



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Ryan Mecham, District 1
Alison Stroud, District 2
Zach Robinson, District 3
Marci Houseman, District 4
Aaron Dekeyzer, At-large
Brooke D'Sousa, At-large
Cyndi Sharkey, At-large

Tuesday, June 10, 2025

5:15 PM

City Hall and Online

Amended Agenda

5:15 Council Meeting

Present: 7 - Council Member Alison Stroud
Council Member Zach Robinson
Council Member Marci Houseman
Council Member Cyndi Sharkey
Council Member Ryan Mecham
Council Member Brooke D'Sousa
Council Member Aaron Dekeyzer

Council Staff in Attendance
Dustin Fratto, Council Director
Justin Sorenson, Assistant Director
Chris Edwards, Council Clerk
Liz Theriault, Sr. Policy and Comms Analyst
Tracy Cowdell, Council Attorney

Administration in Attendance
Shane Pace, CAO
Lynn Pace, City Attorney
Ryan McConaghie, Fire
Greg Severson, Police
Tom Ward, Public Utilities
Dan Medina, Parks and Recreation
Ryan Kump, Public Works
James Sorensen, Community Development
Brian Kelley, Administrative Services
Kasey Dunlavy, Economic Development
Kim Bell, Deputy Mayor
Jake Warner, Community Development

Prayer, Pledge of Allegiance, and Introductions

Council Vice Chair Brooke D'Sousa welcomed those in attendance.

Ms. Kathy Spuck offered the Prayer.

Council Member Brooke D'Sousa led the Pledge

Council moved to Item 1 on the Agenda.

General Citizen Comment Period (No earlier than 6:00 PM)

Council Vice Chair invited the public to participate in General Citizen Comment.

Ms. Pat Jones thanked the Council for their dedication and service. She expressed support for the proposed policy: Council Code of Conduct.

Ms. Kris Nicholl expressed support for the extension of the contract for legal representation for the Council.

Council moved to Item 2 on the Agenda.

Council Business

Informational Items

1. [25-183](#) Possible Closed Session to discuss pending or reasonably imminent litigation.

Council convened a closed session at 5:19 pm in the Council conference room to discuss pending or reasonably imminent litigation.

A motion was made by Brooke D'Sousa, seconded by Marci Houseman to convene a closed session to discuss pending or reasonably imminent litigation...The motion carried by the following roll call vote:

Yes: 7 Alison Stroud
 Zach Robinson
 Marci Houseman
 Cyndi Sharkey
 Ryan Mecham
 Brooke D'Sousa
 Aaron Dekeyzer

No: 0

Council reconvened at 5:58 pm and moved to General Citizen Comments.

2. [25-173](#) Administrative Services providing the Council with the FY26 certified property tax rate and estimating additional revenues if the rate were "frozen"
- Brian Kelley, Administrative Services, provided to the Council an estimate of the additional revenues the city would receive if the certified property tax rate stayed at the FY25 certified rate. This presentation was requested by the Council and was an information item only. Salt Lake County will provide the City with the FY26 certified tax rate in June.
3. [25-166](#) City Council Office recommending the Council extend its Council Legal Services Agreement (Agreement Amendment Three) with Cowdell Law for an additional year
- Attachments:** [Current Agreement](#)
[Proposed Amendment 3 Draft](#)
- Dustin Fratto, Council Director, presented an extension of services agreement with Cowdell Law for fiscal year 2026. The services agreement calls for a modest 2% increase in rate which is accounted for in the tentative budget. Mr. Cowdell spends approximately twelve hours per week on Council business. Council expressed support for bringing this item back for council consideration at the next meeting.
4. [25-174](#) City Council Office presenting for Council consideration a City Council Code of Conduct
- Attachments:** [Sandy City Council Draft Code of Conduct](#)
- Dustin Fratto, Council Director, presented to the Council a proposed Council Code of Conduct policy. He mentioned that in checking with our neighboring cities, only approximately one-third of the cities had a code of conduct policy. Council questions and comments followed and suggestions were made. Council expressed strong support for the proposed policy. This item will be brought back for Council consideration and action at the next City Council meeting.

