



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Scott Cowdell, District 1*  
*Maren Barker, District 2*  
*Kristin Coleman-Nicholl, District 3*  
*Chris McCandless, District 4*  
*Steve Fairbanks, At-large*  
*Linda Martinez Saville, At-large*  
*Stephen P. Smith, At-large*

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Tuesday, January 3, 2017

5:15 PM

Council Chambers

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### 5:15 Work Session

#### Agenda Planning Calendar Review

Chairman Stephen Smith reviewed the agenda planning calendar.

#### Council Office Director's Report

Mike Applegarth neglected to post the City Council Agenda on the Utah Public Notice website which is required by law. He recommended that the Cairns public hearing remain open after comments are taken this evening, then table the hearing to the January 17, 2017 Council meeting for a final decision.

Chairman Smith excused Scott Cowdell from tonight's meeting. Linda Martinez Saville would be joining the meeting later on.

#### Mayor's Report

Mayor Dolan reported on development in the Cairns area. The Mayor received a retirement letter from Community Development Director Mike Coulam who has served the City for 35 years.

#### CAO Report

Korban Lee informed the Council that proposals for the codification of city code were due tomorrow.

Chief Cline updated the Council on a traffic accident on I-15 that occurred on Christmas day. A vehicle struck the City's new ambulance. The ambulance will need to be sent to Texas for repairs. Fortunately there were no EMT's who were injured.

Councilwoman Linda Martinez Saville joined the meeting at 5:40 p.m.

### Information Items

[17-005](#)

Discussion of appointments to citizen committees.

This discussion took place at the end of Council meeting.

Chairman Stephen Smith led the discussion on appointments to citizen committees and appointments of Council liaisons to various committees.

Council comments and discussion followed.

The Council determined to have Chairman Stephen Smith along with Council Office Director Mike Applegarth categorize the committees' missions along with the role of Council liaisons. Mr. Smith requested that a resolution be prepared to extend the terms of the citizen committees until the Council makes a decision.

Chairman Smith asked Mr. Applegarth to contact Mr. Cowdell for his comments on this issue since he is the one who requested the discussion.

### [17-004](#)

Wasatch Front Waste and Recycling District requesting the City Council appoint a representative to the Administrative Control Board.

**Attachments:** [Appointment request from Wasatch Front Waste and Recycling District Resolution 17-02C](#)

Chairman Stephen Smith reported that the Wasatch Front Waste and Recycling District is requesting that the City Council appoint Councilwoman Kris Coleman Nicholl as a representative to the Administrative Control Board. They have asked to have an elected representative from each city to serve on their board.

Discussion with the Administration and Council followed.

This item was voted on during the Council meeting.

### [17-006](#)

City Attorney and Council Office providing information on parliamentary procedure.

**Attachments:** [Parliamentary Procedure Presentation](#)

Chairman Stephen Smith introduced City Attorney Rob Wall and Council Director Michael Applegarth who teamed together to present a PowerPoint presentation on parliamentary procedures.

**Councilwoman Kris Coleman Nicholl made the motion; seconded by Councilman Chris McCandless to recess Work Session and reconvene into City Council meeting at 7:00 p.m.**

**Yes:** 5 - Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Linda Martinez Saville  
Stephen P. Smith

**Absent:** 2 - Scott Cowdell  
Steve Fairbanks

Meeting went into Recess

Meeting Reconvened

### 16-196

Council Office recommending the City Council discuss proposed policy on public hearings (continued from 10/25/16).

**Attachments:** [Utah Code Section 10-3-606](#)  
[2007 Meeting Conduct Guidelines](#)  
[9-6-16 Public Hearing Clean Version for 1/3/17](#)  
[Draft Public Hearing Policy 9-6-16 Red Line Version](#)

The Public Hearing policy discussion was continued to the January 17, 2017 Council meeting.

## 7:00 Council Meeting

### Roll Call

**Present:** 5 - Council Member Maren Barker  
Council Member Kristin Coleman-Nicholl  
Council Member Chris McCandless  
Council Member Linda Martinez Saville  
Council Member Stephen P. Smith

**Absent:** 2 - Council Member Scott Cowdell  
Council Member Steve Fairbanks

### Opening Remarks / Prayer / Pledge of Allegiance

The Prayer was offered by Deputy Fire Chief Derek Maxfield. The flag ceremony was presented by the Sandy City Fire Department.

### Citizen Comments

There were no citizen comments.

## Special Recognition

### 16-455

Sandy City Fire Department's swearing in and badge pinning ceremony for new hire and promotions.

Sandy City Fire Chief Bruce Cline presented the following individuals who were promoted in the Department: Engineer/EMT Darren Schmidt, over Logistics; Captain/Deputy Fire Marshal Gerald Strelbel; and new hire Firefighter/EMT Jared Callister. These individuals were sworn in by Deputy City Recorder Wendy Downs.

## Consent Calendar

### Approval of the Consent Calendar

**A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to approve the Consent Calendar. The motion carried by the following vote:**

**Yes:** 5 - Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Linda Martinez Saville  
Stephen P. Smith

**Absent:** 2 - Scott Cowdell  
Steve Fairbanks

[17-002](#) Approval of the December 6, 2016 City Council Minutes.

**Attachments:** [December 6, 2016 Council Minutes.pdf](#)

Item approved.

[17-007](#) Approval of the November 29, 2016 City Council Minutes.

