

Variance Motion Form

When making the motion for **approval** or **denial**, the following findings must be included in the motion:

I move to (**approve / deny**) the _____ Variance Request regarding:

- 1.
- 2.
- 3.

with the following findings or reasons:

1. Literal enforcement of the zoning ordinance (**will / will not**) cause an unreasonable hardship for the applicant that (**is / is not** - *if in the affirmative*) necessary to carry out the general purpose of the zoning ordinance (**list reason(s) why if applicable:**)
2. There (**are / are not**) special circumstances attached to the property that (**do / do not**) generally apply to other properties in the same zone district. (**list reason(s) why if applicable:**)
3. Granting the variance (**is / is not**) essential to the enjoyment of a substantial property right possessed by other property in the same district. (**list reason(s) why if applicable:**)
4. The variance (**will / will not**) substantially affect the general plan and (**will / will not**) not be contrary to the public interest. (**list reason(s) why if applicable:**)
5. The spirit of the zoning ordinance (**is / is not**) observed and substantial justice (**will / will not**) be done. (**list reason(s) why if applicable:**)

And add (if applicable) the following conditions:

- 1.
- 2.