



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Brooke Christensen, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Zach Robinson, At-large

Tuesday, September 11, 2018

5:15 PM

Council Chambers

5:15 Council Meeting

Roll Call

Council Office Director Michael Applegarth
Council Office Analyst Dustin Fratto

Administration:

Mayor Kurt Bradburn
CAO Matthew Huish
Deputy to the Mayor Evelyn Everton
Assistant CAO Shane Pace
Communications Director Eric Richards
Economic Development Director Nick Duerksen
City Attorney Bob Thompson
Senior Civil Attorney Steve Osborn
Community Development Director James Sorensen
Planning Director Brian McCuiston
Zoning Administrator Mike Wilcox
Planner Wade Sanner
Administrative Services Director Brian Kelley
Fire Chief Bruce Cline
Parks & Recreation Director Scott Earl
Police Chief William O'Neal
Public Utilities Director Tom Ward
Public Works Director Mike Gladbach

Present: 6 - Council Member Brooke Christensen
Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Zach Robinson

Absent: 1 - Council Member Linda Martinez Saville

Non-voting Items

Council Member Business

Kris Nicholl asked to be excused at 6:45 p.m. for a family event.

Chris McCandless reported on the success of the first year at Hale Centre Theater and their future plans. He updated the Council on the Central Wasatch Commission. He received an e-mail from a constituent regarding parking on 114th South.

Zach Robinson complimented Staff on the annual Dipping Dogs event at Alta Canyon. He expressed appreciation for the neighborhood clean-up. He asked if Council Staff and Administration would look to see if a stove had been funded for the Senior Center. He attended the Arts Guild meeting complementing them on the "great" job they are doing.

Brooke Christensen expressed appreciation to all who helped with the Heritage Festival.

Steve Fairbanks gave a "shout out" to the City's Communication Team who received awards from 3CMA, City-County Communications & Marketing Association, for their efforts.

Council Office Director's Report and Calendar Review

Mike Applegarth reviewed upcoming items on the Agenda Calendar, receiving agenda items in a timely matter, Council attendance at the upcoming APA conference, and his possible participation as a beta tester for Parliamentary Procedures.

Mayor's Report

Matt Huish excused Mayor Bradburn.

CAO Report

Matt Huish reported on a grant the City was awarded for electric vehicle charging stations at city buildings, a drone infrastructure policy, launching of eight citizen advisory groups, and progress on the hiring of Cityworks managers.

Eric Richards spoke regarding the 3CMA Conference. He noted that Sandy City was the only City in the State of Utah that won this year. He expressed appreciation to the Council for their support.

Brian Kelly updated the Council on an request for proposal (RFP) that was sent out for a Retirement Plan Consultant.

Legislative Report

Evelyn Everton updated the Council on electric scooters seen in the City.

Matt Huish informed the Council that a bike committee has been formed.

Citizen Comments

Colton Cox, 913 East Meadow Court, Draper Utah, spoke on behalf of friends and family

regarding excessive road work in the City, and the need to use tax dollars for something more important.

Steve Fairbanks encouraged Mr. Cox to express his frustration to the State since the majority of road work is on State roads.

Matt Hush noted that Cityworks can help to inform residents on road construction projects.

Comments were closed.

Information Items

1. [18-270](#) Envision Utah requesting that the Council receive a presentation regarding Point of the Mountain Phase 3

Attachments: [Vision Handouts](#)

Ari Bruening, Robert Grow, and Ryan Hunter, Envision Utah, presented a briefing on the Point of the Mountain 3 proposed development.

Council questions and discussion followed.

Roll Call

Linda Martinez Saville arrived at approximately 5:55 p.m.

Present: 7 - Council Member Brooke Christensen
Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Zach Robinson
Council Member Linda Martinez Saville

2. [18-335](#) Administration presenting results of the glass recycling survey.

Attachments: [GlassSoleSource](#)
[Glass Recycling - Preliminary](#)

Eric Richards and Shane Pace presented the survey results and answered questions regarding glass recycling services and potential implementation.

Council questions followed.

The Council directed Administration to move forward.

3. [18-334](#) City Council Office updating the Council on the Short-Term Rental Ordinance

Attachments: [Council Staff Memo STR Update](#)

Dustin Fratto provided an update on the progress of the Short Term Rental Ordinance.

Council questions followed.

Citizen Comments:

Princess P Awadolla thanked the Council, commenting it was nice to hear that a meeting had been scheduled for September 27th, to discuss the summary, policies, procedures, and process for licence for short term rentals.

Dustin Fratto followed up with comments on the application process.

4. [18-337](#) Administration presenting code amendments creating an administrative code enforcement program in Sandy City.

Attachments: [Draft Administrative Code Enforcement Text.docx](#)

This item was tabled.

A motion was made by Chris McCandless, seconded by Kristin Coleman-Nicholl, to table item #4 ... The motion carried by a unanimous all in favor voice vote.

