

RESOLUTION #24-12c

A RESOLUTION APPROVING THE 2024 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION OF ASSOCIATED DOCUMENTS FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS DURING THE 2024 PROGRAM YEAR.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) program provides entitlement communities with funds to help address the needs of low and moderate income residents and to assist in the elimination or prevention of slums or blight; and

WHEREAS, Sandy City qualifies as an “entitlement” community under the CDBG Program and may receive an annual allocation of funding from HUD; and

WHEREAS, Sandy City has approved a five-year strategic plan, the 2020-2024 Consolidated Plan, in anticipation that an annual CDBG allocation would be awarded to the City and to guide the annual expenditure of those funds; and

WHEREAS, in order to utilize the CDBG funds, Sandy City must submit an Annual Action Plan for the 2024 program year to HUD and execute associated documents by the Chief Executive Officer of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sandy City as follows:

1. The 2024 Annual Action Plan (attached as **Exhibit “A”**), including the CDBG budget for the 2025 fiscal year, is hereby approved, subject to the following:
  - a. The Planning and Administration allocation shall be adjusted to accommodate the City’s FY2025 budget structure as approved by the City Council, but not to exceed 20% of the program year 2024 CDBG grant award.
  - b. If the program year 2024 CDBG grant award is less than \$325,000, the following revisions will occur:
    - i. The total allocated to public services shall remain at 15% of the 2024 CDBG grant award with funding reduced by an equal percentage for all funded public service applications.
    - ii. Following the above subsection, any additional reductions required to reconcile available CDBG funds will be made to the Main Street Park allocation.
  - c. If the program year 2024 CDBG award is more than \$325,000, the following revisions will occur:
    - i. The total allocated to public services shall remain at 15% of the 2024 CDBG grant award with funding increased by an equal percentage for all funded public service applications, except that no application shall receive more than the requested amount in the application.
    - ii. Following the above subsection, any additional increases required to reconcile available funds will be made by an equal percentage for all

funded housing projects, except that no application shall receive more than the requested amount in the application.

2. The Mayor, serving as Chief Executive Officer of Sandy City, or her designee is hereby authorized to submit to the U.S. Department of Housing and Urban Development, Sandy City's 2024 Annual Action Plan, and to execute associated documents;
3. All resolutions or portions thereof in conflict herewith are hereby repealed;
4. This resolution shall take effect upon passage by the Sandy City Council and recording as required by law.

DATED this 16 day of April, 2024.

DocuSigned by:

*Ryan Mecham*

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Ryan Mecham, Chair  
Sandy City Council

ATTEST:

DocuSigned by:

*Wendy P...*

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City Recorder



RECORDED this 17 day of April, 2024.

**Exhibit "A"**  
2024 Annual Action Plan

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

This document, the 2024 Annual Action Plan (AAP), is the fifth annual action plan of the Sandy City 2020 Consolidated Plan. It represents the goals and objectives of the 2020 Consolidated Plan that will be pursued through projects funded by CDBG funds for the 2024 program year (7/1/2024-6/30/2025).

Sandy City, in partnership with the U.S. Department of Housing and Urban Development (HUD), administers the Community Development Block Grant (CDBG) for the benefit of the City's residents. Any city that receives funding from HUD's grant programs (CDBG, HOME, ESG, and/or HOPWA) is required to have a five-year consolidated plan in place. A consolidated plan identifies needs throughout the community and the goals and objectives that will be utilized to address those needs. Projects to carry out those goals and objectives, including funding amounts, and expected benefits, are described in annual action plans.

In addition to directly administering CDBG, Sandy City is indirectly involved with the HOME program as a member of the Salt Lake County HOME Consortium. Salt Lake County acts as the lead agency for administration of the Consortium's HOME funds. As the lead agency, Salt Lake County's Consolidated Plan addresses the Consortium's HOME program. Due to the relationship that each Consortium member has through the HOME Consortium, the Salt Lake County Consolidated Plan acts as an umbrella plan. Consortium members prepare individual Consolidated Plans to address the HUD programs that each member administers. Those individual plans are included as subsections in the Salt Lake County Consolidated Plan. The Sandy City Consolidated Plan is that subsection that addresses the City's administration of the CDBG program. The Sandy City Consolidated Plan was updated in 2020 and covers the program years from 2020-2024.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2024 Annual Action Plan intends to implement the goals and objectives established in the 2020 Consolidated Plan. Those goals and objectives are as follows:

1. Public Services – Support public services that serve life-sustaining and well-being needs

- Support services providing basic life needs
- Support mental health services and programs
- Encourage services that provide for senior needs
- Support the unique needs of vulnerable and special populations
- Expand access to services that improve the well-being of all residents

2. Homeless Services – Reduce homelessness and the impacts of homelessness

- Support programs and services that help to prevent homelessness
- Encourage education and training that help individuals regain self-sustainability
- Support transitional and permanent housing solutions
- Support programs that serve basic needs of homeless

3. Housing – Expand housing affordability

- Maintain existing housing
- Increase access to affordable housing
- Support aging in place and housing options for seniors
- Improve safe, health, and efficient housing

4. Community Development – Promote viable neighborhoods

- Correct deficiencies and generally improve accessibility
- Encourage the development and improvement of community assets
- Ensure that community services are available to all residents

5. Public Facilities – Support the safety, accessibility, and availability of safe public facilities

- Support regional facilities that provide resources and services to residents
- Support local public facilities

6. Virus Response-Mitigate virus impacts

- Provide assistance to serve increased needs of families and individuals
- Assist subrecipients in safely providing benefits
- Support struggling community businesses

**3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the term of the previous Consolidated Plan (2015 Consolidated Plan), Sandy City paid off a Section 108 loan. Since the loan payoff, the City has been transitioning to focus more on additional needs and objectives in the community. The City has seen progress towards accomplishing goals through the partnerships the City has made with service providers, community partners, and other government entities. While the City has made measurable progress, the work is not done. The City intends to continue to improve in these areas over the next five-year period.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City's Citizen Participation Plan requires that the City's Citizen Advisory Committee ("CDBG Committee"), after having held a needs analysis hearing and having sought public input, prepare and present plans, as a recommendation, to the City Council for approval. The Citizen Advisory Committee is comprised of dedicated residents who represent a variety of income levels. The majority of whom represent low- and moderate-income areas, and some of whom have served on the Committee for more than a decade. The City Council has approval authority within the regulations and requirements pertaining to the CDBG program. Following approval by the City Council, the plans are submitted to HUD.

Preparation for the 2024 Annual Action Plan began in 2023 with a needs analysis public hearing held by the Citizen Advisory Committee on September 20, 2023. The Committee then reviewed needs, considered input, prepared a funding request application, and established application review criteria. Funding request applications were accepted through January 16, 2024.

After having spent a couple of months reviewing applications, the Committee finalized a recommendation for projects, and funding allocations, on March 27, 2024. The draft plan was published for a 30-day public review and comment period. A public hearing was held by the City Council on April 2, 2024 and the City Council approved the Annual Action Plan on April 16th. Representatives from Assist, Habitat for Humanity of Salt Lake, The Road Home, Senior Charity Care, and Good Sheperd Lutheran Church attended the public hearing on April 2nd. Souith Valley Sanctuary also provided comments for the meeting. The City Council approved the Annual Action Plan on April 16th. As the actual grant amount was not known at that time, the approval included conditions to make adjustments to the grant amount. This document includes those adjustments.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The needs analysis public hearing was attended by Committee members, staff members, a Council member, non-profit representatives, and one additional resident. The non-profit representatives spoke

about the needs identified by their organizations. The public hearing for the annual action plan was held on April 2nd by the City Council. Non-profit representatives spoke at the hearing. The City Council approved the CDBG Committees recommendation, with one revision to the proposal, on April 16th.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were intentionally not accepted

**7. Summary**

While the projects the City intends to fund during the coming program year will help to advance the goals and objectives, limited funding results in community needs that will be insufficiently funded. The City continues to strive to utilize available funds in the most effective and efficient manner possible to achieve the greatest outcomes possible.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SANDY CITY	
CDBG Administrator	SANDY CITY	Community Development

**Table 1 – Responsible Agencies**

**Narrative**

The Community Development Block Grant (CDBG) program is administered through the Community Development Department, with oversight from the Finance Department. The City's Long Range Planning Manager serves as the CDBG Program Administrator and represents the City on the Salt Lake County HOME Consortium.

**Consolidated Plan Public Contact Information**

Jake Warner

Long Range Planning Manager

CDBG Program Administrator

Phone (801) 568-7262

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The various coordination activities in Sandy City and Salt Lake County highlight one of the key strengths in the institutional structure. This has been particularly true in many planning processes which involved a broad base of community representatives in a process to develop a common vision and strategic plan.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Coordination of resources and compilation of data for the consolidated plan was accomplished through a multi-faceted process that included public hearings, roundtables, email correspondence, document review and one-on-one meetings with affected agencies organizations. These are organizations that provide services and programs that address domestic violence victims, homelessness, healthcare, housing, childcare, home repair and rehab, mental health, and emergency food. City staff’s involvement in various committees, boards, and regional planning efforts also provided essential information and valuable relationships. Needs were identified throughout the process, additional organizations were consulted, and invited to submit funding request applications, that could potentially assist in addressing those needs. (Sandy City 2020 Consolidated Plan)

City Staff’s ongoing involvement in various committees, boards, and regional planning efforts continues to provide valuable interaction with other government entities, housing providers, and service agencies. Staff time has intentionally been devoted to consistently participating in regular Continuum of Care meetings and new involvement in a monthly housing provider coordination meeting hosted by Neighborworks.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care is administered by the Salt Lake Valley Coalition to End Homelessness (SLVCEH). The coalition is a merger of multiple efforts to address homelessness. SLVCEH is led by a steering committee and supported by organizations such as Salt Lake County, Department of Workforce Services, and Shelter the Homeless. SLVCEH is leading efforts to improve data and coordination in the region.

In 2019, Utah closed a major homeless shelter that largely operated as a centralized shelter for the Wasatch Front, and opened three newly built decentralized shelters that they refer to as community resource centers. The purpose of the community resource centers is to align shelters more closely with case management through a decentralized system. There is now a separate men’s center, women’s

center, and combined center. A non-profit organization, Shelter the Homeless, was created to own the resource centers and provide oversight. All shelters are currently operated by The Road Home.

The City's CDBG administration staff are part of a sub-committee of the SLVCEH known as the Housing Core Function Group. The Long Range Planning Assistant attends monthly SLVCEH meetings. Meetings with SLVCEH have allowed the City's CDBG program to remain up to date with ongoing changes. The current focus of the SLVCEH is to create more housing overall. This includes both attainable housing for moderate income households as well as affordable and deeply affordable housing for low-income households. SLVCEH also focuses on supporting and enhancing homelessness prevention and intervention programs aimed at providing support to individuals and families experiencing homelessness within the community.

