



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Brooke Christensen, District 1*  
*Alison Stroud, District 2*  
*Kristin Coleman-Nicholl, District 3*  
*Monica Zoltanski, District 4*  
*Marci Houseman, At-large*  
*Zach Robinson, At-large*  
*Cyndi Sharkey, At-large*

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Tuesday, January 21, 2020

5:15 PM

Council Chambers

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### 5:15 Council Meeting

#### Roll Call

Council Office Director Michael Applegarth  
Council Office Analyst Dustin Fratto

#### **Administration:**

Mayor Kurt Bradburn  
CAO Matthew Huish  
Deputy to the Mayor Evelyn Everton  
Deputy Chief Administrative Officer Kim Bell  
Economic Development Director Nick Duerksen  
City Attorney Bob Thompson  
Senior Civil Attorney Jeff Robinson  
Risk Manager/Fund Counsel Chase Parker  
Communications Director Eric Richards  
Community Arts Director Mearle Marsh  
Budget and Management Analyst Sam Burge  
Community Development Director James Sorensen  
Administrative Services Director Brian Kelley  
Human Resources Director Katrina Frederick  
Deputy Fire Chief Ryan McConaghie  
Acting Police Chief Greg Severson  
Alarm System Coordinator Duff Astin  
Parks & Recreation Director Scott Earl  
Public Utilities Director Tom Ward  
Public Works Director Mike Gladbach  
City Engineer Ryan Cump

**Present:** 7 - Council Member Alison Stroud  
Council Member Kristin Coleman-Nicholl  
Council Member Zach Robinson  
Council Member Monica Zoltanski  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Brooke Christensen

Per Utah Code Annotated 52-4-207 and City Council policy, Council Member Houseman may be participating in the January 21, 2020 City Council meeting via telephone and/or video conference.

### Prayer / Pledge of Allegiance

Chair Kris Coleman Nicholl welcomed all those in attendance.

A moment of silence was held in honor of former Police Chief William "Bill" O'Neal who passed away suddenly on Sunday, January 12, 2020.

Duff Astin offered the opening prayer.

Acting Police Chief Greg Severson led the audience in the pledge.

### Non-voting Items

#### Agenda Planning Calendar Review & Council Office Director's Report

Mike Applegarth reviewed upcoming items on the agenda calendar. Council photo was rescheduled for Feb.4th.

#### Council Member Business

Brooke Christensen updated the Council on the Senior Center and Community Development Block Grant meetings she attended.

Monica Zoltanski congratulated the efforts of all those involved in getting signatures to place the tax referendum on the ballot.

Cyndi Sharkey reported on the Jordan River Commission meeting she attended, along with MOVE Utah and a growing trend for biking tourism.

Marci Houseman proposed a change to the 2020 annual meeting schedule. She asked that the Tuesday, March 24th City Council meeting be canceled for Caucus meetings, then meet on Tuesday, March 31st. The Council agreed to the amended changes.

### Mayor's Report

Mayor Bradburn expressed appreciation for the support and strength from the community and police officers on behalf of William "Bill" O'Neal's family. The Mayor acknowledge Chief Severson who was sworn in as the Acting Interim Police Chief.

The Mayor invited members from the Vision Intelligent Group, a group that studies ways to help economize programs offered to the residents. A presentation was given on the Bulk Waste program.

Mike Gladbach addressed the Bulk Waste Program. Tom Ward spoke regarding detention basins and how the new program would help keep the storm drains clear. Sam Burge addressed the financial analysis.

Eric Richards- explained the "You Spoke, We Listened" polling program on social media, and recommendations given by the residents.

Kris Nicholl, due to time constraints, requested that the administration send this

presentation to the Council to be re-scheduled for further discussion on an upcoming Council agenda.

Mayor Bradburn stated that the new program was already rolling forward, and would go out tomorrow to the residents.

Mike Applegarth commented on the great presentation but reminded the administration that the standing reports are not meant to be used this way. This item is something that should have been scheduled on an agenda. This presentation took up time at the cost of other items that were already scheduled on the agenda.

## CAO Report

Scott Earl reported on changes to the Sandy Pride program. The Sandy Exchange Club, who helped sponsor Sandy Pride, decided last year that they would no longer be able to participate in the program. The Administration is asking the City Council to support "Beautification Day" on Saturday, May 16, 2020. This will be a project day for Sandy City and city projects, with the support of the citizens.

