



**\$5,500,000<sup>1</sup>**  
**SANDY CITY, UTAH**  
**SALES TAX REVENUE REFUNDING BONDS, SERIES 2019**  
**(REFUND SERIES 2009 & SERIES 2010 BONDS)**

**PRELIMINARY CALENDAR OF EVENTS**  
(May 9, 2019)

MAY							JUNE							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

City Council Meetings	Bond Pricing	Holiday	Closing
-----------------------	--------------	---------	---------

DATE	EVENT	RESPONSIBLE PARTY	STATUS
May 1-3	LYRB to furnish parameters to Bond Counsel <ul style="list-style-type: none"> <li>☰ Maximum Par Amount of Bonds</li> <li>☰ Maximum Maturity Date and Coupon Rate</li> <li>☰ Maximum Discount</li> </ul> Bond Counsel to begin drafting SUPER PARAMETERS RESOLUTION and related bond documents	LYRB, BC	Complete
May 8	Draft Bond Documents distributed to Financing Team <ul style="list-style-type: none"> <li>☰ Preliminary Official Statement (POS)</li> <li>☰ Bond Purchase Agreement and Escrow Agreement</li> <li>☰ Supplemental Indenture</li> </ul>	BC	Complete
May	Coordinate Gathering of Data for POS and Ratings Presentation	LYRB, BC	Ongoing
May 9	Include Parameters Resolution and other related bond documents in the City Council packet	BC, LYRB, CITY	Complete
May 14	Regular City Council Meeting to consider <b>authorizing (parameters) resolution</b> and appoint pricing committee	CITY, LYRB, BC	
May 15	Distribute Underwriter RFP to potential underwriters	LYRB	
May 15	Schedule Ratings [Trip/Call]	LYRB	
May 16	<b>Publish "Notice of Bonds to be Issued"</b> in local newspaper (starts 30-day public contestability period)	BC	
May 17	Draft Ratings Presentation distributed to Financing Team	LYRB	
May 22	Document Review Meeting 10:00 am Gilmore & Bell Offices	BC, LYRB, CITY, UW	
May 28	Final changes on Draft Bond Documents	BC	
May 29	Receive Underwriter proposals	LYRB	

<sup>1</sup> Preliminary, subject to change.



DATE	EVENT	RESPONSIBLE PARTY	STATUS
May 29-31	Transmit Packet to Standard & Poor's	LYRB	
May 29-June 3	Analyze Underwriter proposals and make Underwriter selection	CITY, LYRB	
June 6-7	Ratings Presentation to Standard & Poor's [in San Francisco, California or via conference call]	LYRB, CITY	
June 13-14	Receive Ratings	CITY, LYRB	
June 14-17	Finalize Preliminary Official Statement (POS) and distribute to Underwriter/Potential Investors	BC, UW	
June 17	Completion of 30-day Contest Period on the Bonds	-	
June 24-26	Pre-Pricing Call [(2:00 pm MT) at Sandy City Offices (with Underwriter's trading desk via conference call)]	LYRB, CITY, UW	
June 25-27	Bond Pricing and Pricing Call [(11:30 am MT)] and arrange for escrow securities and CPA verification	LYRB, CITY, UW	
June 25-27	Order CUSIP numbers	UW	
June 28	Distribute Draft Closing Memo	LYRB	
July 2	Distribute Final Official Statement	BC	
July 3	Distribute Closing Documents	BC	
July 10	Pre-Closing & Signing of Documents (Specific date and time to be confirmed by the City)	CITY, BC, LYRB	
July 11	Closing	ALL PARTIES	

**LEGEND**

BC:	BOND COUNSEL – GILMORE & BELL
CITY:	CITY STAFF AND OFFICIALS
LYRB:	MUNICIPAL ADVISOR – LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.
T:	TRUSTEE – ZIONS BANCORPORATION
UW:	UNDERWRITER – TBD



## DISTRIBUTION LIST

---

### SANDY CITY

10000 Centennial Parkway  
Sandy, Utah 84070  
Telephone: 801.568.7100

Kurt Bradburn, Mayor

E-mail: [kbradburn@sandy.utah.gov](mailto:kbradburn@sandy.utah.gov)

Matthew Huish, Chief Administrative Officer

Telephone: 801.568.7102

E-mail: [mhuish@sandy.utah.gov](mailto:mhuish@sandy.utah.gov)

Kimberly Bell, Deputy Chief Administrative Officer

Telephone: 801.568.6087

E-mail: [kbell@sandy.utah.gov](mailto:kbell@sandy.utah.gov)

Robert Thompson, City Attorney

Telephone: 801.568.7103

E-mail: [rthompson@sandy.utah.gov](mailto:rthompson@sandy.utah.gov)

Brian Kelley, Finance/Administrative Services Director

Telephone: 801.568.7117

E-mail: [bkelly@sandy.utah.gov](mailto:bkelly@sandy.utah.gov)

Glade Jardine, Deputy Finance Director

E-mail: [gjardine@sandy.utah.gov](mailto:gjardine@sandy.utah.gov)

Helen Kurtz, City Treasurer

E-mail: [hkurtz@sandy.utah.gov](mailto:hkurtz@sandy.utah.gov)

Brett Neumann, Budget Manager

E-mail: [bneumann@sandy.utah.gov](mailto:bneumann@sandy.utah.gov)

### MUNICIPAL ADVISOR

LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.  
41 N. Rio Grande, Suite 101  
Telephone: 801.596.0700

Jason Burningham, Principal

E-mail: [jason@lewisyoung.com](mailto:jason@lewisyoung.com)

Nate Robertson, Senior Analyst

E-mail: [nathan@lewisyoung.com](mailto:nathan@lewisyoung.com)

### TRUSTEE

ZIONS BANCORPORATION, NATIONAL ASSOCIATION  
1 S. Main St., Suite 1200  
Salt Lake City, Utah 84133-1109

Verena Critser

Telephone: 801.844.\_\_\_\_\_

E-mail: [verena.crister@zionsbank.com](mailto:verena.crister@zionsbank.com)

### BOND & DISCLOSURE COUNSEL

GILMORE & BELL, P.C.  
15 West South Temple, Suite 1450  
Salt Lake City, Utah 84101

Blake Wade, Esq.

E-mail: [bwade@gilmorebell.com](mailto:bwade@gilmorebell.com)

Phone: (801) 258-2725

Randy Larsen, Esq.

E-mail: [rlarsen@gilmorebell.com](mailto:rlarsen@gilmorebell.com)

Phone: (801) 258-2722

Aaron Wade, Esq.

E-mail: [awade@gilmorebell.com](mailto:awade@gilmorebell.com)

Phone: (801) 258-2722

Laury Tuttle, Paralegal

E-mail: [ltuttle@gilmorebell.com](mailto:ltuttle@gilmorebell.com)

Phone: (801) 258-2737

René Tracy, Paralegal

E-mail: [rttracy@gilmorebell.com](mailto:rttracy@gilmorebell.com)

Phone: (801) 258-2736

### UNDERWRITER

TBD

### RATING AGENCY

STANDARD AND POOR'S  
One California Street, 31<sup>st</sup> Floor  
San Francisco, CA 94111

\_\_\_\_\_  
Telephone: 415.371.\_\_\_\_\_

E-mail:

\_\_\_\_\_  
Telephone: 415.371.\_\_\_\_\_

E-mail:

### CPA ESCROW VERIFICATION

TBD