



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Brooke Christensen, District 1*  
*Alison Stroud, District 2*  
*Kristin Coleman-Nicholl, District 3*  
*Monica Zoltanski, District 4*  
*Marci Houseman, At-large*  
*Zach Robinson, At-large*  
*Cyndi Sharkey, At-large*

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Tuesday, November 3, 2020

5:15 PM

Online Meeting

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### 5:15 Council Meeting

Council Chair Zach Robinson welcomed those in attendance.

Chair Robinson read a statement regarding the continuation of virtual City Council meetings without an anchor location.

### Roll Call

**Present:** 7 - Council Member Alison Stroud  
Council Member Kristin Coleman-Nicholl  
Council Member Zach Robinson  
Council Member Monica Zoltanski  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Brooke Christensen

Council Staff:

Mike Applegarth, Executive Director  
Dustin Fratto, Assistant Director  
Liz Theriault, Communications & Policy Analyst  
Tracy Cowdell, Council Attorney  
Christine Edwards, Council Clerk

Administration:

Mayor Kurt Bradburn  
Matt Huish, CAO  
Bob Thompson, City Attorney  
Brian Kelley, Finance Director  
Scott Earl, Parks and Recreation Director  
James Sorenson, Community Development Director  
Mike Gladbach, Public Works Director  
Greg Severson, Police Chief  
Tom Ward, Public Utilities Director  
Bruce Cline, Fire Chief  
Nathan Schafer, Fleet Manager

Prayer / Pledge of Allegiance

Council Member Christensen offered the prayer.

Scott Earl, Parks & Recreation Director led the Pledge.

**Non-voting Items**

Agenda Planning Calendar Review & Council Office Director's Report

Mike Applegarth had no report.

Agenda Planning is tomorrow morning at 10:30 am.

## Council Member Business

Council Member Stroud reminded the community that the day after the election may be a difficult day for many. She challenged anyone listening to call two people and remind them of who they are and encourage them not to let the outcome of an election change who they are. We are all red, white, and blue.

Council Member Houseman thanked Liz Theriault for her work on the social media outreach. She also thanked the community for their creativity during the Halloween holiday and for providing a safe holiday.

Council Member Zoltanski thanked the Sandy Police department staff who responded quickly to an issue brought up by residents in her district. She also thanked them for holding the Night Out Against Crime - she has received many positive comments. She asked for resident feedback regarding campaign contribution limits for city races - this is an issue she is currently gathering information on.

Council Member Robsinson thanked the Communications staff for their efforts in getting the message out encouraging all to wear a mask.

## Mayor's Report

Mayor Bradburn thanked the County and City staff for their efforts to coordinate the polling locations. He updated the Council and community on the recent COVID-19 numbers. The City is working with the County on providing consistent messaging. The City will communicate to our residents if there are any changes to city services due to COVID-19.

## CAO Report

Matt Huish, CAO, mentioned that the city does have data and reports from the police department, and would be happy to share that information with the Council.

## Information Items

1. [20-385](#) Parks and Recreation Department providing the Council with an update on Alta Canyon Sports Center

**Attachments:** [Alta Canyon Monthly Revenues](#)

Scott Earl, Parks & Recreation Director, with Dan Medina and Todd Assay, provided information on the current and five-year budget history of Alta Canyon Recreation Center. He also discussed the impact on revenues from the COVID-19 restrictions and shared ideas and information related to proposed future programming at Alta Canyon.

2. [20-387](#) Budget Discussion Week 4, Sales Tax Revenue and Quarterly Financial Summary

**Attachments:** [Budget Discussion Outline](#)  
[Budget Discussion Week 4 Information](#)  
[October Budget Update](#)

Brian Kelley, Finance Director, presented on Week 4 of the Budget Discussion which included a review of the process and methodology relating to internal cost allocation studies in departments such as Risk, Technology and Fleet.

Council comments and questions followed.

Nathan Schafer, Fleet Manager, explained the process used to select fleet purchases and manage operating costs.

Brian Kelley gave an overview of the year-to-date city revenue and expense numbers with the Council. He also reviewed city funds that have been negatively impacted by the Covid restrictions.

Council comments and questions followed.

Council moved to Time Certain Items: Citizen Comments following the budget presentation.

3. [20-386](#) Council Office recommending that the Council receive a presentation about the Sandy City Council Social Media Strategy

**Attachments:** [Presentation](#)

Liz Theriault, Communications and Policy Analyst, provided an overview of the Sandy City Social Media strategy and provided background and information used to create the Council's social media presence. She reviewed smart objectives, goals and focus for the Council social media outreach, including community and civic engagement, awareness and education.

Mike Applegarth discussed the strategy behind the social media outreach and thanked Ms. Theriault for her efforts.

Council comments and questions followed.

## Voting Items

### Consent Calendar

#### Approval of the Consent Calendar

**A motion was made by Marci Houseman, seconded by Kristin Coleman-Nicholl, to approve the Consent Calendar. The motion carried by a unanimous voice vote.**

4. [20-384](#) Approval of the October 13, 2020 Minutes

Attachments: [October 13, 2020 Minutes](#)

Item approved.

#### Council Items

5. [20-383](#) Council Member Christensen proposing the creation of a new zone

Attachments: [Christensen Memorandum](#)

Council Member Christensen presented on this item and provided information to the Council about the possibility of creating a new site specific zone for the site of the Kuwahara business location. She asked for the Council to consider a motion directing staff to move forward with drafting a new site specific zone that takes into account the unique characteristics of the site of the Kuwahara business, which is located in Historic Sandy.

The Council and Council Attorney provided feedback and comments.

There were no public comments.

**A motion was made by Brooke Christensen, seconded by Monica Zoltanski, to direct Council Member Christensen and planning staff to bring to the Council for review a draft of a new zone that includes the characteristics in the attached memorandum, as well as any additional characteristics identified as necessary by staff... The motion carried by the following vote:**

**Yes:** 7 - Alison Stroud  
Kristin Coleman-Nicholl  
Zach Robinson  
Monica Zoltanski  
Marci Houseman  
Cyndi Sharkey  
Brooke Christensen

#### After 6:00 Time Certain Items and Public Hearings

##### Citizen Comments

Dustin Fratto provided instruction on how to participate in the public comment.

There were no public comments.  
There were no written comments.

Public Comment closed.

#### Adjournment

The Council unanimously agreed by a voice vote to adjourn the meeting at approximately 6:46 pm.