

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

This document, the 2024 Annual Action Plan (AAP), is the fifth annual action plan of the Sandy City 2020 Consolidated Plan. It represents the goals and objectives of the 2020 Consolidated Plan that will be pursued through projects funded by CDBG funds for the 2024 program year (7/1/2024-6/30/2025).

Sandy City, in partnership with the U.S. Department of Housing and Urban Development (HUD), administers the Community Development Block Grant (CDBG) for the benefit of the City's residents. Any city that receives funding from HUD's grant programs (CDBG, HOME, ESG, and/or HOPWA) is required to have a five-year consolidated plan in place. A consolidated plan identifies needs throughout the community and the goals and objectives that will be utilized to address those needs. Projects to carry out those goals and objectives, including funding amounts, and expected benefits, are described in annual action plans.

In addition to directly administering CDBG, Sandy City is indirectly involved with the HOME program as a member of the Salt Lake County HOME Consortium. Salt Lake County acts as the lead agency for administration of the Consortium's HOME funds. As the lead agency, Salt Lake County's Consolidated Plan addresses the Consortium's HOME program. Due to the relationship that each Consortium member has through the HOME Consortium, the Salt Lake County Consolidated Plan acts as an umbrella plan. Consortium members prepare individual Consolidated Plans to address the HUD programs that each member administers. Those individual plans are included as subsections in the Salt Lake County Consolidated Plan. The Sandy City Consolidated Plan is that subsection that addresses the City's administration of the CDBG program. The Sandy City Consolidated Plan was updated in 2020 and covers the program years from 2020-2024.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2024 Annual Action Plan intends to implement the goals and objectives established in the 2020 Consolidated Plan. Those goals and objectives are as follows:

1. Public Services – Support public services that serve life-sustaining and well-being needs

- Support services providing basic life needs
- Support mental health services and programs
- Encourage services that provide for senior needs
- Support the unique needs of vulnerable and special populations
- Expand access to services that improve the well-being of all residents

## 2. Homeless Services – Reduce homelessness and the impacts of homelessness

- Support programs and services that help to prevent homelessness
- Encourage education and training that help individuals regain self-sustainability
- Support transitional and permanent housing solutions
- Support programs that serve basic needs of homeless

## 3. Housing – Expand housing affordability

- Maintain existing housing
- Increase access to affordable housing
- Support aging in place and housing options for seniors
- Improve safe, health, and efficient housing

## 4. Community Development – Promote viable neighborhoods

- Correct deficiencies and generally improve accessibility
- Encourage the development and improvement of community assets
- Ensure that community services are available to all residents

## 5. Public Facilities – Support the safety, accessibility, and availability of safe public facilities

- Support regional facilities that provide resources and services to residents
- Support local public facilities

## 6. Virus Response-Mitigate virus impacts

- Provide assistance to serve increased needs of families and individuals
- Assist subrecipients in safely providing benefits
- Support struggling community businesses

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the term of the previous Consolidated Plan (2015 Consolidated Plan), Sandy City paid off a Section 108 loan. Since the loan payoff, the City has been transitioning to focus more on additional needs and objectives in the community. The City has seen progress towards accomplishing goals through the partnerships the City has made with service providers, community partners, and other government entities. While the City has made measurable progress, the work is not done. The City intends to continue to improve in these areas over the next five-year period.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City's Citizen Participation Plan requires that the City's Citizen Advisory Committee ("CDBG Committee"), after having held a needs analysis hearing and having sought public input, prepare and present plans, as a recommendation, to the City Council for approval. The Citizen Advisory Committee is comprised of dedicated residents who represent a variety of income levels. The majority of whom represent low- and moderate-income areas, and some of whom have served on the Committee for more than a decade. The City Council has approval authority within the regulations and requirements pertaining to the CDBG program. Following approval by the City Council, the plans are submitted to HUD.

Preparation for the 2024 Annual Action Plan began in 2023 with a needs analysis public hearing held by the Citizen Advisory Committee on September 20, 2023. The Committee then reviewed needs, considered input, prepared a funding request application, and established application review criteria. Funding request applications were accepted through January 16, 2024.

