
2022 Annual Action Plan

**Third Year of the 2020 Consolidated Plan
Community Development Block Grant (CDBG)**

Sandy City, Utah



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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

This document, the 2022 Annual Action Plan (AAP), is the third annual action plan of the Sandy City 2020 Consolidated Plan. It represents the goals and objectives of the 2020 Consolidated Plan that will be pursued through projects funded by CDBG funds for the 2022 program year (7/1/2022-6/30/2023).

Sandy City, in partnership with the U.S. Department of Housing and Urban Development (HUD), administers the Community Development Block Grant (CDBG) for the benefit of the City's residents. Any city that receives funding from HUD's grant programs (CDBG, HOME, ESG, and/or HOPWA) is required to have a five-year consolidated plan in place. A consolidated plan identifies needs throughout the community and the goals and objectives that will be utilized to address those needs. Projects to carry out those goals and objectives, including funding amounts, and expected benefits, are described in annual action plans.

In addition to directly administering CDBG, Sandy City is indirectly involved with the HOME program as a member of the Salt Lake County HOME Consortium. Salt Lake County acts as the lead agency for administration of the Consortium's HOME funds. As the lead agency, Salt Lake County's Consolidated Plan addresses the Consortium's HOME program. Due to the relationship that each Consortium member has through the HOME Consortium, the Salt Lake County Consolidated Plan acts as an umbrella plan. Consortium members prepare individual Consolidated Plans to address the HUD programs that each member administers. Those individual plans are included as subsections in the Salt Lake County Consolidated Plan. The Sandy City Consolidated Plan is that subsection that addresses the City's administration of the CDBG program. The Sandy City Consolidated Plan was updated in 2020 and covers the program years from 2020-2024.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2021 Annual Action Plan intends to implement the goals and objectives established in the 2020 Consolidated Plan. Those goals and objectives are as follows:

1. Public Services – Support public services that serve life-sustaining and well-being needs

- Support services providing basic life needs
- Support mental health services and programs
- Encourage services that provide for senior needs
- Support the unique needs of vulnerable and special populations
- Expand access to services that improve the well-being of all residents

2. Homeless Services – Reduce homelessness and the impacts of homelessness

- Support programs and services that help to prevent homelessness
- Encourage education and training that help individuals regain self-sustainability
- Support transitional and permanent housing solutions
- Support programs that serve basic needs of homeless

3. Housing – Expand housing affordability

- Maintain existing housing
- Increase access to affordable housing
- Support aging in place and housing options for seniors
- Improve safe, health, and efficient housing

4. Community Development – Promote viable neighborhoods

- Correct deficiencies and generally improve accessibility
- Encourage the development and improvement of community assets
- Ensure that community services are available to all residents

5. Public Facilities – Support the safety, accessibility, and availability of safe public facilities

- Support regional facilities that provide resources and services to residents
- Support local public facilities

6. Virus Response-Mitigate virus impacts

- Provide assistance to serve increased needs of families and individuals
- Assist subrecipients in safely providing benefits
- Support struggling community businesses

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the term of the previous Consolidated Plan (2015 Consolidated Plan), Sandy City paid off a Section 108 loan. Since the loan payoff, the City has been transitioning to focus more on additional needs and objectives in the community. The City has seen progress towards accomplishing goals through the partnerships the City has made with service providers, community partners, and other government entities. While the City has made measurable progress, the work is not done. The City intends to continue to improve in these areas over the next five-year period.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City's Citizen Participation Plan requires that the City's Citizen Advisory Committee (“CDBG Committee”), after having held a needs analysis hearing and having sought public input, prepare and present plans, as a recommendation, to the City Council for approval. The Citizen Advisory Committee is comprised of dedicated residents who represent a variety of income levels. The majority of whom represent low- and moderate-income areas, and some of whom have served on the Committee for more than a decade. The City Council has approval authority within the regulations and requirements pertaining to the CDBG program. Following approval by the City Council, the plans are submitted to HUD.

Preparation for the 2022 Annual Action Plan began in 2021 with a needs analysis public hearing held by the Citizen Advisory Committee on September 15, 2021. The Committee then reviewed needs, considered input, prepared a funding request application, and established application review criteria. Funding request applications were accepted through January 10, 2022.

After having spent a couple of months reviewing applications, the Committee finalized a recommendation for projects, and funding allocations, on March 16, 2022. The draft plan was published for a 30-day public review and comment period. A public hearing was held by the City Council on (TBD).

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The needs analysis public hearing was attended by seven Committee members, two staff members, one Council member, two non-profit representatives, and one additional resident. The non-profit representatives spoke about the needs identified by their organizations. A letter from a third non-profit organization was read..

(Information about the public hearing to approve the 2022 Annual Action Plan to be added following the hearing.)

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were intentionally not accepted.

