

Community Development Budget Report

{ FY 2016-2017

and

S W O T

analysis

The Community Development Department is charged with planning, reviewing, regulating, and approving all facets of land use within Sandy City. Specifically, these functions include planning, building inspections, zoning enforcement, business licensing, Community Development Block Grant (CDBG) administration, and community relations.



Department Description

In concert with the values and spirit of the community, the Community Development Department is committed to:

- ⌘ Properly and professionally guide the development of the city.
- ⌘ Protect and enhance the quality of life for all Sandy citizens.
- ⌘ Bring about efficient and effective delivery of services.
- ⌘ Implement technology that will provide accurate data that will assist in making informed decisions.
- ⌘ Promote community pride and cooperation.



Department Mission Statement

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STRENGTHS



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WEAKNESSES



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OPPORTUNITIES



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THREATS



- ⌘ Experienced Leadership and Staff
- ⌘ Professionalism
- ⌘ Department Synergy
- ⌘ Good Colaboration with Administration and Other Departments
- ⌘ Good Customer Service Reputation
- ⌘ Community Outreach
- ⌘ Efficient Use of Resources



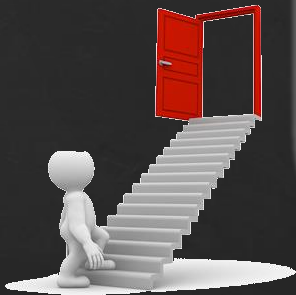
Strengths

- ⌘ Staffing and Work Load Demand
- ⌘ Cross Trained Staff
- ⌘ Technology
- ⌘ Adequate Training Budget
- ⌘ Lack of file/plan storage



Weaknesses

- ⌘ Improved Customer Service through Online Interaction
- ⌘ Embracing and Integrating Energov, Electronic Reviews and other forms of Technology
- ⌘ Administrative Review Opportunities
- ⌘ Implementation of Cairns Master Plan
 - ⌘ Integration with Downtown and the Canyons
- ⌘ Growth and Redevelopment
- ⌘ Community Outreach and Education
- ⌘ Neighborhood Preservation



