecting a hearing officer, instead of the Planning Commission, to review this type of approval; also providing a saving clause and effective date for the ordinance; and to direct staff to bring back language for the Exhibit in Ordinance 17-14 to include publication language consistent with having the Community Development Director provide evidence of findings to the City Council ....The motion carried by the following vote:

Yes: 4 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks

No: 1 - Maren Barker

Absent: 2 - Linda Martinez Saville
Stephen P. Smith

Council Items

7. 17-041 Council Member Barker requesting discussion and and recommending the City Council initiate proposed amendments to the Land Development Code, Chapter 15A-20-07 Planned Unit Development (PUD).

Attachments: Proposed Amedments to Chapter 15A-20-07

Proposed Amendments (5-19-2017)

Maren Barker noted that this was a continuation of a prior discussion to initiate proposed amendments to the Land Development Code, Planned Unit Developments (PUD).

Council discussion followed.

A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to direct the Community Development Department to not initiate the proposed changes to the Land Development Code, Chapter 15A-20-07 Planned Unit Development (PUD), and to not forward them onto the Planning Commission.. The motion carried by the following vote:

Yes: 5 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Stephen P. Smith

No: 1 - Maren Barker

Absent: 1 - Linda Martinez Saville

Adjournment

The meeting adjourned at approximately 9:30 p.m. by Steve Fairbanks. The next scheduled meeting of the City Council is Tuesday, at 7:00 p.m.

Stephen P. Smith, Chair	Pam Lehman
Sandy City Council	Meeting Clerk

Note

Note

Councilman Stephen Smith reviewed the Agenda Calendar. There will be a tour next week of public works facilities.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Staff Report

File #: 17-181, **Version:** 1 **Date:** 7/18/2017

Approval of the June 6, 2017 Minutes

Motion to approve the minutes as presented.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Tuesday, June 6, 2017 | **5:15 PM** | **Council Chambers**

5:15 Work Session

Agenda Planning Calendar Review

Chairman Smith reviewed the agenda planning calendar.

Council Member Business

Kris Coleman Nicholl requested to hold a discussion on Council Policies during next week's Council meeting.

Council Office Director's Report

No Report was given.

Mayor's Report

Mayor Dolan reported on the cavallia meeting to discuss the Christmas village concept.

CAO Report

Scott Bond explained the reason for the absence of some of the Department Heads.

Korban Lee discussed parking issues and strategy for the opening of Hale Center Theatre.

Chief Maxfield briefed the Council on the fatality drowning at Bells Canyon this past weekend and efforts of the search and rescue teams. Efforts are being made to inform the public of dangers in the canyons near streams and reservoirs.

Todd Asay reported on the All Poly Football Camp to be held June 13-17. The event will be held at Lone Peak Park.

Information Items

1. 17-103 Police Department presenting the semi-annual update on the Victim of Crime Advocate (VOCA) program.

VOCA was postponed to next week's Council Meeting.

2. 17-150 City Council Office requesting discussion of appointments to special committees.

Mike Applegarth explained the process taken in past years to appoint individuals to the various citizen committees. Staff would like to review the ordinance on formation of special committees then bring back a resolution with amended language. The Council agreed to move forward and address again in mid-July.

3. 17-164 Administration presenting information about Adventure Week.

Korban Lee presented a flyer on Adventure Week highlighting the program and all scheduled events the week of June 17-24th.

Chairman Smith asked Councilwoman Nichol to review her proposals on the Council Chair Election Policy. The Council would act on the policy next week.

Council discussion followed.

Meeting went into Recess

Meeting Reconvened

A motion was made by Steve Fairbanks, seconded by Linda Martinez Saville, to recess worksession. The motion carried by the following vote:

Yes: 6 - Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

Absent: 1 - Scott Cowdell

7:00 Council Meeting

Roll Call

Present: 6 - Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Linda Martinez Saville
Council Member Stephen P. Smith

Absent: 1 - Council Member Scott Cowdell

Council Office Director Michael Applegarth
Council Office Analyst Dustin Fratto

Administration:
Mayor Tom Dolan

CAO Scott Bond
Deputy to the Mayor Nicole Martin
Assistant CAO Shane Pace
Assistant CAO Korban Lee
Economic Development Director Nick Duerksen
City Attorney Rob Wall
Community Development Director James Sorensen
Administrative Services Director Brian Kelley
Assistant Fire Chief Derek Maxfield
Parks & Recreation Director Scott Earl
Assistant Parks & Recreation Director Todd Asay
Police Chief Kevin Thacker
Assistant Public Utilities Director Scott Ellis
Public Works Director Mike Gladbach

Opening Remarks / Prayer / Pledge of Allegiance

Chairman Stephen P. Smith welcomed all those in attendance.

Timothy Holt led the audience in the prayer.

Abigail Slama-Catron led the audience in the pledge.

Chairman Smith gave a shout -out to the Police and Firefighter's on their response to a tragic situation last Tuesday.

Chief Thacker reported on how emotional the situation and setting was for everyone involved. He also complimented the Police Officers for their "amazing job" and the love they have for their community.

Special Recognition

4. 17-166 Alzheimer's & Brain Disease Awareness Month Proclamation.

Attachments: Alzheimers and Brain Awareness Proclamation

Mayor Dolan along with members of the City Council presented a proclamation recognizing Alzheimer's and Brain Disease Awareness Month. He noted that 5.4 million Americans have Alzheimer's, the 6th leading cause of death.

Ronny Decker, head of the Alzheimers Agency, thanked the Council for their recognition.

5. 17-169 Special recognigtion of Jordan High baseball player Gage Edwards.

Attachments: Link to Deseret News article

This item was moved to the June 13th City Council Meeting.

6. 17-167 The Mayor and City Council presenting a resolution honoring the achievement of the Bionic Porcupines 2.0, a team of Sandy 6th grade students who earned the President's Environmental Youth Award.

Attachments: Resolution honoring the Bionic Porcupines 2.0

Members of the City Council along with Mayor Dolan presented resolutions to a team of 6th grade students from the Beehive Science and Technology Academy honoring their achievement of the Bionic Porcupines 2.3, and earning the President's Environmental Youth Award.

Citizen Comments

There were no citizen comments.

Consent Calendar

Approval of the Consent Calendar

A motion was made by Kristin Coleman-Nicholl, seconded by Steve Fairbanks, to approve the Consent Calendar. The motion carried by the following vote:

Yes: 6 - Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

Absent: 1 - Scott Cowdell

7. 17-147 Approval of the April 25, 2017 Minutes.

Attachments: April 25, 2017 Minutes.pdf

Item approved.

8. 17-149 City Council Office recommending the City Council adopt Resolution 17-24 C canceling the June 27, 2017, and the July 4, 2017 Council Meetings.

Attachments: Resolution 17-24C

Executed Copy Resolution 17-24 C.pdf

Item adopted.

7:05 Public Hearing(s)

9. 17-163 Finance Department presenting information to City Council regarding adopting the Sandy City Budget for Fiscal Year 2017 - 2018

Attachments: Tentative Budget 2017-2018 FINAL

17-30C BOYS & GIRLS CLUB

17-31C adopting budget FY 2018

17-32C Capital Projects FY 18 adoption

17-33C Alta Canyon FY 18 adoption

17-35C Water Fund Subsidy Transfer

17-04 RDA Budget Adoption FY 2018

Brian Kelley presented a briefing to the City Council regarding the adoption of the Sandy City Budget for Fiscal Year 2017-2018.

Council questions followed.

Linda Saville disclosed her affiliation with the Sandy Boys and Girls Club. She recused herself from the discussion.

Chairman Smith opened the public hearing.

Cathy Spuck, 8260 South 560 East, expressed concern that an additional code enforcement officer had not been included in the budget. She encouraged the Council to reconsider.

Bruce Blanchard,8802 Shady Meadow Drive, thanked Mayor Dolan and Brian Kelley for time devoted to the City budget. He noted that Sandy has always been transparent in answering his questions. He expressed concern over the lack of detail related to personnel costs in the budget.

Steve Van Maren,11039 South Lexington Circle, agreed with Mr. Blanchard's comments. He felt that the two CAO's should be included in the Administrative budget not non-departmental.

Mark Simpkins, 8809 Summer Meadow Drive, expressed concerns regarding the water fund and asked for clarification.

Jim Edwards, 1873 Richard Road, thanked Chairman Smith for recognizing D-Day. This was a positive day for America and the World. He expressed concern regarding the water fund transfer.

Monica Zoltanski, 10963 South Bay Meadow Circle, asked for clarification on what she felt was a disparity on council member's salaries. She complained about her water and sewer bills.

Mark Randall, 1830 East Willow Glen Circle, asked the Council to return the funds back into the water enterprise fund and refrain from raising revenues to visibly tax residents.

Council discussion and comments followed.

A motion was made by Maren Barker, seconded by Stephen Smith, to continue the public hearing to the June 13, 2017 City Council Meeting on the adoption of the Sandy City Budget for Fiscal Year 2017 - 2018 .. The motion failed by the following vote:

With the failed motion; The public hearing on this item was closed and no public

comment will be taken next week prior to the vote on resolutions.

Yes: 2 - Maren Barker
Stephen P. Smith

No: 4 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville

Absent: 1 - Scott Cowdell

10. 17-162 Finance Department presenting information to the Council regarding amending of the Sandy City Budget for Fiscal Year 2016 - 2017

Attachments: 17-26C General Fund FY 17 Opening
17-27C CAP PROJ FY 17 OPENING
17-28C Proprietary Funds FY 17 opening
17-29C Special Revenue Funds FY 17 opening
Executed Copy of Resolution 17-26 C.pdf
Executed Copy of Resolution 17-27 C.pdf
Executed Copy of Resolution 17-28C.pdf
Executed Copy of Resoluton 17-29 C.pdf

Brian Kelley briefed the Council on the amendments to the current Fiscal Year Budget. He reviewed each of the resolutions.

Chairman Smith opened the Public Hearing.

Steve Van Maren, 11039 South Lexington Circle, addressed the allocation of water fund revenues and asked if everyone was satisfied that money could be spent on land, and if an agreement had been reached with the legal department. He thanked Mr. Kelley for covering the purchase of police vehicles.

Chairman Smith noted that Mr. Kelley approached our bond council on the land nexus. The bond council noted that a land purchase is an authorized use of the bond proceeds.

Cathy Spuck, 8260 South 560 East, questioned the golf course fees.

Citizen Comments was closed.

A motion was made by Chris McCandless, seconded by Steve Fairbanks,to approve Resolution 17-26 C, increasing total appropriations and transferring funds within the General Fund for Fiscal Year commencing July 1, 2016 and ending June 30, 2017.... The motion carried by the following vote:

Yes: 6 - Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

Absent: 1 - Scott Cowdell

Chris McCandless made the motion seconded by Linda Martinez Saville to adopt Resolution #17-27C increasing total appropriations and transferring funds within the Capital Projects Funds for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017...

Yes: 5 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

Absent: 1 - Scott Cowdell

Chris McCandless made the motion seconded Steve Fairbanks to approve Resolution #17-28C increasing total appropriations and transferring funds within the proprietary funds for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017 as presented by Staff with Exhibit A, B, C, D, modifying Exhibit E so that sources total $712,411.00 and uses total $712, 411.00 along with Exhibit F...

Yes: 5 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

Absent: 1 - Scott Cowdell

Maren Barker made a motion seconded by Stephen Smith to bifurcate the Exhibits to Resoluton 17-28C, and only include Exhibits A through amended exhibit E.....Motion failed by the following vote:

Yes: 2 - Maren Barker
Stephen P. Smith

No: 4 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville

Absent: 1 - Scott Cowdell

Chris McCandless made the motion seconded by Steve Fairbanks to approve Resolution #17-29C increasing total appropriations and transferring funds within the Special Revenue Funds for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017...The motion carried by the following vote:

Yes: 5 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

Absent: 1 - Scott Cowdell

Council Items

11. 17-159 Public hearing to receive input from the public with respect to (a) the issuance of approximately $10,000,000 Water Revenue Bonds (including the not more than $7,200,000 of water revenue bonds previously authorized by the Council on March 28, 2017) and (b) the potential economic impact that the improvements to be financed with the proceeds of said bonds will have on the private sector.

Attachments: New Parameters Resolution v2 (super) -Sandy Water Bonds 2017 (2)

Third Supplemental Indenture of Trust - Sandy City Water RevenueBonds Series 2017 (1)
Bond Purchase Agreement - Sandy Water Revenue Bonds 2017 (1)

Preliminary Official Statement - Sandy City Water Rev Bonds 2017 -DRAFT 05-11-2017 v4
Calendar of Events for $10M Bonds - 5.4

Brian Kelley noted that this was a public hearing to receive input from the public with respect to (a) the issuance of approximately $10,000,000 Water Revenue Bonds (including the not more than $7,200,000 of water revenue bonds previously authorized by the Council on March 28, 2017). The protest period ends June 19, 2017.

Chairman Smith opened the public hearing.

Steve Van Maren, 11039 South Lexington Circle, questioned water rate increases and the proposed pickle ball courts.

As there were no further comments, the hearing was closed.

Adjournment

The meeting adjourned at approximately 10:00 p.m. by Linda Martinez Saville. The next scheduled meeting of the City Council is Tuesday, June 13, 2017 at 7:00 p.m.

_____	_____
Stephen P. Smith, Chair	Pam Lehman
Sandy City Council	Meeting Clerk

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Sandy City, Utah

Staff Report

File #: 17-182, **Version:** 1 **Date:** 7/18/2017

Approval of the June 13, 2017 Minutes

Motion to approve the minutes as presented.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Tuesday, June 13, 2017 | **5:15 PM** | **Council Chambers**

5:15 Work Session

Agenda Planning Calendar Review

Chairman Smith reviewed the Agenda Calendar.

Council Member Business

Council Member Fairbanks noted that the Alta Soccer Team took state. The Council agreed to honor the team at a future meeting.

Council Member Smith spoke regarding an article in the Wall Street Journal titled "The Mall The Future Will Have No Stores". He believes the City should pay attention to the decline in retail and the changing trend.

Council Office Director's Report

Michael Applegarth reported that Google changed their adobe flash player settings making it difficult for people to access media files and agenda. Dustin Fratto is working to put language on the website to instruct people. Also, he is working on a "How To" video to help navigate our agenda and minutes.

Mayor's Report

The Mayor visited with a potential buyer for the Sandy Mall. He reported on the gathering of the neighborhood and community members at Brookwood Elementary in light of the recent shooting. He complimented the Sandy City Police Department. The County approved funding for Hale Center Theater and for property acquisition.

CAO Report

No Report was given.

Information Items

1. 17-171 Community Development Department briefing the City Council on possible changes to the Property Maintenance Ordinance, Title 9, Chapter 2,

Landscpaing, Structure and Lot Maintenance.

Attachments: clean version of 9 - 2_5 Storage

phot one

photo two

photo three

photo four

photo five

photo six

photo seven

Scott Marsell updated the Council on modifications to the Landscaping Structure and Lot Maintenance ordinance. A new Subsection "Storage On Residential Lots" is being proposed in order to help deal with storage on properties. This was brought before the City Council based on the increasing calls and complaints

Council questions followed.

2. 17-059 City Council Office recommending a quarterly report from Salt Lake County Aging and Adult Services.

Charles Otis, Manager of the Sandy Senior Center, presented an update on the County Aging Services,highlighting various activities and events at the Senior Center.

3. 17-103 Police Department presenting the semi-annual update on the Victim of Crime Advocate (VOCA) program.

Vickie Bushman and Madison Burrow updated the Council on the Victim of Crime Advocate (VOCA) Program. Barbara Higgins, Supervisor, was also present.

Chief Thacker briefed the Council on Police Emergency Responses for events and venue.

5. 17-173 Parks and Recreation Department presenting information about the upcoming Independence Day celebration.

Todd Asay updated the Council on the upcoming Independence Day celebration,and other events taking place in the City.

Meeting went into Recess

Meeting Reconvened

A motion was made by Steve Fairbanks, seconded by Chris McCandless, to recess Work Session... The motion carried by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

7:00 Council Meeting

Roll Call

Present: 7 - Council Member Scott Cowdell
Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Linda Martinez Saville
Council Member Stephen P. Smith

Council Office Director Michael Applegarth
Council Office Analyst Dustin Fratto

Administration:
Mayor Tom Dolan
CAO Scott Bond
Deputy to the Mayor Nicole Martin
Assistant CAO Shane Pace
Assistant CAO Korban Lee
Communications Director Nicole Martin
Economic Development Director Nick Duerksen
City Attorney Rob Wall
Community Development Director James Sorensen
Administrative Services Director Brian Kelley
Fire Chief Bruce Cline
Parks & Recreation Director Scott Earl
Police Chief Kevin Thacker
Assistant Public Utilities Director Scott Ellis
Public Works Director Mike Gladbach

Opening Remarks / Prayer / Pledge of Allegiance

Chairman Stephen P. Smith welcomed all those in attendance.

Ethan Steward from Troop 806 offered the opening prayer.

Gavin White from Troop 806 led the audience in the pledge.

Special Recognition

6. 17-169 Special recognigtion of Jordan High baseball player Gage Edwards.

Attachments: Link to Deseret News article

Steve Fairbanks presented a Special Recognition to Jordan High Baseball Player, Gage Edwards. He read the recognition and presented a plaque to Gage.

Citizen Comments

Chairman Smith opened Citizen Comments.

Jay Francis, Sandy Area Chamber of Commerce, Larry H. Miller Group, introduced the Sandy Chamber's new CAO Greg Summerhayes, and Board members Rob Brough and Nathan Anderson. He expressed appreciation for the support for Chamber sponsored events.

Ethan Fullmer, 10831 Tammerak Drive, spoke in opposition to cutting funds for the Arts.

Mickael Martinez, 9183 Winter Wren Drive, spoke on the significant impact the Sandy Arts Guild has had on her life. She encouraged the Council to continue funding Arts in the City.

Stacey Larsen, Director of Sales for the Hyatt House, along with Director of Sales Kevin Ludlow, expressed appreciation to the Mayor and Council for supporting the Tourism Committee in Sandy.

Heather Nash, Marketing Director, The Shops at South Town, expressed appreciation for the support of the city and community for Tourism which helps encourage people to stay in our city.

Mark Randall, 1830 East Willow Glen Circle, was given 5 minutes by Chairman Smith to address the Council regarding budget requests and what he believes to be a lack of transparency.

Amy Jex, 98 East Sweet Berry Drive, Draper, expressed appreciation for the support given to Mountain West Ballet.

Jennifer Newman, 897 East 7945 South, member of American West Symphony, expressed appreciation for the City's support.

Joel Rosenberg,1950 Browning Street, Salt Lake, supported funding for the Arts.

Robyn Amoral, 2201 East 10260 South, grew up in an era when arts were a part of the schools. She loves that Sandy supports the Arts.

Scott George, Vice President Liberty Cooperation, echoed his support for the Tourism Committee.

Myron Dennison, 1483 Colima Circle, Acting President Sandy Arts Guild, complimented Mayor Dolan for his support of the arts.

Barbara Croft,1017 Belle Meadows Way, member of America West Symphony, invited the Council to attend their patriotic concert.

Gary Forbush, 983 East Addington Circle, submitted questions to Councilwoman Barker. He encouraged continued support of Arts.

David Fields, Vice President Snowbird, spoke in support of the Tourism Committee and the amenities that it provides to the community.

Sue Waits, 9981 Tameron Drive, representing the visual arts committee, supported

funding for arts.

Quinn Dietlein, 4288 West 11475 South, South Jordan, Director of Development Hale Center Theater, stated that he is honored to be part of the arts guild, and thanked the Council for their bold vision.

Stephanie Chatterton, 6119 West Cedar Hill Road, Director, Choreographer of the Sandy Youth Guild operations, attended school on art scholarships, and witnessed how arts help students come out of their shells.

Kate Johnson, 1857 East Ashley Valley Lane, President Mountain West Ballet, thanked the Council for their support thanking Mayor Dolan for letting arts flourish.

Mindy Zito, 1965 Rua Branco Drive, noted that her parents and family have benefited from the junior musicals. The community would suffer from cuts to the arts.

Lynn Brown,641 Redondo Ave. Salt Lake City, Professor of music at Salt Lake Community College, came in support of the arts.

Grace Zito, 1965 East Rua Branco Drive, sophomore at Hillcrest High, part of the Sandy Arts Guild, has taught her about team work and provided an opportunity to grow and express ones self.

Mia Benson, 10531 South Alexander Park Lane, also a sophomore, spoke on behalf of the Sandy Youth shows which helps kids find themselves doing something they love.

Bryson Dashner, spoke on behalf of the Sandy Arts Guild. The Guild has helped to build up his character and given him a chance to break out of his shell.

Max Carter,10973 South Avila Drive, spoke on behalf of the Sandy Arts Guild. He had the opportunity to perform in The Lion King. He stated that " it was an awesome opportunity". He thanked Mayor Dolan

Natalie Day, 9350 Amy Lane, teacher for Canyon School District, has a daughter who participates with Mountain West Ballet, a program that is successful, accessible, and affordable.

June Christensen, 9121 Quail Creek Circle, retired and teaches elementary string orchestra, sees the joy and excitement children experience through their learning and accomplishment.The arts enrich the community.

Jim Edwards, 1873 Richard Road, addressed the Council on the water transfer fund.

Lori Benson, 10531 South Alexander Park Lane, spoke in support of the Arts and continued funding.

Comments followed from the Council and Mayor Dolan.

As there were no further comments, Chairman Smith closed Citizen Comments.

Consent Calendar

A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to adopt the Consent Calendar.. The motion carried by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

7. 17-175 Approval of the May 2, 2017 Minutes.

Attachments: May 2, 2017 Minutes.pdf

8. 17-176 Approval of the May 9, 2017 Minutes.

Attachments: May 9, 2017 Minutes.pdf

7:05 Public Hearing(s)

10. ZONE-03-17-5225 Mr. Preston Naylor, with NFM Real Estate, is requesting the City Council to approve a rezone approximately 5.68 acres from the 1 acre from the R-1-8 "Residential Single-Family District" to the RM(10) "Residential Multi-Family District" for the subject property, located at approximately 350 East 9000 South, known as the 300 East Townhomes Rezone - ZONE-03-17-5225.

Attachments: Council Request.pdf
Staff Report.pdf
PC05-04-2017.pdf
17-19.docx
Historic Committee Memo.pdf

Mike Wilcox reviewed the Staff report.

Preston Naylor, Applicant, spoke regarding the proposed project.

Council questions and comments followed.

Chairman Smith noted a typo in the Staff Report indicating the size of the property being 5.68 acres when in reality the property is 1 acre in size.

Chairman Smith opened the public hearing.

Cathy Spuck, 8260 South 560 East, expressed concern with traffic congestion and pedestrian safety at the intersection of 90th South and 300 East.

The hearing was closed as there were no further comments.

Council discussion followed.

A motion was made by Scott Cowdell, seconded by Linda Martinez Saville, to table consideration of the application to rezone approximately 1.0 acres from the R-1-8 Residential Single Family District to the RM(10) Residential Multi Family

District located at approximately 350 East 9000 South, until a letter of recommendation either for or against this proposed development is presented to the Council from the Historic Committee.

There were several questions on the motion.

Councilmember Barker called the question. ... The motion carried by the following vote:

All 7 Councilmembers voted in favor of calling the question.

The motion on the original motion to table consideration follows:

Yes: 5 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Linda Martinez Saville

No: 2 - Steve Fairbanks
Stephen P. Smith

11. ZONE-04-17-5243 Mr. Jeff Mansell is requesting the City Council to approve a rezone approximately 2.57 acres from the R-1-40A "Single-Family Residential District" to the R-1-12 "Single-Family Residential District" for the subject property, located at approximately 2543 East 10000 South, known as the Granite Hollow South Rezone - ZONE-04-17-5243.

Attachments: Council Request.pdf
Staff Report.pdf
PC05-04-2017.pdf
17-18.docx

Mike Wilcox presented the staff report. He addressed questions from the Council.

Jeff Mansell, 2533 East Granite Pass Court, developer, spoke on behalf of the proposed zone change.

Chairman Smith opened the public hearing. As there were no comments, the hearing was closed.

Kris Nicholl noted that a correction on the address needed to be made in the Staff report. The address was correct in the ordinance language.

A motion was made by Chris McCandless, seconded by Kristin Coleman-Nicholl, to adopt Ordinance 17-18 amending and fixing the boundaries of a zoning district of Sandy City to rezone approximately 2.39 acres from the R-1-40A Single Family Residential District to the R-1-12 Single Family Residential District located at approximately 2543 East 10000 South...The motion carried as follows:

Yes: 6 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

Council Items

9. CODE-3-17-5244 Community Development Department recommending the City Council adopt amendments to include a hearing officer for reasonable accomodation requests, Title 15A, Chapter 3, Officers, Boards and Commissions, Chapter11, Special Uses, Land Development Code, Revised Ordinances of Sandy City, 2008.

