

**Planning Commission Minutes  
February 2, 2017**

**Planning Commission, City Council, and Board of Adjustment Liaisons, Chapter 3,  
Officers Boards and Commissions, Land Development Code,  
Revised Ordinances of Sandy City, 2008  
CODE-1-17-5182**

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Through a request from the Sandy City Council, the Executive Director of the City Council Office, Michael Applegarth has filed a request to amend Title 15A, Chapter 3, Officers, Boards and Commissions, Land Development Code, Revised Ordinances of Sandy City, 2008. The purpose of the Code Amendment is to consider removing the Planning Commission liaison from the Board of Adjustment and the City Council liaison from the Planning Commission and Board of Adjustment.

The Community Development Department requests that the Planning Commission forward a positive recommendation to the City Council to adopt the proposed ordinance amendment as shown in exhibit "A", attached, for the following reasons:

1. Compliance with the Purpose of the Land Development Code by having fair, consistent, and equitable standards and procedures for the review and approval of all proposed land development within Sandy City.
2. Compliance with the Goals and Policies of the General Plan by establishing appropriate development standards for all uses and zoning categories within Sandy City.

Brian McCuiston presented this item to the Planning Commission. He stated this request is from the City Council. They are proposing to amend Chapter 3, which is the Officers, Board and Commissions Chapter. The purpose of the Code Amendment is to consider removing the Planning Commission liaison from the Board of Adjustment and the City Council liaison from the Planning Commission and Board of Adjustment. The City Council recently had a discussion on this and recommended the Planning Commission do a code amendment to remove the City Council member as a liaison from both boards.

Chairman Ron Mortimer asked if separating the two items was an option.

Brian McCuiston stated yes, separating the two items in not a problem.

Michael Applegarth, Executive Director of the City Council Office, stated prior to last year, the Council had a policy to rotate its officers – the Chair and Vice Chair, every 6 months. Under that policy, the Vice Chair was automatically the Planning Commission Liaison. The Council started having concerns about the Rotational Policy. There is a requirement in the State code where the Chairman is elected. Michael also stated he was given the task of doing research on how other cities with the same form of government elected/appointed their Chairman. The Council amended its policy on the Chairman and went to a direct election. The Vice Chairman remained as the Planning Commission liaison. However, there were some lingering concerns. With the election of officers addressed, there were some concerns with the liaisons. The two things of

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concern were no other City Council with our form of government appoints a liaison to the Planning Commission and Council is the City's Legislative body, and there was a thought that neither it nor its members should influence the Planning Commission. Michael stated the Council considered three options. The first was allowing the Planning Commission Liaison to continue but not take part in the discussions. The second is the liaison continue as before, but not have dialogue in the discussions unless requested from the Planning Commission. The last option is the proposed amendment before us now, to delete the position all together. By a six to one vote, Council voted to pursue that deletion. Michael also clarified that the Councils proposal is to eliminate the liaison for a Council Member on the Planning Commission and the Board of Adjustment. Staff is recommending that the Planning Commission liaison for the Board of Adjustment be removed.

Commissioner Monica Collard stated she appreciates Michael Applegarth giving a thorough explanation. She asked if any city that is like our current government not has a liaison.

Michael Applegarth replied no. No other city like our current government has a liaison.

Commissioner Monica Collard asked how many government agencies did he speak with.

Michael Applegarth replied everyone. He listed some, including Salt Lake City, Murry, Logan, Slaterville, and Taylorsville.

Commissioner Monica Collard stated she has always enjoyed having City Council at the Planning Commission meetings.

Chairman Ron Mortimer opened this item to public comment.

Steve Van Maren, 11039 Lexington Circle, Sandy, stated in reading the code amendment, the marked up copy is not what he received when he ran for office 15 months ago. He also stated he read recently where the Planning Commission appoints the City Council Liaison to the Planning Commission. He stated he does not support this change to the code amendment.

Chairman Ron Mortimer closed this item to public comment.

**Commissioner Doug Haymore moved the Planning Commission forward a positive recommendation to the City Council to adopt the proposed ordinance amendment as shown in exhibit "A", for the following two reasons in the staff report.**

Commissioner Jared Clayton seconded the motion. The vote was as follows: Doug Haymore, yes; Jared Clayton, yes; Nancy Day, yes; Monica Collard, no; Joe Baker, yes; Ron Mortimer, yes. The vote was five to one in favor of the motion.