7. Summary

While the projects the City intends to fund during the coming program year will help to advance the goals and objectives, limited funding results in community needs that will be insufficiently funded. The City continues to strive to utilize available funds in the most effective and efficient manner possible to achieve the greatest outcomes possible.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SANDY CITY	
CDBG Administrator	SANDY CITY	Community Development

Table 1 – Responsible Agencies

Narrative

The Community Development Block Grant (CDBG) program is administered through the Community Development Department, with oversight from the Finance Department. The City's Long Range Planning Manager serves as the CDDG Program Administrator and represents the City on the Salt Lake County HOME Consortium.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The various coordination activities in Sandy City and Salt Lake County highlight one of the key strengths in the institutional structure. This has been particularly true in many planning processes which involved a broad base of community representatives in a process to develop a common vision and strategic plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

“Coordination of resources and compilation of data for the consolidated plan was accomplished through a multi-faceted process that included public hearings, roundtables, email correspondence, document review and one-on-one meetings with affected agencies organizations. These are organizations that provide services and programs that address domestic violence victims, homelessness, healthcare, housing, childcare, home repair and rehab, mental health, and emergency food. City staff’s involvement in various committees, boards, and regional planning efforts also provided essential information and valuable relationships. As needs were identified throughout the process, additional organizations were consulted, and invited to submit funding request applications, that could potentially assist in addressing those needs.” (Sandy City 2020 General Plan)

City Staff’s ongoing “involvement in various committees, boards, and regional planning efforts” continues to provide valuable interaction with other government entities, housing providers, and service agencies. Staff time has intentionally been devoted to consistently participating in regular Continuum of Care meetings and new involvement in a monthly housing provider coordination meeting hosted by Neighborworks.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care is administered by the Salt Lake Valley Coalition to End Homelessness (SLVCEH). The coalition is a merger of multiple efforts to address homelessness. SLVCEH is led by a steering committee and supported by organizations such as Salt Lake County, Department of Workforce Services, and Shelter the Homeless. SLVCEH is leading efforts to improve data and coordination in the region.

In 2019, Utah closed a major homeless shelter that largely operated as a centralized shelter for the Wasatch Front, and opened three newly built decentralized shelters that they refer to as community resource centers. The purpose of the community resource centers is to align shelters more closely with case management through a decentralized system. There is now a separate men’s center, women’s

center, and combined center. A non-profit organization, Shelter the Homeless, was created to own the resource centers and provide oversight. The centers are operated by providers that are selected through a bid process. The men's center is operated by The Road Home, the organization that previously operated the central shelter. The women's center is operated by Volunteers of America. The combined center is currently operated by Catholic Community Services, although they have provided notice that they will not be operating the combined center in the future. The Road Home has been awarded a bid to operate the combined center in the future.

The City's CDBG administration staff are part of a sub-committee of the SLVCEH known as the Housing Core Function Group. The Long Range Planning Assistant attends monthly SLVCEH meetings. Meetings with SLVCEH have allowed the City's CDBG program to remain up to date with ongoing changes. The current focus of the SLVCEH is acquiring more housing units for section 8 housing as well as for other longer term housing programs.

The City maintains a good relationship with The Road Home, who remains one of the primary homeless service providers in the region. The Road Home is typically involved in the City's consultation and coordination efforts, including public hearings or group discussions with the Citizen Advisory Committee.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds and does not administer the HMIS program.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Connect
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Sandy City had interaction with Housing Connect through regional meetings. The City also utilized Housing Connect's website. The City gained an understanding of affordable housing needs based on information from Housing Connect.
2	Agency/Group/Organization	United Way
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Way participated in the Needs Analysis Public Hearing. United Way's 211 program provides references to public services to people in the area. Data from the types of calls received by the program was useful in providing information to the extent of needs in the community.

3	Agency/Group/Organization	The INN Between
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Inn Between participated in the needs analysis public hearing. Information was provided regarding homeless needs.
4	Agency/Group/Organization	NeighborWorks
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Neighborworks participated in the needs analysis public hearing. The City also participates in a regular regional coordination meeting hosted by Neighborworks.
5	Agency/Group/Organization	SALT LAKE COUNTY
	Agency/Group/Organization Type	Other government - County

What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Salt Lake County hosts regional coordination meetings and administers the HOME Consortium. Sandy City participates in both.

Identify any Agency Types not consulted and provide rationale for not consulting

Sandy City conducts regular monitoring with subrecipients, reviews funding request applications from organizations, and otherwise benefits from information from other groups not listed here. No agencies or agency types are intentionally not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Salt Lake Valley Coalition to End Homelessness (SLVEH)	The Salt Lake Valley Coalition to End Homelessness holds monthly meetings that inform Sandy City's process to plan for the use of CDBG funds.
Wasatch Choice 2050	Wasatch Front Regional Council	Wasatch Front Regional Council is the local MPD and COG. Sandy City participates is various was with WFRC.

Table 3 - Other local / regional / federal planning efforts

Narrative

City staff's involvement in the HOME Consortium, SLVCEH, WFRC's Advisory Committee, and other regional organizations and planning efforts puts the City in contact with many organizations and other units of government. The information gained through those interactions and relationships provides valuable information that has been utilized in the preparation of this plan.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Sandy City's Citizen Participation Plan outlines citizen participation process for consolidated plans, annual action plans, and amendments. The process, as generally outlined in the Citizen Participation Plan, includes:

- Identifying Needs
- Preparing a proposed plan
- Provide information to the public
- Provide technical assistance to those who may be interested in obtaining funding to serve low and moderate income persons
- Make the proposed plan available to the public
- Hold a public hearing
- Publish the final plan

A fundamental component of the City's citizen participation effort, and utilized throughout the process, is the CDBG Citizen Advisory Committee. The Committee consists of up to 7 residents. As stated in the Citizen Participation Plan, "The City utilizes a CDBG Citizens Advisory Committee to review and analyze programs and services provided under the federal block grant programs." The participation process started with a public hearing held with the Committee in September of 2021 to hear comments regarding needs in the community. The Committee met monthly to help clarify community needs, develop the funding request application, review funding request applications, and prepare a proposed plan. All Committee meetings are open to the public. Agendas are made available to the public prior to the meeting, and audio of the meeting is available to the public after the meeting.