The City maintains a good relationship with The Road Home, who remains one of the primary homeless service providers in the region. The Road Home is typically involved in the City's consultation and coordination efforts, including public hearings or group discussions with the Citizen Advisory Committee.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive ESG funds and does not administer the HMIS program.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Housing Connect
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Sandy City had interaction with Housing Connect through regional meetings. The City also utilized Housing Connect's website. The City gained an understanding of affordable housing needs based on information from Housing Connect.
2	<b>Agency/Group/Organization</b>	SALT LAKE COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County HOME Consortium
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Salt Lake County hosts regional coordination meetings and administers the HOME Consortium. Sandy City participates in both.
3	<b>Agency/Group/Organization</b>	Salt Lake Valley Coalition to End Homelessness (SLVCEH)
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Victims of Domestic Violence Services-homeless Regional organization Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salt Lake Valley Coalition to End Homelessness (SLVCEH) is the local Continuum of Care. Sandy City participates in regular meetings held by SLVCEH and is a member of a subcommittee.
4	<b>Agency/Group/Organization</b>	LEGAL AID SOCIETY OF SALT LAKE
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Legal Aid Society attended the needs analysis public hearing in preparation of the AAP. They described the services they provide and the need for their services in Sandy City.
5	<b>Agency/Group/Organization</b>	Odyssey House, Inc - Utah
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Odyssey House attended the needs analysis public hearing. They expressed a desire to work with Sandy City.
6	<b>Agency/Group/Organization</b>	ASSIST
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Assist attended the needs analysis public hearing. They expressed appreciation for the relationship with the City and the extent of their work in the City. Assist also attended the public hearing on April 2nd. They explained the work that they do and reiterated their appreciation for the partnership with the City.

7	<b>Agency/Group/Organization</b>	THE ROAD HOME
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Road Home attended the needs analysis public hearing. They expressed a desire to continue working with the City to help those experiencing homelessness. The Road Home also participated in the public hearing on April 2nd. They thanked the City for the work done on the MVP facility and the collaboration with the City.
8	<b>Agency/Group/Organization</b>	NeighborWorks
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Neighborworks attended the needs analysis pubic hearing. They expressed that they are actively promoting their services in Sandy City.

9	<b>Agency/Group/Organization</b>	Salt Lake Valley Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Habitat for Humanity attended the public hearing on April 2nd. They shared information about their services.
10	<b>Agency/Group/Organization</b>	Senior Charity Care Foundation
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Senior Charity Care participated in the April 2nd public hearing. They expressed appreciation for previous funding and explained the services provided.
12	<b>Agency/Group/Organization</b>	South Valley Sanctuary
	<b>Agency/Group/Organization Type</b>	Housing Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs



<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>South Valley Sanctuary provided written comments for the public hearing on April 2nd. Their comments explained their services and expressed appreciation for the City's support.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

Sandy City also conducts regular monitoring with subrecipients, reviews funding request applications from organizations, and otherwise benefits from information from other groups not listed here. No agencies or agency types are intentionally not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Salt Lake Valley Coalition to End Homelessness (SLVCEH)	The Salt Lake Valley Coalition to End Homelessness holds monthly meetings that inform Sandy City's process to plan for the use of CDBG funds.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

City staff's involvement in the HOME Consortium, SLVCEH, WFRC's Advisory Committee, and other regional organizations and planning efforts puts the City in contact with many organizations and other units of government. The information gained through those interactions and relationships provides valuable information that has been utilized in the preparation of this plan.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Sandy City's Citizen Participation Plan outlines the citizen participation process for consolidated plans, annual action plans, and amendments. The process, as generally outlined in the Citizen Participation Plan, includes:

- Identifying Needs
- Preparing a proposed plan
- Provide information to the public
- Provide technical assistance to those who may be interested in obtaining funding to serve low- and moderate-income persons
- Make the proposed plan available to the public
- Hold a public hearing
- Publish the final plan

A fundamental component of the City's citizen participation effort, and utilized throughout the process, is the CDBG Citizen Advisory Committee. The Committee consists of up to seven residents. As stated in the Citizen Participation Plan, "The City utilizes a CDBG Citizens Advisory Committee to review and analyze programs and services provided under the federal block grant programs." The participation process started with a public hearing held with the Committee in September of 2023 to hear comments regarding needs in the community. The Committee met monthly to help clarify community needs, develop the funding request application, review funding request applications, and prepare a proposed plan. All Committee meetings are open to the public. Agendas are made available to the public prior to the meeting, and audio of the meeting is available to the public after the meeting.

Additionally, the City Council assigns two councilmembers as liaisons to the Citizen Advisory Committee. Council liaisons have been very active with the Committee. Their involvement raises awareness of the efforts of the Committee. The City's CDBG administration staff also uses social media to spotlight agencies being funded by CDBG and to raise awareness in general of the CDBG program.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of a public hearing for the needs analysis. Multiple people attended.	Comments were made at the public hearing (see below) noticed by this newspaper ad. No additional comments were received.	No comments not accepted.	
2	Public Hearing	Non-targeted/broad community	Multiple people representing organizations and one resident attended the needs analysis public hearing.	Needs were identified by various non-profit organizations.	No comments not accepted.	
3	Group Emails	Organizations and individuals associated or interested in the City's CDBG program.	Various responses received, primarily questions regarding the funding request application.	Group emails were used to notify of the needs analysis public hearing, the availability of the funding request application, the application deadline and the AAP public hearing.	No comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	A public notice was posted for notification of the AAP public comment/review period and the public hearing. No comments were received.	Not applicable.	No comments not accepted.	
6	Internet Outreach	Non-targeted/broad community	A notice was posted on the Utah Public Notice website. No comments were received.	Not applicable	Not applicable.	
7	Public Hearing	Non-targeted/broad community	Scheduled for April 2, 2024.			

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City participates in both the CDBG program, as a grantee, and the HOME program, as a member of the Salt Lake HOME Consortium. The City does not participate in other HUD programs. This document, the 2024 Annual Action Plan, addresses the City’s administration of the CDBG program. Salt Lake County is the lead agency for the HOME Consortium, and the County’s 2024 Annual Action Plan addresses the HOME program.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	331,965	0	6,008	337,973	0	This is the final year of the 2020-2024 Consolidated Plan. Annual allocation is an estimate as the City's grant award has not been published.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

**matching requirements will be satisfied**

The City does not have match requirements of the program funding or anticipated projects funded to serve community needs. The majority of community development projects directly managed by the City are leveraged through staff time and other resources funded by the general fund. Additionally, most of the City’s capital projects funded by CDBG are also receiving funding from the general fund. It is likely that all public service subrecipients will be agencies that serve the region, and funds provided by the City are leveraged by other municipalities, Salt Lake County, the State, and charitable donations. This has become an important review criteria for the Citizen Advisory Committee. The City seeks for and takes advantage of additional opportunities to leverage CDBG funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

It is expected that public improvement projects will involve City owned property, such as right of way or parks, in neighborhoods that qualify for funding through the low- and moderate-income area benefit national objective. The City also owns remnant parcels and has sought to acquire additional land that currently has abandoned, distressed, or problem properties throughout the city, with the objective to rehabilitate or replace with new affordable housing.

**Discussion**

The City continues to strive to maximize benefits to residents of the funds received within the requirements and eligibility of the CDBG program.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Support Life-Sustaining and Well-Being Services	2020	2024	Non-Homeless Special Needs		Life-Sustaining Resources and Services Well-Being Resources and Services	CDBG: \$32,508	Public service activities other than Low/Moderate Income Housing Benefit: 239 Persons Assisted
2	Minimize Impacts and Occurrence of Homelessness	2020	2024	Homeless		Homeless Resources and Services	CDBG: \$17,286	Homeless Person Overnight Shelter: 82 Persons Assisted
3	Expand Housing Affordability	2020	2024	Affordable Housing		Safe, Affordable, and Accessible Housing	CDBG: \$190,155	Homeowner Housing Rehabilitated: 39 Household Housing Unit
4	Improve Public Facilities	2020	2024	Non-Housing Community Development		Life-Sustaining Resources and Services Safe, Affordable, and Accessible Housing Facility Improvements	CDBG: \$20,000	Homeless Person Overnight Shelter: 6 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Promote Viable Neighborhoods	2020	2024	Non-Housing Community Development		Neighborhood Improvements	CDBG: \$20,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted

Table 6 – Goals Summary

**Goal Descriptions**

1	<b>Goal Name</b>	Support Life-Sustaining and Well-Being Services
	<b>Goal Description</b>	Funding for this goal in the 2024 program year include services for victims of domestic violence (South Valley Services, Legal Aid Society), senior healthcare (Senior Charity Care), and youth services (Sandy Club).
2	<b>Goal Name</b>	Minimize Impacts and Occurrence of Homelessness
	<b>Goal Description</b>	This goal includes activities for homeless shelter operations (The Road Home-MVP), hospice and healthcare for homeless (Inn Between), and transitional housing case management (The Road Home).
3	<b>Goal Name</b>	Expand Housing Affordability
	<b>Goal Description</b>	This goal includes services to provide housing rehabilitation, emergency home repair, and accessibility design and improvements.
4	<b>Goal Name</b>	Improve Public Facilities
	<b>Goal Description</b>	This goal includes funding improvements at housing units used by the Milestone program to provide housing to young adults.



5	<b>Goal Name</b>	Promote Viable Neighborhoods
	<b>Goal Description</b>	This goal includes a multi-year city project to provide park improvements (Main Street Park).

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

For the 2024 program year, the City is allocating a total of \$337,972.76 towards projects, \$331,965 from the annual CDBG award and \$6,007.76 of prior year CDBG funds being reprogrammed. Of the total amount, the City has allocated 15% to public services, 56% to housing, 6% to public facilities, 6% to neighborhood improvements, and 17% for planning and program administration.

#	Project Name
1	Public Services - Life Sustaining and Well-Being (2024)
2	Public Services - Homeless Shelter and Services (2024)
3	Public Services - Homeless Housing (2024)
4	Housing - Rehab, Repair, and Accessibility (2024)
5	Neighborhood - Park Improvements (2024)
6	Planning and Administration

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Citizen Advisory Committee, as part of their responsibility to provide a recommendation to the City, established review criteria used to score funding request applications. Those criteria are as follows:

- The proposed project would utilize CDBG funds to benefit low and moderate income residents of the City.
- The proposed project clearly addresses Consolidated Plan goals.
- The proposed project demonstrates a collaborative effort with other organizations, leverages funding, and/or complements other programs, services, or facilities.
- The Applicant has the capacity (staff, facilities, experience, etc.) to successfully and timely complete the proposed project.
- The extent of the anticipated benefit (the combination of the # of people served and the scale of the individual benefit) is an effective use of limited funds.