Voting Items

Consent Calendar

5. [18-344](#) Mayor Bradburn requesting the City Council's advice and consent on the appointment of Wendy Downs as the City Recorder.

Attachments: [18-47C_Wendy Downs_City Recorder](#)

Zach Robinson made the motion seconded by Kris Coleman Nicholl to adopt Resolution 18-47 C, consenting to the appointment of Wendy Downs as City Recorder effective October 19, 2018...the motion carried by the following vote:

Yes: 7 - Brooke Christensen
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Zach Robinson
Linda Martinez Saville

Approval of the Consent Calendar

A motion was made by Kristin Coleman-Nicholl, seconded by Zach Robinson, to approve the Consent Calendar consisting of Item's #6 & #7 and removing Item #5 from the Consent Calendar. The motion carried by the following vote:

Yes: 7 - Brooke Christensen
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Zach Robinson
Linda Martinez Saville

6. [18-333](#) Council office recommending the Council adopt "A Policy and Procedural Guide for the Appointment of Citizens, Staff, and Elected Officials to Serve on Special Committees"

Attachments: [Resolution 18-40C](#)

[FINAL - Special Committees Policy and Procedural Manual](#)

Kris Nicholl made an amendment to the Policy and Procedural Guide for the Appointment of Citizens, Staff, and Elected Officials to Serve on Special Committees, on page 42.

Kris Coleman Nicholl made a motion seconded by Brooke Christensen to Adopt Resolution 18-40C, "A Policy and Procedural Guide for the Appointment of Citizens, Staff, and Elected Officials to Serve on Special Committees" to modify Responsibilities of the Council Liaison to read as follows:

a. Council Liaison(s): Appointed by the Council majority as described herein. A Council liaison will serve as an ex-officio, non-voting committee liaison and may assist their assigned committee in the following ways:

- i. **Informs the committee members about items of special interest, as directed by the Council.**
- ii. **Reports on actions of the committee to the City Council.**
- iii. **Actively participate in the meeting.**

The motion was adopted by the following vote:

7. [18-343](#) Approval of the September 4, 2018 Minutes.

Attachments: [September 4, 2018 Minutes](#)

Item approved.

Council Items

8. [18-340](#) City Council Office recommending the City Council adopt ordinance 18-25 amending title 22 of the Revised Ordinances of Sandy City by adding a section to regulate special committees

Attachments: [Ordinance 18-25](#)

Dustin Fratto introduced the adoption of Ordinance 18-25 amending Title 22, adding a Section putting into affect the Policy and Procedure manual to regulate special committees.

A motion was made by Brooke Christensen, seconded by Zach Robinson to adopt Ordinance 18-25 an ordinance enacting Title 22, Chapter 1, Section 8, "Special Committees", also providing a saving clause for the ordinance and an effective date... The motion carried by the following vote:

Yes: 7 - Brooke Christensen
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Zach Robinson
Linda Martinez Saville

9. [18-336](#) Council Member Robinson introducing amendments to the Council Media Policy.

Attachments: [Draft \(Amended\) Media Policy.docx](#)

Zach Robinson introduced amendment to the Council Communication media policy.

Brooke Christensen expressed concern with items #3,#4, and #5 in the Policy.

Maren Barker also expressed concern with item #3 and the strain it could put on Staff.

Council comments followed.

A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to move forward and continue developing a revised Council communication media policy, to be brought back for final consideration... The motion carried by a unanimous voice vote in favor.

7 to 8:00 17th Annual Utah Healing Field 9/11 Memorial Ceremony

The Council Meeting went into recess for the City Council to attend the 911 Healing Field Ceremony.

Meeting went into Recess

Meeting Reconvened

Time Certain Items and Public Hearings

Prayer / Pledge of Allegiance

Chairman Steve Fairbanks welcomed all those in attendance.

City Attorney Bob Thompson offered the opening prayer.

Councilwoman Linda Martinez Saville led the audience in the pledge.

Citizen Comments

Tim Pefaur, Sandy Resident, 8516 S. Mesa Dr., Elias Cardona, 8506 S Mesa Dr. and Ron Faerrer, 1450 E 8175 S., addressed the Council with concerns regarding installation of sidewalks by Salt Lake County and possible assistance from Sandy.

Mayor Bradburn invited the residents to meet with the Public Works Director following

their comments.

Citizen Comments were closed.

Public Hearing(s)

10. [ANEX-07-18-5450\(CC\)](#) East Willow Creek Annexation
2771-3036 East Willow Creek Drive (8500 South)
Mountain Views, Community #19

Attachments: [Council report](#)
[Ordinance 18-27\(9.7.18\)](#)

Brian McCuiston introduced the East Willow Creek Drive Annexation.

Public Comments was opened.

Josh Green, lives within the boundaries of the annexation, explained the process residents took to start the annexation.