Additionally, the City Council assigns two councilmembers as liasons to the Citizen Advisory Committee. Council liasons have been very active with the Committee. Their involvement raises awareness of the efforts of the Committee. The City's CDBG administration staff also uses social media to spotlight agencies being funded by CDBG and to raise awareness in general of the CDBG program.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of a public hearing for the needs analysis. Multiple people attended. One letter received.	Letter from Neighborworks read into the record during the public hearing.	No comments were not accepted.	
2	Public Hearing	Non-targeted/broad community	Multiple people representing organizations and one resident attended the needs analysis public hearing.	Needs were identified by various non-profit organizations.	No comments were not accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City participates in both the CDBG program, as a grantee, and the HOME program, as a member of the Salt Lake HOME Consortium. The City does not participate in other HUD programs. This document, the 2022 Annual Action Plan, addresses the City’s administration of the CDBG program. Salt Lake County is the lead agency for the HOME Consortium, and the County’s 2022 Annual Action Plan addresses the HOME program.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	400,000	0	6,098	406,098	800,000	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City does not have match requirements of the program funding or anticipated projects funded to serve community needs. The majority of community development projects directly managed by the City are leveraged through staff time and other resources funded by the general fund. Additionally, most of the City's capital projects funded by CDBG are also receiving funding from the general fund. It is likely that all public service subrecipients will be agencies that serve the region, and funds provided by the City are leveraged by other municipalities, Salt Lake County, the State, and charitable donations. This has become an important review criteria for the Citizen Advisory Committee. The City seeks for and takes advantage of additional opportunities to leverage CDBG funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

It is expected that many public improvement projects will involve City owned property, such as right of way or parks, in neighborhoods that qualify for funding through the low- and moderate-income area benefit national objective. The City also owns remnant parcels and has sought to acquire additional land that currently has abandoned, distressed, or problem properties throughout the city, with the objective to rehabilitate or replace with new affordable housing.

Discussion

The City continues to strive to maximize benefits to residents of the funds received within the requirements and eligibility of the CDBG program.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Support Life-Sustaining and Well-Being Services	2020	2024	Non-Homeless Special Needs		Life-Sustaining Resources and Services	CDBG: \$42,500	Public service activities other than Low/Moderate Income Housing Benefit: 159 Persons Assisted
2	Minimize Impacts and Occurrence of Homelessness	2020	2024	Homeless		Homeless Resources and Services	CDBG: \$17,500	Homeless Person Overnight Shelter: 46 Persons Assisted
3	Expand Housing Affordability	2020	2024	Affordable Housing		Safe, Affordable, and Accessible Housing	CDBG: \$80,000	Homeowner Housing Rehabilitated: 25 Household Housing Unit
4	Promote Viable Neighborhoods	2020	2024	Non-Housing Community Development		Neighborhood Improvements	CDBG: \$204,573	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Support Life-Sustaining and Well-Being Services
	Goal Description	

2	Goal Name	Minimize Impacts and Occurrence of Homelessness
	Goal Description	
3	Goal Name	Expand Housing Affordability
	Goal Description	
4	Goal Name	Promote Viable Neighborhoods
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

For the 2022 program year, the City is allocating a total of \$406,098 towards projects, \$400,000 from the annual CDBG award and \$6,098 of prior year CDBG funds being reprogrammed. Of the total amount, the City has allocated 14.8% to public services, 19.7% to housing, 50.4% to public improvements, and 15.2% for planning and program administration.

#	Project Name
1	Public Services - Life Sustaining and Well-Being (2022)
2	Public Services - Homeless Shelter (2022)
3	Public Services - Homeless Housing (2022)
4	Housing - Rehab, Repair, and Accessibility (2022)
5	Neighborhood - Pedestrian and Accessibility (2022)
6	Neighborhood - Park Improvements (2022)
7	Planning and Administration (2022)

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Citizen Advisory Committee, as part of their responsibility to provide a recommendation to the City, established review criteria used to score funding request applications. Those criteria are as follows:

- The proposed project would utilize CDBG funds to benefit low and moderate income residents of the City.
- The proposed project clearly addresses Consolidated Plan goals.
- The proposed project demonstrates a collaborative effort with other organizations, leverages funding, and/or complements other programs, services, or facilities.
- The Applicant has the capacity (staff, facilities, experience, etc.) to successfully and timely complete the proposed project.
- The extent of the anticipated benefit (the combination of the # of people served and the scale of the individual benefit) is an effective use of limited funds.

Funding request applications are ranked based on the Committee's scores. The rankings are a tool used by the Committee in preparing recommended allocations.