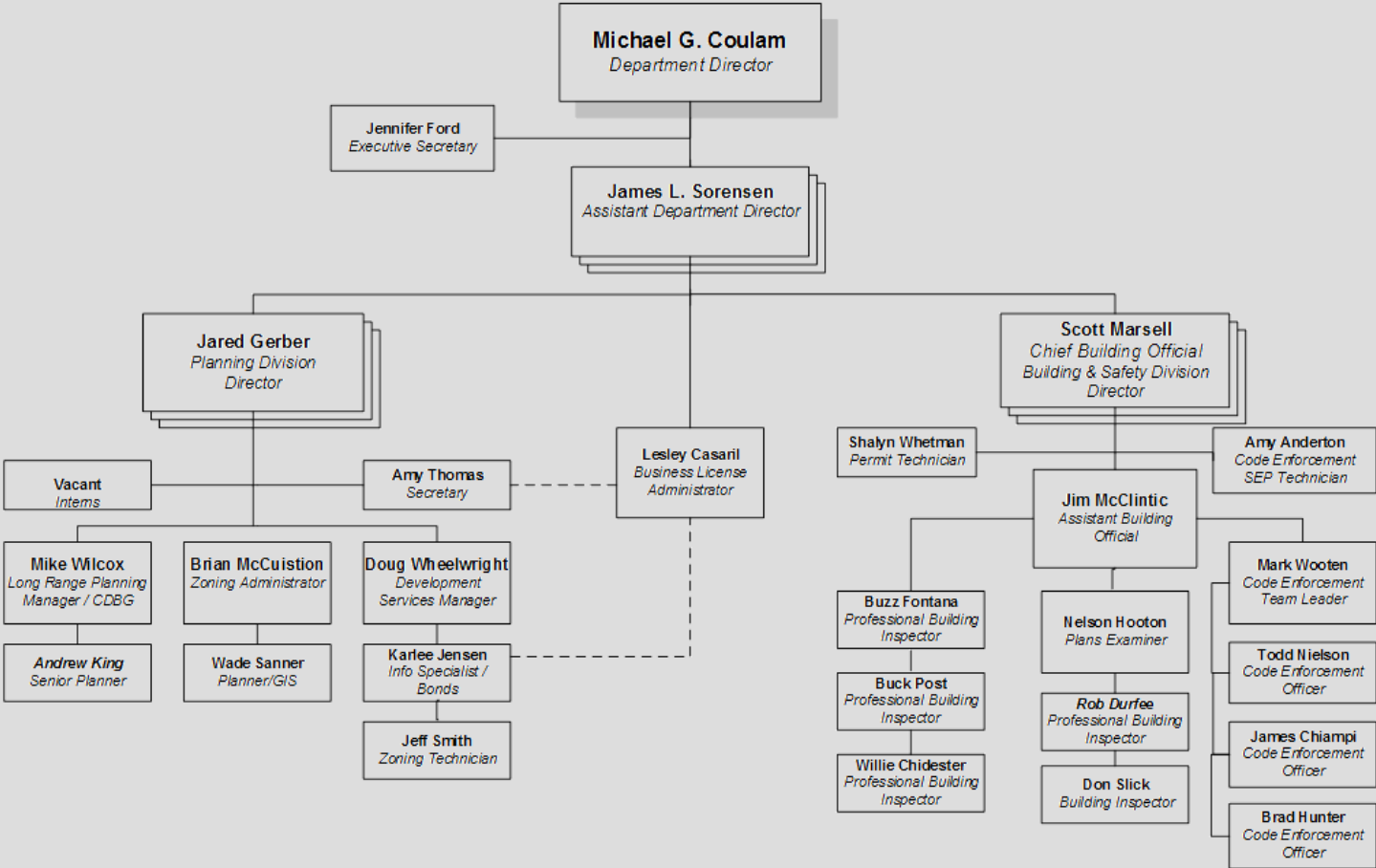
Opportunities

- ⌘ Aging Infrastructure and Community Affordability
- ⌘ Future Economic Downturns
- ⌘ Legislative Actions
- ⌘ Outdated Technology
- ⌘ NIMBY-ism
- ⌘ Staff Retirement
- ⌘ Heavy Workload Ramifications



Threats

Community Development Department



Revised
May 2016

27 staff members

Department Organization

- ⌘ Develop an electronic submittal process
- ⌘ Be at the forefront amongst cities for technology and process improvement to better staff efficiency and customer service.
- ⌘ Seek out new opportunities for training and best management practices
- ⌘ Succession Planning (Department Leadership, Business Licensing, Building Inspection)
- ⌘ Increase community outreach and education opportunities
- ⌘ Maintain and enhance quality neighborhoods and analyze future needs for code enforcement
- ⌘ Maintain quality equipment and plan for opportunities to improve



1- 5 Year Goals

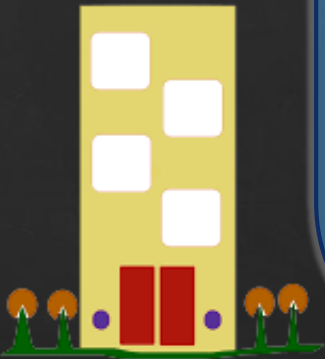
- ⌘ Properly and professionally guide development and redevelopment in the City
- ⌘ Maintenance of master plan and code documents
- ⌘ Implementation of sustainable practices
- ⌘ Develop and implement an electronic file storage database



Longterm Goals

2015-2016

- ⌘ Pinnacle Sandy Apartments (331 units)
- ⌘ The Ridge Apartments (262 units)
- ⌘ The Park @ City Center Apartments (330 units)
- ⌘ Hills @ Sandy Station Phase 2 (151 units)
- ⌘ Bungalows in Historic Sandy (4 lots)
- ⌘ Villas @ Dimple Dell (26 lots)
- ⌘ Lauren Gardens Phase 2 (5 lots)
- ⌘ Watterson Flats (5 lots)
- ⌘ Treseder (15 lots)
- ⌘ Crescent Heights Senior Living
- ⌘ Cottonwood Hills Phase 3 (10-lots)
- ⌘ Little Cottonwood Apartments (262 units)
- ⌘ Savannah Meadows (3 lots)



Approved Projects - Residential

The Park @ City Center



Hills @ Sandy Station



The Ridge



Sandy East Village



Apartment Projects

- ⌘ Gardner Office Building
- ⌘ Hale Centre Theatre
- ⌘ Taylor Dental
- ⌘ Towne Ridge Parkway Office Buildings
- ⌘ K-1 Speed Center
- ⌘ Granite Peaks Gastro and Granite Peaks Medical #3
- ⌘ Maverik Gas (2 locations)
- ⌘ Just Right Brakes (addition)
- ⌘ Diversity Office
- ⌘ LHM Chrysler Parking Lot
- ⌘ Sandy Commerce Office
- ⌘ Rio Tinto Stadium Plaza
- ⌘ Starbucks
- ⌘ Alta View Hospital
- ⌘ Sandy Amphitheater (addition)
- ⌘ Stockton 12 Honda (addition)



