



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Scott Cowdell, District 1*  
*Maren Barker, District 2*  
*Kristin Coleman-Nicholl, District 3*  
*Chris McCandless, District 4*  
*Steve Fairbanks, At-large*  
*Linda Martinez Saville, At-large*  
*Stephen P. Smith, At-large*

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Tuesday, December 12, 2017

5:15 PM

Council Chambers

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### 5:15 Work Session

#### Agenda Planning Calendar Review

Chris McCandless reviewed the Agenda Planning Calendar.

#### Council Member Business

Steve Fairbanks briefed the Council on the Utah League of Cities policy meeting.

Scott Cowdell expressed appreciation to those who helped with his retirement party. He addressed 8800 South and traffic concerns along 300 East.

Chris McCandless updated the Council on the Dimple Dell Bond.

#### Council Office Director's Report

Michael Applegarth briefed the Council on moving the Oath of Office to the Hale Center Theater.

Council comments followed.

#### Mayor's Report

No Report.

#### CAO Report

Scott Bond reported on a potential Christmas Village.

Scott Earl updated the Council on the off leash dog park.

Council questions followed.

Scott Bond discussed participation from our fire fighters to assist with the California wildfire.

Shane Pace updated the Council on the Richardson property.

## Information Items

1. [GPA-12-17-5  
333](#) Biennial review of the Sandy City moderate income housing plan element and its implementation, as per Utah Code Section 10-9a-408.

**Attachments:** [General Plan Chapter 7 - Housing  
Housing Report Presentation \(12.12.17\) 1.pptx](#)

Long Range Planning Manager/CDBG Jake Warner presented the Biennial Housing Plan Review.

Council questions followed.

2. [17-100](#) City Council Office recommending that the Council discuss short term rentals.

**Attachments:** [Draft STR Language Land Development Code 121217  
Draft STR Language Business License ROS 121217  
Important parts of an STR ordinance  
Short-Term Rentals Presentation for January 23 2018](#)

Dustin Fratto presented key components on effective Short Term Rental Regulations.

Council comments and questions followed.

Mayor Elect Bradburn introduced his candidates for the City Administrative Officer and City Attorney positions.

Meeting went into Recess

Meeting Reconvened

**Maren Barker made a motion to adjourn Work Session seconded by Steve Smith.**

## 7:00 Council Meeting

### Roll Call

Council Office Director Michael Applegarth  
Council Office Analyst Dustin Fratto

**Administration:**

CAO Scott Bond  
Assistant CAO Shane Pace  
Assistant CAO Korban Lee  
Economic Development Director Nick Duerksen  
City Attorney Rob Wall  
Community Development Director James Sorensen

Long Range Planning Manager/CDBG Jake Warner  
 Planning Director Brian McCuistion  
 Zoning Administrator Mike Wilcox  
 Administrative Services Director Brian Kelley  
 Fire Chief Bruce Cline  
 Parks & Recreation Director Scott Earl  
 Police Chief Kevin Thacker  
 Public Utilities Director Tom Ward  
 Public Works Director Mike Gladbach

**Present:** 7 - Council Member Maren Barker  
 Council Member Kristin Coleman-Nicholl  
 Council Member Chris McCandless  
 Council Member Steve Fairbanks  
 Council Member Linda Martinez Saville  
 Council Member Scott Cowdell  
 Council Member Stephen P. Smith

Opening Remarks / Prayer / Pledge of Allegiance

Chairman Chris McCandless welcomed all those in attendance.

Jacob Lorenziana offered the opening prayer.

Nathan Taylor led the audience in the pledge.

Both represented Troop 1018.

- 3. [17-328](#) City Council recommending the Council receive the year end report from Sandy Senior Center Manager Charles Otis.

Charles Otis, Manager of the Sandy Senior Center, presented the year end report.

Special Recognition

- 4. [17-329](#) Special recognition for Mike Wilson, Metro Water District of Salt Lake and Sandy

Tom Ward honored Mike Wilson for his 25 years of service with the Metropolitan Water District and Board.

**Consent Calendar**

Approval of the Consent Calendar

**A motion was made by Kristin Coleman-Nicholl, seconded by Linda Martinez Saville, to approve the Consent Calendar. The motion carried by the following vote:**

Yes: 7 - Scott Cowdell  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Steve Fairbanks  
Linda Martinez Saville  
Stephen P. Smith

5. [17-319](#) Approval of the November 14, 2017 Council Meeting Minutes.

