



Sandy City Council Office

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Memorandum

June 25, 2024

To: City Council

CC: Dustin Fratto – City Council Executive Director
Brian Kelley – Administrative Services Director

From: Alison Stroud – Council District 2

Subject: Council Member Stroud proposed appropriation in FY 2025 – funding for a Municipal Buildings Study of City Hall, the Sandy Justice Court Building, and the Parks and Recreation Administration Building.

Description: Appropriation of funding for a municipal buildings study to better understand our space utilization and how to effectively use our resources.

Proposal Summary:

This proposal calls for the appropriation of \$30,000 to fund a Municipal Buildings Study which includes City Hall, the Justice Court Building, and the Parks and Recreation Building. I would like to allocate funding to assess whether we are utilizing the spaces effectively and meeting the needs of our departments which operate out of these facilities. This study should provide the City Council and our Administrative colleagues with an assessment of how we are doing and how best to plan for the future growth and needs of the City Departments that operate out of these three buildings.

Detailed Proposed Expenditures:

Capital Project 120111 (NEW) – Municipal Buildings Study – Increase of \$30,000

Proposed Revenue Source:

The funding for the increase in Municipal Buildings will be sourced from a reduction in the Municipal Buildings Capital Project line item. The proposed reduction is as follows:

Capital Project 1201 – Municipal Building (As of today, Project 1201 contains approximately \$951,863. There is an additional \$100,000 included in the Final Budget adopted last week).

Justification:

These three buildings are the heartbeat of our civic institution. They currently house our Administrative, Legal, Finance, IT, Council, Public Utilities, Police, Community Development,



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Economic Development, Courts, Parks, and Community Arts staff. It is critical that we utilize what space we have effectively and that we meet the needs of each of our departments. In the decades since these buildings were constructed, the size, technology and needs of our departments have evolved. I believe it is essential to have a better understanding of these changes as we plan for the future.

Conclusion:

In reallocating \$30,000 from the Municipal Buildings Project to establish funding to study our use of these facilities, the city and its departments will benefit. Our increased understanding of their needs will permit us to plan for the future with precision and in turn maximize the return on taxpayer dollars.