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### Sec. 3-1-8. Creation and Issuance of Informational Surveys

- (a) *Informational Surveys.* A formal series of questions meant to extract specific data from a particular group of people, including Sandy residents or businesses. Types of Informational Surveys include:
- 1) City Survey – Any survey that is issued on behalf of “Sandy City,” as an entity, regardless of whether the results of the survey are meant to influence administrative or legislative decisions.
  - 2) Executive Survey – Any survey that is issued on behalf of the Mayor, or on behalf of a Department of the City, ~~and will be used for the sole purpose of influencing administrative decisions.~~
  - 3) Legislative Survey – Any survey that is issued on behalf of the City Council ~~or any survey that will be used in part or solely for the purpose of influencing legislative decisions of the City Council.~~
- (b) *Creation.* An Informational Survey may be drafted by the Office of the Mayor, the Office of the City Council, appointees of either office, or by any combination thereof.
- (c) *Approval of Informational Surveys.* Once drafted, but prior to being issued, each Informational Survey must first be approved by the appropriate approval authority.
- 1) Before issuance each City Survey must first be approved by a simple majority of the Survey Approval Team, as organized in this section.
  - 2) Before issuance each Executive Survey must first be approved by the Mayor or by the Mayor’s appointee. It is the policy of the City that any Executive Survey that is intended to address or influence a legislative decision be issued, if possible, as a City Survey. Consistent with that policy, if a proposed Executive Survey is intended to address or influence a legislative decision, the survey may not be issued until the Mayor, or designee, has first explored in good faith the possibility of issuing a City Survey on that topic, including conducting a thorough discussion of the proposed survey topic and survey questions with the City Survey Approval Team. All members of the Survey Approval Team shall use their best efforts to collaborate and reach consensus on the survey topic and questions. If, after a reasonable period of time, the Survey Approval Team is unable to reach agreement as to the proposed survey topic and the survey questions, then the Mayor may issue an Executive Survey.
  - 3) Before issuance each Legislative Survey must first be approved either by a simple majority of the City Council or by a simple majority of the Survey Approval Team, as organized in this section.
- (d) *Survey Approval Team.* The Survey Approval Team shall consist of the following individuals:
- 1) The Mayor.
  - 2) One executive branch staff member appointed by the Mayor.
  - 3) One council member appointed by a simple majority of the Council.
  - 4) One legislative branch staff member appointed by a simple majority of the City Council.