Funding request applications are ranked based on the Committee’s scores. The rankings are a tool used by the Committee in preparing recommended allocations.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Public Services - Life Sustaining and Well-Being (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support Life-Sustaining and Well-Being Services
	<b>Needs Addressed</b>	Life-Sustaining Resources and Services Well-Being Resources and Services
	<b>Funding</b>	CDBG: \$32,508
	<b>Description</b>	This project includes activities that provide life sustaining and well-being services.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is expected that 239 individuals will be benefitted. Many of these individuals represent families that will also benefit from the associated activities.
	<b>Location Description</b>	Activities will occur at the facilities of those organizations being funded or at mobile clinics.
	<b>Planned Activities</b>	Anticipated activities include: domestic violence victim services (South Valley Sanctuary, Legal Aid Society), senior healthcare (Senior Charity Care), youth services (Sandy Club).
<b>2</b>	<b>Project Name</b>	Public Services - Homeless Shelter and Services (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Minimize Impacts and Occurrence of Homelessness
	<b>Needs Addressed</b>	Homeless Resources and Services
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	This project is intended to support shelter and services for homeless individuals.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 68 people will benefit from the proposed activity.
	<b>Location Description</b>	These activities will occur at facilities of the organizations being funded.
	<b>Planned Activities</b>	Planned activities include: homeless hospice and healthcare (The Inn Between), operations for a homeless shelter serving medically vulnerable persons (The Road Home-MVP).

3	<b>Project Name</b>	Public Services - Homeless Housing (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Minimize Impacts and Occurrence of Homelessness
	<b>Needs Addressed</b>	Homeless Resources and Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This project is intended to support activities that help people transition out of homelessness.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 14 individuals will benefit from the proposed activity.
	<b>Location Description</b>	This activity is to provide case management for individuals living in four transitional housing units owned by The Road Home in Sandy City.
	<b>Planned Activities</b>	Planned activities include case maintenance for homeless transitioning out of homelessness (The Road Home).
4	<b>Project Name</b>	Housing - Rehab, Repair, and Accessibility (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expand Housing Affordability
	<b>Needs Addressed</b>	Safe, Affordable, and Accessible Housing
	<b>Funding</b>	CDBG: \$190,155
	<b>Description</b>	This project is intended to preserve existing affordable housing by providing emergency home repairs, rehabilitation, and accessibility improvements.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 39 households will benefit from the proposed activities.
	<b>Location Description</b>	Activities will occur throughout the City.
	<b>Planned Activities</b>	Planned activities include: emergency home repairs and accessibility improvements (Assist), home rehabilitation (Neighborworks, Habitat for Humanity).
	<b>Project Name</b>	Neighborhood - Park Improvements (2024)

5	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Viable Neighborhoods
	<b>Needs Addressed</b>	Neighborhood Improvements
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	This project includes activities to provide park improvements in Historic Sandy.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 1,000 individuals who live in the area will benefit from the proposed activities.
	<b>Location Description</b>	The proposed activities are expected to occur at Main Street Park in Historic Sandy.
	<b>Planned Activities</b>	Planned activities are expected to include improvements consistent with the Main Street Park Master Plan.
6	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$58,023
	<b>Description</b>	This project includes those functions necessary to administer HUD programs and other eligible planning functions.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	This project includes those functions necessary to administer HUD programs and other eligible planning functions.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Sandy City has been classified as an "exception" community with regards to eligible LMI areas for the use of CDBG funds. The eligible LMI areas are generally located west of 700 East street. The threshold for Sandy City is 42.77% LMI. (<https://www.hudexchange.info/programs/acs-low-mod-summary-data/acs-low-mod-summary-data-exception-grantees/>, 3/23/2023)

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City's CDBG Committee received input from the City's Public Works and Parks and Recreation Departments regarding potential projects to address needs in eligible low- and moderate-income areas in the City. The CDBG Committee discussed those needs and forwarded a recommendation for funding of proposed projects.

### **Discussion**

Of the total funding being allocated for the 2024 program year, 6% is being allocated based on eligible low and moderate income areas.





## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

Utah Code requires that cities have a moderate-income housing element of their general plan to “facilitate a reasonable opportunity for a variety of housing, including moderate income housing: (A) to meet the needs of people of various income levels living, working, or desiring to work in the community; and (B) to allow people with various incomes to benefit from and fully participate in all aspects of neighborhood and community life...” (Utah Code Ann. 10-9a-403(2)(b)(i)) Pursuant to Utah State Code, Sandy City has adopted a moderate-income housing plan as an element of the general plan.

Utah Code also requires that cities submit an annual report to the State that includes a description of the barriers encountered in implementing

affordable housing strategies. Below is a summarized list of those barriers, by strategy, from the Sandy City 2023 Moderate Income Housing.

Report:

Expand accessory dwelling units

- Public awareness and access to information
- Real or perceived impacts
- Prevalence of short-term rentals

Allow for density and moderate income housing near transit

- Financing and current market conditions
- Proposals that lack support due to poor design, mix of uses, or consideration for impact on surrounding uses
- Lack of available developable land

Reduce parking requirements

- Complaints due to street parking

Utilizing RDA funds

- Waiting for direction from an update to the General Plan

Create a Housing and Transit Reinvestment Zone

- Financing and market conditions

Prepare station area plans

- No barriers identified at this time

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

This Moderate Income Housing element of the General Plan identifies the following affordable housing implementation strategies:

- Create or allow for, and reduce regulations related to, internal or detached accessory dwelling units in residential zones.
- Amend land use regulations to allow for higher density or new moderate income residential development in commercial or mixed-use zones near major transit investment corridors.
- Amend land use regulations to eliminate or reduce parking requirements for residential development where a resident is less likely to rely on the residents own vehicle such as residential development near major transit investment corridors or senior living facilities.
- Demonstrate utilization of a moderate-income housing set aside from a community reinvestment agency, redevelopment agency, or community development and renewal agency to create or subsidize moderate income housing.
- Create a housing and transit reinvestment zone pursuant to Title 63N, Chapter 3, Part 6, Housing and Transit Reinvestment Zone Act.
- Develop and adopt a station area plan in accordance with Section 10-9a-403.1.

**Discussion**

The 2024 Annual Action Plan marks a pivot from a majority of funding going towards public facilities and infrastructure projects to more funding for affordable housing projects. As a percentage of total funding being programmed, housing projects increased from 25% in PY 2023 to 56% in PY 2024.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City strives to advance the goals and of the 2020-2024 Consolidated Plan and improve program administration of the CDBG program.

### **Actions planned to address obstacles to meeting underserved needs**

Limited funding and high housing costs are the primary obstacles to addressing underserved needs. However, the City strives to fund a range of services and organizations to meet the needs of Sandy City residents. The City will continue to seek programs and activities to more efficiently meet community needs through leveraging funds, better coordination with and awareness of local organizations, and seeking to meet needs with resources other than CDBG funding.

### **Actions planned to foster and maintain affordable housing**

CDBG funds during 2024 are being allocated to emergency housing repairs, housing rehabilitation, and residential accessibility improvements to address the goal to maintain existing housing. With the CDBG CV funds, the City provided funding for rent and mortgage assistance. The City is a member of the HOME Consortium. Sandy City is a member of the local HOME Consortium and the City's eligible HOME funds are utilized by the local HOME Consortium. Sandy City is represented on the Advisory Committee for the HOME Consortium and is instrumental in funding allocation recommendations. The City also utilizes RDA housing set-aside funds to create new affordable housing units. The City is currently evaluating how it uses EDA funds for housing in order to do so more efficiently.

### **Actions planned to reduce lead-based paint hazards**

It is recommended that city residents in housing units built prior to 1978 become familiar with the dangers of lead-based paint and actions that can be taken to reduce hazards. Information is available from the Salt Lake County Health Department at: [www.slco.org/lead-safe-housing/learn-about-lead](http://www.slco.org/lead-safe-housing/learn-about-lead). Construction and rehabilitation projects are required to comply with HUD regulations. The City will monitor activities associated with construction and rehabilitation to ensure that HUD regulations are met.

### **Actions planned to reduce the number of poverty-level families**

The City has increased subrecipient monitoring and developed a social media campaign to spotlight services funded by CDBG. CDBG administration staff are both involved in regional organizations, meetings, and planning efforts (SLVCEH, HOME Consortium, WFRC Advisory Committee, etc.) that significantly contribute to awareness of regional issues and provide interaction on a regular basis with housing and service providers that serve the region. The City, as a member of the HOME Consortium,

has helped to fund programs beyond what the City is able to do with very limited CDBG funds, such as programs to address recidivism, single-mother households, and mental health.

### **Actions planned to develop institutional structure**

Over the past couple of years, Sandy City has increased the number of staff and staff time devoted to CDBG administration. Ongoing training and regional coordination are ongoing priorities for associated staff. With additional staff resources, the City has been able to improve subrecipient monitoring, increase community engagement, and react more quickly to implementing changes in regulations. The City is currently underway with a comprehensive update to its subrecipient agreement. The City is fortunate to have a very experienced Citizen Advisory Committee that meets regularly and a supportive City Council.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The additional staff time previously mentioned has largely been focused on better coordination with housing and service providers. The City has increased subrecipient monitoring and developed a social media campaign to spotlight services funded by CDBG. CDBG administration staff are both involved in regional organizations, meetings, and planning efforts (SLVCEH, HOME Consortium, WFRC Advisory Committee, etc.) that significantly contribute to awareness of regional issues and provide interaction on a regular basis with housing and service providers that serve the region.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City operates a fairly simple program, largely due to the amount of funds received. The City does not have any programs with program income.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

Sandy City will use a one-year benefit for the 2024 Program Year and anticipates using 100% of the funds programmed with the 2024 Annual Action Plan to benefit persons of low and moderate persons.





