

City Council Administration Combined 6-month Objectives

July-December 2017

Note: Listed below are eight categories stating various objective the certain City Council, its administration and the administration of the City has put together to compile a list for action over the next several months. This list is not all inclusive and some members and other personnel have opted to not participate. It is the objective of the Council chair to determine which topics are the most important to the Council so that we may focus our collective energy in pursuing the categories that have, in their opinion the most impact.

Category One:			
Project	Description	Task Assigned To:	Projected Completion Date/Status

Codification	Follow up and make sure it is moving forward in a timely manner and with the Council being regularly informed. Make sure the codified ordinances are easily accessible on the City’s website. a. Codify the Title 15 Development Code and put it on line so that it can be easily accessible to the City Council and others.	Shane Pace	12/17
Hidden Valley Park Parcel	Assist the Mayor’s office in preparing and subdividing the BST surplus property for sale as a single lot and repay Sandy and SLCo for their share of the lot sales proceeds	Shane Pace	12/17
Code Enforcement of Title Nine	Create a plan or reconfigure the present enforcement system from judicial to administrative fines where we could use existing employees or; contract with a organization to enforce our title nine offenders in the City through administrative fines	Mike Applegarth & James Sorensen	10/17
Little Cottonwood Land and Water sale/purchase	Complete the transaction proposed with LaCaille to purchase and obtain its water rights in concert with selling/trading the City surplus property in the area. Use any of the excess funds for the Bell Canyon/Lone Peak Wilderness area trailhead, parking lot expansion.	Tom Ward & Chris McCandless	12/17
Cairns Stadium Block Planning	Finish the Cairns Design Guidelines Book and submit it for adoption	Korban Lee	11/17
West City Hall Development	Begin the development process for the Stadium Block Master Plan	James Sorensen	11/17
RDA Land Activity and Sales	Make progress towards the re-development area west of City Hall (the parking lots).	Nick Duerksen	Monthly update
	<ul style="list-style-type: none"> a. Complete the following property sale or RDA participation agreements that are currently in process: <ul style="list-style-type: none"> i. Mountain America Credit Union RDA Participation Agreement ii. Hamilton RDA Participation iii. Shulsen Property PSA and Design b. Work on the Horman Property Design and development strategy. c. Hire a consultant for assistance with a Downtown Assn and get some preliminary feasibility analysis. 		

City Council Administration Combined 6-month Objectives

Category Two: Law Enforcement and Fire Department			
Project	Description	Task Assigned To:	Projected Completion Date
Help people feel safe and secure in Sandy	<ul style="list-style-type: none"> a. Continue the traffic calming projects, as needed, namely the use of RRFB's, to capitalize on their positive impacts and successes. b. "Sound the Alarm " Smoke alarm program, Install 1000 smoke alarms. (Bruce Cline) c. Continue the Fall Prevention Programs for seniors and hikers in the Bell Canyon area. (Bruce Cline) d. Install trail marker signs. e. Tri-fold trail map available at both trailheads to Bell Canyon. 	Mike Gladbach	9/17
	<ul style="list-style-type: none"> f. Complete the department wide audit as it pertains to the "President's Task Force on 21st Century Policing". This is a report that came out a couple of years ago and lists six pillars police departments around the country should be reviewing to see where they stand. I have assigned two pillars to each captain and the deputy chief to do an in-depth audit as to how our department is doing in each of those areas. After completion of the audit we would like to present to council our findings. The six pillars are: (Kevin Thacker) <ul style="list-style-type: none"> i. Building Trust & Legitimacy, Policy & Oversight, Technology & Social Media, Community Policing & Crime Reduction, Training & Education and Officer Wellness & Safety. 	Kevin Thacker	10/17