Attachments: staff report after PC.pdf
15A-11-08 (CC requested revisions) redlined version
15A-11-08 (CC requested revisions) clean version
17-14_1ordinance.pdf
15A-11-08 (CC requested revisions) after May 23
15A-11-08 redlined revisions after May 23
Executed copy Ordinance 17-14.pdf

Darien Alcorn presented amendments as requested by the City Council to the proposed hearing officer for reasonable accommodation. Language has been added to include requirement for the hearing officer to submit copies of their findings to the Mayor, City Council, and City Recorder's Office.

A motion was made by Steve Fairbanks, seconded by Scott Cowdell, to adopt Ordinance 17-14 amending Title 15A of the revised ordinances of Sandy City by amending Chapter 3 Officers, Boards, and Commissions, and Chapter 11 Special Uses to modify the process for reasonable accommodations by adding provisions for selecting a hearing officer instead of the Planning Commission to review this type of approval ... The motion passed by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

12. 17-170 Council Member Barker recommending amendments to the proposed FY 2017-18 budget.

Attachments: 2018 Budge Amendments
Budget Analysis 2010-2017

Maren Barker had asked for Council discussion on her suggested amendments to the

proposed Fiscal Year budget.

Scott Bond was asked to addressed the affect Ms. Barker's proposed changes would have on the budget.

Chairman Smith along with Maren Barker flet that if the Council was not interested in considering any of the proposed amendments, there was no need to hear from Mr. Bond.

Chris McCandless felt it was important to hear from the Administration, and for the public to understand why the Council may not want to move forward with the amendments.

Steve Fairbanks noted that it was important for the Administration to respond.

Chairman Smith asked for a vote from the Council on whether to continue the discussion.

Chairman Smith called the question to end the discussion. Scott Cowdell seconded the motion. The Council, on a 4-3 vote, voted to continue the discussion.

There was further discussion by the Council.

Scott Cowdell called the question. Chris McCandless seconded the motion. The Council, on a 4-3 vote, voted to end the discussion. A vote was then taken on Ms. Barker's motion. The Council voted to hear from Mr. Bond.

Mr. Bond addressed the Council, with questions from a few Council members. A motion was again made to suspend discussion on Ms. Barker's recommendations.

Maren Barker made a motion seconded by Scott Cowdell to either take a stand and determination on Ms. Barker's proposed adjustments to the budget, and allow Mr. Bond to present the Administration's findings, or dispense of this item and end discussion.

This motion was denied. The majority of the Council voted to hear from Mr. Bond.

Yes: 3 - Scott Cowdell
Maren Barker
Stephen P. Smith

No: 4 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville

Scott Cowdell made a motion seconded by Chris McCandless to suspend discussion on Ms. Barker's proposed adjustments to the budget.

This motion was upheld by a 6-1 vote.

Yes: 6 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

13. 17-155 Finance Department recommending the City Council adopt Resolution #17-30C adopting the Sandy Boys & Girls Club budget appropriation within the General Fund Budget for FY 2018

Attachments: 17-30C BOYS & GIRLS CLUB

Executed Copy of Resolution 17-30 C.pdf

Linda Martinez Saville, Executive Director of the Sandy Boys and Girls Club, declared a conflict of interest with the Sandy Boys and Girls Club, and recused herself from the vote.

A motion was made by Scott Cowdell, seconded by Chris McCandless, to adopt Resolution #17-30C adopting the Sandy Boys & Girls Club budget appropriation within the General Fund Budget for FY 2018... The motion carried by the following vote:

Yes: 5 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Stephen P. Smith

No: 1 - Maren Barker

Recused: 1 - Linda Martinez Saville

14. 17-161 Finance Department recommending the City Council adopt Resolution #17-35C adopting the Water Fund Subsidy Transfer within the Water Fund Budget for FY 2018

Attachments: 17-35C Water Fund Subsidy Transfer

Executed copy Resolution 17-35C.pdf

A motion was made by Chris McCandless, seconded by Steve Fairbanks, to adopt Resolution #17-35C, adopting the Water Fund Subsidy Transfer within the Water Fund Budget for FY 2018.. The motion carried by the following vote:

Yes: 4 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville

No: 3 - Scott Cowdell
Maren Barker
Stephen P. Smith

15. 17-156 Finance Department recommending the City Council adopt Resolution

#17-31C adopting its annual budget for FY 2018; also establishing certain fees and charges, and adopting a tax rate on all real and personal property in Sandy City

Attachments: 17-31C adopting budget FY 2018

Executed Copy Resolution 17-31C.pdf

A motion was made by Chris McCandless, seconded by Steve Fairbanks, to adopt Resolution #17-31C, adopting its annual budget for FY 2018; also establishing certain fees and charges, and adopting a tax rate on all real and personal property in Sandy City.. The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

16. 17-157 Finance Department recommending the City Council adopt Resolution #17-32C adopting its annual Capital Projects Funds budget for FY 2018

Attachments: 17-32C Capital Projects FY 18 adoption

Executed Resolution 17-32C.pdf

A motion was made by Steve Fairbanks, seconded by Chris McCandless to adopt Resolution #17-32C, adopting its annual Capital Projects Funds budget for FY 2018.. The motion carried by the following vote:

Yes: 5 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville

No: 2 - Maren Barker
Stephen P. Smith

17. 17-158 Finance Department recommending the City Council adopt Resolution #17-33C adopting the annual budget for the Alta Canyon Recreation Special Service District for FY 2018; also establishing certain fees and charges, and adopting a tax rate on all real and personal property within the Alta Canyon Recreation Special Service District

Attachments: 17-33C Alta Canyon FY 18 adoption

Executed Copy Resolution 17-33C.pdf

A motion was made by Chris McCandless, seconded by Steve Fairbanks, to adopt Resolution #17-33C, adopting the annual budget for the Alta Canyon Recreation Special Service District for FY 2018; also establishing certain fees and charges, and adopting a tax rate on all real and personal property within the Alta Canyon Recreation Special Service District.. The motion carried by the following vote:

Yes: 5 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 2 - Scott Cowdell
Maren Barker

18. 17-160 Recess of the City Council and convene a meeting of the Sandy City Redevelopment Agency

Attachments: 06-13-17 RDA Agenda
17-04 RDA Budget Adoption FY 2018

Meeting went into Recess

Meeting Reconvened into Redevelopment Agency Meeting.

A motion was made by Kristin Coleman-Nicholl, seconded by Linda Martinez Saville, to adopt Resolution RD 17-04, a Resolution of the Redevelopment Agency Board of Directors adopting the annual budget of the Redevelopment Agency of Sandy City, Utah, for the fiscal year beginning July 1, 2017 and ending June 30th, 2018... The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

19. 17-174 Council Member Nicholl recommending amendments to the Election of Council Officers policy.

Attachments: Clean Direct Election of Chair
Redline Direct Election of Chair

Meeting went into Recess Redevelopment Agency Meeting

Meeting Reconvened City Council Meeting.

Kris Nicholl was recommending amendments to the Election of Council Officers Policy.

Council discussion followed.

Kris Nicholl made the motion seconded by Chris McCandless to approve the recommended policy amendments as proposed by Kris Nicholl to the Election of Council Officers policy with the amendment to #6 , last line, that the requirements outlined in Sections 2-5 also apply to the office of Vice Chair...The motion carried as follows:

Yes: 4 - Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville

No: 3 - Scott Cowdell
Maren Barker
Stephen P. Smith

20. 17-177 Council Member Smith proposing a presiding officer policy.

Steve Smith proposed a policy for a presiding officer who would serve for a one month period then rotate based on seniority.

Council questions followed.

Chairman Smith withdrew his proposal.

21. 16-319 City Council Office recommending that the City Council elect a Chair and Vice Chair.

Meeting went into Recess

Meeting Reconvened

The City Council, by ballot vote, elected Chris McCandless to serve as Council Chair from July 1, 2017 to December 31, 2017. Linda Martinez Saville was elected, by ballot vote, to serve as Vice Chair for the above 6 month term.

22. 17-168 City Council Office recommending the adoption of Resolution 17-36 C, canceling the June 20, 2017 City Council Meeting.

Attachments: 17-36 C cancel 6-20-17 meeting.pdf
Executed Copy Resoluton 17-36C.pdf

Scott Cowdell made the motion seconded by Chris McCandless to adopt Resolution 17-36 C, canceling the June 20, 2017 City Council Meeting.

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

Adjournment

The meeting adjourned at approximately 11:00 p.m. by Scott Cowdell. The next scheduled meeting of the City Council is Tuesday, July 18, 2017, at 7:00 p.m.

Stephen P. Smith, Chair Sandy City Council	Pam Lehman Meeting Clerk

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Sandy City, Utah

Staff Report

File #: 17-184, **Version:** 1 **Date:** 7/18/2017

Approval of the June 29, 2017 Minutes

Motion to approve the minutes as presented.

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Thursday, June 29, 2017 | **5:00 PM** | **Council Chambers**

Special Meeting

5:00 Council Meeting

Chairman Stephen P. Smith welcomed all those in attendance.

Roll Call

Present: 6 - Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Linda Martinez Saville
Council Member Stephen P. Smith

Absent: 1 - Council Member Scott Cowdell

Citizen Comments

There were no Citizen Comments

Council Items

1. ZONE-03-17-5225 Mr. Preston Naylor, with NFM Real Estate, is requesting the City Council to approve a rezone approximately 5.68 acres from the 1 acre from the R-1-8 “Residential Single-Family District” to the RM(10) “Residential Multi-Family District” for the subject property, located at approximately 350 East 9000 South, known as the 300 East Townhomes Rezone - ZONE-03-17-5225.

Attachments: Council Request.pdf
Staff Report.pdf
PC05-04-2017.pdf
17-19.docx
Historic Committee Memo.pdf

Mike Wilcox from the Community Development Department presented the agenda item.

Scott Cowdell gave his approval of the Historic Committee's letter of recommendation.

A motion was made by Scott Cowdell, seconded by Linda Martinez Saville, to adopt Ordinance 17-19, rezoning approximately 1 acres from the R-1-8 "Residental Single-Family District" to the RM(10) "Residential Multi-Family District". located at approximately 350 East 9000 South; also providing a saving clause and an effective date for the ordinance. ... The motion carried by the following vote:

Yes: 6 - Scott Cowdell
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

No: 1 - Maren Barker

2. 17-178 The Community Development Department is recommending that the City Council approve the Interlocal Cooperation Agreement for the Home Investment Partnership Program for Federal Fiscal Years 2018 through 2020.

Attachments: Staff Report.pdf
AATF_Home Consortium Agreement.PDF
Resolution #17-37C scan.pdf
Executed Copy Res. 17-37 C.pdf

Mike Wilcox from the Community Development Department presented the agenda item.

Council Member Cowdell joined the meeting at 5:06 PM.

Council questions were addressed.

A motion was made by Chris McCandless, seconded by Linda Martinez Saville, to adopt Resolution 17- 37C, that the City Council authorize Mayor Tom Dolan to sign the Interlocal Cooperation Agreement for the Home Investment Partnership Program for Federal Fiscal Years 2018 through 2020... The motion carried by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

Adjournment

The meeting adjourned at approximately 5:20 p.m. by Scott Cowdell, seconded by Chris McCandless. The next scheduled meeting of the City Council is Tuesday, July 18, 2017 at 7:00 p.m.

Stephen P. Smith, Chair Sandy City Council	Michael Applegarth Meeting Clerk

Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Staff Report

File #: 17-185, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
The Community Development Department is recommending that the City Council approve the revised proposed budget for the Community Development Block Grant (CDBG) and the revised draft Annual Action Plan for Fiscal Year 2017-2018.

Presenter:
Mike Wilcox

Description/Background:
A memorandum summarizing the proposed CDBG budget and process associated therein is attached.

Recommended Action and/or Suggested Motion:
1. That the proposed Community Development Block Grant (CDBG) Budget and Annual Action Plan for FY 2017-2018 be approved as presented.
2. That the City Council authorize Mayor Tom Dolan, serving as Chief Executive Officer of Sandy City, to sign and submit to the U.S. Department of Housing and Urban Development, Sandy City's Annual Action Plan for fiscal year 2017-2018.

Community Development Department

Tom Dolan
Mayor

Scott J. Bond
Chief Administrative Officer

James L. Sorensen
Director

MEMORANDUM

July 5, 2017

To: City Council
From: Community Development Department
Subject: **Fiscal Year 2017-2018 CDBG Revised Budget and Annual Action Plan**

HEARING NOTICE: *This item has been noticed in the newspaper.*

BACKGROUND

The City was anticipating receiving an estimated $350,000 from the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program for fiscal year 2017-2018. Due to the uncertainty of the Federal allocation announcement and the timing of the City's budgeting process, Staff and the CDBG Committee went ahead with recommendations based on the estimated allocation of new funds from HUD. On April 25, 2017, the City Council reviewed and approved the anticipated budget with an authorization to allow Staff to make any adjustments within 5% of the actual allocation amount.