## Grantee Unique Attachments

### Documents Included:

- Table: Goals, Projects, and Activities
- Income Limits
- Eligible Low and Moderate Income Areas Map
- Needs Analysis Public Hearing Notice
- Needs Analysis Public Hearing Minutes
- AAP Public Hearing Notice
- AAP Public Hearing Minutes
- Resolution

# GOALS, PROJECTS, AND ACTIVITIES

Program Years 2020, 2021, 2022, 2023, 2024

CATEGORY	PROJECTS	NAT. OBJ.	ELIG. CODE	ALLOCATION (\$)					BENEFICIARIES (estimate)					UNIT OF MEASUREMENT		
				ConPlan	2020 AAP	2021 AAP	2022 AAP	2023 AAP	2024 AAP	ConPlan	2020 AAP	2021 AAP	2022 AAP		2023 AAP	2024 AAP
<b>PLANNING AND ADMINISTRATION</b>				\$ 300,000	\$ 58,244	\$ 59,614	\$ 61,525	\$ 67,444	\$ 58,024							
	Administration-Salary		21A		\$ 44,248	\$ 45,352	\$ 49,057	\$ 56,640	\$ 45,161							
	Administration (non-salary)		21A		\$ 13,996	\$ 14,262	\$ 12,468	\$ 10,804	\$ 12,863							
<b>PUBLIC SERVICES</b>				\$ 300,000	\$ 59,467	\$ 58,000	\$ 54,741	\$ 50,583	\$ 49,794	6,500	1,355	910	235	182	321	People
<b>Support Life Sustaining and Well-Being Services</b>				\$ 200,000	\$ 36,967	\$ 43,000	\$ 38,774	\$ 40,000	\$ 32,508	6,200	1,263	894	193	166	239	Public Service other than Housing
	<b>Life Sustaining and Well-Being</b>				\$ 36,967	\$ 43,000	\$ 38,774	\$ 40,000	\$ 32,508		1,263	894	193	166	239	People
	South Valley Services - Domestic Violence Victim Services	LMC	05G		\$ 9,000	\$ 10,000	\$ 9,123	\$ 15,000	\$ 10,239		40	33	43	80	80	People
	YWCA - Women in Jeopardy Program	LMC	05G		\$ 5,000						15					People
	Utah CAP - South County Food Pantry	LMC	05W		\$ 6,000	\$ 11,000					1,050	770				People
	Utah CAP - Housing and Case Management	LMC	05Q				\$ 4,562						2			People
	Family Support Center - Crisis Nursery and Counseling	LMC	05L		\$ 5,000	\$ 7,000					75	40				People
	Sharing Place - Outreach Grief Support	LMC	05O		\$ 3,000						30					People
	Senior Charity Care - Senior Care	LMC	05A		\$ 3,967			\$ 10,000	\$ 6,143		38			26	16	People
	Big Brothers Big Sisters of Utah - Youth Mentoring Program	LMC	05D		\$ 5,000						15					People
	Sandy Club-Youth Services	LMC	05D			\$ 15,000	\$ 13,684	\$ 15,000	\$ 9,983			51	47	60	47	People
	Rape Recovery Center - Mobile Response for Survivors of	LMC	05G													People
	Legal Aid-Domestic Violence Victim Assistance	LMC	05G				\$ 6,843		\$ 6,143				55		96	People
	Community Health Centers-Healthcare Services	LMC	05M				\$ 4,562						46			People
<b>Minimize Impacts and Occurrence of Homelessness</b>				\$ 100,000	\$ 22,500	\$ 15,000	\$ 15,967	\$ 10,583	\$ 17,286	300	92	16	42	16	82	Homeless Person Overnight Shelter
	<b>Homeless Shelter and Services</b>				\$ 12,000	\$ 5,000	\$ 11,405	\$ 5,583	\$ 12,286		76	2	29	2	68	People
	Road Home - Homeless Shelter Operations	LMC	03T		\$ 7,000		\$ 6,843	\$ -	\$ 6,143		70		27		66	People
	Inn Between - Hospice for the Homeless	LMC	03T		\$ 5,000	\$ 5,000	\$ 4,562	\$ 5,583	\$ 6,143		6	2	2	2	2	People
	<b>Homeless Transitional Housing</b>				\$ 10,500	\$ 10,000	\$ 4,562	\$ 5,000	\$ 5,000		16	14	13	14	14	People
	Road Home - Homeless Housing Maint. and Services	LMC	03T		\$ 10,500	\$ 10,000	\$ 4,562	\$ 5,000	\$ 5,000		16	14	13	14	14	People
<b>HOUSING</b>				\$ 400,000	\$ 50,000	\$ 80,000	\$ 80,000	\$ 107,574	\$ 190,155	150	18	25	25	24	39	Housing Units
<b>Expand Housing Affordability</b>				\$ 400,000	\$ 50,000	\$ 80,000	\$ 80,000	\$ 107,574	\$ 190,155	150	18	25	25	24	39	Homeowner Housing Rehabilitated
	<b>Rehab, Repair, and Accessibility</b>				\$ 50,000	\$ 80,000	\$ 80,000	\$ 107,574	\$ 190,155		18	25	25	24	39	Housing Units
	Neighborworks- Housing Services	LMH	14A		\$ -	\$ -	\$ -	\$ 13,824	\$ 15,179		-	-	-	3	3	Housing Units
	Habitat for Humanity	LMH	14A					\$ 79,976							11	
	ASSIST - Emergency Home Repair & Access. Improve.	LMH	14A		\$ 50,000	\$ 80,000	\$ 80,000	\$ 93,750	\$ 95,000		18	25	25	21	25	Housing Units
<b>PUBLIC FACILITIES</b>				\$ 50,000	\$ 15,645	\$ -	\$ -	\$ 20,000	\$ 20,000	75	16	-	-	7	6	People
<b>Improve Public Facilities</b>				\$ 50,000	\$ 15,645	\$ -	\$ -	\$ 20,000	\$ 20,000	75	16	-	-	7	6	Homeless Person Overnight Shelter
	<b>Transitional Housing</b>				\$ 15,645	\$ -	\$ -	\$ 20,000	\$ 20,000	75	16	-	-	7	6	People
	Road Home - Housing Rehabilitation	LMC	03C		\$ 15,645			\$ 20,000		75	16			7		People
	Good Shepard/Milestone	LMC	03C					\$ 20,000							6	People
<b>COMMUNITY DEVELOPMENT</b>				\$ 950,000	\$ 251,659	\$ 198,885	\$ 174,775	\$ 115,000	\$ 20,000	10,000	2,000	2,000	2,000	1,000	1,000	People
<b>Promote Viable Neighborhoods</b>				\$ 950,000	\$ 251,659	\$ 198,885	\$ 174,775	\$ 115,000	\$ 20,000	10,000	2,000	2,000	2,000	1,000	1,000	Public Facility other than Housing
	<b>Pedestrian and Accessibility</b>				\$ 162,000	\$ 128,885	\$ 127,538	\$ -	\$ -		1,000	1,000	1,000	-	-	People
	Public Works - Ped. and Access. Project	LMA	03K		\$ 162,000	\$ 123,176	\$ 127,538				1,000	1,000	1,000			People
	<b>Park Improvements</b>				\$ 89,659	\$ 70,000	\$ 47,237	\$ 115,000	\$ 20,000		1,000	1,000	1,000	1,000	1,000	People
	Parks & Rec. - Main Street Park	LMA	03F		\$ 89,659	\$ 70,000	\$ 47,237	\$ 115,000	\$ 20,000		1,000	1,000	1,000	1,000	1,000	People
				\$ 435,015	\$ 396,499	\$ 371,041	\$ 360,601	\$ 337,973								

**FY 2024 Income Limits Summary (Salt Lake City, UT HUD Metro FMR Area)**

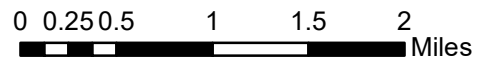
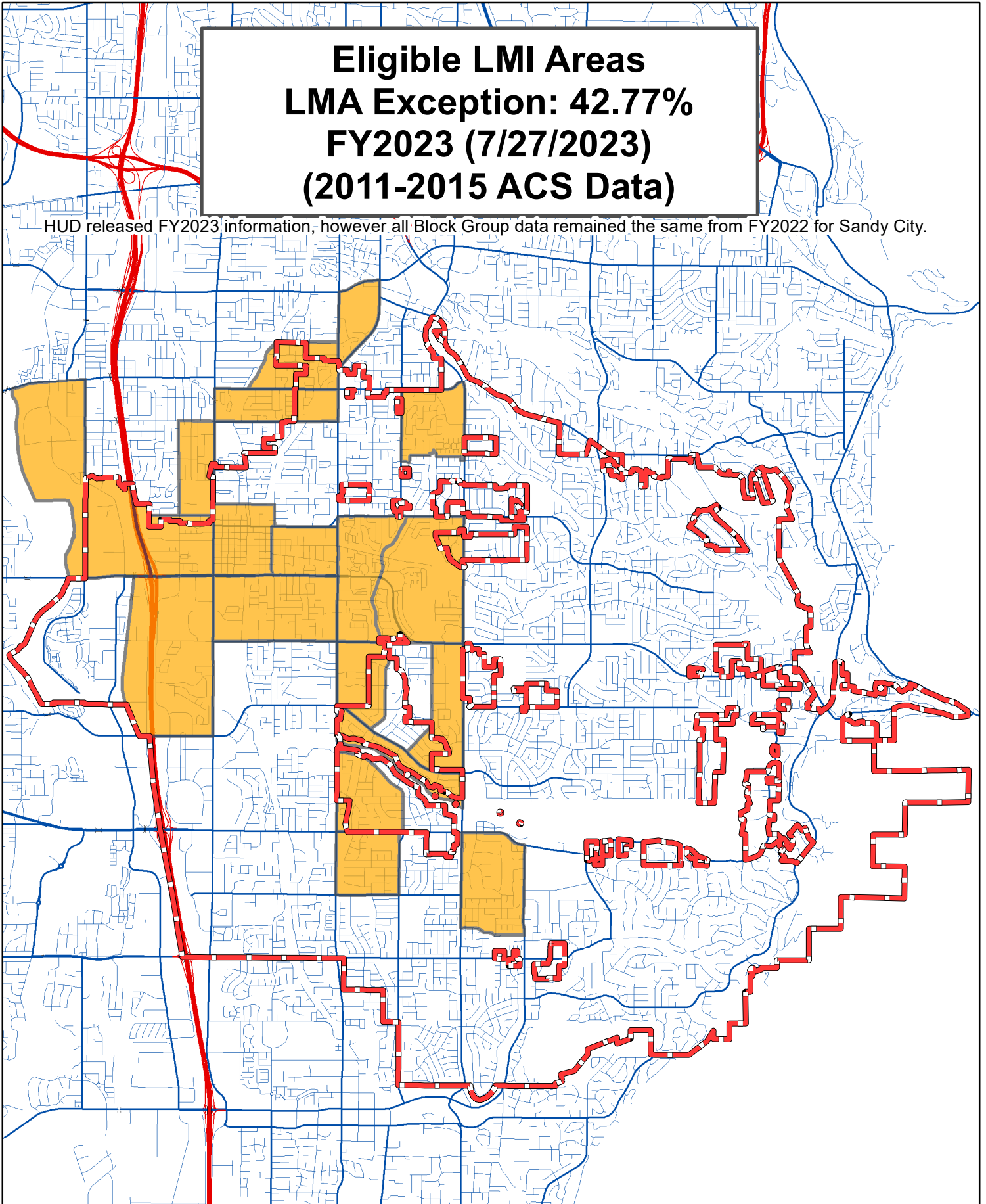
Median Family Income: \$115,500

<b>Income Category</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>Extremely Low (30%) Income (\$)</b>	24,300	27,750	31,200	<b>34,650</b>	37,450	41,960	47,340	52,720
<b>Very Low (50%) Income (\$)</b>	40,450	46,200	52,000	<b>57,750</b>	62,400	67,000	71,650	76,250
<b>Low (80%) Income (\$)</b>	64,700	73,950	83,200	<b>92,400</b>	99,800	107,200	114,600	122,000

(Source: <https://www.huduser.gov/portal/datasets/il/il2024/2024summary.odn>, 5/14/2024)

**Eligible LMI Areas**  
**LMA Exception: 42.77%**  
**FY2023 (7/27/2023)**  
**(2011-2015 ACS Data)**

HUD released FY2023 information, however all Block Group data remained the same from FY2022 for Sandy City.