City Council Administration Combined 6-month Objectives

Category Three: Parks and Recreation			
Project	Description	Task Assigned To:	Projected Completion Date
Dimple Dell Park	Use our collective influence to endorse the plan as prepared and submitted by the new committee (yet to be named) that I am calling the Dimple Dell ZAP Tax Funds Advisory Committee	Nicole Martin, Chris McCandless, Shane Pace	11/17
Cal Richardson Property	<ol style="list-style-type: none"> 1. Finalize the purchase of the property and begin the planning process to build it into a municipal park and gateway into the Lone Peak Wilderness area. <ol style="list-style-type: none"> a. Work toward a design for using it to access the Bonneville Shoreline Trail and Bell Canyon Trail. 	Shane Pace	9/17
Develop recreational trails and increase recreational opportunities	<ol style="list-style-type: none"> a. Complete Cairns Plaza and the landscaping of the road north of City Hall. (Scott Earl) b. Complete the Bonneville Shoreline Trail from Big Willow to Rocky Mouth including a bridge at Rocky Mouth. 	Scott Earl	9/17

City Council Administration Combined 6-month Objectives

Category Four: Legislative			
Project	Description	Task Assigned To:	Projected Completion Date
Code of Conduct	I would like to see us develop a Sandy City Council Code of Conduct that each Council member may voluntarily agree to adhere to as it relates to our interaction with each other, the Mayor, the public and the administrative personnel	Chris McCandless	Status: Completed
Short Term Rental Ordinance	We need to find a way to allow some short term rentals to be located in appropriate places within our city or suffer the consequences associated with a state mandated short term rental legislative action	Chris McCandless, Steve Fairbanks, Dustin Fratto	12/17
Development Agreement Ordinance	Get it approved or killed, one or the other. Rob has sent a copy of what has occurred so far. We need to meet and go over the details of moving this forward.	Rob Wall & Chris McCandless	10 to 11/17
Parking Ordinance	Update and create the City's parking ordinance/plan	Korban Lee & James Sorensen	11/17
State Legislative activities	Maintain an active role in State legislature to ensure Sandy City Issues and the ULCT Issues with direct impact on Sandy City are being addressed	Nicole Martin, Rob Wall & Steve Fairbanks	11/17 before Thanksgiving

City Council Administration Combined 6-month Objectives

Category Five: Budgetary & Finance

Project	Description	Task Assigned To:	Projected Completion Date
Budget Presentation Refinement	Have a City Council person along with administration go through the budget and make refinement recommendations to avoid any misconceptions in the future 2018/19 budget. Develop a process to bring together the updating of the long-term financial analysis to the annual budget development, including a review and update of department and city goals	Steve Smith, Brian Kelley, Mike Applegarth	12/17
Water Rate Circuit Breaker Program	Help the elderly and impoverished in Sandy who need relief from the high water rates.	Dustin Fratto & Scott Cowdell	Update: 8/17, Completion: 12/17
Finalize implementation of the new financial software system	Include training for all users.	Brian Kelley	12/17

City Council Administration Combined 6-month Objectives

Category Six: Communication			
Project	Description	Task Assigned To:	Projected Completion Date
Thank You Notes.	Send notes to folks who interact with the Sandy City Council.	Dustin Fratto	Ongoing
Tours	I believe we should get out in the community more. We should be touring new businesses more often to show them our support. Tours could include a horseback tour of Bell Canyon, Snowbird tram and restaurant at Hidden Peak, the new WCF buildings, HCT, the Mountain America Campus, the Shops at South Towne, etc.	Mike Applegarth	Ongoing
Council Communications	We should be more engaged in the communications elements of the City media/marketing perhaps a monthly Council member note to the City.	Pam Lehman	Ongoing
Hale Centre Theatre Opening	Actively engaged in the grand openings (both the small Jewel box and large theater stages).	Chris McCandless, Chris Edwards, Korban Lee	
Council and Administration Community Calendar.	Create or better distribute a monthly community calendar to the Council to enable us to be better informed of pending city, chamber and other municipal related events or meetings. Also create a better way for administration to communicate those type of events to all Councilmembers so that we can be informed earlier and therefore be able to attend those events as and if desired.	Mike Applegarth & Pam Lehman	Ongoing
Cohesiveness and Peaceful Corroboration within the Council.	Communicate, publicly and privately in a peaceful more professional way and leave the personality issues off the table.	City Council	Ongoing
Team Building.	We need to have more fun in our council. This would build relationships that would want us to help others be successful. We need to recognize those within our ranks (both administrative and legislative bodies) that do something extraordinary in the service of the City.	Ctiy Council	Ongoing
Monthly Council/Employee meetings in the field.	Have one or more council persons go into the field and meet with various sandy city employee groups and report back to the council.	City Council	Ongoing

