

elected officials.

## 2. Creation and Membership.

- a. **Membership and Alternates.** There is hereby created a Planning Commission for Sandy City, Utah, to be known as the Sandy City Planning Commission. Said Commission shall consist of seven members and two alternates to be appointed by the Mayor, with the advice and consent of the City Council. The alternates shall attend all meetings but shall not vote on Commission decisions unless serving in the place of a regular member. When an alternate is needed to fill the place of a regular member, the two alternate members shall rotate the responsibility. Additionally, one member of the City Council shall be appointed semi-annually by the Council to serve as the City Council's liaison to the Planning Commission. Such Council member shall have the right to attend all meetings of the Commission and take part in all discussions, but shall not vote on Commission decisions. Funding for the Commission shall be established annually by the City Council and may include a stipend for members and alternates for each official meeting attended.
- b. **Terms for Members.** The terms of office for the members of the Planning Commission shall be four years commencing at noon on March thirty-first of the year in which the appointment is made. The terms of office for the Commission members shall be staggered at intervals so as to provide continuity. Vacancies for the term of any member whose term is not complete shall be filled for the unexpired portion of the term in the manner provided for in this Section. A member whose term has expired shall continue to serve until his successor has been appointed and approved. Members of the Planning Commission may be removed as established by the City's administrative and legislative codes.
- c. **Selection of Members.** Members of the Planning Commission shall be selected from residents of the City with experience in related fields including planning, architecture, real estate, law, engineering, land development, contracting, or substantial community involvement. Any member or alternate member of the Planning Commission relocating their primary residence outside the limits of the City shall resign their appointment within 30 days prior to their relocation, if possible.

3. **Procedures.** The Planning Commission shall select a chairperson every six months from its membership and may adopt bylaws, policies, and procedures for the conduct of its meetings for the processing of applications, and any other purposes considered necessary for the functioning of the Commission. Four members of the Commission shall constitute a quorum for the conduct of Commission business, and no act of the Commission shall be effective unless at least four members concur in respect to it.

## 4. Powers and Duties.

- a. **Recommendations to the City Council.** The Planning Commission shall prepare and make a recommendation to the City Council for:
  - (1) A general plan and amendments to the general plan.
  - (2) Land use ordinances, zoning maps, official maps and amendments.