



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Ryan Mecham, District 1*  
*Alison Stroud, District 2*  
*Zach Robinson, District 3*  
*Scott Earl, District 4*  
*Brooke D'Sousa, At-large*  
*Marci Houseman, At-large*  
*Cyndi Sharkey, At-large*

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Tuesday, February 21, 2023

5:15 PM

City Hall & Online

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### Business Session

#### 5:15 Council Meeting

**Present:** 7 - Council Member Alison Stroud  
Council Member Zach Robinson  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Ryan Mecham  
Council Member Brooke D'Sousa  
Council Member Scott Earl

#### Council Staff in Attendance:

Dustin Fratto, Executive Director  
Justin Sorenson, Assistant Director  
Christine Edwards, Council Clerk  
Liz Theriault, Policy & Comms Analyst  
Tracy Cowdell, Council Attorney

#### Administration in Attendance:

Mayor Monica Zoltanski  
Shane Pace, CAO  
Lynn Pace, Deputy City Attorney  
Jeff Bassett, Fire Chief  
Greg Severson, Police Chief  
Tom Ward, Public Utilities  
Dan Medina, Parks & Recreation  
Mike Gladbach, Public Works  
James Sorenson, Community Development  
Jared Gerber, Deputy CAO  
Susan Wood, PIO/Public Affair  
Ian Williams, Animal Services

## Prayer / Pledge of Allegiance

Council Chair Alison Stroud welcomed those in attendance.

Shane Pace, CAO offered the Prayer.  
Council Member Zach Robinson led the Pledge.

## Citizen Comment

### 1. [22-414](#) General Citizen Comments

**Attachments:** [Click here to eComment on this item](#)

Council Chair Stroud invited the public to participate in General Citizen Comment.

Ms. Pat Jones thinks the proposed survey approval team should require a majority vote rather than a unanimous vote.

Ms. Rebecca Colley spoke about the proposed survey approval team implementation and suggested that the residents be represented on the survey approval team.

Mr. Scott Phillips invited the council to attend the Annual Salt Lake Off Road Expo this weekend at the Mountain America Expo Center. He provided some background information on the event which is in its eighth year.

Ms. Bonnie Stout thanked the Council, James Sorenson, and Mike Wilcox for their work on the Bell Canyon Acres zoning amendment. She supported the proposed time change of general citizen comment period. She spoke about the proposed survey approval team and expressed concern about the need for a unanimous vote.

Ms. Colette Engle expressed appreciation to James Sorenson and Mike Wilcox for their help and for working with the people and residents of Bell Canyon Acres.

Ms. Sandra Haak spoke about the possible financial impact of requiring residents to have multiple licenses. She thanked the Council for the time they have spent on this issue and she expressed support for the March 1st effective date of the ordinance.

Ms. Kathy Walker thanked James Sorenson, Mike Wilcox, and the Council for their efforts and encouraged them to listen to the majority of the neighbors in Bell Canyon Acres.

Ms. Elena Bradway did not want the effective date of the ordinance delayed and asked that the licensing issue be treated separately.

Public Comment closed.

## Business Session Items

### Informational Items

2. [23-074](#) First Reading: Council Member D'Sousa presenting a proposal to implement a survey approval team

**Sponsors:** D'Sousa

**Attachments:** [First Reading Survey Approval Team Proposal.pdf](#)

First Reading: Council Member Brooke D'Sousa introduced the item and presented a proposal for the creation of a Survey Approval Team. The Survey Approval Team would consist of one council member and council staff person and the Mayor and one administrative staff member. This SAT team would review survey questions, suggest and discuss edits, and will ultimately approve or reject each survey. Approval of surveys would require unanimous approval prior to any survey (that meets the proposed criteria) sent out by the City. The true intent of the formation of the SAT is to promote collaboration among the Council Office and Administration. Council Member D'Sousa requested a Council discussion and feedback on the proposal. Council feedback included the idea of rotating the council member liaison to this committee each year, a more defined survey process, and requiring a majority approval rather than a unanimous approval. Council Members spoke about the Dan Jones surveys conducted by the City many years ago. Administration would like to work on narrowing the defined criteria suggested in the proposal. The Mayor is supportive of collaborating on some future surveys but feels it is within the executive branch to conduct surveys and gather information as needed. The Council Attorney and City Attorney provided some additional clarification to the process. Ms. D'Sousa thanked all for their feedback and suggestions.

## Consent Calendar

Approval of the Consent Calendar

**A motion was made by Zach Robinson, seconded by Ryan Mecham, to approve the Consent Calendar. The motion carried by a unanimous voice vote.**

3. [23-067](#) The Police Department requesting approval of an interdepartmental transfer of property from the evidence room to the Police Department Crime Suppression Unit

**Attachments:** [Resolution 23-07C.pdf](#)

**Item adopted.**

## Council Voting Items

4. [23-068](#) Mayor Monica Zoltanski requesting Council consent for the appointment of Steve Wrigley to serve as an Alternate Member of the Sandy City Planning Commission

**Attachments:** [Click here to eComment on this item](#)

[Council Powers.docx](#)

[Planning Commission Role.docx](#)

[PC Resolution 23-03M Wrigley.pdf](#)

**A motion was made by Zach Robinson, seconded by Ryan Mecham, to approve Resolution #23-03M, a resolution appointing Steve Wrigley as an alternate member to the Sandy City Planning Commission... The motion carried by the following vote:**