The final allocation amounts were released on June 9, 2017 and we will receive more than staff had conservatively anticipated. Sandy City will receive $382,364 in new funds, which is beyond the 5% given to staff discretion. Therefore, this item is being brought back through the review process, including a 15-day public comment period and a public hearing before the City Council.

ANALYSIS

Before you is the revised recommended budget as presented by Sandy City's Community Development Block Grant Committee. This budget includes both the new allocation and $16,023.49 in un-programmed funds (completed or terminated projects) for a total of $398,387.49 in budgeted funds. Based on that proposed budget, staff has prepared a revised draft of the Annual Action Plan for FY 17-18 that indicates how these funds will be spent and how it will help us accomplish the goals of our community. The Annual Action Plan typically needs to be turned into HUD by May 15 of every year. Because of

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the delays in receiving our allocation amount, this has been extended 60-days from the funding announcement, which means it must be turned into HUD by August 8, 2017.

The intent of the CDBG funding is to provide assistance in the development of viable communities through housing and economic opportunities to promote suitable living environments for low to moderate-income level households. This is done in a variety of ways, including housing and rehabilitation, counseling services, providing public service facilities, and shelters for those experiencing the tragedy of homelessness.

The proposed plan (see attached) provides a needs assessment and outlines several goals that will aid the City in meeting those needs over the next year. For FY 2017-2018, the CDBG Citizen Committee has met over the past several months and discussed the applications that were submitted (full copies of all applications have been made available to the City Council office). Those applications were reviewed and scored based on a uniform assessment of several criteria that was established by the CDBG Citizen Committee (see the attached application questions and scoring criteria). Their recommendations for funding are included in the Annual Action Plan and are based on the needs outlined in the Consolidated Plan. They have also allocated these funds based on where they felt the money would be best spent and have the most positive impact for the community. Their analysis also considered past funding and past performance for those organizations and programs that have previously been funded with CDBG monies. The CDBG Citizen Committee has reviewed and recommended approval of the document.

Staff has reviewed their recommendations and found them to be favorable and consistent with those in past years. It is a difficult task with the limited funding available, particularly since the City is restricted to spending only 15% of the grant on public services. HUD also requires that no more than 20% of the grant be spent on administration. A single page summary of the proposed budget is attached as an exhibit.

STAFF RECOMMENDATION
This item requires two motions:

1. Staff recommends that the proposed Community Development Block Grant (CDBG) Budget and Annual Action Plan for FY 2017-2018 be **approved as presented.**
2. Staff also recommends that the City Council authorize Mayor Tom Dolan, serving as Chief Executive Officer of Sandy City, to sign and submit to the U.S. Department of Housing and Urban Development, Sandy City's Annual Action Plan for fiscal year 2017-2018.

Planner:

Mike Wilcox
Long Range Planning Manager
CDBG Program Administrator

RESOLUTION #17-38 C

A RESOLUTION APPROVING THE PROPOPOSED CDBG BUDGET AND ANNUAL ACTION PLAN FOR FISCAL YEAR 2017-2018 AND AUTHORIZING MAYOR TOM DOLAN, CHIEF EXECUTIVE OFFICER, TO SIGN AND SUBMIT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT SANDY CITY'S ANNUAL ACTION PLAN FOR FISCAL YEAR 2017-2018.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program provides entitlement communities with funds to help address the needs of low and moderate income residents and to assist in the elimination or prevention of slums or blight; and

WHEREAS, Sandy City qualifies as an "entitlement" community under the CDBG Program and may receive an annual allocation of funding from HUD; and

WHEREAS, in order to receive the CDBG funds, Sandy City must submit a Consolidated Plan to HUD and said application must be signed by the Chief Executive Officer of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sandy City as follows:

1. The proposed CDBG Budget and Annual Action Plan for Fiscal Year 2017-2018 (attached as Exhibit A) is hereby approved;

2. Mayor Tom Dolan, serving as Chief Executive Officer of Sandy City, is hereby authorized to sign and submit to the U.S. Department of Housing and Urban Development, Sandy City's Annual Action Plan for fiscal year 2017-2018;

3. All resolutions or portions thereof in conflict herewith are hereby repealed;

4. This resolution shall take effect upon passage by the Sandy City Council and recording as required by law.

DATED this ____ day of _____, 2017.

_____
Chris McCandless, Chairman
Sandy City Council

ATTEST:

_____
City Recorder

RECORDED this ____ day of_____, 2017.

CDBG PROGRAM OVERVIEW

April 11, 2017

City Council Presentation

Sandy
HEART OF THE WASATCH

CDBG HISTORY

40 Years

CDBG

Building Better Neighborhoods

- Authorized under Title I of the Housing and Community Development Act of 1974
- The program provides annual grants on a formula basis to local governments and states.

City Council Presentation

Sandy
HEART OF THE WASATCH

CDBG PRIMARY OBJECTIVE

- Development of viable urban communities, *principally for low/mod persons*, through:
  - Decent housing
  - Suitable living environment
  - Expanded economic opportunity

City Council Presentation

Sandy
HEART OF THE WASATCH

CDBG PRIMARY OBJECTIVE

- Low/Mod Income is defined:
  - Extremely Low = 30% of area median
  - Low = 50% of area median
  - Moderate = 80% of area median

FY 2015 Income Limits Summary

FY 2015 Income Limit Area	Median Income Explanation	FY 2015 Income Limit Category	Persons in Family 1	2	3	4	5	6	7	8
Salt Lake County	$72,200	Very Low (50%) Income Limits ($) Explanation	25,300	28,900	32,500	**36,100**	39,000	41,900	44,800	47,700
		Extremely Low Income Limits ($)* Explanation	15,200	17,350	20,090	**24,250**	28,410	32,570	36,730	40,890
		Low (80%) Income Limits ($) Explanation	40,450	46,200	52,000	**57,750**	62,400	67,000	71,650	76,250

City Council Presentation

Sandy
HEART OF THE WASATCH

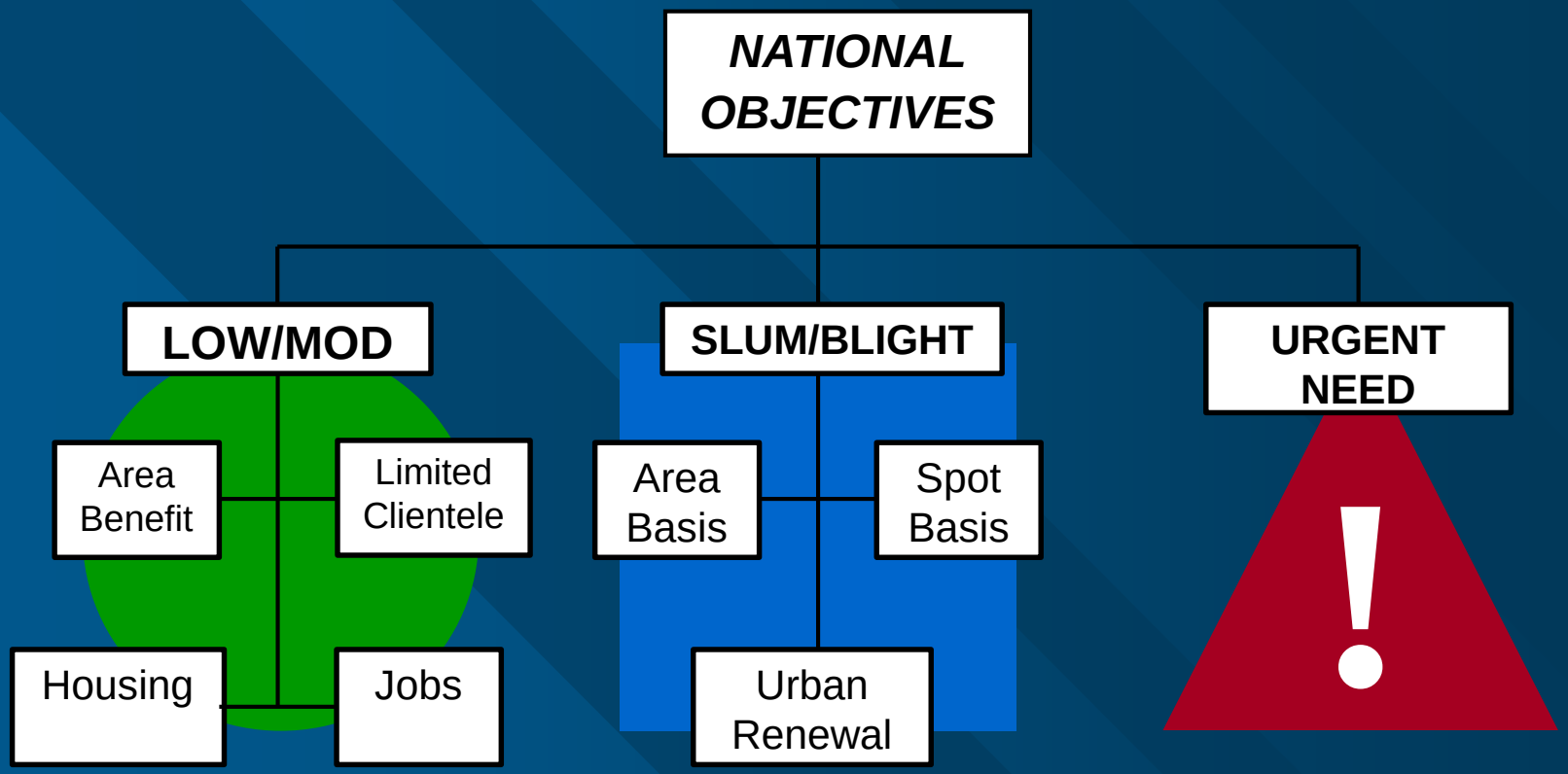
Eligible Activities****

- Housing & other real property activities
- Economic development
- Public facilities
- Public services
- Community Based Development Organizations (CBDO) activities
- Planning and administration
- Others

Ineligible Activities

- Buildings for conduct of government & general government expenses
- Political activities
- New housing construction* (some exceptions)
- Income payments
- Purchase of equipment
- Operating and maintenance expenses
  - *Some exceptions for Economic Development and CBDO activities, interim assistance

**** **Activities also have to meet a National Objective to be qualified**



City Council Presentation

Sandy
HEART OF THE WASATCH

LOW/MOD

Area Benefit

- Activities that benefit all residents of area w/ 51% LMI
- Area must be primarily residential
- Must determine service area of activity
- Typical activities: **water/sewer, parks, community centers**

Limited Clientele

- Activities that benefit specific populations:
  - Presumed clientele
  - 51% of participants are LMI persons
  - Participation limited to LMI persons only
  - Nature and location indicate low/mod benefit
- Some activities may qualify
  - Removal of architectural barriers (some activities);or
  - Microenterprise activities with LMI owners; or
  - Certain types of job training efforts.
- Typical activities: **job training, senior services, facilities for special needs**

Housing

- Housing occupied by LMI households
  - One unit structures occupied by LMI
  - One unit of duplex occupied by LMI
  - 51% of 3+ units LMI occupied by LMI
- Typical activities: **homeowner unit rehab, rental acquisition and rehab, homebuyer assistance**

Jobs

- Activities must ***create*** <u>*or*</u> ***retain*** permanent jobs **AND**
- 51% of the jobs created/retained must be ***available to*** <u>*or*</u> ***held by*** LMI persons
- Typical activities: **business loans, commercial rehabilitation, infrastructure to a business**

Sandy
HEART OF THE WASATCH

SLUM/BLIGHT

Area Basis

- Area must meet definition of slum/blighted area under state/local law AND
- Meet either A) or B) below:
  - A) At least 25% of properties throughout the area experience 1 or more of the following conditions:
    - Physical deterioration of buildings or improvements
    - Abandonment of properties;
    - Chronic high occupancy turnover rates or chronic high vacancy rates in commercial/industrial buildings;
    - Significant declines in property values or abnormally low property values relative to other areas in community; or
    - Known or suspected environmental contamination.
  - B) The public improvements in the area are in a general state of deterioration
- Typical activities: **code enforcement, infrastructure, commercial rehabilitation**

Spot Basis

- Activities that address specific conditions of blight, physical decay or environmental contamination not in slum/blight area
- Activities limited: **acquisition, clearance, relocation, historic preservation, remediation of environmentally contaminated properties, or building rehab**
  - Acquisition & relocation must be precursor to another eligible activity that addresses slum/blighted conditions
  - Rehab limited to elimination of conditions detrimental to public health & safety