Public Hearing(s)

5. [25-175](#) Public Hearing to consider the adoption of the FY 2025-26 Sandy City Budget. This item includes:

Resolutions 25-23C and 25-24C of Sandy City, adopting tax rates for Sandy City and the Alta Canyon Recreation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026; also establishing certain fees and charges in Sandy City for said fiscal year.

Attachments: [25-23C Final Budget Adoption](#)
[25-24C Final Budget Adoption - Alta Canyon](#)
[June 10th Houseman-Robinson Budget Proposal Memo](#)
[June 10th Stroud Budget Proposal Memo](#)

Public Hearing of the Tentative FY 26 Budget Continued.

Council Members Houseman and Robinson presented proposed amendments to the FY 26 budget. Their proposal includes funding for critical personnel positions and reclassifications, and restoring funding for management studies and council meetings. They also proposed the reallocation of funding for audit services from city council to non-departmental. Staff responded to Council questions.

Council Member Stroud presented proposed amendments to the FY 26 budget. The proposal includes funding for an additional animal services officer position. The proposal also includes additional one time funding for hazardous concrete repair and ongoing funding for police ammunition expenses.

Council discussion comments and questions followed. Council provided feedback and thought there was a path forward to combine the proposals since there was overlap in the requests.

Public Hearing comment period opened.

Ms. Kris Nicholl expressed appreciation to the Council and thought it was important to put city employees before other costs such as the approximately \$200,000 remodel cost of the Mayor's Office Suite. She thanked the Council for providing detail of the Mayor's expense line items which included costs for jewelry, stickers, and belt buckles with many of the items featuring red hats. She also thanked the Council for prioritizing the city's needs over the "wants".

Mr. Steve Van Maren commented on the Public Utility department's deferral of rate increases and thought the rate increase should be accounted for in the Fiscal Year 26 Budget. He also commented on the proposed property manager position and mentioned the carpet at the Sandy Senior Center needs to be replaced.

Public comment closed.

Tom Ward, Public Utilities, responded to Council questions about water use, costs, and timing of rate increases. Mr. Ward mentioned the city's preference is to do rate increases in the winter time to allow residents time to adjust to the rate increase prior to the increased water use that occurs in the summer months. This also allows for more time to educate our residents of increasing water rate costs.

The City Council made a motion to continue the Public Hearing on the FY 26 budget to the June 17th Council meeting.

A motion was made by Zach Robinson, seconded by Brooke D'Sousa to continue the Public Hearing to June 10, 2025...The motion carried by the following roll call vote:

Yes: 7 - Alison Stroud
Zach Robinson
Marci Houseman
Cyndi Sharkey
Ryan Mecham
Brooke D'Sousa
Aaron Dekeyzer

Nonvoting: 0

Consent Calendar

A motion was made by Ryan Mecham, seconded by Zach Robinson to approve the Consent Calendar...The motion carried by a unanimous voice vote.

6. [25-170](#) Approval of the May 13, 2025 Draft Minutes

Attachments: [May 13, 2025 Draft Minutes](#)

Item approved.

7. [25-171](#) Approval of the May 20, 2025 Draft Minutes

Attachments: [May 20, 2025 Draft Minutes](#)

Item approved.

8. [25-172](#) Approval of the May 27, 2025 Draft Minutes

Attachments: [May 27, 2025 Draft Minutes](#)

Item approved.

Council Voting Items

9. [REZ0319202](#) Community Development Department requesting a decision regarding the
[5-006931](#) Jordan Credit Union Rezone application (File #REZ03192025-006931),
[\(CCOrd\)](#) proposing that two parcels be rezoned from the R-1-8 Zone to the PO
Zone.

