



Community Development Department

Tom Dolan
Mayor

Scott J. Bond
Chief Administrative Officer

James L. Sorensen
Director

MEMORANDUM

April 13, 2017

To: City Council
From: Community Development Department
Subject: Fiscal Year 2017-2018 CDBG Budget and Annual Action Plan

HEARING NOTICE: *This item has been noticed in the newspaper.*

BACKGROUND

The City is anticipating receiving an estimated \$350,000 from the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program for fiscal year 2017-2018. Before you is the proposed budget as presented by Sandy City's Community Development Block Grant Committee. Based on that proposed budget, staff has prepared a draft of the Annual Action Plan for FY 17-18. The Annual Action Plan needs to be turned into HUD by May 15 of every year, unless there are further delays in receiving our allocation.

ANALYSIS

The intent of the CDBG funding is to provide assistance in the development of viable communities through housing and economic opportunities to promote suitable living environments for low to moderate-income level households. This is done in a variety of ways, including housing and rehabilitation, counseling services, providing public service facilities, and shelters for those experiencing the tragedy of homelessness.

The proposed plan (see attached) provides a needs assessment and outlines several goals that will aid the City in meeting those needs over the next year. For FY 2017-2018, the CDBG Citizen Committee has met over the past several months and discussed the applications that were submitted (full copies of all applications have been made available to the City Council office). Those applications were reviewed and scored based on a uniform assessment of several criteria that was established by the CDBG Citizen Committee (see the attached application questions and scoring criteria). Their recommendations for funding are included in the Annual Action Plan and are based on

the needs outlined in the Consolidated Plan. They have also allocated these funds based on where they felt the money would be best spent and have the best and most positive impact for the community. Their analysis also considered past funding and past performance for those organizations and programs that have previously been funded with CDBG monies. The CDBG Citizen Committee has reviewed and recommended approval of the document.

Staff has reviewed their recommendations and found them to be favorable and consistent with those in past years. It is a difficult task with the limited funding available, particularly since the City is limited to spending only 15% of the grant on public services. HUD also requires that no more than 20% of the grant be spent on administration. A single page summary of the proposed budget is attached as an exhibit.

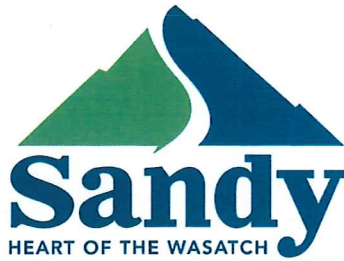
STAFF RECOMMENDATION

This item requires two motions:

1. Staff recommends that the proposed Community Development Block Grant Annual Action Plan for FY 2017-2018 be **approved with the following provisions:**
 - If the final amount allocated by HUD is within 5% of the recommended budget, staff will distribute excess funds as it finds appropriate.
 - If the final amount allocated by HUD is greater or less than 5% of the recommended budget, the budget will be brought back to the CDBG committee and the City Council for review.
2. Staff also recommends that the City Council authorize Mayor Tom Dolan to sign the Annual Action Plan for FY 2017-2018.

Planner:

Mike Wilcox
Long Range Planning Manager
CDBG Program Administrator



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Salt Lake County
Sandy City, UT
Community Development

CLOSED Deadline 1/16/2017

Sandy CDBG Application 2017-18

Open Programs | Description/Eligibility Requirements Restrictions Library Contact Admin

Description/Eligibility [\[hide this\]](#)

The Sandy City Community Development Department is now accepting applications for the 2017-2018 Community Development Block Grant (CDBG) Program funding cycle. The CDBG Program is funded by the U.S. Department of Housing and Urban Development (HUD) and are authorized by Title I of the Housing and Community Development Act of 1974, as amended. Funds are for the 2017 Program Year, beginning July 1, 2017 through June 30, 2018.

In July 2017, it is expected that Sandy City will receive approximately \$350,000 in Community Development Block Grant (CDBG) funds from the Dept. of Housing and Urban Development (HUD). These monies may be used for projects such as: housing, street improvements, parks, community revitalization, public service, and neighborhood facilities. Sandy City is accepting proposals for FY 2017-18 CDBG funds from November 17, 2016 through January 16, 2017. Projects should help accomplish the goals set forth in the City's 2015-2019 Consolidated Plan (see Library Tab).