**Attachments:** [November 29, 2016 Council Minutes](#)

Item approved.

## 7:05 Public Hearing(s)

[GPA-11-16-5](#)  
[165](#) Community Development is requesting the City Council to adopt The Cairns Master Plan - A 25 Year Development Plan for Sandy's Downtown District (an update to the original Sandy Civic Center Area 30-Year Development Plan).

**Attachments:** [Staff Report](#)  
[Cover Sheet](#)  
[Location Map](#)  
[Ordinance 17-01](#)

Mike Wilcox presented a brief presentation on the updated and improved Civic Center area 30 year development master plan. A new name was selected for this master plan. The name selected is the Cairns Master Plan.

Chairman Stephen Smith opened the public hearing.

Steve Rogers, 59 Alta View Way, asked when Alta View Estates would be considered for study. There are 123 homes in the area, and residents are concerned with the possibility of future development. He asked for a contact person that residents could call for information and updates.

Mike Wilcox noted that Alta View Estates is not being considered for study or redevelopment, and that no timeline has been established for study. He told Mr. Rogers the residents could contact him for information.

Councilwoman Maren Barker informed the residents of the new Citizen Survey group that is on the City's website. Residents may make comments on issues that are happening in the City.

Kevin Rendlisbacher, 165 west Albion Village Way, owner of Riverton Music, expressed

concern with the impact that new roads could have on residents and businesses. He asked if other public meetings would be held prior to the roads being installed.

Chairman Smith noted that any type of land use decision would be required to go through a public hearing process. Other meetings will be scheduled as study areas are discussed.

Steve Van Maren, 11039 Lexington Circle, expressed concern with future changes to the master plan, along with items that needed correcting in the staff report i.e. a front runner station, map ,silence from the modular park, certain paragraphs needing more words to convey intent, and lack of public engagement since this master plan has not been active in four years. He would like to know what the projected population will be for the Cairns area.

Carolyn Roush, 9959 Tameron Drive, noted that a gentleman came to the Senior Center to talk about the master plan. None of the senior residents had any idea this was taking place. She asked how the residents could obtain additional information on the master plan.

Councilwoman Linda Martinez Saville noted that hearings and discussions on the Cairns master plan have been noticed in the Sandy Journal and the City's newsletter.

Councilwoman Maren Barker noted that she would be happy to meet with the neighbors to discuss the master plan since Mrs. Roush lives in her District.

Chris McCandless addressed some of his questions and recommendations to the Cairns master plan.

Korban Lee noted that the City is in the process of marketing a trademark for the Cairn District.

Councilwoman Maren Barker also addressed some of her concerns with the master plan and traffic.

**A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to table Ordinance #17-01 to the Tuesday, January 17, 2017 City Council meeting, to adopt The Cairns Master Plan - A 25 Year Development Plan for Sandy's Downtown District (an update to the original Sandy Civic Center Area 30-Year Development Plan) as part of the City's General Plan... The motion carried by the following vote:**

**Yes:** 5 - Maren Barker  
Kristin Coleman-Nicholl  
Chris McCandless  
Linda Martinez Saville  
Stephen P. Smith

**Absent:** 2 - Scott Cowdell  
Steve Fairbanks

## Council Items

### [17-001](#)

Resolution # 17-01C - Sandy City Council appointments to serve on Citizen Committees, Boards, and Commissions for a term beginning January 1, 2017 and ending June 30, 2017.

**Attachments:** [Resolution 17-01C](#)  
[Resolution 17-04 C Option to extend terms.doc](#)  
[Resolution 16-50C Committee Assignments.pdf](#)  
[16-50C Council Committee and Staff Assignment .pdf](#)

**A motion was made by Maren Barker, seconded by Chris McCandless, to table Resolution 17-01C City Council appointments to various Sandy City Committees, Commissions, and Boards to the January 17, 2017 City Council meeting. The motion carried by the following vote:**

**Yes:** 5 - Maren Barker  
 Kristin Coleman-Nicholl  
 Chris McCandless  
 Linda Martinez Saville  
 Stephen P. Smith

**Absent:** 2 - Scott Cowdell  
 Steve Fairbanks

[17-004](#) Wasatch Front Waste and Recycling District requesting the City Council appoint a representative to the Administrative Control Board.

**Attachments:** [Appointment request from Wasatch Front Waste and Recycling District](#)  
[Resolution 17-02C](#)

**Chris McCandless made the motion, seconded by Linda Martinez Saville to adopt Resolution 17-02 C, appointing Kristen Coleman Nicholl to the Wasatch Front Waste and Recycling District as a representative to the Administrative Control Board for a one year term beginning January 1, 2017.**

**Yes:** 4 - Kristin Coleman-Nicholl  
 Chris McCandless  
 Linda Martinez Saville  
 Stephen P. Smith

**No:** 1 - Maren Barker

**Absent:** 2 - Scott Cowdell  
 Steve Fairbanks

Completion of reports and other items not held in the Work Session.

Chairman Stephen Smith invited Council comments on the Parliamentary presentation. He encouraged the Council to review the presentation to determine how the parliamentary procedures conform with the rules that are already in place.

## Adjournment

The meeting adjourned at approximately 8:07 p.m. by Kristen Coleman Nicholl. The next scheduled meeting of the City Council is Tuesday, January 17, 2017, at 7:00 p.m.

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 Stephen P. Smith, Chair  
 Sandy City Council

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 Pam Lehman  
 Meeting Clerk