Attachments: [Signed Ordinance 25-14 - Jordan Credit Union Rezone](#)
[Ordinance #25-14 - Jordan Credit Union Rezone](#)
[Planning Commission Staff Report](#)
[Planning Commission Minutes \(draft\)](#)
[CC Presentation-Jordan Credit Union Rezone \(5.28.25\)](#)

Jake Warner, Community Development, presented Ordinance 25-14 for Council consideration and action. The rezone request was made by the applicant, Jordan Credit Union. The Planning Commission forwarded a positive recommendation. This item was presented as an information item at a prior city council meeting.

Public comment opened.
Public comment closed.

A motion was made by Ryan Mecham, seconded by Zach Robinson to adopt Ordinance 25-14, an ordinance amending and fixing the boundaries of a zone district of the Sandy City Zoning Ordinance; to wit: rezoning approximately 0.98 total acres from R-1-8 "Single-Family Residential District" to PO "Professional Office District", located at approximately 9260 S 300 E; also providing a saving clause and an effective date for the ordinance...The motion carried by the following roll call vote:

Yes: 7 - Alison Stroud
Zach Robinson
Marci Houseman
Cyndi Sharkey
Ryan Mecham
Brooke D'Sousa
Aaron Dekeyzer

Nonvoting: 0

10. [25-169](#) Second Reading: Council Members Sharkey, D'Sousa, and Stroud proposing amendments to the "Policies and Procedures for participation in events by City Officials."

Sponsors: Sharkey, D'Sousa and Stroud

Attachments: [Signed Resolution 25-25C](#)

[Memorandum_May 20th](#)

[Redline Amendments](#)

[Resolution 25-25C](#)

Council Members Sharkey, D'Sousa, and Stroud presented amendments to the "Policies and Procedures for participation in events by City Officials" for Council consideration and action.

Public comment opened.

Public comment closed.

A motion was made by Zach Robinson, seconded by Marci Houseman to adopt Resolution 25-25C, a resolution amending the Sandy City policies and procedures for participation in events by city officials and setting an effective date...The motion carried by the following roll call vote:

Yes: 7 - Alison Stroud
Zach Robinson
Marci Houseman
Cyndi Sharkey
Ryan Mecham
Brooke D'Sousa
Aaron Dekeyzer

Nonvoting: 0

Standing Reports

Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director, updated the Council on upcoming agenda items. The educational video on Short Term Rentals will be presented at next week's meeting. There will be additional budget amendments and the Council Code of Conduct for Council consideration and action.

Council Member Business

Council Member Ryan Mecham invited the residents of Historic Sandy to the community barbecue and ribbon cutting for Bicentennial Park tomorrow evening at 5:00 pm.

Council Member Marci Housman reviewed the process for residents to apply for and volunteer with various city committees. She thanked the community for their interest in volunteering and involvement with the city. She also thanked all those who had filed for candidacy in this year's municipal elections for Sandy City.

Council Member Brooke D'Sousa attended Bruce Blanchard's funeral and felt honored to be in attendance. She enjoyed hearing more about Mr. Blanchard and said it was a beautiful memorial and tribute to him.

Council Member Alison Stroud provided an update from a neighborhood meeting she attended. She thanked the Council for their support and allocation of funds for the safe sidewalk improvement project. She recently attended the ribbon cutting for Jan-Pro commercial cleaning service. She also attended the Family Skate Night event at Lone Peak Park. It was a great and well-attended event.

Dustin Fratto, Council Director, also reminded the Council that next week is the last formal council meeting to set a tax rate.

Council Member Aaron Dekeyzer was excused from the meeting at 8:18 pm.

Mayor's Report

Kim Bell, Deputy Mayor, spoke about the community barbecue and ribbon cutting tomorrow evening. The recent movie in the park and family skate night events sponsored by Sandy City went very well.

CAO Report

Shane Pace, CAO, spoke about a new police officer who joined our Sandy Police Department.

Adjournment

The Council unanimously agreed to adjourn the City Council meeting at 8:22 pm.