AP-38 Project Summary
Project Summary Information

1	Project Name	Public Services - Life Sustaining and Well-Being (2022)
	Target Area	
	Goals Supported	Support Life-Sustaining and Well-Being Services
	Needs Addressed	Life-Sustaining Resources and Services Well-Being Resources and Services
	Funding	CDBG: \$42,500
	Description	This project includes activities that provide life sustaining and well-being services.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is expected that 159 individuals will be directly benefited. Many of these individuals represent families that will also benefit from the associated activities.
	Location Description	N/A
	Planned Activities	Anticipated activities include domestic violence victim services (South Valley Sanctuary, Legal Aid Society), housing assistance and case management (UCA), youth services (Sandy Club), and healthcare services (Community Health Centers).
2	Project Name	Public Services - Homeless Shelter (2022)
	Target Area	
	Goals Supported	Minimize Impacts and Occurrence of Homelessness
	Needs Addressed	Homeless Resources and Services
	Funding	CDBG: \$12,500
	Description	This project is intended to provide shelter and services for homeless individuals.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 32 individuals will benefit from the proposed activity.
	Location Description	Activities are expected to occur at facilities operated by The Road Home and The Inn Between.
	Planned Activities	Planned activities include hospice and healthcare provided by The Inn Between and shelter and services provided by The Road Home.
3	Project Name	Public Services - Homeless Housing (2022)
	Target Area	
	Goals Supported	Minimize Impacts and Occurrence of Homelessness
	Needs Addressed	Homeless Resources and Services
	Funding	CDBG: \$5,000
	Description	This project is intended to support activities that help people transitioning out of homelessness.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 14 individuals will benefit from the proposed activity. In some cases, these individuals are the head of household, and represent entire families that will benefit.
	Location Description	The associated activities focus on four dwelling units owned by The Road Home in Sandy City.
	Planned Activities	Planned activities include housing maintenance and case management for individuals transitioning out of homelessness who are living in housing owned by The Road Home in Sandy City.
4	Project Name	Housing - Rehab, Repair, and Accessibility (2022)
	Target Area	
	Goals Supported	Expand Housing Affordability

	Needs Addressed	Safe, Affordable, and Accessible Housing
	Funding	CDBG: \$80,000
	Description	This project is intended to support households in their existing housing by providing emergency home repairs, necessary rehab, and accessibility improvements.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 25 households will benefit from the proposed activities.
	Location Description	Activities will occur throughout the City.
	Planned Activities	Planned activities include emergency home repairs, necessary rehab, and accessibility improvements provided by Assist.
5	Project Name	Neighborhood - Pedestrian and Accessibility (2022)
	Target Area	
	Goals Supported	Promote Viable Neighborhoods
	Needs Addressed	Neighborhood Improvements
	Funding	CDBG: \$127,538
	Description	This project is intended to provide infrastructure improvements that primarily improve walkability and accessibility in Historic Sandy.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 1,000 individuals will benefit from the proposed activities.
	Location Description	The planned activities are located in Historic Sandy.

	Planned Activities	Planned activities are primarily focused on completing gaps in sidewalk and improving ADA ramps and crosswalks.
6	Project Name	Neighborhood - Park Improvements (2022)
	Target Area	
	Goals Supported	Promote Viable Neighborhoods
	Needs Addressed	Neighborhood Improvements
	Funding	CDBG: \$77,035
	Description	This project is intended to provide park improvements in Historic Sandy.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 1,000 individuals will benefit from the proposed activity.
	Location Description	The planned activity is located at Main Street Park.
	Planned Activities	The Planned Activity is for improvements at Main Street Park.
7	Project Name	Planning and Administration (2022)
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$61,525
	Description	This project includes those functions necessary to administer HUD programs and other eligible planning functions.
	Target Date	6/30/2023

Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	N/A
Planned Activities	Planned activities include program administration and eligible planning.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Sandy City has been classified as an "exception" community with regards to eligible LMI areas for the use of CDBG funds. The eligible LMI areas are generally located west of 700 East street. The threshold for Sandy City is 42.77% LMI. (<https://www.hudexchange.info/programs/acs-low-mod-summary-data/acs-low-mod-summary-data-exception-grantees/>, 4/4/2022)

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City’s CDBG Committee received input from the City’s Public Works and Parks and Recreation Departments regarding potential projects to address needs in eligible low and moderate income areas in the City. The CDBG Committee discussed those needs and forwarded a recommendation for funding for proposed projects.

Discussion

Of the total funding being allocated for the 2022 program year, 50.4% is being allocated based on eligible low and moderate income areas.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

"Of all Sandy City households, 24% have housing costs that exceed 30% of their income ("cost burdened"). Of those households that qualify as LMI, 58% are cost burdened. By LMI income category, 85.5% of households with incomes in the lowest income category (0-30% AMI) are cost burdened, 63.9% of households in the middle category (30-50% AMI) are cost burdened, and 38.2% of households in the Moderate category (50-80%) are cost burdened. Of all LMI renter households, 71.7% are cost burdened."

"Of the 32,836 occupied dwelling units in the City, 34% (14,180) are affordable to LMI households. This is a cumulative excess of 3,421 units that are affordable across all three LMI categories compared to the number of total LMI households. However, the excess is entirely in the Moderate category, with a slight shortage (63 units) in the Low category and a significant shortage (2,092 units) in the Very Low category." (2021 Sandy City Housing Report)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Sandy City Moderate Income Housing Plan adopted the following implementation strategies:

- Create or allow for, and reduce regulations related to, accessory dwelling units in residential zones.
- Encourage higher density or moderate income residential development near major transit investment corridors.
- Eliminate or reduce parking requirements for residential development where a resident is less likely to rely on the resident's own vehicle, such as residential development near major transit investment corridors or senior living facilities.
- Preserve existing moderate income housing.

