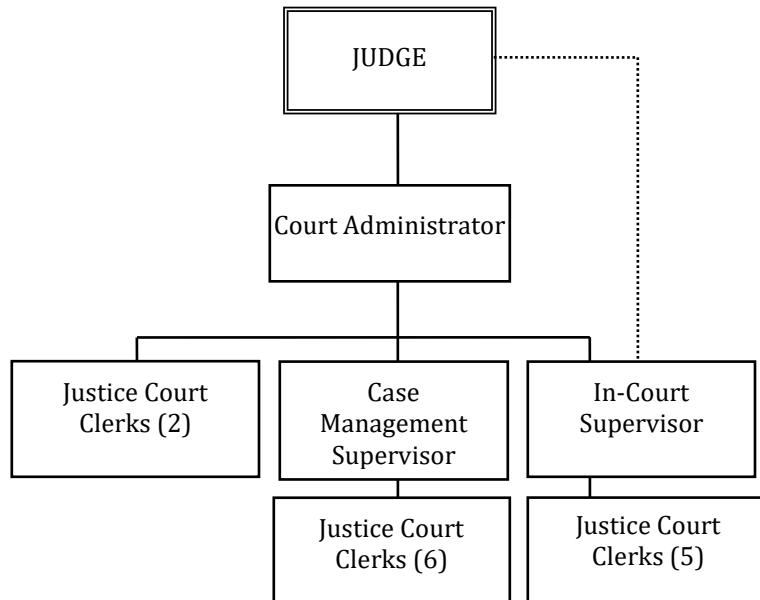


Department Organization

Court Services



Department Description

The Justice Court is a limited jurisdiction court responsible within Sandy City for the adjudication of criminal matters classified as Class B and C misdemeanors, violations of city ordinances, infractions, and small claims actions not to exceed \$11,000 in value.

Department Mission

The mission of the Justice Court is to provide the Sandy City community with an open, impartial, efficient, and independent system for the advancement of justice under the law.

Policies & Objectives

- Ensure that proceedings are open, impartial, and timely
- Provide appropriate case follow-up to ensure compliance with judicial orders
- Court Services is funded by the city's general fund without regard to the revenue generated by court fines
- Intent of decisions, fines, and enforcement activities is to change behavior and not to generate revenue
- Those who violate criminal, traffic, zoning, and animal-related laws should primarily bear the costs of enforcement rather than the general public
- The court will make every effort to collect all revenue due and handle cash in compliance with city policy and the state money management act

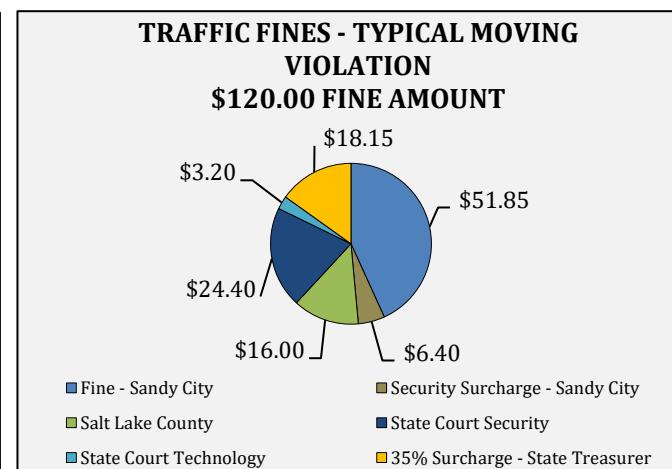
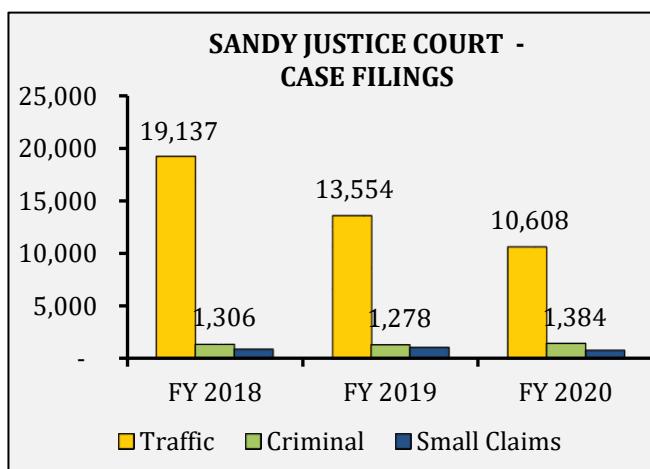
Prior-year Accomplishments