**From:** [Charlie Cressall](#)  
**To:** [Jake Warner](#)  
**Subject:** FW: [EXTERNAL] Order modified confirmation.  
**Date:** Wednesday, August 30, 2023 11:17:24 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)



**Charlie Cressall, CMC**  
Deputy City Recorder  
Certified Records Officer

10000 S. Centennial Pkwy. | Sandy, UT 84070  
o: 801.568.7136  
[rcressall@sandy.utah.gov](mailto:rcressall@sandy.utah.gov)

[sandy.utah.gov](http://sandy.utah.gov)



**From:** [legals@deseretnews.com](mailto:legals@deseretnews.com) <[legals@deseretnews.com](mailto:legals@deseretnews.com)>  
**Sent:** Wednesday, August 30, 2023 11:09 AM  
**To:** Wendy Downs <[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)>  
**Cc:** [ltapuso@deseretnews.com](mailto:ltapuso@deseretnews.com); Charlie Cressall <[rcressall@sandy.utah.gov](mailto:rcressall@sandy.utah.gov)>  
**Subject:** [EXTERNAL] Order modified confirmation.

### THANK YOU for your business.

Below are the details of your transaction. Please save this confirmation for your records.

#### Job Details

Order Number: **DN0021642**

Classification:  
[Other Notices](#)

Package:  
[Legals](#)

Order Cost:  
\$142.16

Referral Code: **PUBLIC HEARING NOTICE**

#### Account Details

Sandy City  
10000 S Centennial Pkwy  
Sandy, UT 84070  
801-568-7118  
[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)  
Sandy City

#### Schedule for ad number DN00216420

**Fri Sep 1, 2023**  
**Deseret News Legals**  
*All Zones*

**Sandy City Public Hearing and Public Comment Period  
2022 Consolidated Annual Performance Evaluation Report and  
2024 Annual Action Plan Preparation  
Community Development Block Grant**

**Notice is hereby given** of a public hearing to be held before the **Sandy City CDBG Citizens Advisory Committee on Wed., Sept. 20, 2023 at approximately 5:00 p.m.** The Committee will review and receive comments regarding the 2022 Consolidated Annual Performance Evaluation Report (2022 CAPER) and community needs to be considered in the preparation of the 2024 Annual Action Plan. The meeting will be conducted both in-person, in conference room #220 at City Hall (10000 S. Centennial Parkway), and via Zoom Webinar. To access the Zoom Webinar, see the webinar information below. Community Development Block Grant (CDBG) funds are primarily used to benefit low and moderate income households and persons through housing, public facility, infrastructure, and public service projects. The 2022 CAPER is a year-end report of the expenditures and accomplishments of the City's CDBG funds for the 2022 program year (7/1/2022-6/30/2023). The draft 2022 CAPER will be available for review from Sept. 2, 2023 through Sept. 20, 2023 on the City's website ([.](#)), by request, and by hard copy at City Hall. The City is also beginning to prepare an Annual Action Plan for the 2024 program year (7/1/2024-6/30/2025). The City anticipates that it will receive approximately \$350,000 in CDBG funds. Funding request applications for proposed projects in the 2024 program year will be available on the City's website. A pre-application must be submitted before Dec. 18, 2023 and the full application must be submitted before Jan. 16, 2024.

Utah Executive Order 2020-5 allows a public body to hold an electronic meeting, to "provide a means by which interested persons and the public may remotely hear or observe, live, by audio or video transmission the open portions of the meeting."

Attendees participating via Zoom Webinar may access the meeting through the link below (Option 1) or by phone (Option 2). Attendees wishing to comment during the meeting must use Option 1 and have a microphone connected to their device (smart phone, laptop, desktop, etc.). Option 2 is for listening only. All interested parties are invited to attend. The City will provide reasonable accommodations, including necessary interpretation, for all timely requests. For requests, comments, questions, and submittals, contact Jake Warner in the Sandy City Community Development Department at (801) 568-7262 or [jwarner@sandy.utah.gov](mailto:jwarner@sandy.utah.gov). The hearing impaired may call 7-1-1.

How to join the electronic meeting:

Option 1 – To join on any internet-connected device:

- Go to [www.zoom.us](http://www.zoom.us)
- Click on "Join a Meeting", in the top right-hand corner.
- Enter the Webinar ID (848 8482 7773) and the Password (444455).
- Register by providing your name and email.
- Select "Join Meeting in Progress" and then select "Open Meeting."
- To make a comment: Select "Raise A Hand" in either the toolbar or the participant window.

Option 2 - To join by phone (to listen only):

- Dial: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592
- Enter the Webinar ID (848 8482 7773) and the Password (444455).

**DN0021642**

## **CDBG Committee Meeting Minutes**

September 20, 2023

**Staff Present:** Jake Warner (Long Range Planning Manager), Claire Hague (Planner), Sarah Stringham (Planner)

**Members Present:** Don Gerdy (Chair), Joel Frost (Vice Chair), Alison Stroud (Councilwoman), Pat Casaday, Wade Greenwood, Greg Wilson, Rebekah Cowdell, Megan Johnson, Lance Soffe, Wendy Davis

**Review of Previous Minutes:** The minutes for the May 17<sup>th</sup> meeting were reviewed and no revisions were requested.

**Program Year Updates:** Jake Warner went through the program year updates. Reviewed CARES Act (CDBG-CV) funding that has been fully allocated. All of the remaining CDBG-CV money from past years has been reallocated to South Valley Sanctuary. We are working on the subrecipient agreements for the current year.

**Regular Business:** Public hearing to consider community needs for the program year 2024-2025. Steve VanMaren commented that the park improvements be done in a timelier manner. Blair Hodson from Legal Aid Society of Salt Lake mentioned that Legal Aid had 160 clients who put their last address in Sandy. Hana Ratcliffe from Odyssey House is looking to see the types of project Sandy City is funding. Jason Wheeler with Assist is grateful for the funding they have received and have helped 41 individuals in Sandy. Mike Young from the Road Home hopes to continue contributing to help those experiencing homelessness. Kimberly Pezowicz from Neighborworks is always looking for people in Sandy that need home repair. This will be the fourth year in the five-year plan. Next year the city will begin working on a new five-year plan.

A public hearing for CAPER review was opened. Jake reviewed the 2022-2023 year plan and how the money was used and what was left over. Barriers to participation was brought up as a concern. We want to make sure there are not unnecessary barriers so that small nonprofits are able to participate.

Chair and Vice-chair elections were held. Don Gerdy was nominated by Wendy Davis and Wade Greenwood seconded. Vice-chair nominations were held. Joel Frost was nominated by Wendy Davis and Megan Johnson seconded. All were in favor of both nominations.

The committee asked that we research and give some recommendations for reallocating money for the current year.

**Staff Items:** Claire mentioned that staff will be reinitiating monthly monitoring.

**Next meeting is on October 18<sup>th</sup>.**

**From:** [Wendy Downs](#)  
**To:** [Jake Warner](#)  
**Subject:** FW: [EXTERNAL] Affidavit  
**Date:** Thursday, March 28, 2024 11:52:38 AM  
**Attachments:** [DN0023878 - SANDYCITY.pdf](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

Hi! here is the affidavit for the CDBG news paper posting.

Can you give me the GL code again for this?



**Wendy Downs, MMC**

City Recorder  
Certified Records Officer

10000 S. Centennial Pkwy. | Sandy, UT 84070  
o: 801.568.7118  
[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)

[sandy.utah.gov](http://sandy.utah.gov)



**From:** Lenea Tapusoa <ltapusoa@deseretnews.com>  
**Sent:** Thursday, March 28, 2024 11:38 AM  
**To:** Wendy Downs <wdowns@sandy.utah.gov>  
**Subject:** [EXTERNAL] Affidavit

**CAUTION:** This email originated from outside of the organization. Do not click links, open attachments, or reply, unless you recognize the sender's email address and know the content is safe!

Hi Wendy,

See attached affidavit for this notice.

**Lenea Tapusoa**

—

**Account Executive - Obituaries & Legal Notices**  
O 801.204.6245 | [deseret.com](http://deseret.com)

[Redacted signature area]

On Wed, Mar 20, 2024 at 2:29 PM <[legals@deseretnews.com](mailto:legals@deseretnews.com)> wrote:

**THANK YOU for your ad submission!**

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

**Job Details**  
Order Number: **DN0023878**

**Schedule for ad number DN00238780**



Classification:  
Other Notices  
Package:  
Legals  
Order Cost:  
\$126.92  
Referral Code: **CDBG Notice**

### Account Details

Sandy City  
10000 S Centennial Pkwy  
Sandy, UT 84070  
801-568-7118  
[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)  
Sandy City

**Fri Mar 22, 2024**  
**Deseret News Legals**  
*All Zones*

### SANDY CITY PY2024 CDBG ANNUAL ACTION PLAN NOTICE OF COMMENT PERIOD AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on April 2, 2024 at or after 5:15 pm the Sandy City Council will hold a public hearing to review and allow comment regarding the 2024 Annual Action Plan (AAP) for the use of Community Development Block Grant (CDBG) funds. A public meeting will also be held on April 16, 2024 by the City Council to consider approval of the 2024 Annual Action Plan.

The April 2nd and April 16th Sandy City Council meetings will both be conducted in-person, in the Sandy City Council Chambers at City Hall, and via Zoom Webinar. Residents may attend and participate in the meeting either in-person or via the webinar link. The webinar link can be found in the meeting agenda, which will be published at least 24 hours prior to the beginning of the meeting and can be found at <https://sandyutah.legistar.com/Calendar.aspx>.

Public comment will be taken during the public hearing on April 2nd. If any member of the public is unable to attend or participate in the meeting, that person may e-mail the City Council Executive Director at [dfratto@sandy.utah.gov](mailto:dfratto@sandy.utah.gov) by 3:00 PM on April 2, 2024 to have those comments distributed to the City Council and have them included in the record. Alternatively, written comments may be sent to the City Council by emailing [CitizenComment@sandy.utah.gov](mailto:CitizenComment@sandy.utah.gov).

