



SANDY CITY PARKS AND RECREATION

DAN MEDINA
PARKS AND RECREATION
DIRECTOR

MONICA ZOLTANSKI
MAYOR

SHANE PACE
CHIEF ADMINISTRATIVE OFFICER

MEMO

TO: Alta Canyon Recreation Special Service District Board; Sandy City Council

RE: Contract with VCBO for Alta Canyon Sports Center Design Phase 1

FROM:  Dan Medina, Director of Parks and Recreation

CC: Joelle Kesler, Senior Civil Attorney

DATE: June 21, 2024

We have negotiated the enclosed contract with VCBO ("Contract") for the design of the new Alta Canyon Sports Center (Phase 1). Sandy City will be contractually obligated to pay the compensation stated in the Contract. However, the "Owners" will be both the City and the Alta Canyon Recreation Special Service District ("District") because improvements will be installed entirely or partially on property owned by the District.

We have been advised that the District needs to be a party to the Contract so that (1) it has standing to enforce the Contract; (2) we can require that the District be named as an additional insured party; (3) the District is a client of VCBO for insurance purposes; and (4) the District can require VCBO to administer the future contract with the construction contractor, should the District be the party that ultimately engages that contractor (TBD).

Accordingly, we are asking the Board for the District to authorize the Board Chair, Ryan Mecham, to execute a contract (either the enclosed Contract or something substantially similar) with VCBO. A Resolution of the Board is also enclosed for its review and consideration.

The enclosed Contract and Resolution have been reviewed by Senior Civil Attorney, Joelle Kesler.