Main areas of focus of Sandy City's CDBG Program:

Homeless Services and Support
Special Populations Services
Affordable Housing
Community Development

Goals from the 2015-2019 Consolidated Plan:

Maintain Homeless Shelters and Provide Outreach
Support Transitional and Permanent Housing Solutions for the Homeless
Improve and Provide Adequate Senior Facilities
Correct Accessibility Deficiencies
Provide Home Rehabilitation Assistance
Increase Access to Affordable Housing
Provide Critical Repairs for Safe and Healthy Homes
Support Essential Public Services and Programs

The purpose of the CDBG Program is to benefit low to moderate income households by funding projects that revitalize neighborhoods, increase affordable housing, expand economic opportunities, and/or improve community facilities and services.

Requirements [\[hide this\]](#)

Proposed activities under the CDBG must be consistent with the priorities identified in the City's Five Year Consolidated Plan. Eligible CDBG activities are described in Title 24 CFR Part 570.201. CDBG funded projects/activities must also meet one of the following three objectives: Benefit low- to moderate-income persons, elimination of slum and blight, or meet an urgent need (such as mitigating a community emergency).

Pre-applications are due on **December 9, 2016**

Full Application submittals are due on **January 16, 2017**

Applications must be submitted online through ZoomGrants™. Incomplete, hand-delivered, emailed, mailed, faxed, or late applications will be deemed ineligible.

All applicants at time of award and contract shall have in-place the following insurance requirements: General Liability and Workers Compensation

All applicants shall obtain a Dun & Bradstreet (DUNS) number prior to contracting. Go to the following website to obtain one:

<http://fedgov.dnb.com/webform/displayHomePage.do>

Restrictions [\[hide this\]](#)

Only projects that meet the US Department of Housing and Urban Development's criteria for CDBG funding and those that align with Sandy City's goals as outlined in the Consolidated Plan will be awarded funds. Ideally 100% but no less than 70% of the funds expended over a period specified by the grantee must be used for activities that benefit low and moderate income persons.

Minimum Funding Request: \$3,000

In order to help maximize the effectiveness of our limited CDBG dollars, a \$3,000 minimum funding request has been set for fiscal year 2017-2018.

All applications shall benefit low and moderate-income residents of Sandy City. Applicant shall comply with Generally Accepted Accounting Principles and CFR Part 225 (for Governments) or CFR Part 230 (for Non-Profits) as applicable to the website link provided below.

<http://portal.hud.gov/hudportal/documents/huddoc?id=15-01sdn.pdf>

NOTE: when filling out the application, there are checkboxes, multiple-choice questions, single-line answer boxes, and paragraph boxes. In addition there are some questions that are in a table format and are limited to 10 characters. The single-line answer boxes are limited to 255 characters while the paragraph boxes are limited to 1,000 or 3,000 characters. You are not required to use the full character limit for each question. Please be concise in your responses.

Library [\[hide this\]](#)

Description	File Name	Date Uploaded	File Type
2015-2019 Consolidated Plan	Submitted-2015-2019ConPlanand2015ActionPlan.pdf	11/9/2016 7:23:39 AM	PDF
Sandy CDBG Program Overview	SandyCDBGProgramOverview.pdf	11/9/2016 7:48:54 AM	PDF
CDBG Guide to Eligible Activities	LINK	11/10/2016 9:42:09 AM	LINK
Insurance Requirements	InsuranceRequirements.pdf	11/10/2016 9:54:55 AM	PDF

Applicant View

Application Status: Not Submitted

You must be logged in to begin.