After having spent a couple of months reviewing applications, the Committee finalized a recommendation for projects, and funding allocations, on March 27, 2024. The draft plan was published for a 30-day public review and comment period. A public hearing was held by the City Council on April 2, 2024 and the City Council approved the Annual Action Plan on April 16th. Representatives from XX attended the public hearing on April 2nd. The City Council recommended approval of the CDBG Committee's proposed allocation.

Section to be updated following public hearing.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The needs analysis public hearing was attended by Committee members, staff members, a Council member, non-profit representatives, and one additional resident. The non-profit representatives spoke about the needs identified by their organizations. The public hearing for the annual action plan was held

on April 2nd by the City Council. XX non-profit representatives spoke at the hearing. The City Council approved the CDBG Committees recommendation, with no changes to the proposal, on April 16th.

Section to be updated following public hearing.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were intentionally not accepted

**7. Summary**

While the projects the City intends to fund during the coming program year will help to advance the goals and objectives, limited funding results in community needs that will be insufficiently funded. The City continues to strive to utilize available funds in the most effective and efficient manner possible to achieve the greatest outcomes possible.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	SANDY CITY	
CDBG Administrator	SANDY CITY	Community Development

**Table 1 – Responsible Agencies**

**Narrative**

The Community Development Block Grant (CDBG) program is administered through the Community Development Department, with oversight from the Finance Department. The City's Long Range Planning Manager serves as the CDBG Program Administrator and represents the City on the Salt Lake County HOME Consortium.

**Consolidated Plan Public Contact Information**

Jake Warner  
Long Range Planning Manager  
CDBG Program Administrator  
Phone (801) 568-7262  
jwarner@sandy.utah.gov

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The various coordination activities in Sandy City and Salt Lake County highlight one of the key strengths in the institutional structure. This has been particularly true in many planning processes which involved a broad base of community representatives in a process to develop a common vision and strategic plan.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Coordination of resources and compilation of data for the consolidated plan was accomplished through a multi-faceted process that included public hearings, roundtables, email correspondence, document review and one-on-one meetings with affected agencies organizations. These are organizations that provide services and programs that address domestic violence victims, homelessness, healthcare, housing, childcare, home repair and rehab, mental health, and emergency food. City staff involvement in various committees, boards, and regional planning efforts also provided essential information and valuable relationships. As needs were identified throughout the process, additional organizations were consulted, and invited to submit funding request applications, that could potentially assist in addressing those needs. (Sandy City 2020 Consolidated Plan)

City Staff’s ongoing involvement in various committees, boards, and regional planning efforts continues to provide valuable interaction with other government entities, housing providers, and service agencies. Staff time has intentionally been devoted to consistently participating in regular Continuum of Care meetings and new involvement in a monthly housing provider coordination meeting hosted by Neighborworks.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care is administered by the Salt Lake Valley Coalition to End Homelessness (SLVCEH). The coalition is a merger of multiple efforts to address homelessness. SLVCEH is led by a steering committee and supported by organizations such as Salt Lake County, Department of Workforce Services, and Shelter the Homeless. SLVCEH is leading efforts to improve data and coordination in the region.

In 2019, Utah closed a major homeless shelter that largely operated as a centralized shelter for the Wasatch Front, and opened three newly built decentralized shelters that they refer to as community resource centers. The purpose of the community resource centers is to align shelters more closely with case management through a decentralized system. There is now a separate men’s center, women’s

center, and combined center. A non-profit organization, Shelter the Homeless, was created to own the resource centers and provide oversight. All shelters are currently operated by The Road Home.

The City's CDBG administration staff are part of a sub-committee of the SLVCEH known as the Housing Core Function Group. The Long Range Planning Assistant attends monthly SLVCEH meetings. Meetings with SLVCEH have allowed the City's CDBG program to remain up to date with ongoing changes. The current focus of the SLVCEH is to create more housing overall. This includes both attainable housing for moderate income households as well as affordable and deeply affordable housing for low-income households. SLVCEH also focuses on supporting and enhancing homelessness prevention and intervention programs aimed at providing support to individuals and families experiencing homelessness within the community.

