



To: Mike Applegarth
Dustin Fratto

From: Erica Langenfass, Purchasing Agent

Date: February 8, 2018

Re: Legal Services for the Sandy City Council RFP

There are two ways for this RFP to be awarded:

As per our Purchasing Ordinance, Section 11-1-8(g):

(1) Competitive sealed proposals may be used for the procurement of services for consultants, professionals and providers.

(5) A register of proposals shall be prepared and shall list such information with respect to each proposal as is important in making the decision which shall be open for public inspection after award of contract.

As an alternative, Section 11-1-6(i) "City Council Determinations" states:

The City Council may authorize the procurement of supplies, equipment and services without complying with the provisions of this chapter when it determines that compliance with the procedure is not in the best interest of the City. A memo shall be placed in the file for the purchase setting out the reasons for not following the purchasing provisions which otherwise would apply.