**Attachments:** [November 14, 2017 Minutes.pdf](#)

Item approved.

6. [17-327](#) Approval of the November 21, 2017 Minutes.

**Attachments:** [November 21, 2017 Minutes.pdf](#)

Item approved.

## Citizen Comments

Damon Laflure, resident, addressed concerns regarding police services.

## Council Items

7. [17-313](#) City Council Office requesting further direction on the Sandy Utility Assistance Program

Michael Applegarth presented.

**A motion was made by Scott Cowdell, seconded by Kristin Coleman-Nicholl, asking the Council to determine if they are desirous to continue with a discussion for a circuit breaker program for water assistance for individuals who qualify based on Salt Lake County's guidelines and are subject to budget constraints.**

**Council questions followed.**

**Council Member Smith called the question seconded by Steve Smith with a unanimous all in favor voice vote.**

**Chairman Cowdell was asked to repeat the motion. Mr. Cowdell was not speaking into the microphone for the motion to be heard. Chairman McCandless repeated the motion as follows:**

**A motion was made by Mr. Cowdell and seconded by Kris Coleman -Nicholl that the Council continue to move the discussion forward on the circuit breaker program as it relates to the water utility bill and subject to budget constraints.**

**Michael Applegarth asked the Council to clarify if they mean to add a "checkbox" on utility bills asking for a voluntary donation which would be separate from rate payer monies. The Council stated "Yes".**

**Mr. Applegarth stated that he would bring back a version that will include the**

accounting for this type of program. The voluntary funds will need to be separate from rate paying funds, and criteria will need to be identified on how the money will be spent.

... The motion carried by the following vote:

**Yes:** 4 - Scott Cowdell  
Kristin Coleman-Nicholl  
Chris McCandless  
Linda Martinez Saville

**No:** 3 - Maren Barker  
Steve Fairbanks  
Stephen P. Smith

**8. [17-323](#)** City Council Office recommending a process for future appointments requiring City Council consent.

Michael Applegarth presented.

Council questions followed.

**A motion was made by Stephen Smith, seconded by Scott Cowdell, directing Council Staff to bring back a policy proposal for future appointments requiring City Council consent at the earliest possible meeting ...**

**Council discussion followed the motion.**

**After discussion Mr. Smith withdrew his original motion and made the following motion:**

**Stephen Smith made a motion seconded by Kris Coleman-Nicholl to use the document that was presented by Mr. Applegarth as the guideline for the Council's advise and consent process due to the immediate impending appointments for the new Administration.**

**Council discussion followed.**

**The motion carried by the following vote:**

**Yes:** 7 - Scott Cowdell  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Steve Fairbanks  
Linda Martinez Saville  
Stephen P. Smith

**Maren Barker made a motion seconded by Linda Martinez-Saville to bring back in policy form the process for future appointments and a future vote.....the motion carried by the following vote:**

**Yes:** 7 - Scott Cowdell  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Steve Fairbanks  
Linda Martinez Saville  
Stephen P. Smith

9. [17-324](#) City Council requesting Council Office staff to prepare a Request for Proposal for contract legal services.

**Attachments:** [CouncilAttorneyRFP](#)

Councilman Steve Fairbanks led the discussion.

**A motion was made by Steve Fairbanks, seconded by Kristin Coleman-Nicholl, directing Council Staff to prepare a Request for Proposal for contract legal services.**

**Council and City Attorney comments followed.**

**.. The motion carried by the following vote:**

**Yes:** 7 - Scott Cowdell  
Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Steve Fairbanks  
Linda Martinez Saville  
Stephen P. Smith

10. [17-326](#) City Council Office recommending that the City Council elect a Chair and Vice Chair.

The City Council elected a Chair and a Vice Chair.

## Adjournment

The meeting adjourned at approximately 9:00 p.m. by Councilman Scott Cowdell. The next scheduled meeting of the City Council is Tuesday, December 19, 2017 at 7:00 p.m.

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Chris McCandless, Chair  
Sandy City Council

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Pam Lehman  
Meeting Clerk