The City maintains a good relationship with The Road Home, who remains one of the primary homeless service providers in the region. The Road Home is typically involved in the City's consultation and coordination efforts, including public hearings or group discussions with the Citizen Advisory Committee.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive ESG funds and does not administer the HMIS program.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Housing Connect
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Sandy City had interaction with Housing Connect through regional meetings. The City also utilized Housing Connect's website. The City gained an understanding of affordable housing needs based on information from Housing Connect.
2	<b>Agency/Group/Organization</b>	SALT LAKE COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County HOME Consortium
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Salt Lake County hosts regional coordination meetings and administers the HOME Consortium. Sandy City participates in both.
3	<b>Agency/Group/Organization</b>	Salt Lake Valley Coalition to End Homelessness (SLVCEH)
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Victims of Domestic Violence Services-homeless Regional organization Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salt Lake Valley Coalition to End Homelessness (SLVCEH) is the local Continuum of Care. Sandy City participates in regular meetings held by SLVCEH and is a member of a subcommittee.
4	<b>Agency/Group/Organization</b>	LEGAL AID SOCIETY OF SALT LAKE
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Legal Aid Society attended the needs analysis public hearing in preparation of the AAP. They described the services they provide and the need for their services in Sandy City.
5	<b>Agency/Group/Organization</b>	Odyssey House, Inc - Utah
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Odyssey House attended the needs analysis public hearing. They expressed a desire to work with Sandy City.
6	<b>Agency/Group/Organization</b>	ASSIST
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Assist attended the needs analysis public hearing. They expressed appreciation for the relationship with the City and the extend of their work in the City.

7	<b>Agency/Group/Organization</b>	THE ROAD HOME
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Road Home attended the needs analysis public hearing. They expressed a desire to continue working with the City to help those experiencing homelessness.
8	<b>Agency/Group/Organization</b>	NeighborWorks
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Neighborworks attended the needs analysis public hearing. They expressed that they are actively promoting their services in Sandy City.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Sandy City also conducts regular monitoring with subrecipients, reviews funding request applications from organizations, and otherwise benefits from information from other groups not listed here. No agencies or agency types are intentionally not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Salt Lake Valley Coalition to End Homelessness (SLVCEH)	The Salt Lake Valley Coalition to End Homelessness holds monthly meetings that inform Sandy City's process to plan for the use of CDBG funds.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

City staff's involvement in the HOME Consortium, SLVCEH, WFRC's Advisory Committee, and other regional organizations and planning efforts puts the City in contact with many organizations and other units of government. The information gained through those interactions and relationships provides valuable information that has been utilized in the preparation of this plan.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Sandy City's Citizen Participation Plan outlines the citizen participation process for consolidated plans, annual action plans, and amendments. The process, as generally outlined in the Citizen Participation Plan, includes:

- Identifying Needs
- Preparing a proposed plan
- Provide information to the public
- Provide technical assistance to those who may be interested in obtaining funding to serve low- and moderate-income persons
- Make the proposed plan available to the public
- Hold a public hearing
- Publish the final plan

A fundamental component of the City's citizen participation effort, and utilized throughout the process, is the CDBG Citizen Advisory Committee. The Committee consists of up to seven residents. As stated in the Citizen Participation Plan, "The City utilizes a CDBG Citizens Advisory Committee to review and analyze programs and services provided under the federal block grant programs." The participation process started with a public hearing held with the Committee in September of 2023 to hear comments regarding needs in the community. The Committee met monthly to help clarify community needs, develop the funding request application, review funding request applications, and prepare a proposed plan. All Committee meetings are open to the public. Agendas are made available to the public prior to the meeting, and audio of the meeting is available to the public after the meeting.

