

Sandy City Council
Legislative Policies and Procedures

Original Approval Date:

Revision:

Chapter:

Section:

Date Council Approved:

SUBJECT: Outside Legal Services

BACKGROUND:

The City Council has contract for legal services which requires a Council designee to administer the terms of the contract and give direction regarding legal services. This policy informs the roles and responsibilities of the Council's designee.

POLICY:

1. The City Council designates the Council Chair to administer the terms of any agreement with contracted legal counsel and give direction regarding legal services.
2. Any Member of the City Council may request the physical presence of contract legal counsel at any City Council meeting.
3. Any Member of the City Council may contact outside counsel for any reason without limitation.
4. Council Office staff may request the assistance of outside legal counsel if first authorized by the Chair.