

Memo

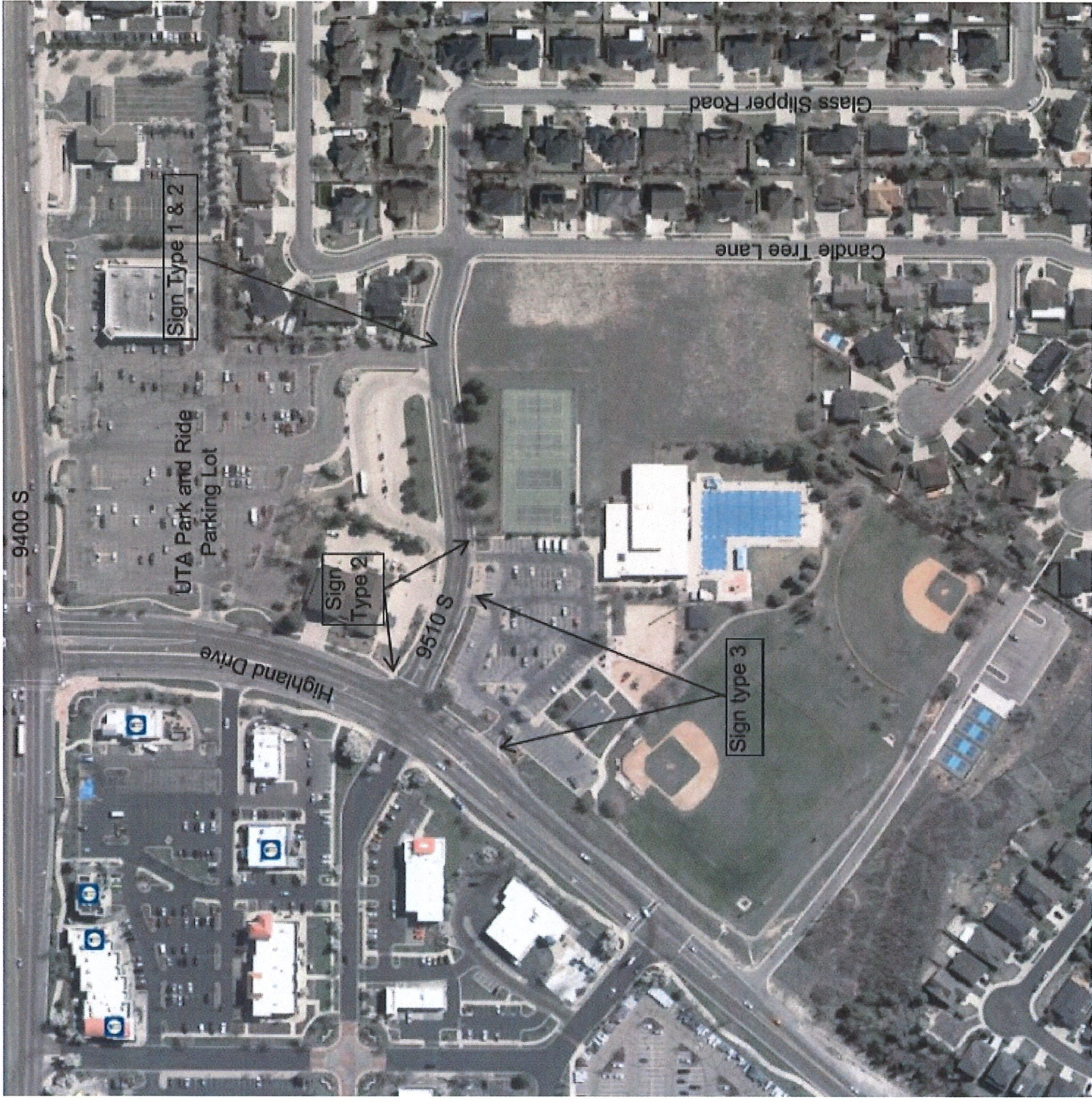
To: Doug Wheelwright, Development Services Manager
Dan Medina
From: Dan Medina, Parks & Recreation Director
cc: Martin Jensen, Deputy CAO
Lois Stillion, Alta Canyon Sports Center Division Manager
Date: August 22, 2025
Re: Alta Canyon Sports Center Event Parking Plan

This memo is to document our parking procedure for events such as swimming meets or triathlons. This is in response to the neighborhood meeting which was held on July 30, 2025, regarding the reconstruction of the recreation center.

In a typical year we will have four events which require overflow parking. During these events we will have in place an agreement with UTA to use their parking lot as we have had in the past for triathlons. Martin Jensen, Deputy CAO, has been in contact with UTA and they have indicated they are willing to continue this relationship for additional events.

Before an event which requires overflow parking we will perform the following tasks:

1. Secure an agreement with UTA to use their parking lot as an overflow parking lot for the day of the event.
2. Three days before the event we will place signs at the center entrances to let patrons know ahead of time there will be an event on X date and time. This will also include a map that shows where the overflow vehicle parking will be for the event.
3. One hour before the event we will place signs out directing patrons to the overflow vehicle parking lot. See attached example.
4. During the event we will use staff to assist in parking stall locations as necessary to the event.
5. Once event is completed, we will remove all notifications and signs of the event parking changes.



9400 S

Sign Type 1 & 2

UTA Park and Ride
Parking Lot

Sign
Type 2

9510 S

Sign type 3

Candle Tree Lane
Glass Slipper Road

Highland Drive