Additionally, the City Council assigns two councilmembers as liaisons to the Citizen Advisory Committee. Council liaisons have been very active with the Committee. Their involvement raises awareness of the efforts of the Committee. The City's CDBG administration staff also uses social media to spotlight agencies being funded by CDBG and to raise awareness in general of the CDBG program.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of a public hearing for the needs analysis. Multiple people attended.	Comments were made at the public hearing (see below) noticed by this newspaper ad. No additional comments were received.	No comments not accepted.	
2	Public Hearing	Non-targeted/broad community	Multiple people representing organizations and one resident attended the needs analysis public hearing.	Needs were identified by various non-profit organizations.	No comments not accepted.	
3	Group Emails	Organizations and individuals associated or interested in the City's CDBG program.	Various responses received, primarily questions regarding the funding request application.	Group emails were used to notify of the needs analysis public hearing, the availability of the funding request application, the application deadline and the AAP public hearing.	No comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	A public notice was posted for notification of the AAP public comment/review period and the public hearing. No comments were received.	Not applicable.	No comments not accepted.	
6	Internet Outreach	Non-targeted/broad community	A notice was posted on the Utah Public Notice website. No comments were received.	Not applicable	Not applicable.	
7	Public Hearing	Non-targeted/broad community	Scheduled for April 2, 2024.			

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City participates in both the CDBG program, as a grantee, and the HOME program, as a member of the Salt Lake HOME Consortium. The City does not participate in other HUD programs. This document, the 2024 Annual Action Plan, addresses the City’s administration of the CDBG program. Salt Lake County is the lead agency for the HOME Consortium, and the County’s 2024 Annual Action Plan addresses the HOME program.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	325,000	0	6,008	331,008	0	This is the final year of the 2020-2024 Consolidated Plan. Annual allocation is an estimate as the City's grant award has not been published.

**Table 5 - Expected Resources – Priority Table**



**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City does not have match requirements of the program funding or anticipated projects funded to serve community needs. The majority of community development projects directly managed by the City are leveraged through staff time and other resources funded by the general fund. Additionally, most of the City’s capital projects funded by CDBG are also receiving funding from the general fund. It is likely that all public service subrecipients will be agencies that serve the region, and funds provided by the City are leveraged by other municipalities, Salt Lake County, the State, and charitable donations. This has become an important review criteria for the Citizen Advisory Committee. The City seeks for and takes advantage of additional opportunities to leverage CDBG funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

It is expected that many public improvement projects will involve City owned property, such as right of way or parks, in neighborhoods that qualify for funding through the low- and moderate-income area benefit national objective. The City also owns remnant parcels and has sought to acquire additional land that currently has abandoned, distressed, or problem properties throughout the city, with the objective to rehabilitate or replace with new affordable housing.

**Discussion**

The City continues to strive to maximize benefits to residents of the funds received within the requirements and eligibility of the CDBG program.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Support Life-Sustaining and Well-Being Services	2020	2024	Non-Homeless Special Needs		Life-Sustaining Resources and Services Well-Being Resources and Services	CDBG: \$31,750	Public service activities other than Low/Moderate Income Housing Benefit: 239 Persons Assisted
2	Minimize Impacts and Occurrence of Homelessness	2020	2024	Homeless		Homeless Resources and Services	CDBG: \$17,000	Homeless Person Overnight Shelter: 82 Persons Assisted
3	Expand Housing Affordability	2020	2024	Affordable Housing		Safe, Affordable, and Accessible Housing	CDBG: \$184,234	Homeowner Housing Rehabilitated: 39 Household Housing Unit
4	Promote Viable Neighborhoods	2020	2024	Non-Housing Community Development		Neighborhood Improvements	CDBG: \$40,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Support Life-Sustaining and Well-Being Services
	<b>Goal Description</b>	Funding for this goal in the 2024 program year include services for victims of domestic violence (South Valley Services, Legal Aid Society), senior healthcare (Senior Charity Care), and youth services (Sandy Club).
2	<b>Goal Name</b>	Minimize Impacts and Occurrence of Homelessness
	<b>Goal Description</b>	This goal includes activities for homeless shelter operations (The Road Home-MVP), hospice and healthcare for homeless (Inn Between), and transitional housing case management (The Road Home).
3	<b>Goal Name</b>	Expand Housing Affordability
	<b>Goal Description</b>	This goal includes services to provide housing rehabilitation, emergency home repair, and accessibility design and improvements.
4	<b>Goal Name</b>	Promote Viable Neighborhoods
	<b>Goal Description</b>	This goal includes a multi-year city project to provide park improvements (Main Street Park).

