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## Staff Report Memorandum

### March 7, 2024

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To: Planning Commission  
From: Community Development Department  
Subject: General Plan Amendment – Parks, Trails and Recreation Master Plan      GPA02202024-006718  
Updating the City’s Parks Master Plan

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**Public Hearing Notice:** This item has been noticed to affected entities, on public websites, and at public locations.

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#### **Request**

The Community Development Department, at the request of the Parks and Recreation Department, is proposing an amendment to the Sandy City General Plan by adopting the Parks, Trails and Recreation Master Plan.

#### **Background**

In 2023, Sandy City hired a consultant team led by GSBS to prepare a master plan for parks and recreation in the City, updating the current master plan. Sandy City last updated the parks and recreation master plan in 2005. Associated documents have been adopted more recently, such as a trails master plan, approved in 2019, and an active transportation plan, approved in 2020.

The proposed Sandy City Parks, Trails and Recreation Master Plan includes a summary of the public engagement process, analysis of existing conditions, goals and policies to guide future improvements, and recommendations specific to individual parks.

The updated Parks, Trails and Recreation Master Plan has been prepared in coordination with the City’s efforts to update the General Plan. GSBS was awarded both projects. Much of the project engagement specific to the Parks, Trails and Recreation Master Plan was built on preliminary research and input received as part of the General Plan update. Those public engagement events for the parks plan occurred during the fall and winter of 2023. Y2 Analytics conducted a survey during that time as well to help inform the project. A project webpage was available to the public at <https://sandypaceofprogress.org/parks-master-plan>.

#### **Public Notice**

This item was noticed to affected entities. The notice was published to the Sandy City website and the Utah Public Notice website and posted at City Hall, Sandy City Parks & Recreation, and the Salt Lake County Library (Sandy).

**Facts and Findings**

- The proposed Parks, Trails and Recreation Master Plan was prepared based on public engagement, analysis of existing conditions, and consideration of other application plans.
- The proposed Parks, Trails and Recreation Master Plan is intended to help guide future growth and development in the City more generally through informing goals and policies of the City’s efforts to update the General Plan and more specifically through recommendations regarding associated assets, facilities and programming.
- Utah Code requires that municipalities “...prepare and adopt a comprehensive, long-range general plan for: (a) present and future needs of the municipality, and (b) growth and development of any part of the land within the municipality. (Utah Code 10-9a-401(1))
- As the proposed Parks, Trails and Recreation Master Plan presents recommendations to address “present and future needs” and the “growth and development” of Sandy City, it is being processed as an amendment, to be added to the appendix, of the City’s General Plan. This is standard practice for Sandy City.

**Staff Recommendation**

Staff recommends that the Planning Commission forward a positive recommendation to the City Council to adopt the Sandy City Parks, Trails and Recreation Master Plan (2024).

**ALTERNATIVES**

- Forward a positive recommendation of the proposed amendment to the City Council
- Forward a recommendation proposing modified amendments to the City Council
- Forward a negative recommendation of the proposed amendment to the City Council
- Table the decision

Planner:



Jake Warner  
Long Range Planning Manager

File Name: S:\USERS\PLN\STAFFRPT\2024\GPA02202024-006718 PARKS MASTER PLAN (2024).DOCX

Exhibit "A"  
Parks, Trails, and Recreation Master Plan  
(see attached for full document)



Exhibit "B"  
Planning Commission Notice

SANDY CITY  
PLANNING COMMISSION  
PUBLIC NOTICE  
GENERAL PLAN AMENDMENT  
PARKS, TRAILS & RECREATION MASTER PLAN  
GPA02202024-006718

Notice is hereby given of intent to amend the Sandy City General Plan and to hold a public hearing before the Sandy City Planning Commission on March 7, 2024 at approximately 6:15 PM. The proposed amendment is to adopt a Parks, Trails & Recreation Master Plan. Following the public hearing, the Planning Commission will forward a recommendation to the City Council. The proposed amendment has been scheduled for a work session with the City Council on March 12, 2024 at approximately 5:15 PM and to consider adoption on March 19, 2024 at approximately 5:15 PM.

The proposed draft of the Parks, Trails & Recreation Master Plan will be available for review on February 24, 2024 at City Hall (10000 S. Centennial Parkway, Sandy City), on the project website (<https://sandypaceofprogress.org/parks-master-plan>), or upon request. All interested parties are invited to review the proposed amendment, provide information or comments, and/or attend the public hearing. Questions or comments concerning this proposal may be directed to Jake Warner in the Sandy City Community Development Department at (801) 568-7262 or [jwarner@sandy.utah.gov](mailto:jwarner@sandy.utah.gov).

The March 7<sup>th</sup> Planning Commission meeting will be conducted both in-person (in the Sandy City Council Chambers at City Hall, 10000 S. Centennial Pkwy.), and via Zoom Webinar (see details below). Interested parties may attend and participate in the meeting either in-person or by accessing the meeting using the Zoom webinar link below. Attendees wishing to comment who are participating virtually must have a microphone connected to their device (smartphone, laptop, desktop, etc.), otherwise you'll only be able to view the proceedings. A listen-only option is also available by telephone using the phone numbers provided below.

How to join Zoom Webinar General Instructions:

- Join on via laptop, desktop or mobile device
- Go to [www.zoom.us](http://www.zoom.us)
- Click 'join a meeting', in the top right-hand corner
- Enter Meeting ID: 822 2032 2124 and click "Join."
- Enter Meeting Password: 054030
- A download should start automatically in a few seconds. If not, click "download here."
- Open download, meeting should begin at 6:15 p.m.
- To make a comment: Select "Participants" in the lower center of the screen. In the Participant Window, select "Raise A Hand" at the lower left to indicate that you would like to make a comment.

You can also join directly through this URL:

<https://us02web.zoom.us/j/82220322124>

Or join by phone (choose based on your current location):

US: +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 822 2032 2124

The March 12<sup>th</sup> and March 19<sup>th</sup> Sandy City Council meetings will both be conducted in-person, in the Sandy City Council Chambers at City Hall, and via Zoom Webinar. Residents may attend and participate in the meeting either in-person or via the webinar link. The webinar link can be found in the meeting agenda, which will be published at least 24 hours prior to the beginning of the meeting and can be found at <https://sandyutah.legistar.com/Calendar.aspx>.

Public comment will be taken during the general citizen comment period at the public meeting. If any member of the public is unable to attend or participate in the meeting, that person may e-mail the City Council Executive Director, Dustin Fratto, at [dfratto@sandy.utah.gov](mailto:dfratto@sandy.utah.gov) by 3:00 PM on the day of the meeting to have those comments distributed to the City Council and have them included in the record. Alternatively, written comments may be sent to the City Council by emailing [CitizenComment@sandy.utah.gov](mailto:CitizenComment@sandy.utah.gov).

**Posted:**        **February 22, 2024**    **Sandy City Hall**  
   **Sandy Parks & Recreation**  
   **Salt Lake County Library - Sandy**  
   **Sandy City Website (<http://www.sandy.utah.gov>)**  
   **Utah Public Notice Website (<http://pnn.utah.gov>)**