Urban Renewal

- Related to extinct HUD Urban Renewal Program
- Activities in Urban Renewal or Neighborhood Development Program action areas
- Activities necessary to complete an existing Urban Renewal Plan
- Not applicable to the state program
- Typical activities: **infrastructure, econ dev**

URGENT NEED

- To meet the urgent need test:
  - Existing conditions pose serious & immediate threat to health/welfare of community
  - Existing conditions are recent or recently became urgent
    - Generally 18 months
  - Recipient cannot finance on its own
  - Other funding sources not available
- Typical activities: infrastructure, interim assistance, rehab of community facilities

LOW/MOD BENEFIT REQUIREMENT

- Ties to primary objective of CDBG Program
- Requires that **70% of all CDBG expenditures benefit low/mod persons** (i.e., meet LMI national objective)
  - Cumulative expenditures, not budgeted
  - Planning/admin not included
- Reported annually in CAPER

OTHER FEDERAL REGULATIONS

- Myriad of other Federal regulations may apply to CDBG-funded activities
- List includes regulations about:
  - Fair housing and equal opportunity
  - Handicapped accessibility
  - Financial management
  - Environmental review
  - Lead paint hazard reduction
  - Relocation/acquisition and one-for-one replacement
  - Davis Bacon labor standards and related acts
  - Excluded parties (debarred/suspended)
  - Others, as applicable

THE CONSOLIDATED PLAN

- Helps determine activities and organizations to fund
- Components:
  - Lead agency description
  - Housing and homeless needs assessment
  - Housing market analysis
  - Strategic 5 year plan
  - One-year action plan
- Citizen participation required
- Con Plan reviewed and approved by HUD
  - Submitted to field office at least 45 days prior to start of program year
- Amendments allowed
- Annual performance reporting measured against Con Plan goals and activities

THE CONSOLIDATED PLAN

Main areas of focus:

- Homeless Services and Support
- Special Populations Services
- Affordable Housing
- Community Development

Goals for the 2015-2019 Consolidated Plan:

- Maintain Homeless Shelters and Provide Outreach
- Support Transitional and Permanent Housing Solutions for the Homeless
- Improve and Provide Adequate Senior Facilities
- Correct Accessibility Deficiencies
- Provide Home Rehabilitation Assistance
- Increase Access to Affordable Housing
- Provide Critical Repairs for Safe and Healthy Homes
- Support Essential Public Services and Programs

CDBG - Going Forward

Guiding Principles to Make Funding Decisions

- Must Meet CDBG Criteria
  - Must be eligible and meet a national objective
  - Can't increase funding for Public Services (maxed at 15% of Grant Amount)
- Seek Best ROI (Return on Investment)
  - Get "bang for buck" with limited funds
- Leverage Funds
  - Do something bigger than the grant amount itself by combining other sources of funds
  - HUD is ***strongly*** encouraging this practice
- Focus on Outcomes not Inputs
  - Accomplish our goals
  - Make a meaningful impact

CDBG - Going Forward

- Current 17-18 Budget Allocations
  - Not Yet Announced
  - Proposed Budget Uses Best Staff Estimates
  - It's possible the program won't be funded this year at all, but unlikely
  - Likely to continue operation under current Approved FY17 Federal Budget (Oct 1, 2017 – Sept 30, 2018)

Will there be a CDBG Program in the Future?

- President Trump's Budget Cuts
  - Eliminates CDBG Program Entirely
  - Eliminates HOME Program Entirely
  - Other Program Cuts
  - Overall 14% Cut to HUD Budget (over $6 Billion)

CDBG Advisory Committee

Revised Recommended Budget

July 18, 2017

Committee Members

- Donald Gerdy (Chair)
- Wade Greenwood (Vice-Chair)
- Julie Barrus(Secretary)
- Macleans GeoJaJa
- Allan Setterberg
- Jeff Smith
- Erick Allen
- Julie Barrus
- Mike Tester
- Steve Smith (Council Rep)
- Scott Cowdell (Council Rep)

CDBG – Allocation Methodology

The following have been identified as Committee specific objectives:

- Be proactive in the selection of qualifying agencies and the allocation process,
- All appropriation funding should:
  - Have supportable reasoning
  - Use consistent and objective methodologies as aids to decision making
  - Should meet low and moderate income needs, as defined by HUD
  - Should be able to be completed within HUD's 18-month maturity rule
  - Emphasize agencies meeting Sandy City CDBG objectives. They are:
    - Those providing housing/shelter
    - Those providing food
    - Those who serve the largest number of people
    - Those emphasizing health and safety
    - Those who focus on the Sandy City area
- When prudent the City should take advantage of any agency providing matching funds.

CDBG – Allocation Methodology

Challenges

- How should the limited funds be divided up amongst those requesting the money?
- Should some receive a full funding of their request while others go completely without?
- Should those serving a specific popular need receive more than those serving less popular needs?
- Should all of the agencies applying for funds get an equal portion of their requests no matter the needs they serve?

Other Issues

- Cost to Administer for City and Applicant
- Minimum Funding - $5,000 per Request
- Focus on Outcomes vs Inputs

FY 2017-2018 CDBG Budget Summary

Available Funding for FY 2017-2018	Total Requests for FY 2017-2018	Difference
– $382,364* + $16,023.49 (reallocated funds) $398,387.49	– $554,039	-$155,651.51
Max Available for Public Services – $57,354.60*	Total Public Services Requests – $81,500	-$24,145.40
Max Available for Hard Costs (Phys. Impr., Housing, etc) – $351,548.49**	Total Hard Costs Requests – $425,700	-$74,151.51

*Represents 15% Cap

**Remainder after Administration + reallocated funds

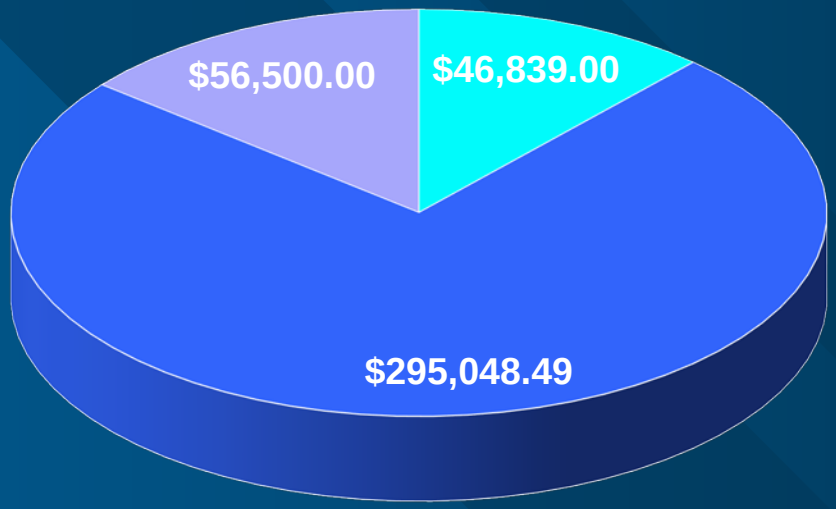
Bottom line:

We can't fund everyone or make everyone happy

FY 2017-2018 CDBG Budget Breakdown

- Program Administration: $46,839
- Hard Costs (Housing, etc): $295,048.49
- Public Services: $56,500

TOTAL: $398,387.49



Administration **Physical Improvements** **Public Services**

CDBG – Evaluation Tools - ZoomGrants

- Customized Application Process
  - Pre-Application screening
  - Application Questions
  - Program Budget
  - Document Attachments
  - Post-Funding Reporting
- Simplified Review Process
  - Custom scoring criteria
  - Voting recommendations
  - Allocation recommendations
  - Private notes
  - Committee discussion
- Powerful Administration Tools
  - Workflow dashboards
  - Application comparison features
  - Weighted scoring comparisons
  - Custom email notification templates
  - Invoice & payment tracking
  - Post-funding reporting

ZoomGrants

CDBG – Evaluation Scoring Criteria

Evaluation Scoring Criteria — 100 Points Total

Program and Needs — **50 Pts (+ bonus)**

- How well the project is described and form completed? — 5 pts
- Increases Level of Service? — 15 pts
- How the described program meets City Goals in Con Plan? — 30 pts
  - Public Services
    - High Priority (x3)
      - Maintain Homeless Shelters and Provide Outreach
    - Medium Priority (x2)
      - Support Transitional and Permanent Housing Solutions for the Homeless
    - Low Priority (x1)
      - Support Essential Public Services and Programs
  - Physical Improvements
    - High Priority (x3)
      - Provide Home Rehabilitation Assistance
      - Increase Access to Affordable Housing
      - Provide Critical Repairs for Safe and Healthy Homes
    - Medium Priority (x2)
      - Correct Accessibility Deficiencies
    - Low Priority (x1)
      - Improve and Provide Adequate Senior Facilities
      - Building Improvements for Essential Public Services
- Cooperative Grant? (bonus points) — 10 pts

CDBG – Evaluation Scoring Criteria

Evaluation Scoring Criteria (continued)

Outcomes	**20 pts**
– Description of Historical Outcomes (past success) (14)	10 pts
– Description of Projected Outcomes (15, 16)	10 pts
Budget (see Budget Tab, 17, 18)	**10 pts (+ bonus)**
– Demonstrated Need of Funding	10 pts
– Leveraged CDBG funds? (bonus points)	10 pts
Organization and Capacity	**20 pts**
– Description of Agency (2-4, Board of Directors)	5 pts
– Meets program requirements	5 pts
– Marketing and Outreach Strategy	5 pts
– Accounting System	5 pts

Total 100 pts Possible

(+ 20 pts in BONUS)

CDBG Budget Breakdown – Physical Improvements

- Rank Order & Proposed Funding for FY 2017-2018

Physical Improvements	Score	Rank	Funding
Sandy City Public Works - Road Construction - 8680 South - Phase 3	n/a*	n/a*	$200,000.00*
ASSIST - Housing - Emergency Home Repair & Accessibility Design Assistance	101.85	1	$66,548.49
The INN Between - Hospice for the Homeless	88.50	2	$7,000.00
Odyssey House - Facility Improvements - HVAC Update	84.88	3	$6,500.00
Road Home - Facility Improvements - Transitional Housing Maintenance	82.25	4	$5,000.00
NeighborWorks - Housing Rehab	78.50	5	$10,000.00
SL CAP - Housing - Weatherization	78.25	6	-
Project Reality - New Building	52.00	7	-

CDBG Budget Breakdown – Public Services

- Rank Order & Proposed Funding for FY 2017-2018

Public Services	Score	Rank	Funding
South Valley Services - Domestic Violence Victim and Advocacy Services	96.58	1	$10,000.00
Road Home - Homeless Shelter Operations	94	2	$12,000.00
SL CAP - South County Food Pantry	88.75	3	$6,000.00
Family Support Center - Crisis Nursery and Counseling	84.88	4	$5,000.00
YWCA - Domestic Abuse Shelter and Services - Women in Jeopardy Program	84	5	$5,000.00
Road Home - Transitional Housing Operations	83.75	6	$8,500.00
Community Health Centers - Dental and Medical Services	80.63	7	$10,000.00
Big Brothers Big Sisters of Utah - Community-Based Youth Mentoring Program	74	8	-
SL CAP - Case Management and Housing	73.25	9	-
Legal Aid Society of Salt Lake - Domestic Violence Victim Assistance Program	72.13	10	-
People Helping People - Employment Program for Single Women	60	11	