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

For the 2024 program year, the City is allocating a total of \$331,007.76 towards projects, \$325,000 from the annual CDBG award and \$6,007.76 of prior year CDBG funds being reprogrammed. Of the total amount, the City has allocated 15% to public services, 56% to housing, 12% to Public Facilities, and 18% for planning and program administration.

#	Project Name
1	Public Services - Life Sustaining and Well-Being (2024)
2	Public Services - Homeless Shelter and Services (2024)
3	Public Services - Homeless Housing (2024)
4	Housing - Rehab, Repair, and Accessibility (2024)
5	Neighborhood – Park Improvements (2024)
6	Planning and Administration

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Citizen Advisory Committee, as part of their responsibility to provide a recommendation to the City, established review criteria used to score funding request applications. Those criteria are as follows:

- The proposed project would utilize CDBG funds to benefit low and moderate income residents of the City.
- The proposed project clearly addresses Consolidated Plan goals.
- The proposed project demonstrates a collaborative effort with other organizations, leverages funding, and/or complements other programs, services, or facilities.
- The Applicant has the capacity (staff, facilities, experience, etc.) to successfully and timely complete the proposed project.
- The extent of the anticipated benefit (the combination of the # of people served and the scale of the individual benefit) is an effective use of limited funds.

Funding request applications are ranked based on the Committee’s scores. The rankings are a tool used by the Committee in preparing recommended allocations.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Public Services - Life Sustaining and Well-Being (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support Life-Sustaining and Well-Being Services
	<b>Needs Addressed</b>	Life-Sustaining Resources and Services Well-Being Resources and Services
	<b>Funding</b>	CDBG: \$31,750
	<b>Description</b>	This project includes activities that provide life sustaining and well-being services.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is expected that 239 individuals will be benefitted. Many of these individuals represent families that will also benefit from the associated activities.
	<b>Location Description</b>	Activities will occur at the facilities of those organizations being funded or at mobile clinics.
	<b>Planned Activities</b>	Anticipated activities include: domestic violence victim services (South Valley Sanctuary, Legal Aid Society), senior healthcare (Senior Charity Care), youth services (Sandy Club).
2	<b>Project Name</b>	Public Services - Homeless Shelter and Services (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Minimize Impacts and Occurrence of Homelessness
	<b>Needs Addressed</b>	Homeless Resources and Services
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	This project is intended to support shelter and services for homeless individuals.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 66 people will benefit from the proposed activity.
	<b>Location Description</b>	These activities will occur at facilities of the organizations being funded.
	<b>Planned Activities</b>	Planned activities include: homeless hospice and healthcare (The Inn Between), operations for a homeless shelter serving medically vulnerable persons (The Road Home-MVP).

3	<b>Project Name</b>	Public Services - Homeless Housing (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Minimize Impacts and Occurrence of Homelessness
	<b>Needs Addressed</b>	Homeless Resources and Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This project is intended to support activities that help people transition out of homelessness.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 14 individuals will benefit from the proposed activity.
	<b>Location Description</b>	This activity is to provide case management for individuals living in four transitional housing units owned by The Road Home in Sandy City.
	<b>Planned Activities</b>	Planned activities include case maintenance for homeless transitioning out of homelessness (The Road Home).
4	<b>Project Name</b>	Housing - Rehab, Repair, and Accessibility (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expand Housing Affordability
	<b>Needs Addressed</b>	Safe, Affordable, and Accessible Housing
	<b>Funding</b>	CDBG: \$184,235
	<b>Description</b>	This project is intended to support households preserve their existing housing by providing emergency home repairs, necessary rehabilitation, and accessibility improvements.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 39 households will benefit from the proposed activities.
	<b>Location Description</b>	Activities will occur throughout the City.
	<b>Planned Activities</b>	Planned activities include: emergency home repairs and accessibility improvements (Assist), home rehabilitation (Neighborworks, Habitat for Humanity).

