

SYNOPSIS FOR ORDINANCE ON EQUITABLE PARTICIPATION IN EVENTS

DEFINITIONS

For the purposes of the proposed ordinance.

The city includes the executive and legislative branches of Sandy government as well as the Redevelopment Agency.

An **event** is any social or professional gathering that (1) the City has been invited to; and (2) has limited opportunities for attendance.

An **officer of the city** or **city officer** includes any elected or appointed employee of Sandy City.

PURPOSE OF THE ORDINANCE

To formalize the intent that both the executive and legislative branches of Sandy City government have equal opportunity to attend and participate in events.

Events offer a unique opportunity for Sandy Elected Officials and Staff to form and maintain relationships with residents, fellow elected and appointed officials from other jurisdictions, community business partners, and other community leaders.

BACKGROUND

Sandy City often receives invitations from entities outside of Sandy City Government to participate in events. Furthermore, Sandy City occasionally negotiates, by contract or otherwise, participation or attendance of city officers in various events. Historically the use of these invitations, tickets, has been for the benefit of both branches. At times these opportunities have strayed from that historical standard which has led to inequity and may negatively impact both the executive and legislative branch's ability to effectively carry out their individual roles and responsibilities.

PROCESS

This process is intended to ensure that any invitations, tickets, seats, tables, or other opportunities to attend and/or participate in any event whether by invite, advanced agreement, or contract be divided equally between the executive and legislative branches of Sandy City Government.

When any contract is executed by the City that includes events or when either branch receives an advanced invitation to participate in an event as a representative of Sandy City, the invitee will contact the other branch as soon as is reasonably practicable and make them aware of said event. The Chief Administrative Officer shall select the appropriate contact person(s) for the executive branch and the City Council Executive Director shall select the appropriate contact person(s) for the legislative branch.

In any instance when participation in an event cannot be split evenly between the executive and legislative branches due to an odd number of available invitations, the remaining invitation shall be allocated to either branch by the flip of a coin.

In any instance where an event occurs multiple times throughout the calendar year as a series of events, one or more representatives of the legislative branch and one or more representatives of the executive branch shall convene a meeting, at least once per year, to negotiate how that series of events will be evenly divided between the two branches. The negotiated agreement shall be written down and made available to the Mayor and City Council.

Any contract or other written agreement that includes participation of city officers in events shall henceforth require an equal division of invitations between the executive and legislative branches of Sandy City Government.

EXCEPTIONS

Non-contractual invitations to participate in events that request the attendance of a specific officer of the city, or a specific city department shall remain in the hands of that officer or department. It is that officer or department's prerogative to grant that invitation to a different officer or department.