CDBG funds are distributed to the City by the U.S. Department of Housing and Urban Development (HUD). While the actual grant amount has not yet been released, it is expected that the City will receive approximately \$325,000 in CDBG funds for the 2024 program year (7/1/2024-6/30/2025). Additionally, approximately \$6,000 is being reprogrammed for total available funds of \$331,000 for the program year. The primary purpose of CDBG funds is to benefit low to moderate income residents of Sandy City. It is expected that 15% of the grant amount will be allocated for public services (i.e. homeless services and shelter, domestic violence victim services, senior care, youth programs, etc.), 20% for eligible administrative expenses, and the majority of the funding (approximately 65%) for housing rehabilitation, accessibility improvements, and public facility improvements.

Copies of the draft 2024 Annual Action Plan will be available for review and comment from March 29, 2023 through April 29, 2023 on the City's website (<https://sandy.utah.gov/736/Community-Development-Block-Grant-CDBG>), by hard copy at the Community Development Department at City Hall, and by request. To provide comments outside of the public hearing, ask questions, or request translation services, please contact Jake Warner at [jwarner@sandy.utah.gov](mailto:jwarner@sandy.utah.gov) or 801-568-7262. The hearing impaired may call 7-1-1.

**DN0000000**

**From:** [Wendy Downs](#)  
**To:** [Jake Warner](#)  
**Subject:** FW: [EXTERNAL] Order modified confirmation.  
**Date:** Monday, April 1, 2024 3:34:03 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

Here is the new order confirmation. I asked Barbara to post it everywhere else today.



**Wendy Downs, MMC**

City Recorder  
Certified Records Officer

10000 S. Centennial Pkwy. | Sandy, UT 84070  
o: 801.568.7118  
[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)

[sandy.utah.gov](http://sandy.utah.gov)



**From:** [legals@deseretnews.com](mailto:legals@deseretnews.com) <[legals@deseretnews.com](mailto:legals@deseretnews.com)>  
**Sent:** Monday, April 1, 2024 2:43 PM  
**To:** Wendy Downs <[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)>  
**Cc:** [ltapusoa@deseretnews.com](mailto:ltapusoa@deseretnews.com)  
**Subject:** [EXTERNAL] Order modified confirmation.

**CAUTION:** This email originated from outside of the organization. Do not click links, open attachments, or reply, unless you recognize the sender's email address and know the content is safe!

**THANK YOU for your business.**

Below are the details of your transaction. Please save this confirmation for your records.

**Job Details**

Order Number: **DN0024029**  
Classification:  
[Other Notices](#)  
Package:  
[Legals](#)  
Order Cost:  
**\$98.98**  
Referral Code: **Revised CDBG Notice**

**Account Details**

Sandy City  
10000 S Centennial Pkwy  
Sandy, UT 84070  
801-568-7118  
[wdowns@sandy.utah.gov](mailto:wdowns@sandy.utah.gov)  
Sandy City

**Schedule for ad number DN00240290**

**Wed Apr 3, 2024**  
**Deseret News Legals**  
*All Zones*

**Sandy City  
PY2024 CDBG annual action plan  
Notice of comment period (revised)**

NOTICE IS HEREBY GIVEN that the 2024 Annual Action Plan (AAP) for the use of Community Development Block Grant (CDBG) funds will be available for public review through May 7, 2024.

CDBG funds are distributed to the City by the U.S. Department of Housing and Urban Development (HUD). While the actual grant amount has not yet been released, it is expected that the City will be receive approximately \$325,000 in CDBG funds for the 2024 program year (7/1/2024-6/30/2025). Additionally, approximately \$6,000 is being reprogrammed for total available funds of \$331,000 for the program year. The primary purpose of CDBG funds is to benefit low to moderate income residents of Sandy City. It is expected that 15% of the grant amount will be allocated for public services (i.e. homeless services and shelter, domestic violence victim services, senior care, youth programs, etc.), 20% for eligible administrative expenses, and the majority of the funding (approximately 65%) for housing rehabilitation, accessibility improvements, and public facility improvements.

A public hearing was scheduled for April 2, 2024 with the City Council and the City Council will meet on April 16, 2024 to consider approval of the 2024 Annual Action Plan. Residents may attend and participate in the meeting either in-person or via the webinar link. The webinar link can be found in the meeting agenda, which will be published at least 24 hours prior to the beginning of the meeting and can be found at <https://sandyutah.legistar.com/Calendar.aspx>.

Copies of the draft 2024 Annual Action Plan will be available for review and comment from March 29, 2024 through May 7, 2024 on the City's website (<https://sandy.utah.gov/736/Community-Development-Block-Grant-CDBG>), by hard copy at the Community Development Department at City Hall, and by request. To provide comments, ask questions, or request translation services, please contact Jake Warner at [jwarner@sandy.utah.gov](mailto:jwarner@sandy.utah.gov) or 801-568-7262. The hearing impaired may call 7-1-1.

**DN0024029**



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Ryan Mecham, District 1*  
*Alison Stroud, District 2*  
*Zach Robinson, District 3*  
*Marci Houseman, District 4*  
*Aaron Dekeyzer, At-large*  
*Brooke D'Sousa, At -large*  
*Cyndi Sharkey, At-large*

Tuesday, April 2, 2024

5:15 PM

City Hall & Online

**Council tour will begin at 5:15PM and the in-chambers portion of the meeting will begin at 6:30PM**

### 5:15 Tour - City Public Works Project

- Present:** 6 - Council Member Alison Stroud  
 Council Member Zach Robinson  
 Council Member Cyndi Sharkey  
 Council Member Ryan Mecham  
 Council Member Brooke D'Sousa  
 Council Member Aaron Dekeyzer
- Excused:** 1 - Council Member Marci Houseman

Members of the public who would like to participate in the tour are welcome to join at the tour locations, but must provide their own transportation, the locations and approximate times for each stop are as follows:

1. 9400 South 500 West: 5:20 - 5:35
2. 9200 South Monroe Plaza Way: 5:35 - 6:05
3. 9400 South 700 East: 6:05 - 6:20

1. [24-129](#) City Council tour of Public Works construction projects within Sandy, hosted by the Public Works Department.

**Attachments:** [Field Trip Schedule and Project Info](#)

[9400 S 500 W Overview](#)

[East Jordan Canal Trail Overview](#)

[Monroe Phase VI Overview](#)

[9400 S 700 E Overview](#)

Council Members, Mayor Zoltanski, and members of the Administration staff participated on a tour of public works projects in Sandy City from 5:15 to 6:15 pm. Following the tour, the Council meeting continued in the Chambers starting at 6:30 pm.

## 6:30 Council Meeting

**Present:** 7 - Council Member Alison Stroud  
Council Member Zach Robinson  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Ryan Mecham  
Council Member Brooke D'Sousa  
Council Member Aaron Dekeyzer

Council Staff in Attendance:  
Dustin Fratto, Council Director  
Christine Edwards, Council Clerk  
Liz Theriault, Policy & Comms Analyst  
Tracy Cowdell, Council Attorney

Administration in Attendance:  
Mayor Monica Zoltanski  
Shane Pace, CAO  
Lynn Pace, City Attorney  
Jeff Bassett, Fire  
Greg Severson, Police  
Dan Medina, Parks & Recreation  
Mike Gladbach, Public Works  
James Sorensen, Community Development  
Scott Ellis, Public Utilities  
Kim Bell, Deputy Mayor  
Martin Jensen, Deputy CAO  
Susan Wood, PIO  
Jake Warner, Community Development  
Melissa Anderson, Community Development

### Prayer, Pledge of Allegiance, and Introductions

Council Meeting in the Council Chamber resumed at 6:32 pm

Council Chair Ryan Mecham welcomed those in attendance.

Pastor Wakefield, Good Shepherd Pastor Emeritus, offered the Prayer.  
Council Member Alison Stroud led the Pledge.

Council moved to General Citizen Comment.

**General Citizen Comment Period (No earlier than 6:30 PM)**

Council Chair Ryan Mecham invited the public to participate in General Citizen Comment.

Public comment opened.

Ms. Angie Peffer expressed support for the proposed amendments to the regulations related to guesthouses.

Public comment closed.

Council moved to Item 2 on the Agenda.

**Council Business****Informational Items**

2.     [24-130](#)     First Reading: Council Members Aaron Dekeyzer and Brooke D'Sousa presenting an overview of proposed amendments to guest house regulations.

**Sponsors:** Dekeyzer and D'Sousa

**Attachments:** [Guest Houses Memo\\_Final.pdf](#)

Council Members Aaron Dekeyzer and Brooke D'Sousa introduced the item proposing amendments to guest house regulations to allow for external Accessory Dwelling Units (ADU's) outside what our city code refers to as Guesthouses. The proposed changes to the code could provide families with increased flexibility and potential income streams. Council Members Dekeyzer and D'Sousa reviewed the current code in Chapter 21-11-1 and their recommended changes. They asked for Council feedback and direction to continue their work with staff to explore amendments to existing guesthouse regulations that would allow them to operate more similarly to accessory apartments. Council questions, comments and feedback was provided. Mayor Zoltanski expressed support for exploring options relative to this issue.

**Public Hearing Items**

3. [24-132](#) Community Development Department presenting the 2024 Annual Action Plan for the use of CDBG funds as recommended by the Citizen Advisory Committee.

**Attachments:** [2024 Annual Action Plan-draft \(CDBG\)](#)  
[Presentation-2024 CDBG Annual Action Plan](#)

Public Hearing: Jake Warner, Community Development, provided an overview of the Community Development Block Grant Program (CDBG). Mr. Warner reviewed the median, low & moderate income for the Sandy area and showed a map designating the qualifying areas where the CDBG funds can be utilized. He reviewed the annual preparation process, timeline, and a list of the 2024-25 application requests and recommended funding allocations. The applicants were divided into the following categories: Public Services, Housing, Public Facilities & Infrastructure, and Planning & Administration. Council questions and comments followed.

Public Hearing comments opened.

Mr. Jason Wheeler, Executive Director of Neighborworks, shared with the Council the services his organization provides which focuses on providing emergency home repairs to low income seniors in the Salt Lake City and Sandy area. He spoke about the importance of extending kindness and grace and working with residents providing home repairs that allow them to stay in their homes. Mr. Wheeler thanked the Council and the CDBG Committee for their support of this program.

Ms. Carin Crowe, with Habitat for Humanity for the Salt Lake Area shared information about the services offered by her organization. They also run a thrift store where homeowners can purchase low cost supplies for their home repair and construction projects. They are presently expanding their critical home repair services which helps homeowners and vulnerable persons stay in their home. She thanked the Council for their consideration and support for Habitat for Humanity.

