



Sandy City Council Office

10000 South Centennial
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Sandy, UT 84070
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Sandy.Utah.Gov

Memorandum

June 10, 2025

To: City Council

CC: Monica Zoltanski - Mayor
Dustin Fratto – City Council Executive Director
Brian Kelley – Administrative Services Director

From: Zach Robinson – Council District 3
Marci Houseman – Council District 4

Subject: Council Members Robinson and Houseman proposed amendments to the FY 2026 Tentative Budget

Description: Reallocation of FY26 ongoing General Fund appropriations.

Proposal Summary:

This amendment proposes funding personnel requests that are much needed for the efficient operation of our city. During tight budget years it is essential to focus on the fundamentals of government service and operation. Personnel and service delivery are the fundamental building blocks of what makes Sandy City a wonderful place. The positions we propose funding include the reclassification of an Executive Assistant in the Fire Department, a Real Property Manager and an Animal Services Officer. These are 3 critical positions that we have discussed at length. In addition to funding these requests we are proposing to partially restore the funding towards the Management Studies line item and restoring funding for the City Council Meetings line item. This will allow the Council to proceed on schedule with the next department study and to continue to operate our meetings at current service levels. The intent of the management studies was to invest short term in data and insight that will save money in the long run with more intelligent resource allocation and data driven decision making. In addition to these changes, we propose to reallocate the Audit Services funding from Dept 1310 City Council to Dept 1900 Non-Departmental. To fund these requests, we are proposing reductions in Special Programs line items in Departments 1230, 4250, and a decrease in ongoing fleet replacement. Details of those reductions are in the table below.



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Request	Amount	Detail
Reclassify - Executive Assistant	\$ 8,474	Dept 2200
New FTE: Real Property Manager (Replace Executive Assistant Position)	\$ 150,078	Dept 1400
Special Programs - Management Studies	\$ 20,000	Dept 1310
City Council Meetings	\$ 3,500	Dept 1310
Audit Services	\$ 56,800	Dept 1900
Animal Services Officer	\$ 89,872	Dept 2120
Total Appropriations Increase	\$ 328,724	
Communications and Marketing - Newsletter & State of the City	\$ (116,924)	Dept 1230 - 412470 Special Programs
Community Engagement Activities	\$ (35,000)	Dept 4250 - 412470 Special Programs - Events
General Fund Ongoing Fleet Replacement	\$ (120,000)	Dept 2110 - Fleet Purchases - 4341611
Audit Services	\$ (56,800)	Dept 1310
Total Appropriations Decrease	\$ (328,724)	
Balance	\$ -	

Justification:

In times of budget decreases, prioritizing the funding of personnel over special programs and fleet is important to maintain operations and service delivery. Our employees are the center of our operations, and they provide the expertise and service our residents have come to expect. Redirecting funds to support personnel will help retain and preserve knowledge and ensure long term operational effectiveness. While no reductions in funding are optimal, we believe that with careful planning and management we can still provide the programs our residents enjoy at a smaller scale. Fleet replacement continues to be a priority, and it is still funded at record levels under this proposal. Our intent is to continue to look for alternate methods to use future one-time money to restore the reduction in ongoing money going towards fleet.