



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Ryan Mecham, District 1

Alison Stroud, District 2

Zach Robinson, District 3

Scott Earl, District 4

Brooke D'Sousa, At-large

Marci Houseman, At-large

Cyndi Sharkey, At-large

Tuesday, December 19, 2023

5:15 PM

City Hall & Online

Business Session

5:15 Council Meeting

Present: 7 - Council Member Alison Stroud
Council Member Zach Robinson
Council Member Marci Houseman
Council Member Cyndi Sharkey
Council Member Ryan Mecham
Council Member Brooke D'Sousa
Council Member Scott Earl

Council Staff in Attendance:

Dustin Fratto, Council Director
Justin Sorenson, Assistant Director
Christine Edwards, Council Clerk
Liz Theriault, Policy & Comms Analyst
Tracy Cowdell, Council Attorney

Administration in Attendance:

Shane Pace, CAO
Lynn Pace, City Attorney
Jeff Bassett, Fire
Greg Severson, Police
Tom Ward, Public Utilities
Dan Medina, Parks & Recreation
Mike Gladbach, Public Works
James Sorensen, Community Development
Kasey Dunlavy, Economic Development
Kim Bell, Deputy Mayor
Susan Wood, PIO
Melissa Anderson, Community Development

Prayer / Pledge of Allegiance

Council Chair Brooke D'Sousa welcomed those in attendance.

Shane Pace, CAO offered the Prayer.
Council Member Scott Earl, District 4, led the Pledge.

Council moved to Item 2 on the Agenda.

1. [23-504](#) General Citizen Comment Period (No earlier than 6:00 PM)

Attachments: [Click here to eComment on this item](#)

Council Chair D'Sousa invited the public to participate in General Citizen Comment period.

Mr. Steve Van Maren thanked the Council for his appointment to the Sandy Historic Preservation Board. He also thanked Council Member Scott Earl.

Ms. Dawn Sidwell thanked Council Member Scott Earl for his service and expressed profound sadness that his council term had ended. She thanked him for being on the Council and never questioned his honesty or integrity.

Ms. Jacob Wiedrich expressed concerns about potential issues with the Point development. He expressed appreciation to Council Member Earl.

Mr. Pete Achkerman commented on the restricted street parking during the winter months. He wanted to bring this to the attention of the Council and requested more specificity regarding street parking.

Mr. Craig Ulrich thanked Council Member Earl for his service and commented on the water rate increase.

Public comment closed.

Council moved to Item 3 on the Agenda.

Business Session Items

Informational Items

2. [23-499](#) The Point providing the Council with a progress update

Attachments: [The Point Update Presentation](#)

Alan Matheson, Executive Director of the Point Development, presented an update on the Point Development, a 600 acre parcel located in Draper at the former prison site. The Point has a 12 member board. Mr. Matheson reviewed the guiding principles that are providing solid direction to guide the future of the development of this site: promote public interest, set the standard, think regionally, take the long view, be open and transparent, act with integrity. The Phase One development agreement was signed on November 27, 2023 which sets clear development standards and establishes performance metrics for development partners. He reviewed the expectations included in Phase 1 of the Point development: housing, transportation, and experience. Council questions and comments followed. The Council thanked Mr. Matheson for his presentation.

Council moved to Item 1 on the Agenda: General Citizen Comment.

3. [23-498](#) Parks and Recreation Department requesting that the Council receive a presentation of the Survey results for Parks, Recreation, and Trails Master Plan

Attachments: [Sandy Parks Master Plan 20231214](#)

Dan Median, Parks and Recreation Director, presented the Sandy City Parks Master Plan Fall 2023 Public Opinion Research. Kyrene Gibb with Y2 Analytics reviewed the results from the fall survey. She reviewed the 5 key findings and the survey methodology. Sandy residents enjoy high quality of life and expressed high satisfaction with the parks, trails and recreational opportunities offered in Sandy. Residents are very interested and supportive of preserving open space. Ms. Gibb reviewed the most popular parks, the frequency of park and trail use, safety and suggestions for facility improvements. Council comments and questions followed.