[Summary](#)
 [Pre-Application](#)
 [Application Questions](#)
 [Funding Sources and Budget](#)
 [Documents](#)
 [Activity Log](#)

Summary

(answers are saved automatically when you move to another field)

Application Title/Project Name

Amount Requested
Minimum request \$3,000 \$

Applicant Information

First Name
 Last Name
 Telephone
 Email

Organization Information

(changes to this data will be reflected on all other applications for this organization)

Organization Legal Name/Entity Name
 Address 1
 Address 2
 City
 State/Province

ZIP+4/Postal Code

Country

United States

Telephone

Fax

Website

EIN (XX-XXXXXXX)

DUNS Number

XXXXXXXXXX

IRS Verification

No current exempt IRS record was found for IDN .

You might try searching the list of organizations whose federal tax exemption was automatically revoked located at the [IRS Select Check Site](#)

CEO/Executive Director

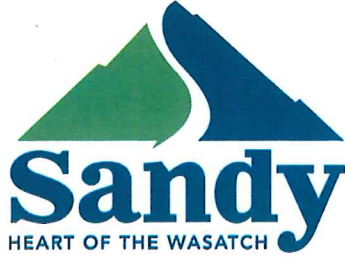
First Name

Last Name

Title

Email

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Community Development

CLOSED Deadline 1/16/2017

Sandy CDBG Application 2017-18

[Open Programs](#) | [Description/Eligibility](#) [Requirements](#) [Restrictions](#) [Library](#) [Contact Admin](#)

Applicant View

Application Status: Not Submitted

You must be logged in to begin.

[Summary](#) [Pre-Application](#) [Application Questions](#) [Funding Sources and Budget](#) [Documents](#) [Activity Log](#)

Your Pre-Application must be submitted AND approved before continuing.

Pre-Application

(answers are saved automatically when you move to another field)

Pre-Application Status

Undecided /Not Submitted

[Ask a Pre-Application Question](#)

Instructions [Show/Hide](#)

Fill out this application in its entirety. Incomplete applications will not be accepted. Every question must be answered in order to submit.

1. Type of Agency

- Private Non-profit (501c3)
- Private for Profit Organization
- Government/Public Organization
- Community Housing Development Organization (CHDO)
- Faith-based Organization
- Other:

2. Program Description

Provide a concise description for the program/project for which you are requesting funds.

Maximum characters: 1000. You have characters left.

3. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what our CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Maximum characters: 1000. You have characters left.

4. ELIGIBILITY: Which of the following eligibility types will your program fall under:

- LOW AND MODERATE INCOME AREA - An activity which benefits all residents in a particular area, where at least 51% of the residents are low and moderate income persons.
- LIMITED CLIENTELE - An activity which benefits a limited clientele where at least 51% of whom are low-or moderate-income persons.
- PRESUMED BENEFIT - An activity which benefits a clientele that are generally presumed to be principally low and moderate income (i.e. homeless persons, abused children, battered spouses, elderly, and severely disabled persons, etc.).
- HOUSING - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by low - moderate income households.
- JOB CREATION/RETENTION - An activity designed to create and/or retain jobs for low and moderate income persons.
- SLUM AND BLIGHT - An activity that will address an area designated as slum and blight under State or local law (i.e. physical deterioration of buildings or improvements/public facilities, abandoned properties, chronic high occupancy turnover rates, known environmental contamination).
- URGENT NEED - Qualifies as a certified urgent need (such as a natural disaster)

5. Identify the National Objective your Activity meets.

- Low-/Moderate-Income Sandy Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Select ONE objective that relates to your project. (TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What is the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

7. Select ONE outcome that relates to your project. (TIP: When selecting an outcome ask yourself, "What type of change or result am I seeking?"):

- Availability/Accessibility
- Affordability
- Sustainability

8. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements

- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling

9. Project Location(s)

List an address for the location(s) where services are being carried out. (e.g. Address, City, State, Zip). If location(s) are yet to be determined type N/A.

Maximum characters: 1000. You have characters left.

10. Is location of the proposed project confidential?

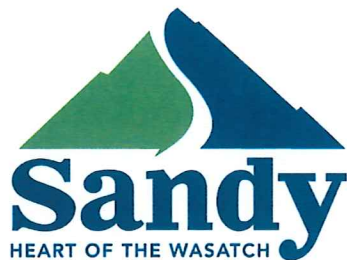
- Yes
- No
- N/A

The Pre-Application deadline has passed.