FY 2017-2018 CDBG Recommended Budget

Funding Sources		Funding Request	Requested Grand Total	Committee Recommended Funding	Recommended Grand Total
2017-2018 CDBG Entitlement		$350,000.00			
Unprogramed Funds (completed or terminated) projects		$16,023.49			
Total Available Funds			**$366,023.49**		
Administration		**(20% CAP of Grant Amount)**			
Planning & Capacity Non-Salary	Administration	$7,022.00		$7,022.00	
Planning & Capacity Building	Administration	$6,752.00		$6,752.00	
Administration	Administration	$33,065.00		$33,065.00	
Subtotal			**$46,839.00**		**$46,839.00**
Housing Rehabilitation/Economic Development/Infrastructure Improvements					
Odyssey House - Facility Improvements - HVAC Update	Facility Improveme	$6,500.00		$6,500.00	
Road Home - Facility Improvements - Transitional Housing Maintenance	Facility Improveme	$5,000.00		$5,000.00	
Project Reality - New Building	Facility Improveme	$109,200.00			
The INN Between - Hospice for the Homeless	Facility Improveme	$10,000.00		$7,000.00	
ASSIST - Housing - Emergency Home Repair & Accessibility Design Assistance	Housing - Emerge	$75,000.00		$55,184.49	
NeighborWorks - Housing Rehab	Housing - Rebuild,	$10,000.00			
SL CAP - Housing - Weatherization	Housing - Weather	$10,000.00			
Sandy City Public Works - Road Construction - 8680 South - Phase 3	Infrastructure	$200,000.00		$200,000.00	
Subtotal			**$425,700.00**		**$273,684.49**
Public Service Activities		**(15% CAP of Grant Amount)**			
Big Brothers Big Sisters of Utah - Community-Based Youth Mentoring Program	Public Service	$5,000.00			
Community Health Centers - Dental and Medical Services	Public Service	$10,000.00		$5,000.00	
Family Support Center - Crisis Nursery and Counseling	Public Service	$5,000.00		$5,000.00	
Legal Aid Society of Salt Lake - Domestic Violence Victim Assistance Program	Public Service	$10,000.00			
People Helping People - Employment Program for Single Women	Public Service	$5,000.00			
SL CAP - Case Management and Housing	Public Service	$5,000.00			
SL CAP - South County Food Pantry	Public Service	$6,000.00		$6,000.00	
South Valley Services - Domestic Violence Victim and Advocacy Services	Public Service	$10,000.00		$10,000.00	
Road Home - Homeless Shelter Operations	Public Service	$12,000.00		$9,000.00	
Road Home - Transitional Housing Operations	Public Service	$8,500.00		$5,500.00	
YWCA - Domestic Abuse Shelter and Services - Women in Jeopardy Program	Public Service	$5,000.00		$5,000.00	
Subtotal			**$81,500.00**		**$45,500.00**
GRAND TOTAL			**$554,039.00**		**$366,023.49**

Notes:
Public Services is limited to 15% of the new portion of grant, or $52,500.00
Administration is limited to 20% of the new portion of grant, or $70,000.00

Overall Budget

HOME Program Update

2017-18 FY HOME Allocations				
Consortium - Salt Lake County	UT	Consortia	$1,362,461	100%
Sandy City	UT	Metro City	$108,997	8%
South Jordan	UT	Metro City	$44,961	3%
Taylorsville	UT	Metro City	$103,547	8%
West Jordan	UT	Metro City	$134,884	10%
West Valley	UT	Metro City	$284,754	21%
Salt Lake County	UT	CDBG Urban County	$683,955	50%

FY 2017-2018 CDBG Recommended Budget

Funding Sources	Funding Request	Requested Grand Total	Original Committee Recommended Funding	Revised Committee Recommended Funding	Recommended Grand Total
2017-2018 CDBG Entitlement	$382,364.00	($350,000 previous estimate)			
Unprogramed Funds (completed or terminated projects)	$16,023.49				
Total Available Funds		**$398,387.49**			
Administration	**(20% CAP of Grant Amount)**				
Planning & Capacity Non-Salary	$7,022.00		$7,022.00	$7,022.00	
Planning & Capacity Building	$6,752.00		$6,752.00	$6,752.00	
Administration	$33,065.00		$33,065.00	$33,065.00	
Subtotal		**$46,839.00**	**$46,839.00**	**$46,839.00**	**$46,839.00**
Housing Rehabilitation/Economic Development/Infrastructure Improvements					
Odyssey House - Facility Improvements - HVAC Update	$6,500.00		$6,500.00	$6,500.00	
Road Home - Facility Improvements - Transitional Housing Maintenance	$5,000.00		$5,000.00	$5,000.00	
Project Reality - New Building	$109,200.00				
The INN Between - Hospice for the Homeless	$10,000.00		$7,000.00	$7,000.00	
ASSIST - Housing - Emergency Home Repair & Accessibility Design Assistance	$75,000.00		$55,184.49	$66,548.49	
NeighborWorks - Housing Rehab	$10,000.00			$10,000.00	
SL CAP - Housing - Weatherization	$10,000.00				
Sandy City Public Works - Road Construction - 8680 South - Phase 3	$200,000.00		$200,000.00	$200,000.00	
Subtotal		**$425,700.00**	**$273,684.49**	**$295,048.49**	**$295,048.49**
Public Service Activities	**(15% CAP of Grant Amount)**				
Big Brothers Big Sisters of Utah - Community-Based Youth Mentoring Program	$5,000.00				
Community Health Centers - Dental and Medical Services	$10,000.00		$5,000.00	$10,000.00	
Family Support Center - Crisis Nursery and Counseling	$5,000.00		$5,000.00	$5,000.00	
Legal Aid Society of Salt Lake - Domestic Violence Victim Assistance Program	$10,000.00				
People Helping People - Employment Program for Single Women	$5,000.00				
SL CAP - Case Management and Housing	$5,000.00				
SL CAP - South County Food Pantry	$6,000.00		$6,000.00	$6,000.00	
South Valley Services - Domestic Violence Victim and Advocacy Services	$10,000.00		$10,000.00	$10,000.00	
Road Home - Homeless Shelter Operations	$12,000.00		$9,000.00	$12,000.00	
Road Home - Transitional Housing Operations	$8,500.00		$5,500.00	$8,500.00	
YWCA - Domestic Abuse Shelter and Services - Women in Jeopardy Program	$5,000.00		$5,000.00	$5,000.00	
Subtotal		**$81,500.00**	**$45,500.00**	**$56,500.00**	**$56,500.00**
GRAND TOTAL		**$554,039.00**			**$398,387.49**

Notes:

Administration is limited to **20%** of the new portion of grant, or **$76,472.80**
Public Services is limited to **15%** of the new portion of grant, or **$57,354.60**

Sandy
HEART OF THE WASATCH

Program Year 2017-2018

Annual Action Plan

Sandy City, Utah

Document prepared by:

Mike Wilcox

CDBG Program Administrator

Community Development Department

10000 Centennial Parkway

Sandy City, Utah 84070-4148

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

In partnership with the U.S. Department of Housing and Urban Development (HUD), Sandy City is required to have in place an annual action plan as a grantee of the Community Development Block Group (CDBG) program. This annual action plan identifies funded projects that implement the needs and strategic objectives that are identified in the consolidated plan. Projects, including funding amounts, expected benefits and consistency with with the consolidated plan are described in this plan. This document represents the City's portion of the Salt Lake County Consortia's 2017-2018 Annual Action Plan, which relfects the goals and objectives which are specific to the City.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As was established in the 2015-2019 Consolidated Plan, the City hopes to achieve three main objectives which are:

(1) Decent, Affordable Housing

(2) Suitable Living Environment

(3) Economic Opportunities.

The three main outcomes of these objectives the City hopes to realize are:

(1) Availability/Accessibility

(2) Affordability

(3) Sustainability

Sandy City has identified four main areas of focus and developed some associated goals that will help realize the outcome desired:

- Homeless Services and Support
- Special Populations Services
- Affordable Housing
- Community Development

The first is providing Homeless Services and Support. To accomplish this, we have set a goal to ensure homeless shelters are maintained and there is adequate outreach to those individuals. Another goal which builds from the first is to provide transitional then permanent housing solutions for those affected by homelessness. Everyone deserves the dignity and security that come from having a decent, affordable home and the benefits a suitable living environment provides.

The City is aware that many of its residents have unique needs and issues that relate to advanced age, physical impairments, mental impairments, HIV/AIDS, or other disabilities. With these unique circumstances, come unique needs and issues that require equally unique solutions to help address their issues. The City has set a goal to deliver senior citizen facilities and services. That facility was realized through CDBG funds and a Section 108 Loan that has serviced the city's senior population well. The City also recognizes other special populations that have several area wide agencies and non-profit groups that have specific services targeted at their unique circumstances. It is the City's goal to seek out and support those public service providers. It is important that our citizens' needs are met by making these programs available and accessible.

A majority of Sandy City enjoys high property values and homes that are well maintained. This is an issue for affordability of many people who desire to live in our city. The areas that are more affordable tend to be areas with aging housing stock that has been improperly maintained or neglected. As Sandy City ages, other areas could also fall victim to this same occurrence and could fall into decline. It is critical that we maintain our current housing stock and ensure that we have sufficient suitable living environments. It is also important to ensure we have a diversified housing stock to ensure there is sufficient affordable housing. To achieve this outcome, the city has set goals to create new affordable housing options, provide home rehabilitation assistance, and provide emergency or critical home repairs that improve safety and health of home. A healthy, sustainable city can be achieved by accomplishing these goals.

The last area of focus is Community Development. The oldest parts of the city has aging infrastructure that isn't up to current standards. There are accessibility issues due to this deficient state of infrastructure. There are also needs to provide programs for youth, seniors, and others. The City has made goals to correct those accessibility deficiencies through public improvements to its street infrastructure. These will promote economic improvements and accessibility to all residents. The City

also has a goal to seek out service providers that can provide the necessary programs to teach, train, and educate our community to further advance individual success.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

For several years the City has set out to improve in the areas of focus shown above. We have seen progress towards accomplishing those goals through the partnerships we've made with service providers and other government entities. While we have made measurable progress, the work is not yet done. We want to continue to improve in these areas over the next couple years of our 2015-2019 Consolidated Plan period. Now that the City has paid of the Section 108 loan used to pay for a Senior Citizen Center, we can direct more money to these areas to help realize the outcomes we desire.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Sandy City has an excelent group of dedicated citizens whom serve on our CDBG Advisory Committee. They come from all over the city and several that live within the areas of highest low/moderate income households. They are familiar with the needs of their neighborhoods and are dedicated to help them through the CDBG program. They meet several times a year to help guide the use of the CDBG program, assist in evaluation of potential service provider partners and help evaluate our current service provider effectiveness. They hold a large part in informing the plan and objectives of the CDBG program.

The City also seeks out consultation with the many service providers in the area, both non-profit and governmental, to better understand the needs of our residents whom they are serving. This level of personal details into the needs of our residents is invaluable. The City Council holds a public hearing each year and many of them provide information regarding those needs and how we can better serve them and reach those that are still underserved.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The minutes from the public comments received during the Public Hearings with the City Council will be added as an attachement.

6. Summary of comments or views not accepted and the reasons for not accepting them

n/a

7. Summary

While the projects we intend to fund during the coming fiscal year, will help acheive the goals and objectives, we realize that our limited available funding amount won't be able to meet all the needs of our community. It is the City's desire to have these funds applied in the most effective and efficient manner possible to achieve the greatest outcomes possible.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SANDY CITY	Community Development

Table 1 – Responsible Agencies

Narrative

The Community Development Block Grant (CDBG) program is administered through the Community Development Department. Within the department, the City's Long Range Planning Manager also serves as the CDDG Program Administrator. This position is responsible for administration of the program, including preparation of plans and report, processing draw requests, coordination of the City's CDBG Committee, and monitoring subrecipients. The City's Finance Department is responsible for oversight of the program.

Consolidated Plan Public Contact Information

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CDBG Program Administrator

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The various coordination activities in Sandy City and Salt Lake County highlight one of the key strengths in the institutional structure. This has been particularly true in many planning processes which involved a broad base of community representatives in a process to develop a common vision and strategic plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The preparation of the annual plan and the current consolidated plan involved consultation with other public and private agencies which provide assisted housing, health services and social services, including providers to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

Coordination of resources and compilation of data for the consolidated plan was accomplished through a multi-faceted process combined of public hearings, roundtables, special presentations, mail and telephone surveys with affected agencies and organizations. Coalitions, commissions, councils, boards and committees representing affected organizations throughout the area of jurisdiction were sought out for their participation.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

There are three Continuums of Care organized in Utah. The local Continuum of Care serves Tooele and Salt Lake County. It receives approximately $6 million annually from HUD for project funding and collaboration. Salt Lake County is the lead agency for the local continuum. Salt Lake County has recently formed a steering committee to restructure the Continuum of Care, specifically to implement the Collective Impact Approach model. The Continuum of Care believes that the Collective Impact Approach will more closely align the Continuum with HUD's HEARTH program. The Collective Impact Approach is intended to:

- Take a system approach instead of a program approach;
- Be more data driven;
- Involve a broad group of diverse stakeholders; and
- Implement common principles and common metric throughout the community.

