



## Memorandum

**TO:** Sandy City Council Members  
Mayor Kurt Bradburn  
Matt Huish, CAO

**FROM:** Korban Lee, Assistant CAO *KL*

**DATE:** January 18, 2018

**RE:** **Audio Visual Upgrades to the City Council Chambers and Overflow**

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On the agenda for the January 23 City Council meeting, Administration is recommending moving forward with upgrades to the audio visual system in the city council chambers, but not the council overflow at this time.

After the discussion with the City Council earlier in January, we asked GenComm to split up their earlier quote for A/V work on the chambers and the overflow into two separate quotes, one for the A/V upgrades to the chambers only, and a second quote for the A/V upgrades to the council overflow area. Those quotes are attached.

To complete the A/V upgrades to the council chambers, to enable the City Council meetings to have live video streaming capabilities would cost \$22,072.72. This includes cameras, encoders, cabling, and installation.

To add these capabilities to the council overflow room would cost \$72,709.29. The council overflow A/V costs are significantly higher because to make the council overflow room fully A/V capable, the quote for that room includes items such as a mobile A/V cart, ceiling mounted screens, touch panel controller, multiple encoders, LED displays, a high quality projector, and significant installation costs to upgrade the capabilities in that room.

We recommend at this time that the city move forward with improving the capabilities of the council chamber to allow for live video streaming of the city council meetings.

We further recommend considering, as a separate capital project in a future budget, making improvements to the council overflow room to allow for city council work session meetings and other meetings to be held in the council overflow room.