Discussion

Utah Code requires that cities have a moderate income housing plan to "facilitate a reasonable opportunity for a variety of housing, including moderate income housing: (A) to meet the needs of people of various income levels living, working, or desiring to work in the community; and (B) to allow people with various incomes to benefit from and fully participate in all aspects of neighborhood and community life...." (Utah Code

Ann. 10-9a-403(2)(b)(i))

In 2019, the State Legislature passed Senate Bill 34, which, among other things, created a list of strategies to improve the opportunity to facilitate moderate income housing, required that cities such as Sandy City adopt four of the strategies, and required that those cities submit a report annually to the State.

In 2022, the State Legislature passed HB 462. This bill revised the list of affordable housing strategies and increased the requirement for cities like Sandy City to now select six strategies. Sandy City must update the adopted strategies by October 1, 2022.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City strives to advance the goals of the 2020-2024 Consolidated Plan, which are:

Actions planned to address obstacles to meeting underserved needs

Limited funding and high housing costs are the primary obstacles to addressing underserved needs. However, the City strives to fund a range of services and organizations to meet the needs of Sandy City residents. The City will continue to seek programs and activities to more efficiently meet community needs through leveraging funds, better coordination with and awareness of local organizations, and seeking to meet needs with resources other than CDBG funding.

Actions planned to foster and maintain affordable housing

CDBG funds during 2022 are being allocated to emergency housing repairs and residential accessibility improvements to address the goal to maintain existing housing. With the CDBG CV funds, the City provided funding for rent and mortgage assistance. Rent assistance is also being funded with regular CDBG funds during the 2022 program year. The City is a member of the HOME Consortium. Through the HOME Consortium, funds are available for the Community Development Corporation's down-payment assistance program to be used to serve Sandy City and funding is being recommended for improvements to permanent housing owned by The Road Home for helping individuals and families transition out of homelessness. The City also utilizes EDA housing set-aside funds to create new affordable housing units. The City is currently evaluating how it uses EDA funds for housing in order to do so more efficiently. Per changes in Utah Code, Sandy City will also be reevaluating affordable housing implementation strategies during the 2022 program year.

Actions planned to reduce lead-based paint hazards

It is recommended that city residents in housing units built prior to 1978 become familiar with the dangers of lead-based paint and actions that can be taken to reduce hazards. Information is available from the Salt Lake County Health Department at: www.slco.org/lead-safe-housing/learn-about-lead. Construction and rehabilitation projects are required to comply with HUD regulations. The City will monitor activities associated with construction and rehabilitation to ensure that HUD regulations are met.

Actions planned to reduce the number of poverty-level families

The City places great value on programs and projects that provide comprehensive case management and that utilize a network of relationships with other service providers in order to not only address an individual's need but to assist in getting to a better place. It is a factor that is considered by the Citizen

Advisory Committee with every funding request application. Many of the 2022 public service activities provide support and assistance during times of crisis with the intent of avoiding prolonged periods of poverty. The Road Home's homeless housing program may be the project that most directly and comprehensively helps families transition out of poverty. The City has increased fund to The Road Homes services in 2022.

Actions planned to develop institutional structure

Sandy City is a relatively small grantee in the terms of the amount of CDBG funding received. As such, the City intentionally maintains a fairly simple CDBG program. However, in 2020 the City committed time from an additional staff member to assist with CDBG to better administer the program. The additional staff time has been used to improve subrecipient monitoring, increase community engagement, and to assist generally. The additional staff member is being trained in all aspects of the CDBG program to provide backup as needed and to improve internal oversight.

Actions planned to enhance coordination between public and private housing and social service agencies

The additional staff time previously mentioned has largely been focused on better coordination with housing and service providers. The City has increased subrecipient monitoring and developed a social media campaign to spotlight services funded by CDBG. CDBG administration staff are both involved in regional organizations, meetings, and planning efforts (SLVCEH, HOME Consortium, WFRC Advisory Committee, etc.) that significantly contribute to awareness of regional issues and provide interaction on a regular basis with housing and service providers that serve the region.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City operates a fairly simple program, largely due to the amount of funds received. The City does not have any programs with program income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Sandy City will use a one-year benefit for the 2022 Program Year, and anticipates using 100% of the funds programmed with the 2022 Annual Action Plan to benefit persons of low and moderate persons.