Approved Projects - Commercial

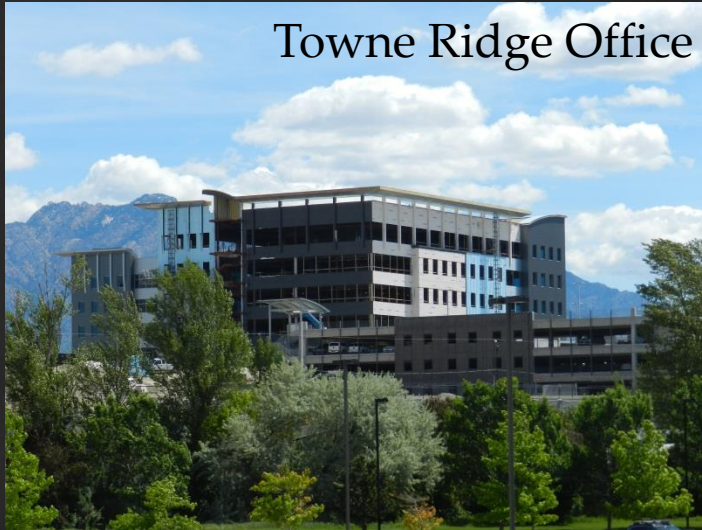
Boys and Girls Club



Sandy Commerce Office



Towne Ridge Office



Diversity Office



Commercial Projects

- ⌘ Annual citizens satisfaction survey
- ⌘ Customer Service
- ⌘ "Atta Boy's"
- ⌘ Serving the community
- ⌘ Developer and business owner feedback
- ⌘ Meeting deadlines
- ⌘ Leadership growth
- ⌘ Professional Certifications and Continuing Education
 - ⌘ AICP, IBCC, UBLA, UOCA
- ⌘ Recognition from professional organizations (APA, IBCC, UOCA, UBLA)
- ⌘ Number of Christmas Baskets



Measures of Success and Feedback

- ⌘ Performance, safety and customer service goals are established during annual evaluations.
- ⌘ During evaluations overall performance and any ongoing concerns are discussed.
- ⌘ Mid-term reviews provide feedback on areas of improvement and guidance in areas of concern.
- ⌘ Merit raises are based on overall performance, leadership, initiative and balancing of workload.
- ⌘ Policy infractions, accidents and other performance issues can reduce or eliminate potential raises.



Merit Based Raise Guidelines



- ⌘ Zoning Technician [part-time]
- ⌘ Professional Training
 - ⌘ Planning Division [\$1,000] (total \$1475)
 - ⌘ Building Division [\$1,500] (total \$1520)
- ⌘ Reclassification: Building Inspector to Professional Building Inspector
- ⌘ Certified Local Government (CLG) Grant [\$10,000] – matching grant for historic preservation

Budget Summary

⌘ Food Truck Licensing Fee [\$150]*

⌘ Single Location/Truck [\$150]

⌘ Multi-Vendor Promoter Fee [\$150]

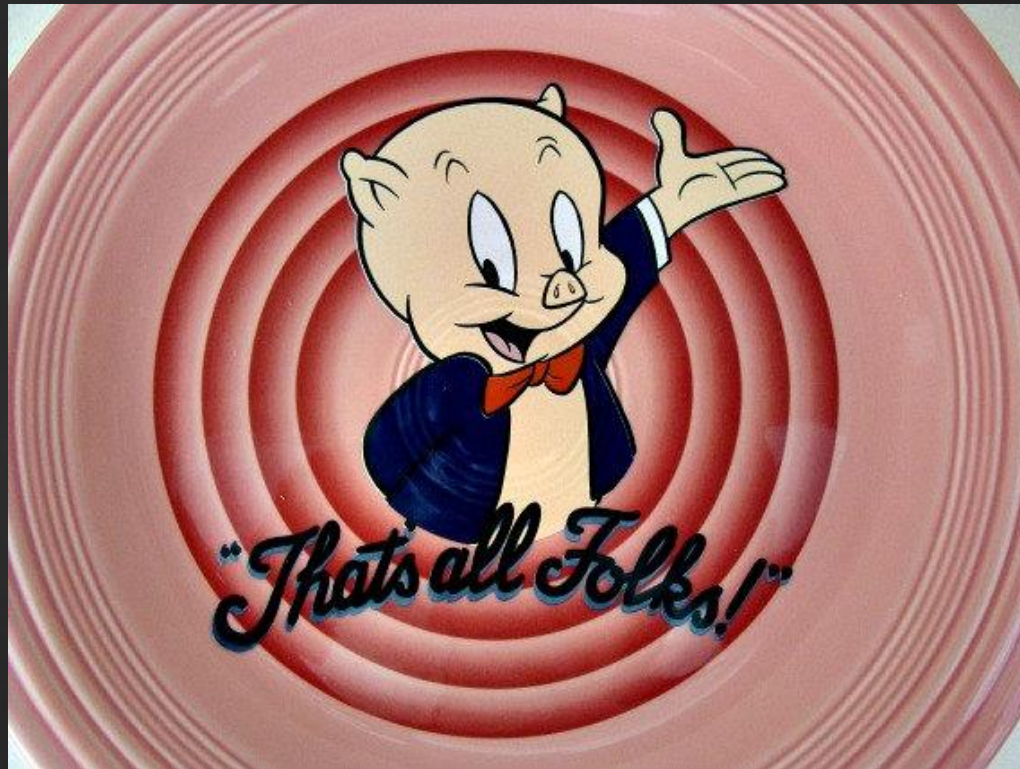
⌘ Building Permit Fee

⌘ Changed from \$52 to \$65 (includes building permit renewal, transfer and reinspection fees)

* based on new food truck ordinance



Proposed Fee Increases



No Questions... Please?