This Pre-Application section must be submitted and Approved by the Administrator (not ZoomGrants) before you can fill out the rest of the application.

Click the Submit Pre-Application button at the top of this tab to submit this section to be reviewed.

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Salt Lake County
Sandy City, UT
Community Development

CLOSED Deadline 1/16/2017

Sandy CDBG Application 2017-18

Open Programs | Description/Eligibility Requirements Restrictions Library Contact Admin

Applicant View

Application Status: Not Submitted

You must be logged in to begin.

Summary Pre-Application Application Questions Funding Sources and Budget Documents Activity Log

Your Pre-Application must be submitted AND approved before continuing.

Application Questions

(answers are saved automatically when you move to another field)

Instructions [Show/Hide](#)

Fill out this application in its entirety. Applicants must answer all questions in order to successfully submit your application for consideration.

Please note that your answer to question number 1 is a Branching Question. Meaning, you must first make a selection for to this question before proceeding further down the application. Depending upon your selection to Question 1 certain questions that are not required are hidden. Please disregard the question numbering.

1. Type of Project

Please select the type of project that best fits your proposal.

- Public Service
- Public Facility Improvement
- Public Infrastructure
- Housing
- Other:

2. Describe the organization.

(mission statement, background, purpose, capacity, etc.).

Maximum characters: 3000. You have characters left.

3. Point of Contact: Name

Please provide the name of the representative who will act as point of contact for this application.

Maximum characters: 255. You have 255 characters left.

4. Point of Contact: Email Address

Please provide an email address for the representative who will act as point of contact for this application.

Maximum characters: 255. You have 255 characters left.

5. Detailed Program Description

Describe the project/program for which you are requesting funds.

Maximum characters: 3000. You have 3000 characters left.

6. Intended Use of Grant Funds

If funded, how will CDBG/HOME dollars be used to implement the proposed project/program? What will these funds pay for (be specific - for example: staff, construction costs, etc)? Describe the proposal's cost benefit effectiveness.

Maximum characters: 1000. You have 1000 characters left.

7. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged.

Maximum characters: 2000. You have 2000 characters left.

8. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

9. Describe the need for this project/program. Use quantifiable data and cite your data sources in your response.

Cover the following points: The seriousness of the need as it affects low and moderate income residents. What other avenues exist to meet this need and the nature of the remaining unmet need after those avenues have been utilized?

Maximum characters: 3000. You have 3000 characters left.

10. How does the proposed project/program support or complement existing services/facilities addressing the same or similar need? What makes it unique?

Maximum characters: 3000. You have 3000 characters left.

11. If this is a collaborative project proposal, describe any partner agencies/organizations involved and provide letters of collaboration that define roles and responsibilities of each.

Upload scanned letters in the 'Documents' tab of your proposal. If this is not a collaborative proposal, please state "N/A" in the response.

Maximum characters: 3000. You have 3000 characters left.

12. Consolidated Plan

Select a goal or goals from the City's 2015-2019 Consolidated Plan that would be advanced by the proposed project.

- Maintain Homeless Shelters and Provide Outreach
- Support Transitional and Permanent Housing Solutions for the Homeless
- Improve and Provide Adequate Senior Facilities
- Correct Accessibility Deficiencies
- Provide Home Rehabilitation Assistance
- Increase Access to Affordable Housing
- Provide Critical Repairs for Safe and Healthy Homes
- Support Essential Public Services and Programs

13. Explain how this proposal meets identified community needs and addresses the goals of the Sandy City's 2015-2019 Consolidated Plan.

See the Library Tab above for a copy of this Plan and the Sandy CDBG Overview for more information.

Maximum characters: 3000. You have 3000 characters left.

14. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Sandy residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter N/A for new programs/projects.

Maximum characters: 3000. You have characters left.

