

- A. Budget preparation and control, purchasing, utility billing, accounts receivable and payable, general ledger accounting and payroll, long-term financial planning, financial management and reporting,
 - B. Information Technology – the application of computers and telecommunications equipment and systems, Geographic Information System (“GIS”), data processing, research, special management reports and data center.
- (2) Duties of Director of Finance: There is hereby established for Sandy City the position of Director of Finance. The position of Director of Finance shall serve as the Finance and Information Technology Director. The Director of Finance shall not, at any time, assume the duties of City Treasurer or of the Mayor’s statutory duties as the Financial Officer. The Director of Finance shall:
- A. perform financial duties as provided in the Uniform Fiscal Procedures Act for Utah Cities and
 - B. perform such other duties as may be required by the Mayor or City Administrator and at all times remain consistent with City ordinance and state statute.
- (3) Duties of the City Treasurer. There is hereby established for Sandy City the position of City Treasurer, which position shall be assigned to the Department of Finance and Information Technology and shall be under the direction of that Department. The City Treasurer shall:
- A. perform financial duties as provided in the Uniform Fiscal Procedures Act for Utah Cities;
 - B. follow the procedures and requirements of the State Money Management Act; and
 - C. perform such other duties as may be required by the Department of Finance and Information Technology consistent with City ordinance and state statute.

(b) Legal Department.

- (1) The City Attorney shall be the chief legal officer of the City and shall be responsible to the Mayor and City Administrator for the proper administration of the legal affairs of the City. Said attorney, or his designated assistants, shall have the following functions and duties:
- A. prosecute all charges of violation of municipal ordinances and regulations in the courts or administrative tribunals and prosecute and defend, or supervise the prosecution and defense, of all actions and appeals involving the City in all courts and before all boards, commissions and administrative agencies;
 - B. attend all City Council meetings, unless specifically excused therefrom;
 - C. furnish legal advice, counsel and assistance to the Mayor, City Council and all other City officers, boards, commissions and agencies, in relation to their duties and the business of the City;
 - D. control and direct all legal services performed by special counsel for the City, who may be retained from time to time to assist the City Attorney in providing legal services for the City; provided, however, that the City Attorney shall not be responsible in any way for counsel who (i) has not been specifically retained by the City Attorney; (ii) is not paid from funds controlled by the City Attorney; or (iii) is not under the actual direction of the City Attorney's Office;
 - E. prepare or review all proposed ordinances and resolutions presented to the Mayor

- or City Council;
 - F. approve the form of all contracts entered into by the municipality; and
 - G. prepare the necessary affidavits and verification on behalf of the City in any and all proceedings.
- (2) The foregoing notwithstanding, the City Attorney shall not act, either personally or through his staff, as both a prosecutor or advocate before, and as an advisor to, any administrative department, board, commission, agency, official, or employee of the City. In cases where such a conflict shall arise, special counsel may be funded and appointed by the affected department, board, commission or agency. Any such special counsel shall not be subject to the control or direction of the City Attorney in such matter, and shall provide the legal service to the affected entity or person which cannot be provided by the City Attorney.
- (c) Police Department.
- (1) Functions: The Police Department, by and through its sworn officers, shall pursue the following objectives:
- A. preserving the public peace by planning for enforcement of the laws of the City;
 - B. preventing crime;
 - C. detecting and arresting criminal offenders;
 - D. protecting the rights of persons and property;
 - E. regulating and controlling motorized, bicycle and pedestrian traffic;
 - F. training of sworn personnel;
 - G. providing and maintaining police records and communication systems; and
 - H. supervising all functions of animal services as required by City ordinance.
- (2) Powers and Duties: The Chief of Police, acting by himself, or by and through the sworn officers of the Police Department, shall:
- A. execute and return all writs and processes as directed by a court of competent authority, and in criminal cases, quasi-criminal cases, or cases in violation of City ordinances, he may serve the same in any part of Salt Lake County;
 - B. suppress all riots, disturbances and breaches of the peace, apprehend all disorderly persons in the City, and pursue and arrest any person fleeing from justice in any part of the State;
 - C. apprehend any persons in the act of committing any offense against the laws of the State or ordinances of the City and bring such persons before a court or other authority of competent jurisdiction for examination and trial consistent with law;
 - D. promote the prevention of accidents, crime and other incidents prohibited by statute or ordinances;
 - E. promote the protection of life and property, all pursuant to and as provided by statute and ordinance; and
 - F. have like powers as sheriffs or constables in similar cases.
- (d) Fire Department.
- (1) The Fire Department shall:
- A. develop and administer public education and fire prevention programs;
 - B. inspect buildings, vacant fields, fire hydrants and proposed building plans.
 - C. develop, administer, and enforce all applicable state and City laws, ordinances, code and regulations pertaining to: