



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Scott Cowdell, District 1*  
*Maren Barker, District 2*  
*Kristin Coleman-Nicholl, District 3*  
*Chris McCandless, District 4*  
*Steve Fairbanks, At-large*  
*Linda Martinez Saville, At-large*  
*Stephen P. Smith, At-large*

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Tuesday, December 20, 2016

5:15 PM

Council Chambers

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Discussion to determine if Kris Coleman-Nicholl will be able to participate in the meeting electronically.

Stephen Smith noted that Kris Coleman-Nicholl has requested to participate electronically for tonight's meeting without the minimum 24 hour notice. The Council then held a discussion to determine if Kris Coleman-Nicholl would be allowed to participate electronically.

**A motion was made by Maren Barker, seconded by Steve Fairbanks, to deny Kris Coleman-Nicholl the opportunity to participate electronically due to the failure to meet the 24 hour noticing requirement as required by State statute. The motion failed by the following vote:**

- Yes:** 3 - Maren Barker  
Steve Fairbanks  
Stephen P. Smith
- No:** 3 - Scott Cowdell  
Chris McCandless  
Linda Martinez Saville
- Absent:** 1 - Kristin Coleman-Nicholl

**A motion was made by Chris McCandless, seconded by Scott Cowdell, to allow Kris Coleman-Nicholl to participate in the meeting electronically with the caveat that all members are now put on notice that such participation will be prohibited if the 24 hour noticing requirement is not met. The motion failed by the following vote:**

- Yes:** 3 - Scott Cowdell  
Chris McCandless  
Linda Martinez Saville
- No:** 3 - Maren Barker  
Steve Fairbanks  
Stephen P. Smith
- Absent:** 1 - Kristin Coleman-Nicholl

Since both votes failed, Chairman Smith ruled to follow State law which would deny Kris Coleman-Nicholl the opportunity to participate electronically since she did not meet the 24 hour notice requirement.

A motion was made by Steve Fairbanks, seconded by Chris McCandless, to go into a Closed Session to discuss character, professional competence, or physical or mental health of an individual. The motion carried by a unanimous vote.

Meeting went into Recess

Possible Closed Session: character, professional competence, or physical or mental health of an individual.

Meeting Reconvened

### Agenda Planning Calendar Review

Stephen Smith reviewed the Agenda Planning Calendar.

### Council Office Director's Report

No report given.

### Mayor's Report

Mayor Dolan updated the Council on various projects happening throughout the City.

### CAO Report

Rick Smith reported on research of options for the Bayview Landfill and Navitus. The Administration would like to come before the Council in the future for their advise.

## Information Items

1. **16-467** Administration recommending the City Council listen to a presentation on the compensation plan.

**Attachments:** [Comp Plan Review\\_Dec20'16.pdf](#)

Scott Bond along with Katrina Frederick presented a power point presentation on the compensation plan.

2. [TMP-0001](#) Community Development Department suggested changes to the Land Use Development Code regarding new Alcoholic Beverage Licenses.

**Attachments:** [Alcohol changes to Council](#)

Brian McCuiston led the discussion on changes to the Land Use Development Code.

Council discussion followed.

**3. [16-472](#) Update on Citizen Surveying**

Korban Lee updated the Council on how future citizen survey's will be conducted in the city. The city hired a company called Qualtrix to help facilitate resident's feedback on various issues. A web site title "Citizen Connect" will be created where residents and business owners can become part of and participate in more timely and customized citizen surveys.

**7:00 Council Meeting****Roll Call**

- Present:** 6 - Council Member Scott Cowdell  
Council Member Maren Barker  
Council Member Chris McCandless  
Council Member Steve Fairbanks  
Council Member Linda Martinez Saville  
Council Member Stephen P. Smith
- Absent:** 1 - Council Member Kristin Coleman-Nicholl

Council Office Director Michael Applegarth

**Also present:****Administration:**

Mayor Tom Dolan  
CAO Byron Jorgenson  
Assistant CAO Scott Bond  
Assistant CAO Korban Lee  
City Attorney Rob Wall  
Senior Civil Attorney Darien Alcorn  
Community Development Director Mike Coulam  
Zoning Administrator Brian McCuistion  
Business License Coordinator Lesley Casaril  
Human Resources Director Katrina Fredrick  
Administrative Services Director Brian Kelley  
Fire Chief Bruce Cline  
Parks & Recreation Director Scott Earl  
Police Chief Kevin Thacker  
Public Utilities Director Shane Pace  
Public Works Director Rick Smith  
City Engineer Mike Gladbach  
Transportation Engineer Ryan Kump

**Opening Remarks / Prayer / Pledge of Allegiance**

Chairman Stephen P. Smith welcomed all those in attendance.

Alex Morzelewski, from Scout Troop 670, offered the opening prayer.

John Barnes, from Scout Troop 670, led the audience in the pledge.

## Citizen Comments

Steve Van Maren, 11039 Lexington Circle, commented concerning the minutes for November 15, 2016 and asked that they be revisited to see about making some corrections having to do with voting for some of the motions.

## Special Recognition

4. [16-470](#) Administration presenting a special recognition to retiring Public Works Director Rick Smith.

Mayor Dolan presented retiring Public Works Director Rick Smith with a departing gift and wished him well in his retirement. Stephen Smith presented some flowers to Jayne Smith, Rick Smith's wife, and thanked her for sharing her husband with the City for 29 years.

## Consent Calendar

### Approval of the Consent Calendar

**A motion was made by Steve Fairbanks, seconded by Linda Martinez Saville, to approve the Consent Calendar with the amendments to the November 15, 2016 minutes that will be made by staff. The motion carried by a unanimous vote.**

**Yes:** 6 - Scott Cowdell  
Maren Barker  
Chris McCandless  
Steve Fairbanks  
Linda Martinez Saville  
Stephen P. Smith

**Absent:** 1 - Kristin Coleman-Nicholl

5. [16-469](#) Recommending the City Council adopt Resolution #16- 74 C, canceling the January 10, 2017, and the January 24, 2017, City Council Meetings.

**Attachments:** [Resolution 16-74 C canceling January 10,17 council meetings.pdf](#)

**Item adopted.**

6. [16-459](#) Administration recommending the City Council adopt Resolution 16-72C consenting to the appointment of Ryan C. Kump as City Engineer of the Sandy City Public Works Department effective on or before January 1, 2017, as determined by the Mayor.

**Attachments:** [Resolution 16-72C](#)

**Item adopted.**

7. [16-466](#) Administration recommending the City Council adopt Resolution 16-73C consenting to the appointment of Thomas K. Ward as Public Utilities Director of the Sandy City Public Utilities Department effective on or before

January 10, 2017 as determined by the Mayor.

**Attachments:** [Resolution 16-73C](#)

Item adopted.

8. [16-463](#) Approval of the Tuesday, November 8, 2016 City Council Minutes.

**Attachments:** [November 8, 2016 City Council Minutes](#)

Item approved.

9. [16-471](#) Approval of the Tuesday, November 15, 2016 City Council Minutes.

**Attachments:** [November 15, 2016 City Council Minutes.pdf](#)

Item approved.

## Council Items

10. [16-465](#) Finance Department presenting an informational report on the Long-Term Financial Analysis

Brian Kelley led the discussion on the Long Term Financial Plan Analysis. The purpose of the analysis is to help consider the long term impact of current decisions. He reviewed various highlights of the plan.

Council discussion followed.

11. [16-464](#) Finance Department presenting an informational report on an internal policy regarding credit, vendor, and purchasing cards.

**Attachments:** [4.2.1 Credit, Vendor and Purchasing Cards Dec2016](#)

Brian Kelley presented an informational report on an internal policy regarding credit, vendor, and purchasing cards. He highlighted updates to user responsibilities and appropriate uses regarding travel related expenses for city credit cards.

Council discussion followed.

Completion of reports and other items not held in the Work Session.

No reports were given.

## Adjournment

The meeting adjourned at approximately 8:15 p.m. by Scott Cowdell. The next scheduled meeting of the City Council is Tuesday, January 3, 2017 at 7:00 p.m.

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Stephen P. Smith, Chair  
Sandy City Council

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Verene Froisland  
Meeting Clerk