5	<b>Project Name</b>	Neighborhood – Park Improvements (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Viable Neighborhoods
	<b>Needs Addressed</b>	Neighborhood Improvements
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	This project includes activities to provide park improvements in Historic Sandy
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 1,000 individuals who live in the area will benefit from the proposed activities.
	<b>Location Description</b>	The proposed activities are expected to occur at Main Street Park in Historic Sandy.
	<b>Planned Activities</b>	Planned activities include improvements consistent with the Main Street Park Master Plan.
6	<b>Project Name</b>	Planning and Administration (2024)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Not applicable
	<b>Needs Addressed</b>	Not applicable
	<b>Funding</b>	CDBG: \$58,023
	<b>Description</b>	This project includes those functions necessary to administer HUD programs and other eligible planning functions.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	This project includes those functions necessary to administer HUD programs and other eligible planning functions.



## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Sandy City has been classified as an "exception" community with regards to eligible LMI areas for the use of CDBG funds. The eligible LMI areas are generally located west of 700 East street. The threshold for Sandy City is 42.77% LMI. (<https://www.hudexchange.info/programs/acs-low-mod-summary-data/acs-low-mod-summary-data-exception-grantees/>, 3/23/2023)

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City's CDBG Committee received input from the City's Public Works and Parks and Recreation Departments regarding potential projects to address needs in eligible low- and moderate-income areas in the City. The CDBG Committee discussed those needs and forwarded a recommendation for funding of proposed projects.

### **Discussion**

Of the total funding being allocated for the 2024 program year, 12% is being allocated based on eligible low and moderate income areas.



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

Utah Code requires that cities have a moderate-income housing element of their general plan to “facilitate a reasonable opportunity for a variety of housing, including moderate income housing: (A) to meet the needs of people of various income levels living, working, or desiring to work in the community; and (B) to allow people with various incomes to benefit from and fully participate in all aspects of neighborhood and community life....” (Utah Code Ann. 10-9a-403(2)(b)(i)) Pursuant to Utah State Code, Sandy City has adopted a moderate-income housing plan as an element of the general plan.

Utah Code also requires that cities submit an annual report to the State that includes a description of the barriers encountered in implementing affordable housing strategies. Below is a summarized list of those barriers, by strategy, from the Sandy City 2023 Moderate Income Housing.

Report:

Expand accessory dwelling units

- Public awareness and access to information
- Real or perceived impacts
- Prevalence of short-term rentals

Allow for density and moderate income housing near transit

- Financing and current market conditions
- Proposals that lack support due to poor design, mix of uses, or consideration for impact on surrounding uses
- Lack of available developable land

Reduce parking requirements

- Complaints due to street parking

Utilizing RDA funds

- Waiting for direction from an update to the General Plan

Create a Housing and Transit Reinvestment Zone

- Financing and market conditions

Prepare station area plans

- No barriers identified at this time

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such**

**as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

This Moderate Income Housing element of the General Plan identifies the following affordable housing implementation strategies:

- Create or allow for, and reduce regulations related to, internal or detached accessory dwelling units in residential zones.
- Amend land use regulations to allow for higher density or new moderate income residential development in commercial or mixed-use zones near major transit investment corridors.
- Amend land use regulations to eliminate or reduce parking requirements for residential development where a resident is less likely to rely on the residents own vehicle such as residential development near major transit investment corridors or senior living facilities.
- Demonstrate utilization of a moderate-income housing set aside from a community reinvestment agency, redevelopment agency, or community development and renewal agency to create or subsidize moderate income housing.
- Create a housing and transit reinvestment zone pursuant to Title 63N, Chapter 3, Part 6, Housing and Transit Reinvestment Zone Act.
- Develop and adopt a station area plan in accordance with Section 10-9a-403.1.