**Yes:** 7 - Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Scott Earl

5. [23-075](#) Division of Animal Services presenting an amendment to the Sandy City Municipal Code Title 12, "Animal Service", Chapter 12-2, "Hobby License", relating to the requirements of a Horse Hobby License

**Attachments:** [Click here to eComment on this item](#)

[Large Animal Hobby License Presentation](#)

[Staff Report Large Animal Hobby Permit](#)

[23-02 Ordinance Amendment-Title 12 -Animal Services- Hobby License](#)

[CHAPTER 12 2. HOBBY LICENSE Redline](#)

[CHAPTER 12 2. HOBBY LICENSE Clean](#)

Ian Williams, Director Animal Services Director, reviewed the changes requested by the Council at the prior week's council meeting. He presented Ordinance 23-02 for Council consideration and action.

**A motion was made by Zach Robinson, seconded by Scott Earl, to approve Ordinance 23-02, an ordinance amending the Sandy City Municipal Code Title 12, "Animal Services", Chapter 12-2, "Hobby License", relating to the requirements of a large animal hobby license; also providing a saving clause and effective date for the ordinance...The motion carried by the following vote:**

**Yes:** 6 - Alison Stroud  
Zach Robinson  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Scott Earl

**Absent:** 1 - Marci Houseman

6. [23-069](#) Council Office recommending that the Council re-adopt the Rules of Procedure for 2023

**Attachments:** [Click here to eComment on this item](#)

[Resolution 23-09C](#)

[Current Rules of Procedure](#)

[Council Member Mecham Rules of Procedure Redline](#)

[Council Office Rules of Procedure Redline](#)

Dustin Fratto, reviewed the staff recommended amendments to the Council Rules of Procedures. Council Member Mecham reviewed with the Council his recommended amendments to the Rules of Procedure and asked for Council feedback. Council discussion followed. Two motions followed the Council discussion to approve the Rules of Procedure.

**A motion was made by Ryan Mecham, seconded by Zach Robinson to adopt the amendments to the Council Rules of Procedure identified in the Council Office Rules of Procedure Redline...The motion carried by the following vote:**

**Yes:** 7 Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Scott Earl

**A motion was made by Ryan Mecham, seconded by Zach Robinson to approve Resolution 23-09C with Exhibit A, to include the changes identified in Mr. Mecham's Rules of Procedure Redline, as written, with the amendment that comment on any city business, except public hearing items, will be allowed during the 6:00 pm General Citizen Comment Period. Exhibit A should also include the amendments identified in the Council Staff Proposal...The motion carried by the following vote:**

**Yes:** 4 Alison Stroud  
Zach Robinson  
Ryan Mecham  
Scott Earl

**No:** 3 Marci Houseman  
Cyndi Sharkey  
Brooke D'Sousa

7. [23-070](#) City Council considering the adoption of Resolution No. 23-08C, a Resolution of the City Council of Sandy City, Salt Lake County, Utah, authorizing the execution of a Loan Agreement by and between the State of Utah (acting through the Utah Department of Transportation - State Infrastructure Bank) and the City.

**Attachments:** [Click here to eComment on this item](#)  
[Resolution 23-08C SIB Loan Agreement](#)

Council consideration of Resolution 23-08C.

**A motion was made by Zach Robinson, seconded by Ryan Mecham to approve Resolution 23-08C, a resolution of the City Council of Sandy City, Salt Lake County, Utah (the "City") authorizing the execution of a loan agreement by and between the State of Utah (acting through the Utah Department of Transportation - State Infrastructure Bank) and the City; said loan to be authorized in an aggregate amount of five million three-hundred thousand dollars (\$5,300,000) with the term of the loan to be 15 years, the interest rate to be 3.25% which will be paid on the loan; delegating to certain officers of the city the authority to approve the final terms and provisions of the loan within the parameters set forth herein; providing for the publication of a notice of entering into an agreement for the loan and interlocal agreement with the Redevelopment Agency of Sandy ("Agency"); providing for the running of a contest period; authorizing the use and distribution of the loan; authorizing and approving the execution of the loan documents, a tax increment interlocal pledge and loan agreement, and other documents required in connection therewith; and related matters...The motion carried by the following vote:**

**Yes:** 7 - Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Scott Earl

8. [23-073](#) Recess the City Council meeting and convene a meeting of the Sandy City Redevelopment Agency

**Attachments:** [Click here to eComment on this item](#)  
[02-21-23 RDA Agenda](#)  
[Resolution RD 23-01 SIB Interlocal](#)  
[RDA minutes 10-18-22](#)

The City Council convened a meeting of the Redevelopment Agency at approximately 7:29 pm and adjourned the City Council meeting immediately following the RDA meeting. The Council motioned to adjourn the meeting without hearing Standing Reports due to the inclement weather.

**A motion was made by Zach Robinson, seconded by Ryan Mecham to convene a meeting of the Redevelopment Agency of Sandy City and to adjourn the City Council meeting immediately following the RDA meeting...The motion carried by the following vote:**

Yes: 7 - Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Scott Earl

## **Standing Reports**

Legislative Report

Agenda Planning Calendar Review & Council Office Director's Report

Council Member Business

Mayor's Report

CAO Report

## **Adjournment**

The meeting adjourned immediately following the Redevelopment Agency Board meeting.  
No Standing Reports were given.