

RESOLUTION #19-04C

**A RESOLUTION APPROVING THE SANDY CITY COUNCIL POLICY REQUIRING
QUARTERLY REPORTING ON PUBLIC SAFETY PERSONNEL AND STAFFING**

WHEREAS, the Sandy City Council adopts policies and procedures to direct the Council in various capacities; and

WHEREAS, the Council believes that receiving certain information regarding public safety personnel and staffing will help the Council to make more informed budgetary decisions; and

WHEREAS, Exhibit A provides the Council with a policy allowing them to request this information from Sandy City Administration on a quarterly basis; and

WHEREAS, the Council finds that the new policy is reasonable and justified.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SANDY CITY AS FOLLOWS:

1. Policy. The Sandy City Council shall adopt the Council Policy requiring quarterly reporting on public safety personnel and staffing as presented in Exhibit A.
2. Effective. Both this resolution and policy shall become effective immediately.

PASSED AND APPROVED by the Sandy City Council this 19th day of February 2019.

Kris Coleman Nicholl, Chair
Sandy City Council

ATTEST:

City Recorder

Exhibit A

SANDY CITY COUNCIL POLICY REQUIRING QUARTERLY REPORTING ON PUBLIC SAFETY PERSONNEL AND STAFFING

PURPOSE

For the City Council to be appropriately apprised of and prepared to make timely and necessary budgetary decisions, as related to public safety in Sandy City, it is necessary that each Council Member has both the most current information and a historical perspective of public safety needs, personnel, and staffing.

PROCESS

The Council shall request, and if necessary require by ordinance, that Sandy City Administration provide a physical written report regarding Sandy City Public Safety Personnel and staffing on a quarterly basis. Henceforth this report shall be referred to as the "Public Safety Staffing Report" or PSSR. The PSSR shall:

1. Include quarterly data from the following date ranges:
 - a. Quarter 1: July 1 – September 30
 - b. Quarter 2: October 1 – December 31
 - c. Quarter 3: January 1 – March 31
 - d. Quarter 4: April 1 – June 30
2. Be deidentified
3. Be formatted in the same, or a very similar, fashion each quarter.
4. Be provided to the Council through the City Council Executive Director in a digital format no later than 15 business days following the final day of each quarter.
5. Be delineated by department and shall include the Police Department and the Fire Department.
6. Be delineated by "sworn" and "non-sworn" within each department.

The PSSR shall include the following, department-wide, data:

1. New hires, to include the rank and step.
2. Terminations, to include the rank and step.
3. Retirements, to include the rank and step.
4. Promotions, to include the original and the new rank and step.
5. The total hours of mandatory overtime worked by public safety personnel.
6. The total hours of voluntary overtime worked by public safety personnel.
7. Median years of experience.
8. Total vacancies.
9. Vacancy rate.
10. Any additional data that City Administration finds pertinent.