The steering committee is working on finalizing an agenda of goals, policies, and systems for the Continuum. It is their hope that municipalities will adopt the agenda to align housing decisions in the region. Until the agenda is in place, the Continuum has encouraged the cities to support HUD's goals of ending veteran homelessness, ending chronic homelessness, and ending family and youth homelessness. The intent being that the systems and programs are in place so that those in danger of homelessness have the necessary resources available to them.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds and does not administer the HMIS program.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	HOUSING AUTHORITY OF SALT LAKE COUNTY
	Agency/Group/Organization Type	Housing PHA Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meeting at the Housing Authority offices, tour public housing facilities, and a review of the draft 2015-2020 5 Year PHA Plan.
2	**Agency/Group/Organization**	SALT LAKE COUNTY
	Agency/Group/Organization Type	Other government - County

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County is the lead agency for the Consolidated Plan, the HOME Consortium, and the Continuum of Care. Meetings were held to address all three of those roles.
3	**Agency/Group/Organization**	The Road Home
	Agency/Group/Organization Type	PHA Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency participated in public hearings and provided homelessness reports.
4	**Agency/Group/Organization**	Community Health Centers, Inc
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-site visits and reports provided by agency. Agency participated in public hearings.
5	**Agency/Group/Organization**	Family Support Center, UT
	Agency/Group/Organization Type	Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-site visits and reports provided by agency. Agency participated in public hearings.
6	**Agency/Group/Organization**	Legal Aid Society of Salt Lake
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-site visits and reports provided by agency. Agency participated in public hearings.
7	**Agency/Group/Organization**	Salt Lake Community Action Program
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-homeless Services-Health

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-site visits and reports provided by agency. Agency participated in public hearings.
8	**Agency/Group/Organization**	South Valley Sanctuary
	Agency/Group/Organization Type	Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	On-site visits and reports provided by agency. Agency participated in public hearings.

9	**Agency/Group/Organization**	Salt Lake County Health Department
	Agency/Group/Organization Type	Services-Health Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Phone conversations with agency.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Salt Lake County	The primary role of the Continuum of Care is to reduce homelessness in the region, with the goal of functionally ending homelessness. The role of the Continuum of Care aligns with the City's goal to support programs providing essential services.
General Plan Housing Element	Sandy City	The City's General Plan is intended to guide City decision regarding future growth and development. The Housing Element of the General Plan was recently updated and has directly informed and influenced the creation of all of the City's 2015-2019 Consolidated Plan goals.
2015-2020 5 Year PHA Plan (draft)	Housing Authority of the County of Salt Lake	The Housing Authority's mission "to provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization" is aligned with the City's housing and essential services goals and all of the City's program objectives.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Wasatch Choices for 2040	Wasatch Front Regional Council	Wasatch Choices for 2040 is a regional planning effort developed over the last two decades that promotes shared "growth principles." The needs and goals of the Consolidated Plan are consistent with those identified in Wasatch Choice for 2040.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City's involvement with the HOME Consortium and other regional councils and agencies puts the City in contact with other public entities and units of government which have influenced the preparation of the Consolidated Plan and this Annual Action Plan. The information provided by the many agencies that participated at that time has also been utilized in the preparation of this plan.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

Citizens in Sandy City, especially those of low, very low, and extremely low-income are encouraged to participate in the development of the Consolidated Plan, its substantial amendments and the performance report. Also, citizens including minorities and non-English speaking persons, persons with mobility, visual or hearing impairments are also strongly encouraged to participate. It is the contention of the jurisdiction that citizens of an area are the best resource for identifying issues, suggesting solutions, developing and amending plans and programs to solve existing and future problems.

To help receive this input the City has formed a citizen's CDBG Advisory Committee that meets almost every month. These meetings are publicly noticed and open to the public. The City Council also holds a public hearing annually before decisions are made with determining allocations of the CDBG Grant.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	The public hearing was mostly attended by CDBG applicants.	The comments ranged from gratitude for supporting their programs, to making appeals to the council to support their programs or increase their funding. Some groups shared stories and experience on how these funds impact peoples lives.	n/a	
2	Newspaper Ad	Non-targeted/broad community	No responses were received due to newspaper add.	None	None	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The City participates in both the CDBG program, as a grantee, and the HOME program, as a member of the Salt Lake HOME Consortium. The City does not participate in other HUD programs.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	382,364	0	16,023	398,387	600,000	We anticipate funds to continue to decrease year over year as has been the pattern.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City does not have match requirements of the program funding or anticipated projects funded to serve community needs. The majority of community development projects directly managed by the City are generally leveraged through staff time and other resources funded by the general fund. It is likely that all public service subrecipients will be agencies that serve the region, and funds provided by the City are leveraged by other municipalities, Salt Lake County, the State, and charitable donations. The City has demonstrated that it seeks for and takes advantage of additional opportunities to leverage CDBG funds, and the City will continue to do so.

The City is exploring opportunities to leverage the CDBG funds with funds generated through the City's Economic Development Areas, which require a 15% set-aside for the construction of new affordable housing within the city.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City's Senior Center will continue to be essential to meeting needs identified in this plan. Additionally, it is expected that projects to address improvements and amenities will be built on City owned property, such as open space and parks, in neighborhoods that qualify for funding through the low- and moderate-income area benefit national objective. The City also owns remnant parcels and has sought to acquire additional land that currently has abandoned, distressed, or problem properties throughout the city, with the objective to rehabilitate or replace with new affordable housing.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain Homeless Shelters and Provide Outreach	2015	2019	Homeless		Homeless Services and Support	CDBG: $20,500	Homeless Person Overnight Shelter: 400 Persons Assisted Homelessness Prevention: 22 Persons Assisted
2	Support Transitional & Permanent Housing Solutions	2015	2019	Homeless		Homeless Services and Support	CDBG: $5,000	Homelessness Prevention: 22 Persons Assisted
3	Provide Critical Repairs for Safe and Healthy Home	2015	2019	Affordable Housing		Community Development Special Populations Services	CDBG: $66,548	Homeowner Housing Rehabilitated: 32 Household Housing Unit
4	Support Essential Public Services and Programs	2015	2019	Non-Housing Community Development		Community Development Special Populations Services	CDBG: $49,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 1900 Persons Assisted
5	Correct Accessibility Deficiencies	2016	2019	Non-Housing Community Development		Community Development	CDBG: $200,000	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Provide Home Rehabilitation Assistance	2016	2019	Affordable Housing		Affordable Housing	CDBG: $10,000	Homeowner Housing Rehabilitated: 1 Household Housing Unit

Table 6 - Goals Summary

Goal Descriptions

1	**Goal Name**	Maintain Homeless Shelters and Provide Outreach
	Goal Description	This project will include support for homeless shelters and support services.
2	**Goal Name**	Support Transitional & Permanent Housing Solutions
	Goal Description	This project will help provide housing counseling and support for persons experiencing homelessness.
3	**Goal Name**	Provide Critical Repairs for Safe and Healthy Home
	Goal Description	This project will include funding for weatherization improvements, emergency home repair, and accessibility design assistance.
4	**Goal Name**	Support Essential Public Services and Programs
	Goal Description	This project will provide a variety of public services for emergency food, housing outreach, crisis child care, legal support, youth mentoring, domestic abuse counseling, victim advocacy, etc.
5	**Goal Name**	Correct Accessibility Deficiencies
	Goal Description	The Historic District of Sandy City has infrastructure deficiencies that impede accessiblity in the area. A project to rebuild a portion 8680 South in this district will make this road section compliant with ADA and improve infrastructure that will benefit this area at large.

6	**Goal Name**	Provide Home Rehabilitation Assistance
	Goal Description	Provide assistance to low to moderate income home owners for the rehabilitation of their existing home.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

For the 2017-2018 program year, the city has maintained a low percentage of CDBG funds to fund the administration of the grant (13.4%) which is below the maximum allowed (20%). The City intends to maximize the allowable funding (15%) for public services. With the Section 108 Loan used to construct the Senior Center now paid off during the 2015-2016 program year, the majority of the CDBG funds will be focused on street infrastructure needs in Historic Sandy to rebuild a section of 8680 South. The remainder of the CDBG funding is proposed to be allocated to fund a public service provider facility improvement, maintenance of transitional housing within Sandy, emergency home repairs and home accessibility improvements for Sandy residents.

#	Project Name
1	Administration
2	Housing Rehabilitation/Economic Development/Infrastructure
3	Public Services

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The proposed projects to be funded during FY 2017-2018, have been allocated based on priorities set in the 2015-2019 Consolidated Plan. In selecting which applications to fund and how much to allocate to each project, there are always hard decisions to make. All of the applications are for good organizations attempting to better our community and provide services and create opportunity for those whom are low to moderate income. However, some requests for funding better align with the priorities Sandy City has set out to accomplish with our limited CDBG funds. In a perfect scenario, the city would have enough funds granted from HUD to satisfy the overwhelming requests we receive each year. However, that fund is decreasing each year, and the dollars we can allocate to these programs is diminishing.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	Administration
	Target Area	
	Goals Supported	Support Essential Public Services and Programs
	Needs Addressed	Community Development
	Funding	CDBG: $46,839
	Description	Program administration including salaries and non-salary costs. Provide basic administrative funding for operating the CDBG program and other community development activities assisted in whole or in part with funds provided under the CDBG or HOME programs.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	These funds won't directly benefit low to moderate income families, but will cover costs to administer the CDBG program.
	Location Description	
	Planned Activities	These funds are to be applied towards the costs of administering the grant program for Sandy City for the following activities: Planning & Capacity Non-Salary Planning & Capacity Building Administration
	Project Name	Housing Rehabilitation/Economic Development/Infrastructure

2	**Target Area**	
	Goals Supported	Correct Accessibility Deficiencies Provide Critical Repairs for Safe and Healthy Home Support Essential Public Services and Programs
	Needs Addressed	Homeless Services and Support Special Populations Services Affordable Housing Community Development
	Funding	CDBG: $295,048
	Description	This project will support efforts to help rebuild and improve street infrastructure in Historic Sandy, provide funding public service facility improvements, fund emergency home repairs, and accessibility design assistance.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Through the funding of several organizations and activities, we estimate that over 500 individuals and 32 households will benefit from these funds. These benefited families will almost all be of extremely low to moderate income. The Historic Sandy Area in general will benefit from the proposed road improvements, which is home to a large number of our low to moderate income households within Sandy City.
	Location Description	

	Planned Activities	There are several planned activities of various providers in the community that will provide the following improvements: public service provider facility improvements, transitional housing maintenance, emergency home repair & accessibility design assistance, and road improvements. The following are the organizations that will carry out those activities: Neighborworks - Housing Rehab Program Odyssey House - Facility Improvements - HVAC Update Road Home - Facility Improvements - Transitional Housing Maintenance The INN Between - Facility Improvements - Accessibility Improvements ASSIST - Housing - Emergency Home Repair & Accessibility Design Assistance Sandy City Public Works - Road Construction - 8680 South - Phase 3
3	**Project Name**	Public Services
	Target Area	
	Goals Supported	Maintain Homeless Shelters and Provide Outreach Support Transitional & Permanent Housing Solutions Support Essential Public Services and Programs
	Needs Addressed	Homeless Services and Support Special Populations Services Affordable Housing
	Funding	CDBG: $56,500
	Description	Activities under this project will include public services for homeless shelters, emergency food, housing outreach, crisis child care, medical assistance, domestic abuse counseling, victim advocacy, domestic abuse shelters, etc.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Through the funding of several organizations and activities, we estimate that almost 2300 individuals and 20 households will benefit from these funds. These benefited families will almost all be of extremely low to moderate income.
	Location Description	
	Planned Activities	There are several planned activities of various public service providers in the community that will provide the following services: emergency food, housing outreach, crisis child care, legal support, victim advocacy, counseling, domestic abuse counseling, and shelters. The following are the organizations that will carry out those services and activities: SL CAP - South County Food Pantry South Valley Services - Domestic Violence Victim and Advocacy Services Road Home - Homeless Shelter Operations Road Home - Transitional Housing Operations YWCA - Domestic Abuse Shelter and Services - Women in Jeopardy Program Community Health Centers - Dental and Medical Services Family Support Center - Crisis Nursery and Counseling

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Sandy City has been classified as an "exception" community with regards to eligible areas for receipt of CDBG eligible projects. The threshold for Sandy City is 32.5% LMI within a census tract. Generally speaking, the eligible LMI areas lie west of 700 East street.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Geography was not a determination in allocating 2017-2018 program year funds.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

It is the goal and objective of the City's proposed projects and activities for the 2017-2018 CDBG Program Year to do the following: 1) maintain affordable housing; 2) make homes safe and healthy; 3) reduce the number of poverty level families; 4) develop relationships with direct service providers to enhance coordination and effectiveness of our CDBG program.

Actions planned to address obstacles to meeting underserved needs

Limited funding and high housing costs are primary obstacles to addressing underserved needs. The City will continue to seek programs and activities to more efficiently meet community needs through leveraging funds, better coordination with and awareness of local organizations, and seeking to meet needs with resources other than CDBG funding.