Mike Young, Division Director of Crisis Services for The Road Home, thanked the Council and City for the recommended funding from Sandy City and expressed appreciation to the City Council, Mayor, and Fire Department. He spoke about the services provided, the MVP shelter program success, and the collaborative process of working with Sandy City. The recommended funding will help fund this program's services.

Ms. Antoinette Romano with Senior Charity Care thanked Sandy City for prior year funding and support. She shared with the Council how the funding was utilized and the services provided by their organization. She expressed her appreciation and gratitude to the Council, Mayor and City for their support.

Pastor James Wakefield, Pastor Emeritus of Good Shepherd Church, spoke about the Mile High program coordinated by their church in conjunction with Salt Lake County, which provides housing and support for young adult men who age out of the foster care system. Their program has an 86% success rate and began in 2009. He shared a story about one of their young men who went on to college and is now a nuclear engineer with the U.S. Navy.

Mr. Chris McCandless spoke about his involvement with the Mile High program and the amazing work they do in our community. They would like to expand their program and asked the City Council to reconsider their request for CDBG funding.

Public Hearing comments closed.

Council discussion followed. They thanked Mr. Warner for his dedication and commitment to the CDBG program on behalf of Sandy City. This item will come back to the Council on April 16th for Council consideration and action.

## Consent Calendar

### Approval of the Consent Calendar

**A motion was made by Cyndi Sharkey, seconded by Zach Robinson, to approve the Consent Calendar. The motion carried by an unanimous voice vote.**

4. [24-133](#) Approval of the March 12, 2024 Draft Minutes

**Attachments:** [March 12, 2024 Draft Minutes](#)

**Item approved.**

## Standing Reports

### Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director, spoke about the upcoming meetings for the Council Members with PCG Consulting. He thanked Martin Jensen for coordinating the tour of the various recreation centers in neighboring cities.



## Council Member Business

Council Member Aaron Dekeyzer attended the Healthy Sandy Executive Committee meeting and provided an update. He acknowledged World Autism Day and spoke about the importance to his family and of the community awareness. This week is also International Dark Sky Week and he encouraged the community to turn off their outdoor lighting. He also wished Mayor Zoltanski a Happy Birthday!

Council Member Ryan Mecham attended the CDBG and South Valley Chamber meeting and provided an update. He spoke about a meeting with the World Trade Center Utah President and CEO, Jonathan Freedman and about exploring options for expanding our city's Sister City program.

Council Member Alison Stroud provided an update from the CDBG committee and spoke about the committee's application and funding process. She thanked Administration for coordinating the tour of neighboring recreation centers and provided an recap of the General Plan subcommittee meeting.

Council Member Brooke D'Sousa spoke about the Canyons Education Foundation Gala. She spoke about the importance and impact of the Unified Sports program on the community. She also mentioned the upcoming Council-Administration joint Autism Awareness Community Event in August. More details will be shared soon.

Council Member Cyndi Sharkey spoke about the tour of neighboring recreation centers and about the tour a few years ago of the Provo recreation center. The tours were very informational and valuable. She spoke about the city's Flip Your Strip program and the response from the community.

Council Member Marci Houseman thanked the Canyons Education Foundation for coordinating the recent Gala. She is grateful to be part of the Board. We live in an incredible community with organizations like the Rising Stars and the CDGB program which provide hope and support to our community. She attended the Real Salt Lake game with the Sandy Youth Council. Our SYC members are very impressive, and provide service and leadership to the city. Some of our graduating members are planning on attending Duke and Cornell. She thanked Council Member D'Sousa, Chris Edwards and Liz Theriault for their work with the SYC.

## Mayor's Report

Mayor Zoltanski spoke about recent meetings with State Department officials and of international business opportunities. She was recently appointed to the Shelter Cities Advisory Board. She congratulated our Sandy Explorers on a recent award they received. She attended the crossing guard appreciation dinner and thanked Janice Parker for her dedication and service to the city. Ms. Parker will be retiring after 30 years of service to Sandy City and has been named the Grand Marshall of the Sandy City July 4th Parade in recognition of her service and dedication and that of all crossing guards, for their commitment to our city and community.

Chief Bassett thanked the Council and Administration for their support. Sandy is a great city with outstanding fire department staff. He expressed gratitude for the kind comments. Mayor Zoltanski thanked Chief Bassett for his leadership and service to our city and expressed appreciation.

Mayor Zoltanski introduced Deputy Chief McConaghie as the Interim Fire Chief. Interim Chief McConaghie spoke to the Council about his background and service with the City. He expressed his gratitude to the Mayor and Administration for their support and has been grateful to have worked in Sandy for the past 23 years. Mayor Zoltanski thanked Interim Chief McConaghie for stepping into this role and for his dedication, support, and leadership.

## CAO Report

Shane Pace, CAO, thanked Chief Bassett for his time at Sandy. Our Fire Department is a better department from his leadership and he thanked Chief Bassett for his integrity, dedication, and service to the community and our residents.

## Adjournment

Council unanimously agreed to adjourn the Council meeting at 8:29 pm.



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Ryan Mecham, District 1*  
*Alison Stroud, District 2*  
*Zach Robinson, District 3*  
*Marci Houseman, District 4*  
*Aaron Dekeyzer, At-large*  
*Brooke D'Sousa, At-large*  
*Cyndi Sharkey, At-large*

---

Tuesday, April 16, 2024

5:15 PM

City Hall & Online

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### 5:15 Council Meeting

**Present:** 7 - Council Member Alison Stroud  
Council Member Zach Robinson  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Ryan Mecham  
Council Member Brooke D'Sousa  
Council Member Aaron Dekeyzer

**Council Staff in Attendance:**

Dustin Fratto, Council Director  
Justin Sorenson, Assistant Director  
Christine Edwards, Council Clerk  
Liz Theriault, Policy & Comms Analyst

**Administration in Attendance:**

Mayor Monica Zoltanski  
Shane Pace, CAO  
Joelle Kesler, Legal  
Ryan McConaghie, Fire  
Mark Soper, Police  
Tom Ward, Public Utilities  
Dan Medina, Parks & Recreation  
Mike Gladbach, Public Works  
James Sorensen, Community Development  
Brian Kelley, Administrative Services  
Kasey Dunlavy, Economic Development  
Kim Bell, Deputy Mayor

## Prayer, Pledge of Allegiance, and Introductions

Council Vice Chair Cyndi Sharkey welcomed those in attendance. We have two Council Members joining us virtually: Council Member Ryan Mecham and Council Member Marci Houseman.

Council Member Alison Stroud led the Pledge.

Council moved to Item 11 on the Agenda.

## General Citizen Comment Period (No earlier than 6:00 PM)

Council Vice Chair Sharkey invited the public to participate in General Citizen Comment.

Public comment opened.

Mr. Tanner Gillman expressed concerns about an Airbnb that is located near his residence. There are many code infractions occurring at the house. He asked what a resident is suppose to do when there are code violations and he invited the Council to reach out to him if they needed additional information.

Public comment closed.

Council moved to Item 2 on the Agenda.

## Council Business

### Informational Items

1. [24-148](#) Recess City Council and convene a meeting of the Sandy City Redevelopment Agency

**Attachments:** [04-16-24 RDA Agenda](#)  
[RedSky Participation Agreement Memo](#)  
[Resolution Approving Redsky Participation Agreement](#)  
[TIF Participation Agreement RedSky\[59\]](#)

Council convened a meeting of the Redevelopment Agency of Sandy. A motion was made at 5:49 pm.

**A motion was made by Cyndi Sharkey, seconded by Alison Stroud, to convene a meeting of the Redevelopment Agency Board...The motion carried by a unanimous voice vote.**

Kasey Dunlavy, Redevelopment Agency Director presented to the RDA Board.

The Council meeting reconvened at 6:16 pm and Council moved to General Citizen Comment.

### Public Hearing

2. [ANX0102202](#) 886 E. 7800 S. Trust Annexation (R-1-10)  
[4-006689\(CC](#) 886 E. 7800 S.  
[\)](#) [Community #6, High Point]

**Attachments:** [Vicinity Map](#)  
[Staff Report](#)  
[Annexation Plat](#)  
[Ordinance 24-08](#)  
[Resolution 24-09C](#)  
[Notice of Intent to Annex](#)  
[Public Notice Signs](#)  
[04.04.2024 Minutes \(DRAFT\)](#)

Public Hearing: Brian McCuiston, Community Development, presented a proposed annexation of a parcel located at 886 E 7800S and 886E and 7800S. The applicant, Andrew Gutierrez requested the annexation. The Planning Commission forwarded a positive recommendation.

Public Hearing comments opened.  
 Public Hearing comments closed.

**A motion was made by Zach Robinson, seconded by Brooke D'Sousa, to adopt Ordinance #24-08, an ordinance annexing territory located at approximately 886 East and 7800 South in Salt Lake County, comprising approximately 0.93 acres into the municipality of Sandy City; establishing zoning for the annexed property; also providing a severance and effective date for the annexation...The motion carried by the following roll call vote:**

**Yes:** 6 - Alison Stroud  
 Zach Robinson  
 Cyndi Sharkey  
 Ryan Mecham  
 Brooke D'Sousa  
 Aaron Dekeyzer

**Excused:** 1 - Marci Houseman

3. [ANX0307202](#) FBAC Development Annexation (ID) Zone  
[4-006727\(CC](#) 8700 S. 700 W.  
[\)](#) [Community #1, Northwest Exposure]

**Attachments:** [Vicinity Map](#)  
[Staff Report](#)  
[Annexation Plat](#)  
[Ordinance 24-09](#)  
[Resolution 24-10C](#)  
[Intent to Annex Notice](#)  
[Public Notice signs](#)  
[04.04.2024 Minutes \(DRAFT\)](#)  
[Powerpoint presentation](#)

Public Hearing: Brian McCuiston, Community Development, presented Ordinance 24-09 on behalf of the applicant, Josh Vance with Fur Breeders Agricultural Cooperative (FBAC). The parcel of 27.68 acres is located at approximately 8700 South 700 West. The Planning Commission forwarded a positive recommendation.

Public Hearing comment opened.  
 Public Hearing comment closed.