Ryan Sanders, lives within the boundaries of the annexation, explained his reasons for wanting to annex into Sandy.

Citizen Comments were closed.

A motion was made by Kristin Coleman-Nicholl seconded by Chris McCandless to approve Ordinance 18-27, an ordinance annexing territory located at approximately 2771 East to 3036 East Willow Creek in Salt Lake County, comprising approximately 14.9 acres into Sandy City; establishing zoning for the annexed properties of R-2-10 and R-1-10; also providing a severance and effective date for the annexation... The motion carried by the following vote:

Question on the Motion:

Zach Robinson asked a question regarding a public safety letter that the Council received.

Bob Thompson responded to his question.

Yes: 6 - Brooke Christensen
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Zach Robinson
Linda Martinez Saville

Absent: 1 - Maren Barker

11. [CODE-08-18-5477\(CC\)](#) Wireless Communication Facilities in the Public Right-of-Way
Amend Title 15A, Chapters 11 Special Uses, & 37, Definitions, Land
Development Code, Revised Ordinances of Sandy City, 2008

Attachments: [Staff Report CC.pdf](#)
[Small Cell Ordinance EDIT CC.pdf](#)
[City Council Ordinance 18-28 \(002\).pdf](#)
[Small Cell Highlights.pdf](#)
[Revised spelling corrections for Exhibit A Small Cell Ord from Steve Osborn 9-13-18](#)

Wade Sanner introduced the item regarding a Staff initiated Code Amendment for wireless communication facilities in the public right-of-way.

Council questions followed.

Public Comments:

Steve Van Maren, indicated that there were no issues on his part at this time, and he was happy revenue was being generated by the use of the City's poles.

Steve Osborn, City Attorney, was responsible for drafting the ordinance. He commended on a few errors on the reformatting of the ordinance and he requested that they be brought to the attention of the Council and corrected this evening.

Richard Lee, 1895 East 70 S., Heber Utah, explained his work in the wireless utility industry. He spoke in support of the Code Amendment and the inability for utility companies to underground lines based on the power company.

Council questions followed.

Citizen Comments were closed.

Council questions and comments followed.

A motion was made by Chris McCandless, seconded by Kristin Coleman-Nicholl to adopt Ordinance 18-28, an ordinance amending Title 15A of the revised ordinances of Sandy City (The Land Development Code), 2008, Chapter 11, "Special Use Standards", and Chapter 37, "Definitions" to add a new Section to create new standards for regulation and implementation of Small Cell Antennas in Sandy City; also providing a saving clause and effective date for the ordinance as soon as possible, with the modifications as recommended by our City Attorney Mr. Osborn on pages 5 and 8 as described ...the motion carried by the following vote:

Question on the Motion:

Kris Coleman Nicholl asked a few clarifying questions which were answered by Wade Sanner.

Yes: 6 - Brooke Christensen
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Zach Robinson
Linda Martinez Saville

Absent: 1 - Maren Barker

12. [CODE-06-18-5437\(CC\)](#) Parking Reductions - Amend Title 15A, Chapter 24-03 - Special Access and Parking Provisions, Land Development Code, Revised Ordinances of Sandy City, 2008

Attachments: [Staff Report.pdf](#)
[18-26](#)

Mike Wilcox introduced the Code Amendment to address Parking Reductions.

Council questions and comments followed.

Public Comments were opened.

Steve Van Maren commented on Section 3, "Residential Parking Reduction", one stall allocated per unit. He would like a higher number than one stall to be considered. As a rebuttal to an explanation by Mike Wilcox, Mr. Van Maren recommended putting two stalls as a requirement for three bedrooms or more, and one stall for one or two bedrooms, and the reserve must be dedicated and must be leased with the property.

The Public Hearing was closed.

Council questions followed.

A motion was made by Chris McCandless seconded by Kris Coleman Nicholl to adopt Ordinance 18-26 amending Title 15A of the revised ordinances of Sandy City (The Land Development Code), 2008, Chapter 24-03, "Special Access and Parking Provisions" to allow for parking reductions to the parking requirements if certain criteria is met; also providing a saving clause and effective date for the ordinance with the modification that we add Section 2A to Exhibit A to state that no parking reduction shall be applied to any single family detached housing projects within the City limits...the motion carried by the following vote:

Council discussion followed on the motion with further clarification on questions from Maren Barker, Chris McCandles, Zach Robinson, Brooke Christensen, and Kris Nicholl.

Yes: 6 - Brooke Christensen
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Zach Robinson
Linda Martinez Saville

No: 1 - Maren Barker

Adjournment

The meeting adjourned at approximately 10:10 p.m. by Steve Fairbanks. The next scheduled meeting of the City Council is Tuesday, September 18, 2018, at 5:15 p.m.

Steve Fairbanks, Chair
Sandy City Council

Pam Lehman
Meeting Clerk