**Discussion**

The 2024 Annual Action Plan marks a pivot from a majority of funding going towards public facilities and infrastructure projects to more funding for affordable housing projects. As a percentage of total funding being programmed, housing projects increased from 25% in PY 2023 to 56% in PY 2024.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City strives to advance the goals and of the 2020-2024 Consolidated Plan and improve program administration of the CDBG program.

### **Actions planned to address obstacles to meeting underserved needs**

Limited funding and high housing costs are the primary obstacles to addressing underserved needs. However, the City strives to fund a range of services and organizations to meet the needs of Sandy City residents. The City will continue to seek programs and activities to more efficiently meet community needs through leveraging funds, better coordination with and awareness of local organizations, and seeking to meet needs with resources other than CDBG funding.

### **Actions planned to foster and maintain affordable housing**

CDBG funds during 2024 are being allocated to emergency housing repairs, housing rehabilitation, and residential accessibility improvements to address the goal to maintain existing housing. With the CDBG CV funds, the City provided funding for rent and mortgage assistance. The City is a member of the HOME Consortium. Sandy City is a member of the local HOME Consortium and the City's eligible HOME funds are utilized by the local HOME Consortium. Sandy City is represented on the Advisory Committee for the HOME Consortium and is instrumental in funding allocation recommendations. The City also utilizes RDA housing set-aside funds to create new affordable housing units. The City is currently evaluating how it uses EDA funds for housing in order to do so more efficiently.

### **Actions planned to reduce lead-based paint hazards**

It is recommended that city residents in housing units built prior to 1978 become familiar with the dangers of lead-based paint and actions that can be taken to reduce hazards. Information is available from the Salt Lake County Health Department at: [www.slco.org/lead-safe-housing/learn-about-lead](http://www.slco.org/lead-safe-housing/learn-about-lead). Construction and rehabilitation projects are required to comply with HUD regulations. The City will monitor activities associated with construction and rehabilitation to ensure that HUD regulations are met.

### **Actions planned to reduce the number of poverty-level families**

The City has increased subrecipient monitoring and developed a social media campaign to spotlight services funded by CDBG. CDBG administration staff are both involved in regional organizations, meetings, and planning efforts (SLVCEH, HOME Consortium, WFRC Advisory Committee, etc.) that significantly contribute to awareness of regional issues and provide interaction on a regular basis with housing and service providers that serve the region. The City, as a member of the HOME Consortium,

has helped to fund programs beyond what the City is able to do with very limited CDBG funds, such as programs to address recidivism, single-mother households, and mental health.

### **Actions planned to develop institutional structure**

Over the past couple of years, Sandy City has increased the number of staff and staff time devoted to CDBG administration. Ongoing training and regional coordination are ongoing priorities for associated staff. With additional staff resources, the City has been able to improve subrecipient monitoring, increase community engagement, and react more quickly to implementing changes in regulations. The City is currently underway with a comprehensive update to its subrecipient agreement. The City is fortunate to have a very experienced Citizen Advisory Committee that meets regularly and a supportive City Council.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The additional staff time previously mentioned has largely been focused on better coordination with housing and service providers. The City has increased subrecipient monitoring and developed a social media campaign to spotlight services funded by CDBG. CDBG administration staff are both involved in regional organizations, meetings, and planning efforts (SLVCEH, HOME Consortium, WFRC Advisory Committee, etc.) that significantly contribute to awareness of regional issues and provide interaction on a regular basis with housing and service providers that serve the region.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City operates a fairly simple program, largely due to the amount of funds received. The City does not have any programs with program income.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### Discussion

Sandy City will use a one-year benefit for the 2024 Program Year and anticipates using 100% of the funds programmed with the 2024 Annual Action Plan to benefit persons of low and moderate persons.