Actions planned to foster and maintain affordable housing

The range and availability of housing types within the City has significantly increased in recent years. The City is a member of the HOME Consortium and is currently formulating plans to use EDA housing set-aside funds to create new affordable housing units. The proposed 2017-2018 HOME Consortium allocation includes an approximate $50,000 set-aside for the Community Development Corporation's down-payment assistance program to be used to serve Sandy City and South Jordan City. It is expected that 10 homes will served between the two cities. CDBG funds during 2017-2018 are being allocated to emergency housing repairs, and residential accessibility improvements to address the goal to maintain existing housing for low to moderate income households.

In addition, the City plans to use the affordable housing set-aside funds from the Economic Development Area (EDA) to eliminate blight and create new affordable housing units. The city has already acquired several parcels and demolished blighted homes from these site. The city is working on a plan to engage the local development community to build these new homes and sell them to low to moderate individuals. Over the next five years, the City hopes to create at least ten new affordable housing units, and for these funds to be a perpetual and revolving fund to continue the creation of new affordable housing options within Sandy.

Actions planned to reduce lead-based paint hazards

Approximately 45% of the City's housing units were built prior to 1978, when lead-based paint was banned. The Salt Lake County Health Department is focused on education. It is recommended that city residents in housing units built prior to 1978 become familiar with the dangers of lead-based paint and actions that can be taken to reduce those hazards. Information is available from the Salt Lake County

Health Department at: www.slcohealth.org/programs/leadfreekids/index.

Actions planned to reduce the number of poverty-level families

One of the purposes to help fund public services is to provide our residents opportunities to get educated and receive the temporary assistance they need to break the cycle of poverty. By providing CDBG funds to residents that need emergency assistance, we meet their immediate needs. By providing them tools through counseling and education, they can get on the path of self-sufficiency.

Actions planned to develop institutional structure

The City is constantly striving to most effectively utilize the limited funds received to address needs within the community. The City intends to seek more effective outreach methods to the public in order to incorporate more community input. Additional training is also planned to increase awareness of the CDBG program among City staff to better coordinate the goals of the Consolidated Plan with potential projects, resources, and capacity of individual departments.

Actions planned to enhance coordination between public and private housing and social service agencies

The CDBG Advisory Committee will continue to tour the facilities of funded public service agencies. The CDBG Coordinator will continue to increase the number of on-site monitoring visits and do so more regularly. The CDBG Administrator will continue to serve on the HOME Consortium and coordinate with housing providers, public service providers, and other government entities.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The City Council will consider the proposed budget for the FY 2017-2018 CDBG Grant, after reviewing and approving the CDBG Advisory Committee's recommendation. Please see the attached appendix.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Discussion

Sandy City has attempted to maximize the funds received from HUD through this CDBG program as much as possible. The city's general fund will be used to leverage the CDBG grant for the next two years to complete the proposed road mprovement project for 8680 South Street. These funds will go towards the projects shown herein and will be spent through delivery partners that will directly benefity our low to moderate income residents or those that live in our low to moderate income areas.

FY 2017-2018 CDBG Recommended Budget

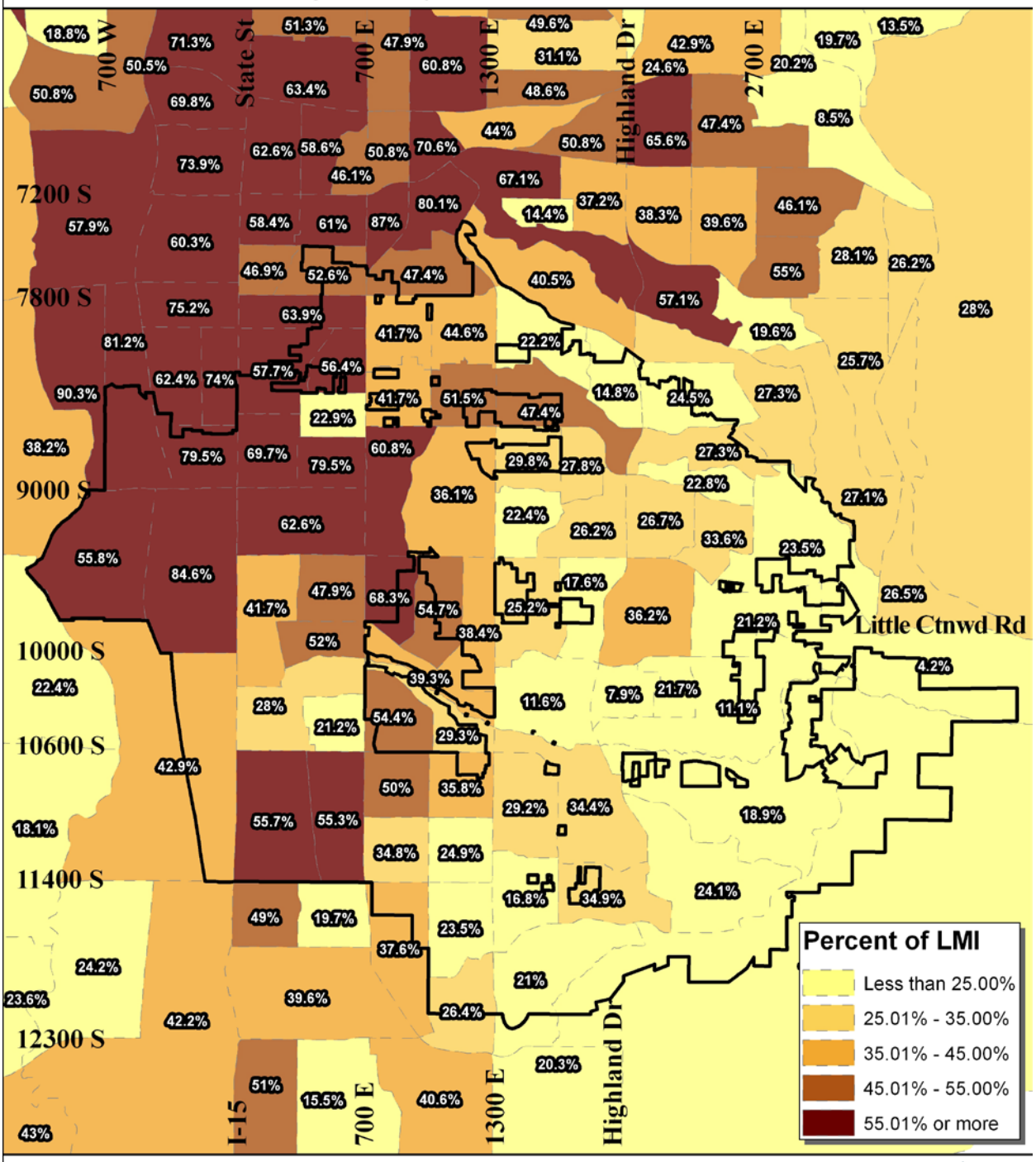
Funding Sources	Funding Request	Requested Grand Total	Original Committee Recommended Funding	Revised Committee Recommended Funding	Recommended Grand Total
2017-2018 CDBG Entitlement	$382,364.00	($350,000 previous estimate)			
Unprogramed Funds (completed or terminated projects)	$16,023.49				
Total Available Funds		**$398,387.49**			
Administration	**(20% CAP of Grant Amount)**				
Planning & Capacity Non-Salary	$7,022.00		$7,022.00	$7,022.00	
Planning & Capacity Building	$6,752.00		$6,752.00	$6,752.00	
Administration	$33,065.00		$33,065.00	$33,065.00	
Subtotal		**$46,839.00**	**$46,839.00**	**$46,839.00**	**$46,839.00**
Housing Rehabilitation/Economic Development/Infrastructure Improvements					
Odyssey House - Facility Improvements - HVAC Update	$6,500.00		$6,500.00	$6,500.00	
Road Home - Facility Improvements - Transitional Housing Maintenance	$5,000.00		$5,000.00	$5,000.00	
Project Reality - New Building	$109,200.00				
The INN Between - Hospice for the Homeless	$10,000.00		$7,000.00	$7,000.00	
ASSIST - Housing - Emergency Home Repair & Accessibility Design Assistance	$75,000.00		$55,184.49	$66,548.49	
NeighborWorks - Housing Rehab	$10,000.00			$10,000.00	
SL CAP - Housing - Weatherization	$10,000.00				
Sandy City Public Works - Road Construction - 8680 South - Phase 3	$200,000.00		$200,000.00	$200,000.00	
Subtotal		**$425,700.00**	**$273,684.49**	**$295,048.49**	**$295,048.49**
Public Service Activities	**(15% CAP of Grant Amount)**				
Big Brothers Big Sisters of Utah - Community-Based Youth Mentoring Program	$5,000.00				
Community Health Centers - Dental and Medical Services	$10,000.00		$5,000.00	$10,000.00	
Family Support Center - Crisis Nursery and Counseling	$5,000.00		$5,000.00	$5,000.00	
Legal Aid Society of Salt Lake - Domestic Violence Victim Assistance Program	$10,000.00				
People Helping People - Employment Program for Single Women	$5,000.00				
SL CAP - Case Management and Housing	$5,000.00				
SL CAP - South County Food Pantry	$6,000.00		$6,000.00	$6,000.00	
South Valley Services - Domestic Violence Victim and Advocacy Services	$10,000.00		$10,000.00	$10,000.00	
Road Home - Homeless Shelter Operations	$12,000.00		$9,000.00	$12,000.00	
Road Home - Transitional Housing Operations	$8,500.00		$5,500.00	$8,500.00	
YWCA - Domestic Abuse Shelter and Services - Women in Jeopardy Program	$5,000.00		$5,000.00	$5,000.00	
Subtotal		**$81,500.00**	**$45,500.00**	**$56,500.00**	**$56,500.00**
GRAND TOTAL		**$554,039.00**			**$398,387.49**

Notes:

Administration is limited to **20%** of the new portion of grant, or **$76,472.80**
Public Services is limited to **15%** of the new portion of grant, or **$57,354.60**

Sandy
HEART OF THE WASATCH

Low and Moderate Income Pecentages by Census Block Group



Income data is from the 2010 American Community Survey 5 year data. The low and moderate income threshold in 2010 was $56,000.

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April 2, 2012

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Sandy
HEART OF THE WASATCH

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Phone: 801-568-7141

Sandy City, Utah

Staff Report

File #: 17-188, **Version:** 1 **Date:** 7/18/2017

Agenda Item Title:
Councilman McCandless recommending the City Council voluntarily sign a Council Code of Conduct.

Presenter:
Chris McCandless & Dustin Fratto

Description/Background:
The Council Code of Conduct and rules of decorum outline appropriate member expectations, behavior, and interactions with each other, city staff, and citizens that will encourage continued public confidence in the integrity of local government and its effective, open, and fair operation. The Code of Conduct was written by Council Staff and is a combination of rules adopted by other municipalities within Utah. Some of these municipalities include: Draper, UT; Kaysville, UT; Ogden, UT; Provo, UT; Saratoga Springs, UT; and South Salt Lake, UT. By signing you agree, as an individual, to adhere to the code and will hold yourself accountable to doing so.

Recommended Action and/or Suggested Motion:
Recommend that each council person sign the code of conduct to be filed within the Council Policy and Procedure Manual

CODE OF CONDUCT

SANDY CITY COUNCIL

Purpose

To establish a code of conduct ("code") that Council Members ("members") agree to abide by in carrying out their duties as elected officials. This Code outlines appropriate Member expectations, behavior, and interactions with each other, city staff, and citizens that will encourage continued public confidence in the integrity of local government and its effective, open, and fair operation.

Rules of Decorum

1. Members shall perform their duties in accordance with the processes and rules of order as established in the City Council Process and Procedure Manual.
2. Members will work for the common good of the people of Sandy and not for any private or personal interest, they must be above reproach and avoid even the appearance of impropriety.
3. Members will ensure fair and equal treatment to all persons, claims, and transactions coming before the Council and will refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings.
4. Members shall refrain from rudeness, disrespectful comments, insults, name-calling, abusive conduct, bullying, personal charges, or verbal attacks upon the character or motives of other Council Members, boards, commissions, committees, the staff, the Mayor, or the public.
5. Members will avoid engaging in private discourse or committing any other act which may tend to distract the attention of the Council or the audience from the business at hand.
6. Members shall prepare themselves for public issues, and listen courteously and attentively to all discussions before the body.
7. Members shall support the maintenance of a positive and constructive workplace for City employees and for citizens and businesses dealing with the City.

I, _____ agree to adhere to and uphold the Sandy City Council Code of Conduct. I will make it my responsibility to ensure that myself and the remainder of the council live up to the rules defined here within in both letter and spirit.

Signature:_____Date:_____