- As a result of a legislative authorization in 2014, justice courts may now utilize the Office of State Debt Collection to assist with the collection of fines at no cost to the city/county. As a result, the Justice Court has seen increased returns each year. In FY 2020 the justice court collected \$116,795 with the help of OSDC, an increase is just over \$34,000 from FY 2019.
- The no delay telephone response rate (calls answered within 15 seconds) averaged 87.1% in FY 2020. This is almost a 10% improvement from FY 2019 which had a no delay rate of 77.4%.

Performance Measures & Analysis

- The pandemic hit the Justice Court hard requiring a massive re-evaluation of all business processes. The additional clerk time needed to do simple tasks, such as holding court, increased substantially.
- Since May 2020 the Sandy Justice Court has held all hearings remotely and since August most Trials, with the Defendant's permission, have been able to be heard remotely. Trials and Jury Trials still have a significant backlog due to pandemic restrictions.
- The Justice Court heard a total of 6,028 Hearings in 2020. This is a substantial increase in total hearings held from 2019 which had 4,099 hearings. Trials are down from 2019 which saw 586 Trials to only 195 in 2020.

Performance Measures (Fiscal Year)	2020 Actual	2021 Forecast	2021 Estimated	2022 Forecast
Traffic Cases	10,608	10,029	10,029	13,000
Criminal Cases	1,384	1,113	1,113	1,384
Small Claims Cases	715	446	446	715
New Cases Filed per Clerk	876	799	799	1,041
Cases Pending (FY 6/30)	6,305	6,100	6,100	6,000
Trials	422	372	372	575
Arraignments	2,533	3,522	3,522	3,300
Incoming Phone Calls	21,560	23,000	23,000	24,761
Calls Answered Without Delay	87.1%	87.0%	87.0%	87.0%
OSDC Collections	\$ 116,795	\$ 70,000	\$ 70,000	\$ 90,000



Court Services

Department 1500	2020 Actual	2021 Budget	2021 Estimated	2022 Tentative
Financing Sources:				
General Taxes & Revenue	\$ 209,634	\$ 105,505	\$ 460,225	\$ 337,888
315100 Court Fines	1,052,662	1,226,000	883,727	1,101,000
315300 Court Surcharge	49,174	65,000	52,601	65,000
316930 JC Attorney Recoupment	404	1,500	1,452	1,500
Total Financing Sources	\$ 1,311,874	\$ 1,398,005	\$ 1,398,005	\$ 1,505,388
Financing Uses:				
411111 Regular Pay	\$ 765,706	\$ 784,008	\$ 784,008	\$ 842,522
411131 Overtime/Gap	463	2,300	2,300	2,300
411211 Variable Benefits	173,167	174,310	174,310	186,709
411213 Fixed Benefits	174,921	203,297	203,297	226,967
411215 PTO Disbursement	-	5,090	5,090	2,200
411320 Mileage Reimbursement	922	200	200	200
411350 Phone Allowance	186	-	-	-
412100 Books, Sub. & Memberships	2,096	2,800	2,800	2,800
412310 Travel	(68)	8,500	8,500	8,500
412320 Meetings	369	750	750	750
412350 Training	(4)	500	500	500
412411 Office Supplies	6,482	8,000	8,000	8,000
412414 Computer Supplies	2,060	1,000	1,000	1,000
412421 Postage	13,506	19,500	19,500	19,500
412431 Printing	248	2,000	2,000	2,000
412511 Equipment O & M	1,782	5,000	5,000	5,000
412611 Telephone	19,382	19,208	19,208	15,595
413420 Credit Card Processing	21,643	33,300	33,300	33,300
413790 Professional Services	19,952	23,086	23,086	23,086
413810 Witness Fees	2,202	4,500	4,500	5,500
413820 Jury Fees	315	700	700	1,200
413890 Miscellaneous Services	6,085	7,500	7,500	7,500
414164 IT Charges	97,493	92,456	92,456	110,259
417400 Equipment	2,967	-	-	-
Total Financing Uses	\$ 1,311,874	\$ 1,398,005	\$ 1,398,005	\$ 1,505,388