15. Estimate the number of unduplicated persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories.

- Persons: 0 - 30% AMI
- Persons: 31 - 60% AMI
- Persons: 61 - 80% AMI
- Persons: 80% AMI and higher
- Households: 0 - 30% AMI
- Households: 31 - 60% AMI
- Households: 61 - 80% AMI
- Households: 80% AMI and higher

16. Projected Outcomes

List your projected outcomes and include a description of the process for measuring outcomes. Please provide specific data or statistics as support. Indicate if outcomes are connected to an increase in the level of service.

Maximum characters: 3000. You have characters left.

17. Contingency Plan

Describe your contingency plan in the event your request is not fully funded, or funded at all by Sandy City.

Maximum characters: 2000. You have characters left.

18. Ongoing Sustainability

If funded, describe how would you continue to implement the project/program if CDBG funds are not available in future years. Enter N/A for one-time projects.

Maximum characters: 2000. You have characters left.

19. Marketing/Outreach

How will your organization market the services or facilities to the community? If applicable, how do you target or get word out to low-income persons?

Maximum characters: 1000. You have characters left.

20. Eligibility Tracking

If serving low- moderate-income clientele, how is client income eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab)

Maximum characters: 1000. You have characters left.

21. Financial Tracking

Describe the procedures your agency will use to segregate & track CDBG funds from other agency funds. Describe your organization's fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, & audit system).

Maximum characters: 2000. You have characters left.

22. Program/Project Tracking

Describe your agency's record keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations.

Maximum characters: 1000. You have characters left.

23. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

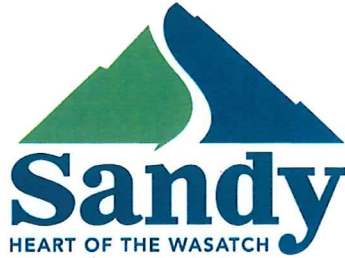
24. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

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CLOSED Deadline 1/16/2017

Sandy CDBG Application 2017-18

- Open Programs
- | Description/Eligibility
- Requirements
- Restrictions
- Library
- Contact Admin

Applicant View

Application Status: Not Submitted

You must be logged in to begin.

- Summary
- Pre-Application
- Application Questions
- Funding Sources and Budget
- Documents
- Activity Log

Your Pre-Application must be submitted AND approved before continuing.

Funding Sources and Budget

(answers are saved automatically when you move to another field)

Funding Sources/Revenues

Provide the expected funding sources for the project. Applicants may edit the line item categories.

Item Description	Committed	Non-Committed
Sandy CDBG (this request)	\$ <input type="text"/>	\$ <input type="text"/>
Federal	\$ <input type="text"/>	\$ <input type="text"/>
State	\$ <input type="text"/>	\$ <input type="text"/>
County	\$ <input type="text"/>	\$ <input type="text"/>
Local/City	\$ <input type="text"/>	\$ <input type="text"/>
Private	\$ <input type="text"/>	\$ <input type="text"/>
Other:	\$ <input type="text"/>	\$ <input type="text"/>
Other:	\$ <input type="text"/>	\$ <input type="text"/>
Other:	\$ <input type="text"/>	\$ <input type="text"/>
Other:	\$ <input type="text"/>	\$ <input type="text"/>
Total	\$ 0.00	\$ 0.00

Funding Uses/Expenses

Provide the expected budget for the project. Applicants may edit the line item categories. For construction projects, attach a project estimate.

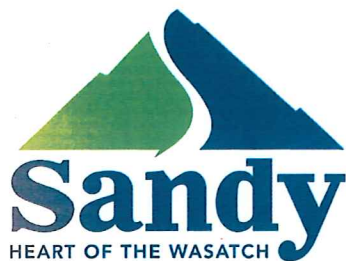
Item Description	CDBG (this request)	Other Committed	Other Non-Committed
------------------	---------------------	-----------------	---------------------

Personnel (wages, salaries, benefits)	\$		\$		\$		
Rent, Utilities	\$		\$		\$		
Operating Costs	\$		\$		\$		
Training/Development	\$		\$		\$		
Materials & Supplies	\$		\$		\$		
Operating Costs	\$		\$		\$		
Contracted Services	\$		\$		\$		
Indirect Costs	\$		\$		\$		
Other:	\$		\$		\$		
Other:	\$		\$		\$		
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Other:	\$		\$		\$		
		Total \$ 0.00			Total \$ 0.00		

Funding Sources and Budget Narrative (Discuss/justify the items and amounts you entered above.)
 Please describe the budget presented above.

