



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Ryan Mecham, District 1*  
*Alison Stroud, District 2*  
*Zach Robinson, District 3*  
*Marci Houseman, District 4*  
*Aaron Dekeyzer, At-large*  
*Brooke D'Sousa, At -large*  
*Cyndi Sharkey, At-large*

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Tuesday, August 27, 2024

5:15 PM

City Hall & Online

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### 5:15 Council Meeting

**Present:** 7 - Council Member Alison Stroud  
Council Member Zach Robinson  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Ryan Mecham  
Council Member Brooke D'Sousa  
Council Member Aaron Dekeyzer

**Council Staff in Attendance:**

Dustin Fratto, Council Director  
Justin Sorenson, Assistant Director  
Christine Edwards, Council Clerk  
Liz Theriault, Sr. Policy and Comms Analyst

**Administration in Attendance:**

Mayor Monica Zoltanski  
Shane Pace, CAO  
Lynn Pace, City Attorney  
Ryan McConaghie, Fire  
Greg Severson, Police  
Tom Ward, Public Utilities  
James Sorensen, Community Development  
Ryan Kump, Public Works  
Britney Ward, Public Works

Prayer, Pledge of Allegiance, and Introductions

Council Chair Zach Robinson welcomed those in attendance.

Council Member Marci Houseman offered the Prayer.  
Will Buckley, Sandy Youth Council, led the Pledge.

Council moved to Item 1 on the Agenda: The Installation of the Sandy Youth Council for 2024-25 program year.

General Citizen Comment Period (No earlier than 6:00 PM)

Council Chair Zach Robinson invited the public to participate in General Citizen Comment.

Public comment opened.  
Public comment closed.

Council moved to Item 3 on the Agenda.

**Council Business**

Special Recognition

1. 24-295 2024 Sandy Youth Council Installation

Council Member Brooke D'Sousa welcomed the Sandy Youth Council members and their parents to this evening's Installation. This year's Sandy Youth Council has 31 members who are all Sandy City residents. Our SYC members attend 8 different high schools: public, private and charter schools from Draper to Bountiful. She introduced the SYC Program Advisors, Chris Edwards and Liz Theriault who commenced the installation. Judge Paul Farr conducted the swearing in ceremony and administered the Oath of SYC Membership. Council congratulated the SYC members and thanked the parents for their support.

Informational Items

2. 24-290 City Council interviewing Britney Ward to serve as the Sandy City "Assistant Director of Public Works / City Engineer"

**Attachments:** Asst Director of PW\_City Engineer Job Specifications  
Resolution 24-38C

Mayor Zoltanski introduced Britney Ward to the Council for their consideration for advice and consent of the appointment of Ms. Ward to the position of City Engineer/Assistant Director of the Public Works Department. The Mayor reviewed Ms. Ward's background and qualifications for this position along with her recommendation for the appointment.

Ryan Kump, Public Works Director, further discussed Ms. Ward's background as well as his intended restructuring of the department that aligned with this proposed appointment.

The City Council interviewed Britney Ward regarding her background and experience. Ms. Ward responded to Council questions and spoke about the combined role of city engineer and deputy public works director. She has been currently acting as the Assistant City Engineer and she spoke about her responsibilities associated with this position as well as her managerial qualifications. Council acknowledged her work on various projects including the traffic light scynchronization program and her responsiveness to council and residents concerns and questions. Ms. Ward spoke about the importance of working collaboratively, using a fiscally conservative approach, and the importance of understanding the problem and listening to others. She also mentioned that she has a similar approach to the current public works director and works well with him. She spoke about balancing her work load and relying on her team to delegate tasks. The Council thanked Ms. Ward for her interest and service to the city and will reach out to her if they need additional information.

Council moved to General Citizen Comment.

3. 24-292 Presentation of RDA Consulting Agreement with Cottonwood Business Consulting, LLC, for Small Business Liaison services.

**Attachments:** Small Business Liaison Staff Report (8.20.24)

2024.08.05 Consulting Agreement

Proposal Cottonwood Business Consulting Small Business Liaison Services RDA 2024

Kasey Dunlavy, Economic Development Agency Director, presented to the Council the consulting agreement with Cottonwood Business Consulting for small business liaison services rendered to the Redevelopment Agency for the upcoming fiscal year. He spoke about the outreach to small businesses in Sandy City, the business retention program, and the positive feedback received from businesses. He spoke about the expansion of the business connect program and the responsiveness and service his department provided to small businesses. Other cities have a dedicated full time staff in this position and he spoke about the efficiencies of hiring a consultant for this program. A Request for Proposal (RFP) was issued by the city for this liaison position. Based on the responses received, Cottonwood Business Consultant was the recommended firm for the position. Council questions and comments followed. Council saw the need to provide and support small businesses in Sandy, but expressed some concerns that this program may be outside the scope of services a city typically provides. Council asked about the program goals and marketing program. Mr. Dunlavy spoke about the benefits of having a small business liaison. There are 6,000 small businesses in Sandy and it would be impossible for a department staff of 3 to provide substantial outreach services to these small businesses without a liaison. He believed this outreach strengthened our community. Council requested that the RDA do an analysis based on the Perato Principle to measure the effectiveness of this outreach program and felt additional information needed to be done to support the need to hire a consultant. Other questions included the focus on small businesses and asked what resources and outreach was done for medium and large businesses. Council also had questions regarding the \$40,000 cost associated with the program consultant. Council asked if the South Valley Chamber was better equipped to provide outreach to small businesses. Expenses related to small business outreach and development are allowed by RDA's under the Utah State Code. Mr. Dunlavy thought Ms. Johnson did an excellent job servicing our small business community in Sandy. Mr. Dunlavy thanked the Council for their consideration and asked them to reach out to him if they needed any additional information.