## Citizen Comments

Jacob Wiedrid- spoke regarding the tax petition referendum. He felt having face to face interaction during citizen comments was better. He thanked Ms. Zoltanski for coming forward with the time change for public comments.

Kris Nicholl noted that the tax referendum was not initiated by the city.

## Voting Items

### Consent Calendar

#### Approval of the Consent Calendar

**A motion was made by Brooke Christensen, seconded by Zach Robinson, to approve the Consent Calendar with the following changes to the 2020 Annual Meeting schedule: to cancel March 24th for Caucus Night, change March 31st as a meeting day, add September 1st to the calendar, and cancel September 29th as a fifth Tuesday.... The motion carried by a unanimous voice vote in favor.**

1. [20-029](#) Approval of the January 7, 2020 Minutes.

**Sponsors:** City Council

**Attachments:** [January 7, 2020 Minutes](#)

**Item approved.**

2. [20-031](#) Council Members Christensen and Houseman requesting that the Council consider changing their appointment to the Senior Center Advisory Council

**Attachments:** [Memo](#)  
[2020 Council Liaison Appointments Final](#)

**Item adopted.**

3. [20-024](#) Council Member Robinson recommending the Council adopt revisions to the policy on the Election of Council Officers.
- Attachments:** [Current Election of Council Officers Policy](#)  
[Council Member Robinson Amendments](#)
- Item adopted.
4. [20-026](#) City Council Office recommending adoption of the amended "Exhibit A" attached to Resolution 20-01C, 2020 Proposed Annual Meeting Schedule.
- Sponsors:** City Council
- Attachments:** [Resolution 20-01 C](#)  
[Amended 2020 Annual Meeting Schedule](#)  
[Revised Amended 2020 Annual Meeting Schedule](#)
- Item adopted.

#### Council Items

5. [20-023](#) Council Member Christensen recommending the City Council appoint Rian Weaver as a regular member of the Historic Committee
- Attachments:** [Resolution 20-03C](#)  
[Rian Weaver Letter of Interest](#)
- Rian Weaver was invited to the podium. He expressed excitement to serve on the Historic Sandy Committee.
- Meeting went into Recess until 6:30 p.m.
- Meeting Reconvened
- A motion was made by Brooke Christensen, seconded by Cyndi Sharkey, to adopt resolution 20-03C appointing Rian Weaver as a regular member of the Historic Committee... The motion carried by a unanimous voice vote in favor.**
6. [20-025](#) Council Office presenting the City Council Policy Manual, recommending amendments, and seeking Council direction for additional changes.
- Attachments:** [Council Policies.pdf](#)  
[Staff Presentation.pdf](#)  
[Executive Director Memo on Rules of Procedure.docx](#)
- Council Office Director Mike Applegarth presented the City Council Policy Manual, recommending amendments, and seeking Council direction for additional changes. He proposed implementing a Work Session.
- Public Comment:
- Steve Van Maren commented on the history at the County Council meetings and the process that they use during their work meetings.

Public Comments were closed on this item.

A lengthy discussion and comments from all Council members followed.

**A motion was made by Kristin Coleman-Nicholl, seconded by Brooke Christensen, to delete the old attendance policy and delete the 1987 committee policy...the motion carried by a voice vote of six in favor and one opposed.**

**A motion was made by Brooke Christensen, seconded by Zach Robinson, to have Staff move forward with the amendments to the minutes policy, council compensation, concept approval guide, legal services, and public hearings, ... The motion carried by a voice vote of six in favor one opposed.**

**Yes:** 7 - Alison Stroud  
Kristin Coleman-Nicholl  
Zach Robinson  
Monica Zoltanski  
Marci Houseman  
Cyndi Sharkey  
Brooke Christensen

Brooke Christensen Motion

**Brooke Christensen made a motion asking that the Council come back with some rules and procedures on how the Work Session is going to work without a change in venue, and to table the Rules of Procedures discussion in order to allow the Chair to schedule Work Sessions in the existing space....motion died for lack of second.**

- 6.**      [20-025](#)      Council Office presenting the City Council Policy Manual, recommending amendments, and seeking Council direction for additional changes.

**Attachments:**    [Council Policies.pdf](#)  
[Staff Presentation.pdf](#)  
[Executive Director Memo on Rules of Procedure.docx](#)

A lengthy Council discussion followed on the implementation of a Work Session.