Maximum characters: 3000. You have 3000 characters left.

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Sandy CDBG Application 2017-18

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Applicant View

Application Status: Not Submitted

You must be logged in to begin.

[Summary](#) [Pre-Application](#) [Application Questions](#) [Funding Sources and Budget](#) [Documents](#) [Activity Log](#)

Your Pre-Application must be submitted AND approved before continuing.

Documents

Instructions [Show/Hide](#)

Please upload the following documents. Applications can not be accepted unless all documents marked as "Required" are included. If a "Required" document below does not apply to your agency/organization please upload a letter explaining why.

Documents Requested *	Required?	Uploaded Documents *	
Federal Tax Exemption Letter	Required	-none-	<input type="button" value="Upload"/>
List of Board of Directors/Key Personnel	Required	-none-	<input type="button" value="Upload"/>
Construction Project Cost Estimate		-none-	<input type="button" value="Upload"/>
Financial Audit		-none-	<input type="button" value="Upload"/>
Indirect Cost Certification (Provide if reimbursement will be requested for indirect costs.)		-none-	<input type="button" value="Upload"/>
Letters of Collaboration		-none-	<input type="button" value="Upload"/>
Other/Miscellaneous		-none-	<input type="button" value="Upload"/>
Other/Miscellaneous 2		-none-	<input type="button" value="Upload"/>
ADA Questionnaire Download template: ADA Questionnaire		-none-	<input type="button" value="Upload"/>
Indirect Cost Rate Certification Download template: Indirect Cost Rate Certification		-none-	<input type="button" value="Upload"/>
Disability & Non-Discrimination Employment Info Download template: DISABILITY & NON-DISCRIMINATION EMPLOYMENT INFORMATION		-none-	<input type="button" value="Upload"/>

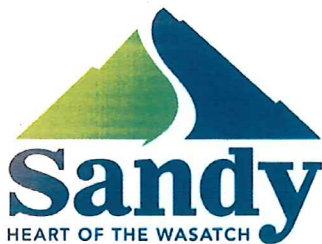
CDBG Application Scoring Overview

Categories in **Bold** / Applicable Question in Parenthesis () / Possible Points Justified Left

Program and Needs	50 Pts (+ bonus)
<ul style="list-style-type: none"> • How well the project is described and form completed? (5, 6, 9) 5 pts • Increases Level of Service? (LOS) (8) 15 pts <ul style="list-style-type: none"> ○ New Project (x3) ○ Increased LOS (x3) ○ Maintain LOS (x1) • How the described program meets City Goals in Con Plan? (12, 13) 30 pts <ul style="list-style-type: none"> ○ Public Services <ul style="list-style-type: none"> ▪ High Priority (x3) <ul style="list-style-type: none"> • Maintain Homeless Shelters and Provide Outreach ▪ Medium Priority (x2) <ul style="list-style-type: none"> • Support Transitional and Permanent Housing Solutions for the Homeless ▪ Low Priority (x1) <ul style="list-style-type: none"> • Support Essential Public Services and Programs ○ Physical Improvements <ul style="list-style-type: none"> ▪ High Priority (x3) <ul style="list-style-type: none"> • Provide Home Rehabilitation Assistance • Increase Access to Affordable Housing • Provide Critical Repairs for Safe and Healthy Homes ▪ Medium Priority (x2) <ul style="list-style-type: none"> • Correct Accessibility Deficiencies ▪ Low Priority (x1) <ul style="list-style-type: none"> • Improve and Provide Adequate Senior Facilities • Building Improvements for Essential Public Services • Cooperative Grant? (7) (bonus points) 10 pts 	
Outcomes	20 pts
<ul style="list-style-type: none"> • Description of Historical Outcomes (past success) (14) 10 pts • Description of Projected Outcomes (15, 16) 10 pts 	
Budget (see Budget Tab, 17, 18)	10 pts (+ bonus)
<ul style="list-style-type: none"> • Demonstrated Need of Funding (Reduction of Program if funding is not received, Percentage of funds requested vs total project budget, etc) 10 pts • Leveraged CDBG funds? (bonus points) 10 pts 	
Organization and Capacity	20 pts
<ul style="list-style-type: none"> • Description of Agency (2-4, Board of Directors) 5 pts • Meets program requirements 5 pts • Marketing and Outreach Strategy (19) 5 pts • Accounting System (20, 21, 22) 5 pts 	