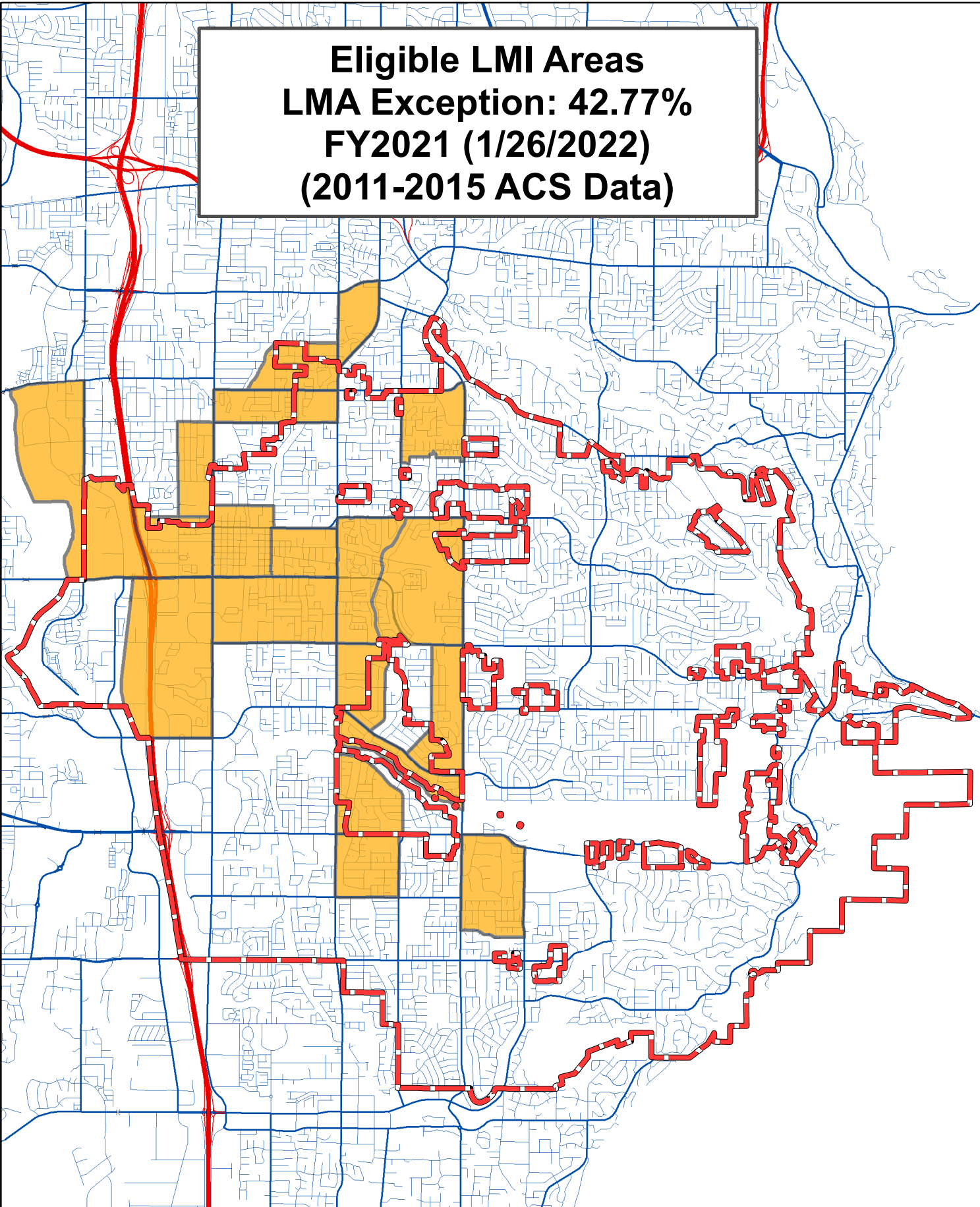
FY 2022 Income Limits Summary (Salt Lake City, UT HUD Metro FMR Area)

Median Family Income: \$102,400

Income Category	1	2	3	4	5	6	7	8
Extremely Low (30%) Income (\$)	21,500	24,600	27,650	30,700	33,200	37,190	41,910	46,630
Very Low (50%) Income (\$)	35,850	41,000	46,100	51,200	55,300	59,400	63,500	67,600
Low (80%) Income (\$)	57,350	65,550	73,750	81,900	88,500	95,050	101,600	108,150

(Source: <https://www.huduser.gov/portal/datasets/il/il2022/2022summary.odn>, 5/2/2022)

Eligible LMI Areas
LMA Exception: 42.77%
FY2021 (1/26/2022)
(2011-2015 ACS Data)



0 0.25 0.5 1 1.5 2 Miles



From: [Charlie Cressall](#)
To: [Jake Warner](#)
Subject: FW: [EXTERNAL] Order modified confirmation.
Date: Monday, August 30, 2021 2:37:32 PM

From: legals@deseretnews.com <legals@deseretnews.com>
Sent: Monday, August 30, 2021 2:27 PM
To: Wendy Downs <wdowns@sandy.utah.gov>
Cc: ltapuso@utahmediagroup.com; Charlie Cressall <rcressall@sandy.utah.gov>
Subject: [EXTERNAL] Order modified confirmation.

THANK YOU for your business.

Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number: **DN0013454**

Classification:
[Other Notices](#)

Package:
[Legals](#)

Order Cost:
\$137.08

Referral Code: **PUBLIC HEARING NOTICE**

Account Details

Sandy City
10000 S Centennial Pkwy
Sandy, UT ♦ 84070
801-568-7118
wdowns@sandy.utah.gov
Sandy City

Schedule for ad number DN00134540

Fri Sep 3, 2021
Deseret News Legals
All Zones

**Sandy City Public Hearing
2020 Consolidated Annual Performance Evaluation Report and
2022 Annual Performance Report Preparation
Community Development Block Grant**

Notice is hereby given of a public hearing to be held before the Sandy City CDBG Citizens Advisory Committee on Wed., Sept. 15, 2021 at approximately 5:30 p.m. The Committee will review and receive comments regarding the 2020 Consolidated Annual Performance Evaluation Report (2020 CAPER) and community needs to be considered in the preparation of the 2022 Annual Action Plan.

Community Development Block Grant (CDBG) funds are primarily used to benefit low and moderate income households and persons through housing, public facility, infrastructure, and public service projects. The 2020 CAPER is a year-end report of the expenditures and accomplishments of the City's CDBG funds for the 2020 program year. The 2020 CAPER will be available for review from Sept. 4, 2021 through Sept. 20, 2021 on the City's website (<https://sandy.utah.gov/736/Community-Development-Block-Grant-CDBG>), by request, and by hard copy at City Hall. The City is also beginning to prepare an Annual Action Plan for the 2022 program year. The City anticipates that it will receive approximately \$400,000 in CDBG funds. Funding request applications for proposed projects in the 2022 program year will be available on the City's website. A pre-application must be submitted before Dec. 13, 2021 and the full application must be submitted before Jan. 10, 2022.

Utah Executive Order 2020-5 allows a public body to hold an electronic meeting, to "provide a means by which interested persons and the public may remotely hear or observe, live, by audio or video transmission the open portions of the meeting."

This meeting will be conducted via Zoom Webinar. Attendees may access the meeting through the link below (Option 1) or by phone (Option 2). Attendees wishing to comment during the meeting must use Option 1 and have a microphone connected to their device (smart phone, laptop, desktop, etc.). Option 2 is for listening only. All interested parties are invited to attend. The City will provide reasonable accommodations, including necessary interpretation, for all timely requests. For requests, comments, questions, and submittals, contact Jake Warner in the Sandy City Community Development Department at (801) 568-7262 or jwarner@sandy.utah.gov. The hearing impaired may call 7-1-1.

How to join the electronic meeting:

Option 1 – To join on any internet-connected device:

- Go to www.zoom.us
- Click on "Join a Meeting", in the top right-hand corner.
- Enter the Webinar ID (869 6405 9952) and the Password (170524). Register by providing your name and email.
- Select "Join Meeting in Progress" and then select "Open Meeting."
- To make a comment: Select "Raise A Hand" in either the toolbar or the participant window.

Option 2 - To join by phone (to listen only):

- Dial: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592
- Enter the Webinar ID (859 6405 9952) and the Password (170524).

DN0013454

CDBG Committee Meeting 9.15.21

Staff Present: Jake Warner, CDBG Program Director; Claire Hague Planner

Committee Members Present: Don Gerdy (Chair), Lance Soffe, Rebekah Cowdell, Joel Frost, Patrick Cassady, Wade Greenwood, Megan Johnson

City Council Representative: Zach Robinson

Attendees: Resident Steve Van Maren, Kellie Mieremet representing the Inn Between, Isabelle Abrams representing the United Way of Salt Lake

Review of Previous Meetings – The minutes from the previous meeting was sent out to all committee member for review on September 10th 2021. No committee members requested any changes be made to the meeting. Claire Hague, Planner gave an overview of the minutes from the previous meeting and Rebekah Cowdell made a motion to approve the minutes. Don Gerdy seconded the motion and all were in favor to approve the minutes.

Introductions of new Committee Members and Intro to CDBG– There are several new members on the committee the committee welcomed Lance Soffe, Patrick Cassady, and Megan Johnson. Jake Warner, CDBG Program Administrator, gave a brief presentation about the CDBG program. The CDBG presentation is presented to the City Council on a yearly basis and can be found on the Sandy City’s website. [PowerPoint Presentation \(civicplus.com\)](http://civicplus.com)

Program Year Updates- Jake Warner, Long Range Planning Manager, gave an update of program years 2018,2019, 2020, and the CARES Act funds. Jake reported that the oldest funding being utilized for Locust Street was closed out yesterday. The Main Street Park project has been moved to the 2019 program year. Sandy currently has more funding then normal because of the CARES Act funds but the subrecipients have been making regular draws and staff feel that the money will get spent in a timely manner.

Public Hearing CAPER Review -Jake presented the annual CAPER report to the committee. The CAPER has been published to Sandy’s website and is available for the public to review. The CAPER or Consolidated Annual Performance Evaluation Report goes over the performance of the CDBG funding throughout the program year. It goes over goals, accomplishments, and compliance with HUD regulations.

Public Hearing Community Needs – A public hearing was held to talk about community needs. Isabelle Abrams from the United Way and Kellie Mieremet from the Inn Between called in and spoke about their funding needs. Resident Steve Van Maren said that he is currently reviewing the draft. Claire Hague read in a letter from Rob Roake of Neighborworks also outlining their need for funding. The Committee talked about funding sources for subrecipients and where CDBG funds would be most effective.

Annual Election of Committee Officers – Don Gerdy was nominated for Chair by Joel Frost and seconded by Wade Greenwood. All were in favor. Patrick Cassady nominated Lance Soffe for Vice Chair and the motion was seconded by Wade Greenwood. All were in favor.