**A motion was made by Kristin Coleman-Nicholl, seconded by Cyndi Sharkey, to authorize the commencement of alternating Council Work Sessions and Business Session meeting's for a period of six months....**

**Discussion on the motion followed.**

**The motion carried by the following vote:**

**Yes:** 4 - Alison Stroud  
Kristin Coleman-Nicholl  
Marci Houseman  
Cyndi Sharkey

**No:** 3 - Zach Robinson  
Monica Zoltanski  
Brooke Christensen

7. [20-014](#) Council Member Zoltanski recommending the Council adopt amendments to the Council Rules of Procedure establishing Citizen Comments no earlier than 6:00 PM.

**Attachments:** [Memo from Council Member Zoltanski.docx](#)  
[Proposed Amendments for Citizen Comments.pdf](#)  
[Public Comment Stephanie Dickey](#)

Monica Zoltanski made a motion seconded by Zach Robinson to adopt the amendments to the Council Rules of Procedure which included: written and oral comments are welcome on any topic not otherwise addressed in that meetings agenda; placing the citizen comments as the first Time Certain item to occur at regular meetings no sooner than 6:00 PM, and as soon thereafter as feasible; to further establish a policy for speakers to be allowed three minutes to address the Council, or longer, as the Chair may allow; and set forth the process of providing contact information in order for Staff to maintain a record of those making comments; to establish a policy where citizens may submit their comments in writing to Council Staff by 3:00 p.m. the day of the meeting, and have them read into the record; and that these same Rules of Procedure for Citizen Comments apply to all voting items that come before the Council....the motion carried by the following vote:

**Yes:** 7 - Alison Stroud  
Kristin Coleman-Nicholl  
Zach Robinson  
Monica Zoltanski  
Marci Houseman  
Cyndi Sharkey  
Brooke Christensen

8. [20-030](#) Possible Closed Session to discuss the purchase, exchange, or lease of real property.

Motion to adjourn.

Meeting went into Recess

Meeting Reconvened

**A motion was made by Brooke Christensen, seconded by Zach Robinson, to recess from Council Meeting into a Possible Closed Session to be held in the Council Conference Room, to discuss the purchase, exchange, or lease of real property... The motion carried by the following vote:**

**Yes:** 7 - Alison Stroud  
Kristin Coleman-Nicholl  
Zach Robinson  
Monica Zoltanski  
Marci Houseman  
Cyndi Sharkey  
Brooke Christensen

## 6:00 Time Certain Items and Public Hearings

9. [20-027](#) Council Member Robinson recommending that the Mayor and Council

adopt Resolution 20-04C, the Sandy City clean air initiative, idle free restrictions, and proclamation of idle free week

**Attachments:** [20-04C](#)

Council Member Robinson read the proclamation from the Mayor and Council to adopt Resolution 20-04C, the Sandy City clean air initiative, idle free restrictions, and proclamation of idle free week. He invited Cindy forward to recognize her efforts in promoting idle free restrictions.

**10.**     [20-022](#)     Council office recommending that the Council receive a presentaion about the Sister City Program

American West Symphony Chairman of the Board Charlotte Jordan, and liaison to the Sister City program for Reisa Germany, led the presentation on the 900 year anniversary of Reisa, Germany. She encouraged the continued support of the City for the Sister City program. The Sister Cities program provides peace, human understanding, and international friendship. She presented a picture from Reisa Germany honoring the 18 years of friendship with the City. She introduced Myron Denison, Co-Chair of the Sandy Arts Guild who performed in Reisa Germany.

Myron Denison spoke briefly on supporting the Arts and Sister Cities Programs.

**11.**     [20-020](#)     Human Resources Department recommending that the City Council receive a presentation and update on the 2019 employee survey

**Attachments:** [Sandy City 2019 Engagement Survey Results](#) [City Council](#)

Human Resources Department recommending that the City Council receive a presentation and update on the 2019 employee survey.

The survey results were presented by Dr. Brandon Young from New Measures Company.

Council comments and questions followed.

**No action necessary.**

## Adjournment

Brooke Christensen made a motion seconded by Alison Stroud to reconvene City Council Meeting from Closed Session.

The meeting adjourned at approximately at approximately 9:36 p.m. by Brooke Christensen seconded by Kris Coleman Nicholl. The next scheduled meeting of the City Council is Tuesday, January 28, 2020 at 5:15 p.m.

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Kris Coleman Nicholl, Chair  
Sandy City Council

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Pam Lehman  
Meeting Clerk