**Total 100 pts Possible
+ 20 pts in BONUS**

Sample Committee Score Sheet



Welcome, SANDY - CDBG TEST Not SANDY - CDBG TEST!

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Salt Lake County
Sandy City, UT
Community Development

\$ 350,000.00 Availab
1/16/2017 Deadlin

Sandy CDBG Application 2017-18

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Search

Search

ASSIST Inc - Community Design Center

Emergency Home Repair & Accessibility and Community Design

Print/Preview

\$ 75,000.00 Requested

Application Application Summary Pre-Application Application Questions Funding Sources and Budget Documents Extra

Official Decision Undecided

\$ 0.00

Review Tools

Vote

Recommended Amount

Approve

\$ 50000

Review Score

Instructions [Show/Hide](#)

Categories are shown in Bold. Applicable Question in Parenthesis (). Score each question on a scale of 1 to 10. BONUS questions should only receive a score if they are applicable, otherwise score it as zero.

Please note that questions 2 and 3 have a multiplier available if they qualify. First score the question application on a scale of 1 to 10. Then apply the multiplier that's available in the question.

Committee Scoring Questions

Score Weight Ext. Score

Program and Needs

1 How well the project is described and form completed? (5, 6, 9)

7 X 0.5 = 3.5

Comment (limit 250 char.)

2 Does the program provide an increases to the Level of Service (LOS)? (8) If it is a new project or increases LOS, then multiply score by 3.

30 X 0.5 = 15.0

Comment (limit 250 char.)

3 How well the described program meets City Goals in Con Plan? (12, 13) For High Priorities multiply score by 3, for Medium Priorities multiply score by 2.

30 X 1 = 30.0

Comment (limit 250 char.)

I felt that this program meets a high priority for the city and perfectly matches and fulfills our con plan goals.

My Private Notes

Your Notes will NOT be viewable to anyone else.

Committee Discussion

Your comments will be added when you click the 'Add Comment' button.

-none-

4 BONUS - Is this a Cooperative Grant? (7) If so, bonus points may be given. X 1 = 0.0

If not, then no points should be given

Comment (limit 250 char.)

Outcomes

5 Rate their description of Historical Outcomes (past success) (14) X 1 = 8.0

Comment (limit 250 char.)

6 Rate their description of Projected Outcomes. (15, 16) X 1 = 8.0

Comment (limit 250 char.)

Budget

7 How well they demonstrated a Need of Funding? (see Budget Tab, 17, 18) X 1 = 6.0

Comment (limit 250 char.)

8 BONUS - Have they leveraged the CDBG funding requested? (see Budget Tab, 17, 18) X 1 = 7.0

Comment (limit 250 char.)

Organization and Capacity

9 Description of Agency and Efficacy? (2-4, Board of Directors, documents tab) X 0.5 = 3.5

Comment (limit 250 char.)

10 Demonstrated understanding and compliance of CDBG program requirements? X 0.5 = 4.5

Comment (limit 250 char.)

11 Effectiveness of their Marketing and Outreach Strategy? (19) X 0.5 = 5.0

Comment (limit 250 char.)

12 Effectiveness of their Accounting/Tracking Systems? (20, 21, 22) X 0.5 = 4.5

Comment (limit 250 char.)

Total Score 95.0

0.0

Total Combined Score 0 Scoring Adjustment 95.0

My Review Score Comments

Add My Comment

Add Comment