City Council Administration Combined 6-month Objectives

Category Seven: Infrastructure Development and Maintenance			
Project	Description	Task Assigned To:	Projected Completion Date
Bulk Waste	<p>Redevelop/reinvent/improve the Bulk Waste Program</p> <p>1. Acquire strategic property and water rights for watershed protection, groundwater source protection, and future water tank/well sites and update water resources master plan needs.</p>	Mike Gladbach	8/17
Flat Iron Tank	Begin construction of Flat Iron Tank and complete summer 2017 capital projects.		
Support Cairns downtown development.	<p>a. Street Light, Water, and Storm Drain improvements.</p> <p style="padding-left: 40px;">i. Complete Dry Creek phase 1 construction (Monroe to Centennial Parkway). Establish anchor demonstration reach of urban stream and trail renewal for public and stakeholder use, visioning, momentum and financing support. Expand capacity of Dry Creek to allow capacity for flood flows.</p> <p style="padding-left: 40px;">ii. Seek County and UDOT funding for flood channel and pedestrian / bike trail underpass at State Street for trail/stream connection to Dimple Dell. Support trail crossing under TRAX and East Jordan Canal.</p> <p style="padding-left: 40px;">iii. Update FEMA flood maps, obtain County, State and ACOE permits, stakeholder support (Shops at South Towne, community, etc.).</p>	Tom Ward	12/17
Develop and maintain community facilities	<p>Establish a long-term facilities plan that considers needs, costs, financing, and timing for the following facilities anticipated in the next twenty years:</p> <p>1. Public Works Phase 1 – Offices for Public Works</p> <p style="padding-left: 40px;">i. Other Phases – Fleet Shop, Streets Bays, etc.</p> <p style="padding-left: 40px;">ii. Waste Transfer Station</p> <p>2. Parks & Recreation</p> <p style="padding-left: 20px;">i. Administrative Offices</p> <p style="padding-left: 20px;">ii. Alta Canyon Recreation Center Expansion</p> <p>3. Fire Station 31</p> <p>Master Plan for reconstructing roads in Historic Sandy</p>	<p>Building Master Plan Committee</p> <p>Scott Cowdell & Mike Gladbach</p>	<p>12/17</p> <p>12/17</p>

City Council Administration Combined 6-month Objectives

Category Eight: Employee Workforce

Project	Description	Task Assigned To:	Projected Completion Date
Maintain a highly qualified employee workforce	a. Succession planning for Parks and Recreation: <ul style="list-style-type: none"> i. Grounds Supervisor ii. Urban Forester iii. Sports Field, Trails, and Projects Supervisor iv. Grounds Crew Leader v. Office Manager vi. Lead Secretary Office vii. Parks Crew Leader viii. North Range/Assistant Clubhouse Manager 	Scott Earl	Ongoing
	b. Evaluate the need for second set of Personal Protection Equipment PPE's for fire fighters and find a grant to pay for them and other equipment.	Bruce Cline	
	c. Improve the employee benefit enrollment process.		
	d. To get the people currently in the police academy, and those who have job offers through the academy and the Field Training Process so we can back fill open positions in Motors, Narcotics and hopefully re-implement the CRT unit. Everyone should be through the process by spring of 2018.	Kevin Thacker	
	e. Improve on the quality of Sandy City Governance <ul style="list-style-type: none"> i. Mentoring & education of new hires and existing staff <ul style="list-style-type: none"> 1. Substantive law 2. Role as legal advisor in local government entity 3. Local government law practice management ii. Mentoring Cabinet and Council <ul style="list-style-type: none"> 1. Three presentations to each <ul style="list-style-type: none"> a. Example: "Kendama" 	Rob Wall	12/12 with updates
	f. Continue to develop and further implement strategy of "sustainable" legal office practice management: <ul style="list-style-type: none"> i. Active Issues ii. Preserving institutional knowledge 		
	Access to open matters to minimize impact of vacations, sickness, legislative or other activities outside the office (technology focus		