Council convened a recess at 7:08 pm

Council reconvened at 7:15 pm and moved to Item 6 on the Agenda.

4. [CA09272023](#) Amendments to Title 21 of the Land Development Code related to
[-0006628](#) Subdivision Review Standards
[\(CC-WS\)](#)

Attachments: [Staff Report and Exhibits](#)
[Presentation](#)

Melissa Anderson, Community Development, provided an overview of recommended amendments to Title 21, Land Development Code, Chapter 30, Subdivision Review and Chapter 36, Notice Requirements. The purpose of the code amendments is to update the standards for subdivision review procedures, bring the Land Development Code in line with recent changes to the Utah State Code, and to streamline and clarify subdivision review requirements and procedures. Senate Bill 174 and House Bill 406, which were passed during the 2023 Utah Legislative Session, created new procedures that cities and counties must follow for subdividing residential property. SB 174 requires local governments to update their subdivision ordinance; the deadline for Sandy City is February 1, 2024. HB406 removes the requirement for a public meeting on property line adjustments. The objective of the new legislation is to facilitate residential development by creating a uniform subdivision process statewide. Ms. Anderson reviewed the required amendments and additional amendments proposed by staff. The Planning Commission forwarded a positive recommendation to the Council. This is an information item tonight and will come back to the Council for consideration and action at the January 9, 2024 Council meeting. Council questions, comments and discussion followed. Council requested additional information from Ms. Anderson to create a table of the mandated state changes and the discretionary changes proposed. Ms. Anderson will bring back this information to the Council at the January 9, 2024 meeting.

Council moved to Item 7 on the Agenda.

5. [23-503](#) Sandy Fire Department presenting the rendering of Fire Station 31 to the Council

Attachments: [Fire Station 31 Rendering](#)

Chief Jeff Bassett introduced Heber Slabbert with AJC Architects. Mr. Slabbert provided background information. They presented renderings proposed for the new Fire Station 31. The new fire station will house Fire Administration offices, fire crews and training center. Chief Bassett provided details on the site plan and design for the structure and surrounding area. The fire station will also house and display Sandy City's first motorized Model A antique fire truck from the 1920's. The building is projected to last 50 years. Council questions on comments followed. Shane Pace spoke to the process to design Fire Station 31.

Council moved to Item 4 on the agenda.

Council Voting Items

6. [23-502](#) City Council Office recommending that the Council receive a presentation and provide staff with the direction to issue an award and to finalize a contract for the forthcoming General Management Study of the Fire Department

Attachments: [Click here to eComment on this item](#)
[PCG Presentation.pdf](#)

Dustin Fratto, Council Director introduced the staff at PCG, Public Consulting Group: Alina Coffman, Ken Riddle, Tim Nowak. They provided an overview of their consulting company, background and experience. PCG was awarded the contract to conduct the General Management Study of the Sandy City Fire Department. Their company's focus is to analyze the efficiency and effectiveness of the policies, procedures, management, facilities, and operations of the Sandy Fire Department. They reviewed the project scope and key areas, and the schedule for the detailed work plan.

Public comment opened.
Public comment closed.

Council questions and comments followed.

A motion was offered. Council discussion followed.

Following the vote on the motion, Council moved to Item 5 on the Agenda.

A motion was made by Marci Houseman, seconded by Brooke D'Sousa, to direct staff to issue the notice of award to Public Consulting Group and to execute a contract between Sandy City and Public Consulting Group to conduct a general management and operations study of the Fire Department in 2024... The motion carried by the following vote:

Yes: 7 - Alison Stroud
Zach Robinson
Marci Houseman
Cyndi Sharkey
Ryan Mecham
Brooke D'Sousa
Scott Earl

7. [23-501](#) Second Reading: Council Members Sharkey, Stroud, and D'Sousa recommending the council consider the adoption of an ordinance on equitable participation in events by city officials

Sponsors: Sharkey, D'Sousa and Stroud

Attachments: [Click here to eComment on this item](#)
[Ordinance 23-23_Final.pdf](#)

Second Reading: Council Members Sharkey, Stroud, and D'Sousa presented Ordinance 23-23 for Council consideration and action. Council comments and discussion followed.

Public comment opened:

Mr. Steve Van Maren pointed out a clarification on the second page of the policy.
Public comment closed.

A motion was offered. Council discussion continued.

A motion was made by Marci Houseman, seconded by Cyndi Sharkey, to Adopt Ordinance 23-23, an ordinance amending the revised ordinances of Sandy City Title 3 "Legislative Code;" also providing a saving clause for the ordinance and effective date... The motion carried by the following vote:

Yes: 6 - Alison Stroud
Marci Houseman
Cyndi Sharkey
Ryan Mecham
Brooke D'Sousa
Scott Earl

No: 1 - Zach Robinson

8. [CA09212023-0006626 \(CC\)](#) Amendments to Title 21, Chapter 8 of the Land Development Code related to Limiting Transitional Housing Facilities in the City

Attachments: [Click here to eComment on this item](#)

[Staff Report and Exhibits](#)

[23-22 Ordinance- LDC-Title 21 Chapter 8 Sec 2 - Limit THFs Presentation](#)

Melissa Anderson, Community Development, presented amendments to Title 21, Chapter 8 of the Land Development Code related to Limiting Transitional Housing Facilities in the City for Council consideration and action.

Public comment opened.

Mr. Steve Van Maren expressed some concern that the amendment may be too restrictive.

Mr. Jacob Wiedrich provided comment on the code amendment.
Public comment closed.

A motion was made by Ryan Mecham, seconded by Alison Stroud to adopt Ordinance 23-22, an ordinance revising Title 21 of the Sandy City Municipal Code, Chapter 8, "Land Uses in the Commercial, Office, Industrial, Mixed Use, Transit Corridor, and Research and Development Districts", Section 2, "Permitted Land use Matrix by the Commercial, Office, industrial, Mixed Use, Transit Corridor, and Research and Development Districts", also providing a saving clause and effective date for the ordinance...The motion carried by the following roll call vote:

Yes: 7 - Alison Stroud
Zach Robinson
Marci Houseman
Cyndi Sharkey
Ryan Mecham
Brooke D'Sousa
Scott Earl

Consent Calendar

A motion was made by Zach Robinson, seconded by Ryan Mecham to approve the Consent Calendar...The motion carried by a unanimous voice vote.

9. [23-496](#) Approval of the November 28, 2023 Draft Minutes

Attachments: [November 28, 2023 Draft Minutes](#)

Item Approved.

10. [23-497](#) Approval of the December 6, 2023 Draft Minutes

Attachments: [December 6, 2023 Draft Minutes](#)

Item Approved.

Special Recognition

11. [23-500](#) Council Member Earl - Parting Thoughts

Council Members acknowledged and thanked Council Member Scott Earl for his decades of service to the city, both as the director of Parks and Recreation and as a District 4 Council Member. The Council expressed appreciation to Council Member Earl and acknowledged his love of the city and the positive impact he has had. You truly represent what a council member should be. You always worked for the betterment of the community. You are the nicest person with the best heart. Thank you for your decades of service to Sandy City.

Council presented Council Member Earl and his wife with flowers and a gift. Council Member Earl's council term has ended.

Council moved to Standing Reports.

Standing Reports

Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director - The Oath of Office Ceremony will take place on January 2, 2024 at Noon in the Council Chambers. January 9, 2024 will be our next meeting. Happy Holidays to all!

Council Member Business

Council Member Marci Houseman provided an update on the Sandy Youth Council. The SYC has provided the city with 175 service hours to date. She read comments from the SYC on their experience with the program.

Council Member Zach Robinson acknowledged the new technology in the Chambers. This is the first meeting the new tech has been used.

Mayor's Report

Kim Bell, Deputy Mayor, reminded the Council of the January 6, 2024 breakfast with our local state legislators.

CAO Report

Shane Pace, CAO, provided some updates regarding the ski connect bus to the ski resorts. The results of the employee survey will be available in January. He acknowledged Britney Ward our city traffic engineer for her efforts to resolve a traffic issue in the city.

Adjournment

Council unanimously agreed to adjourn the meeting at 10:08 pm.