Staff Items – Claire Hague went over the monitoring visit with the Community Development Corporation of Utah and reported that they had served four beneficiaries and were anxious to get out more funding. CDCU provides mortgage assistance to residents struggling to pay their mortgage they reported that Sandy residents needed higher amounts of funding per person and averaged close to their \$5,000 per person cap.

Wade Greenwood made a motion to adjourn the meeting and Joel Frost seconded.

From: [Charlie Cressall](#)
To: [Wendy Downs](#); [Jake Warner](#)
Subject: FW: [EXTERNAL] Order modified confirmation.
Date: Tuesday, April 26, 2022 2:16:04 PM

From: legals@deseretnews.com <legals@deseretnews.com>
Sent: Tuesday, April 26, 2022 10:04 AM
To: [Wendy Downs](mailto:wdowns@sandy.utah.gov) <wdowns@sandy.utah.gov>
Cc: ltapuso@utahmediagroup.com; [Charlie Cressall](mailto:ccressall@sandy.utah.gov) <ccressall@sandy.utah.gov>
Subject: [EXTERNAL] Order modified confirmation.

THANK YOU for your business.

Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number: **DN0016215**

Classification:
[Other Notices](#)

Package:
[Legals](#)

Order Cost:
\$104.06

Referral Code: **PC & PH 2022 ANNUAL ACTION PLAN (CDBG)**

Account Details

Sandy City
10000 S Centennial Pkwy
Sandy, UT 84070
801-568-7118
wdowns@sandy.utah.gov
Sandy City

Schedule for ad number DN00162150

Fri Apr 29, 2022
Deseret News Legals
All Zones

SANDY CITY NOTICE OF COMMENT PERIOD AND PUBLIC HEARING 2022 ANNUAL ACTION PLAN (CDBG)

NOTICE IS HEREBY GIVEN that on May 17, 2022 at or after 5:15 pm the Sandy City Council will hold a public hearing to consider approval of the 2022 Annual Action Plan (AAP) for the use of Community Development Block Grant (CDBG) funds. A work session will also be held on May 10, 2022 at or after 5:15 pm by the City Council.

The May 10th and May 17th Sandy City Council meetings will both be conducted in-person, in the Sandy City Council Chambers at City Hall, and via Zoom Webinar. Residents may attend and participate in the meeting either in-person or via the webinar link. The webinar link can be found in the meeting agenda, which will be published at least 24 hours prior to the beginning of the meeting and can be found at <https://sandyutah.legistar.com/Calendar.aspx>.

Public comment will be taken during the public hearing on May 17th. If any member of the public is unable to attend or participate in the meeting, that person may e-mail the City Council Executive Director at dfratto@sandy.utah.gov by 3:00 PM on May 17, 2022 to have those comments distributed to the City Council and have them included in the record. Alternatively, written comments may be posted directly to the public record using the eComment feature available on the May 17, 2022 City Council agenda.

CDBG funds are distributed to the City by the U.S. Department of Housing and Urban Development (HUD). It is expected that the City will be awarded approximately \$400,000 in CDBG funds for the 2022 program year (7/1/2022-6/30/2023). Additionally, \$6,098 is being reprogrammed for a total of approximately \$406,098 available for the program year. The draft of the 2022 AAP, based on an estimated award of \$400,000, includes \$60,000 for public services, \$80,000 for housing, \$204,573 for public improvements, and \$61,525 for program administration and eligible planning.

Copies of the draft 2022 Annual Action Plan will be available for review and comment from May 2, 2022 through June 1, 2022 on the City's website (<https://sandy.utah.gov/736/Community-Development-Block-Grant-CDBG>), by hard copy at the Community Development Department at City Hall, and by request. To provide comments, ask questions, or request translation services, please contact Jake Warner at jwarner@sandy.utah.gov or 801-568-7262.

DN0016215

RESOLUTION #22-26c

A RESOLUTION APPROVING THE 2022 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION OF ASSOCIATED DOCUMENTS FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS DURING THE 2022 PROGRAM YEAR.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program provides entitlement communities with funds to help address the needs of low and moderate income residents and to assist in the elimination or prevention of slums or blight; and

WHEREAS, Sandy City qualifies as an “entitlement” community under the CDBG Program and may receive an annual allocation of funding from HUD; and

WHEREAS, Sandy City has approved a five-year strategic plan, the 2020-2024 Consolidated Plan, in anticipation that an annual CDBG allocation would be awarded to the City and to guide the annual expenditure of those funds; and

WHEREAS, in order to utilize the CDBG funds, Sandy City must submit an Annual Action Plan for the 2022 program year to HUD and execute associated documents by the Chief Executive Officer of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sandy City as follows:

1. The 2022 Annual Action Plan (attached as **Exhibit “A”**), including the CDBG budget for the 2023 fiscal year, is hereby approved;
2. The Mayor, serving as Chief Executive Officer of Sandy City, or his designee is hereby authorized to submit to the U.S. Department of Housing and Urban Development, Sandy City’s 2022 Annual Action Plan, and to execute associated documents;
3. All resolutions or portions thereof in conflict herewith are hereby repealed;
4. This resolution shall take effect upon passage by the Sandy City Council and recording as required by law.

DATED this ____ day of _____, 2022.

Marci Houseman, Chair
Sandy City Council

ATTEST:

City Recorder

RECORDED this ____ day of _____, 2022.

Exhibit "A"
2022 Annual Action Plan