#### Consent Calendar

**A motion was made by Ryan Mecham, seconded by Brooke D'Sousa to approve the Consent Calendar...The motion carried by a unanimous voice vote.**

4. 24-291 Approval of the July 30, 2024 Draft Minutes

**Attachments:** July 30, 2024 Draft Minutes

Item Approved.

#### Council Voting Items

5. 24-294 Possible Closed Session to discuss one or more of the following:

- the character, professional competence, or physical or mental health of an individual
- the purchase, exchange or lease of real property.
- pending or reasonably imminent litigation.

Council convened a closed session at 7:39 pm in the Council Conference Room. The Council meeting adjourned immediately following the closed session.

**A motion was made by Ryan Mecham, seconded by Cyndi Sharkey to convene a closed session in the Council Conference Room to discuss the character professional competence, or physical or mental health of an individual and the purchase, exchange or lease of real property, and to adjourn the Council meeting immediately following the closed session...The motion carried by the following roll call vote:**

Yes: 7 - Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Aaron Dekeyzer

## Standing Reports

### Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director: Next week the Council will take a tour of the Police Department training facility and shooting range. On September 10th, the Council is invited to attend the award ceremony for winners of the essay contest. The ceremony will be located on the south side of City Hall.

## Council Member Business

Council Member Marci Houseman expressed appreciation to the community and the Sandy Police Department for their response to a recent incident involving a Jordan High School student. She also acknowledged the Council and Administration for their efforts to bring a Gold Star Memorial to Sandy City. Draper City just recently installed their own Gold Star Memorial. Yesterday was the three year anniversary of the 13 Marines killed in Afghanistan. We have not forgotten their bravery and courage. We have not forgotten Staff Sergeant Taylor Hoover. She appreciated and acknowledged the Gold Star Memorials installed in Utah and around the country to honor the families and relatives of those who died while in active military service.

Council Member Ryan Mecham thanked and congratulated the Fire Department and Chief McConaghie for holding a wonderful swearing in ceremony last night. He also supported the recent management and leadership decisions made in the department which he felt provided greater depth and opportunities for the department personnel.

Council Member Aaron Dekeyzer spoke about the conflict that arises when as a council member you have a duty to represent your constituents and then a higher form of government does something that negatively impacts your constituents. He spoke about the Legislature's recent actions regarding the Supreme Courts unanimous decision. He feels he has a duty to speak out on this on behalf of his constituents who could be hurt by this decision and encouraged residents to uphold judicial integrity, uphold the state constitution, and to not be political about gerrymandering and boundary maps. He also encouraged all to retain the full say of the people to override bills that don't represent us.

Council Member Zach Robinson acknowledged the Sandy Police Officers and Fire Department staff for their responsiveness to the Jordan High School Community. He has a student at Jordan High School and he thanked all the first responders for their great response to the high school community. He supports our city first responders and their needs. This was an incredibly difficult incident for the community and first responders. He requested a presentation from the Police regarding how gangs and gang violence is impacting our schools. He would like to know what is being done about this issue. The Fire Department swearing in ceremony was a wonderful event. The South Valley Chamber golf event was a great event and offered a great opportunity to meet local business owners in Sandy.

Council Member Alison Stroud also requested that the Council hear a presentation from the Canyons School District (CSD) regarding the Jordan High School incident. She spoke about the dedication of CSD staff in their service to the community and responsiveness to the incident at Jordan High School. She thanked the Fire Chief for the wonderful swearing in event. She provided an update from the Council of Governments and spoke about a presentation from a youth council member regarding air soft guns and how the toy gun can be confused for a real gun if the orange tip has been removed. She spoke about an initiative by Mayor Wilson regarding this matter. She also spoke about the proposed \$570 million dollar bond that will be on the ballot this year for the county. She can forward more information to you. She provided an update from the Healthy Sandy and Historic Committee. The Heritage Festival will be held on September 28th. All are welcome.

Council Member Brooke D'Sousa had a personal conflict and could not attend the Fire Department swearing in ceremony, and offered her congratulations to the Chief and personnel who were promoted. She also would like to learn more about gang violence in Sandy City. She spoke about a program coordinated by the Sandy Club that focuses on reaching out to teens and provides support and guidance to them to help them avoid

getting involved in gangs.

Council Member Cyndi Sharkey spoke about the Council's recent evening in the suite. The Canyons School District (CSD) leadership were guests in the suite the evening the Jordan High School incident occurred. She spoke about the responsiveness by the CSD officials and the excellent communication that occurred between CSD officials and first responders. There was constant contact between the CSD and the police. She was very impressed with the level of communication that occurred.

## Mayor's Report

Mayor Moncia Zoltanski spoke about the Jordan High School student who was the victim of violence over the weekend and lost his life. The community is mourning his loss. On August 29th, the city will be holding a virtual town hall event for the General Plan Pace of Progress. All are welcome to join the meeting. On September 17th, the city will hold a community event for those families impacted by autism. The South Valley Chamber golf event was wonderful. The swearing in ceremony was a great event. We are all proud of our new Chief and staff in the fire department.

## CAO Report

Shane Pace, CAO, invited all to attend the fall festival at Segoe Lily Gardens on September 21st from 10 am to 1 pm.

Following the CAO report, Council moved to Item 5 on the Agenda and convened a Closed Session.

## Adjournment

Council immediately adjourned the meeting following the closed session which convened at 7:39 pm.