

SANDY CITY COUNCIL POLICY REQUIRING QUARTERLY REPORTING ON PUBLIC SAFETY PERSONNEL AND STAFFING

PURPOSE

For the City Council to be appropriately apprised of and prepared to make timely and necessary budgetary decisions, as related to public safety in Sandy City, it is necessary that each Council Member has both the most current information and a historical perspective of public safety needs, personnel, and staffing.

PROCESS

The Council shall request ~~and require, and if necessary require by ordinance, that~~ Sandy City Administration provide a physical written report regarding Sandy City Public Safety Personnel and staffing on a quarterly basis. Henceforth this report shall be referred to as the "Public Safety Staffing Report" or PSSR. The PSSR shall:

1. Include quarterly data from the following date ranges:
 - a. Quarter 1: July 1 – September 30
 - b. Quarter 2: October 1 – December 31
 - c. Quarter 3: January 1 – March 31
 - d. Quarter 4: April 1 – June 30
2. Be deidentified
3. Be formatted in the same, or a very similar, fashion each quarter.
4. Be provided to the Council through the City Council Executive Director in a digital format no later than ~~14~~ 15 business days following the final day of each quarter.
5. Be delineated by department and shall include the Police Department and the Fire Department.
6. Be delineated by "sworn" and "non-sworn" within each department.

Commented [DF1]: Request by HR

The PSSR shall include the following, department-wide, data:

1. New hires, to include the rank and step.
2. Terminations, to include the rank and step.
3. Retirements, to include the rank and step.
4. Promotions, to include the original and the new rank and step.
5. ~~The number of public safety personnel placed on mandatory or medical leave, to include the total number of hours.~~
6. The total hours of mandatory overtime worked by public safety personnel.
7. The total hours of voluntary overtime worked by public safety personnel.
8. Median years of experience.
9. Total vacancies.
10. Vacancy rate.
11. Any additional data that City Administration finds pertinent.

Commented [DF2]: HR recommended removing this requirement