**A motion was made by Zach Robinson, seconded by Alison Stroud to adopt Ordinance 24-09, an ordinance annexing territory located at approximately 8700 South 700 West in Salt Lake County, comprising approximately 27.68 acres into the municipality of Sandy City; establishing zoning for the annexed property; also providing a severance and effective date for the annexation...The motion carried by the following roll call vote:**

**Yes:** 6 - Alison Stroud  
 Zach Robinson  
 Cyndi Sharkey  
 Ryan Mecham  
 Brooke D'Sousa  
 Aaron Dekeyzer

**Excused:** 1 - Marci Houseman

#### Consent Calendar

**A motion was made by Zach Robinson, seconded by Alison Stroud, to approve the Consent Calendar...The motion carried by a unanimous voice vote.**

4. [24-143](#) Approval of the March 26, 2024 Draft Minutes

**Attachments:** [March 26, 2024 Draft Minutes](#)

Item Approved

5. [24-150](#) Approval of the April 2, 2024 Draft Minutes

**Attachments:** [April 2, 2024 Draft Minutes](#)

Item Approved

6. [24-152](#) Approval of the April 9, 2024 Draft Minutes

**Attachments:** [April 9, 2024 Draft Minutes](#)

Item Approved

7. [24-153](#) The Police Department requesting Council approval of an interdepartmental transfer of property from the evidence room to the Sandy Police SWAT Team.

**Attachments:** [Resolution 24-13C](#)

[Exhibit A](#)

Item Approved

Council Voting Items

8. [24-144](#) Sandy City considering approval of a resolution authorizing the Metropolitan Water District of Salt Lake and Sandy to increase its property tax for Fiscal Year 2025

**Attachments:** [April 16, 2024 Presentation.pdf](#)  
[24-14C Resolution- MWDSLS Tax Increase.pdf](#)  
[PUAB Recommendation 2024 - Metro Water Tax increase vs Sandy water rate](#)  
[March 26, 2024 Presentation](#)  
[MWDSLS flyer 2024.03.18](#)

John Kirkham and Don Milne serve as the Sandy City Council appointed members to the Metropolitan Water District of Salt Lake and Sandy City. John Kirkham and Don Milne, presented the FY25 tentative budget to the Sandy City Council. The tentative budget includes a proposed property tax rate of .00035 which exceeds the certified rate that would normally apply for FY 2025. Revenue generated from the proposed rate increase is approximately \$8.6 million. The revenue will be used to meet the increased costs of replacing aging infrastructure and costs from other agencies.

Council questions followed. John Kirkham and Tom Ward responded to Council questions. Discussion included comparisons of the impact of a water rate increase versus a property tax increase and the annual financial impact of these rate increases on Sandy residents. On an average priced home of approximately \$628 thousand, the annual financial impact would be an increase of approximately \$48.62. Council also discussed tabling this item and bringing it back for Council consideration at the May 7th meeting to allow more time for review by all seven council members.

Public comment opened.

Mr. Edward Allan worked in the water department and expressed concerns about the rate increase and felt more discussion was needed.

Steve Van Maren expressed support for the property tax increase over the water rate increase because it provided more of a savings for Sandy residents overall.

Mr. Craig Ulrich expressed appreciation to Metropolitan Water. He had some questions regarding the rate at which excess water is sold to other entities and expressed concerns about possible disparity in charges to residents versus nonresidents.

Public comment closed.

Council Members made a motion to Table this item and consider it at the May 7, 2024 meeting.

**A motion was made by Ryan Mecham, seconded by Alison Stroud, to table this item and move the item to the May 7, 2024 meeting for Council consideration and deliberation...The motion carried by the following roll call vote:**

**Yes:** 4 - Alison Stroud  
 Zach Robinson  
 Ryan Mecham  
 Aaron Dekeyzer



**No:** 2 - Cyndi Sharkey  
Brooke D'Sousa

**Excused:** 1 - Marci Houseman

9. [24-149](#) Community Development Department requesting City Council action regarding the 2024 Annual Action Plan for the use of CDBG funds as recommended by the Citizen Advisory Committee.

**Attachments:** [Resolution 24-12c \(4.11.24\).pdf](#)  
[2024 Annual Action Plan \(Exhibit A\)](#)  
[CC Presentation-CDBG \(4/16/2024\)](#)  
[Written Comments-South Valley Services](#)

Jake Warner, Community Development, presented Resolution 24-12C with Exhibit A (2024 Annual Action Plan) to the Council for consideration and action. The Action Plan represents the recommendations by the Citizen Advisory Committee for the Community Development Block Grant (CDBG) funds which was presented to the Council at the April 2, 2024 Council meeting. The projected CDBG grant amount for the 2024-25 program year is \$325,000. Council questions followed. The discussion included the reallocation of funds to Good Shepherd Lutheran Church in support of their transitional housing program for young adults. Staff recommended that grant funds allocated to the Good Shepherd program be managed by Assist and suggested the funds be redirected from the city projects fund. Council expressed support for allocating funds to the Good Shepherd transitional housing program.

Public comment opened.  
Public comment closed.

A motion was made to adopt Resolution 24-12C with two amendments.  
Mayor Zoltanski was excused from the meeting at 7:05 pm.

**A motion was made by Alison Stroud, seconded by Brooke D'Sousa to adopt Resolution 24-12C, as amended this evening to allocate \$20,000 to Good Shepherd Milestone Transitional Housing Program and reduce the fund allocation designated to city projects (Main Street Park) by \$20,000 and authorizing the Mayor to submit the 2024 Annual Action Plan to HUD and execute associated documents, subject to the expressed revisions and amendments...The motion carried by the following roll call vote:**

**Yes:** 6 - Alison Stroud  
Zach Robinson  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Aaron Dekeyzer

**Excused:** 1 - Marci Houseman

10. [CA02292024](#) Amendments to Title 21 of the Land Development Code related to  
[-0006725](#) Subdivision Review Standards and Public Notice Requirements  
[\(CC\)](#)

**Attachments:** [Staff Report and Exhibits](#)  
[Planning Commission Minutes \(DRAFT\) 04.04.2024](#)  
[Presentation Subdivision Code Amend 4-16-2024](#)  
[24-06 Ordinance with Exhibit A](#)

Melissa Anderson, Community Development, presented Ordinance 24-06 with Exhibit A to the Council for consideration and action. The Planning Commission has forwarded a positive recommendation. She provided a summarized review of the proposed amendments to Title 21 of the Land Development Code related to Subdivision Review Standards and Public Notice Requirements.

Public comment opened.  
Public comment closed.

**A motion was made by Alison Stroud, seconded by Ryan Mecham, to adopt Ordinance 24-06, an ordinance revising Title 21 of the Sandy City Municipal Code, Chapter 30, "Subdivision Review", and Chapter 36, "Notice Requirements", also providing a saving clause and effective date for the ordinance...The motion carried by the following roll call vote:**

**Yes:** 6 - Alison Stroud  
Zach Robinson  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Aaron Dekeyzer

**Excused:** 1 - Marci Houseman

11. [24-151](#) Council considering funding options for Phase Two of the Public Works Facility

**Attachments:** [Phase 2 Revised Plans Presentation](#)

[Resolution 24-15C.pdf](#)

[Resolution 24-11C.pdf](#)

Brian Kelley, Administrative Services Director, presented Resolutions 24-15C and 24-11C. Both resolutions offer options for funding the \$1.7 million shortfall for the Public Works Phase 2 capital project. Dustin Fratto, Council Director, provided details regarding Resolution 24-15C which includes the sale of property to help fund the shortfall for Phase 2 capital project.

Public comment opened.

Public comment closed.

Council discussion followed. Administration responded to Council questions and provided additional insight regarding the city's preference to retain ownership of the triangle parcel rather than selling it. Shane Pace, CAO, provided some additional details regarding a proposed property exchange with Real Salt Lake organization. The triangle parcel did not produce enough parking stalls to benefit RSL. Mr. Pace also indicated the City may wish to hold onto the property until the Monroe Street improvements are completed.

Council made a motion to adopt Resolution 24-15C. Council discussion on the motion followed. Discussion included the process and timing for the sale of the triangle property parcel. Council expressed support for the Public Works Phase 2 capital project. They expressed support for the sale of the property to help fund the current need of the budget shortfall related to the public works construction project.

Following the discussion and vote on the motion for Agenda Item 11, Council Member Houseman was excused from the meeting.

Council convened a recess at 5:42 pm to address technical issues with the Chambers A/V.

Council reconvened at 5:47 pm and moved to Item 1 on the Agenda.

**A motion was made by Marci Houseman, seconded by Brooke D'Sousa, to adopt Resolution 24-15C, a resolution recommending the sale of certain property and transferring appropriations within the capital projects fund for the fiscal year commencing July 1, 2023, and ending June 30, 2024...The motion carried by the following vote:**

**Yes:** 7 - Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Aaron Dekeyzer

## Standing Reports

## Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director, updated the Council on upcoming agenda items. Next week the Council will take a tour. The April 30th Council meeting is cancelled because it is the fifth Tuesday of the month. May 14th is the annual police banquet. The Sandy Youth Council applications opened yesterday and will remain open until May 15th.

## Council Member Business

Council Member Sharkey expressed appreciation to the Public Works Department for their responsiveness and work on the bridge construction project taking place in Willow Creek. She spoke about how they avoided a lengthy power outage to ensure the residents were not inconvenienced. She thanked Dave Marble and Ryan Kump for their responsiveness. Her committee appointment to the Salt Lake Convention Advisory Board was recently approved. She recently attended the South Valley Chamber luncheon event and appreciates all the events the South Valley Chamber organizes - wonderful event. The Sandy Council hosted the Mayors and Councils from South Jordan and Midvale at the Utah Royals game. It was a productive and enjoyable evening. She thanked the Mayor and Administration for their recent meeting and preview of the budget.

Council Member Stroud thanked the Mayor and Administration for meeting to provide an overview of the FY 25 budget. She provided an update from the Historic Committee meeting and shared a historic fact about a Sandy intersection. She acknowledged the Historic Committee members for their efforts and service.

Council Member Brooke DSousa spoke about the upcoming tour on April 23rd to look at all different types of housing. She provided an update from the Sandy Arts Guild meeting. The production of Mean Girls has wrapped up and auditions for Mama Mia are coming up in May. The Sandy Arts Guild won Best of State Award. The Sandy Amphitheater also won two awards and she acknowledged the staff for all their hard work and congratulated the city on the awards.

Council Member Mecham thanked Administration for the holding the budget preview meetings. The meetings were very helpful and insightful. He thanked staff and Council for accommodating his attendance at this evening's meeting via Zoom.

## Mayor's Report

Kim Bell, Deputy Mayor, provided Mayor Zoltanski's report. She congratulated the Sandy Arts Guild and Sandy Amphitheater staff on their recent awards. The Mayor recently hosted the volunteers who helped with the Point in Time Count event at a Real Salt Lake game. Macey's grocery store recently opened at the corner of 9400 South and Highland. The ground breaking for the new Fire Station 31 is next Tuesday at 10:00 am. On Thursday, the City will be testing the emergency communication outreach.

## CAO Report

No report.

## Adjournment

Council unanimously agreed to adjourn the meeting at 7:36 pm.