



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Ryan Mecham, District 1*  
*Alison Stroud, District 2*  
*Zach Robinson, District 3*  
*Marci Houseman, District 4*  
*Aaron Dekeyzer, At-large*  
*Brooke D'Sousa, At -large*  
*Cyndi Sharkey, At-large*

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Tuesday, February 13, 2024

5:15 PM

City Hall & Online

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### Business Session

#### 5:15 Council Meeting

**Present:** 7 - Council Member Alison Stroud  
Council Member Zach Robinson  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Ryan Mecham  
Council Member Brooke D'Sousa  
Council Member Aaron Dekeyzer

Council Staff in Attendance:  
Dustin Fratto, Council Director  
Justin Sorenson, Assistant Director  
Christine Edwards, Council Clerk  
Liz Theriault, Policy & Comms Analyst  
Tracy Cowdell, Council Attorney

Administration in Attendance:  
Mayor Monica Zoltanski  
Shane Pace, CAO  
Lynn Pace, City Attorney  
Jeff Bassett, Fire  
Greg Severson, Police  
Tom Ward, Public Utilities  
Dan Medina, Parks & Recreation  
Mike Gladbach, Public Works  
James Sorensen, Community Development  
Kasey Dunlavy, Economic Development  
Kim Bell, Deputy Mayor  
Martin Jensen, Deputy CAO  
Susan Wood, PIO

## Prayer / Pledge of Allegiance

Council Chair Ryan Mecham welcomed those in attendance.

Shane Pace, CAO, offered the Prayer.  
Council Member Alison Stroud led the Pledge.

Council moved to the Legislative Report.

### Legislative Report

Kim Bell, Deputy Mayor, provided updates on the current legislative session. Many of the bills currently being discussed focus on housing, housing affordability, and transportation. Other bills under review are related to fireworks, school safety and financial. She also discussed the potential impact on the city.

Council moved to Item 2 on the Agenda.

### Citizen Comment Procedure

1. [24-063](#) General Citizen Comment Period (No earlier than 6:00 PM)

**Attachments:** [Click here to eComment on this item](#)

Council Chair Ryan Mecham invited the public to participate in General Citizen Comment.

Public comment opened.  
Mr. James Longstaff provided comment on affordable housing.  
Public comment closed.

Council moved to the Consent Calendar on the Agenda.

## Business Session Items

### Informational Items

2. [24-051](#) City Council interviewing Jennifer George to serve as an Alternate Member of the Sandy City Planning Commission

**Attachments:** [Council Powers.docx](#)  
[Planning Commission Role.docx](#)  
[George Resolution 24-03M.pdf](#)

Mayor Zoltanski introduced Jennifer George who she is nominating to an Alternate Position on the Planning Commission. She is requesting Council consent for this nomination. Ms. George provided background information to the Council. Council questions and comments followed. Council will consider this appointment at the next Council meeting.

3. [24-054](#) Staff recommending the council review the draft "Policies and Procedures for Participation in events by City Officials" as required under Title 3-1-9 of the Revised Ordinances of Sandy City

**Attachments:** [Draft Procedural Guide.pdf](#)

Dustin Fratto, Council Director, reviewed the draft of the "Policies and Procedures for Participation in events by City Officials". He provided an overview and highlights of the proposed policy. Council provided feedback. Council expressed appreciation of the work involved with creating the policy and expressed support.

4. [24-062](#) First Reading: Council Member Mecham proposing a new council policy outlining the annual appointment of council members serving on committees, boards, and commissions

**Sponsors:** Mecham

**Attachments:** [Draft\\_Council Committee Liaison Appointments Policy.pdf](#)

First Reading: Council Member Ryan Mecham reviewed a draft of his proposed policy outlining a new council policy related to the annual appointment of council members to committees, boards, and commissions. Council provided feedback. There was discussion regarding how to resolve conflicts. Council Member Mecham thanked the Council for their feedback and will incorporate their comments and suggestions in the proposed policy.

Council moved to Item 1 on the Agenda: General Citizen Comment.

## Consent Calendar

### Approval of the Consent Calendar

**A motion was made by Zach Robinson, seconded by Brooke D'Sousa to approve the Consent Calendar...The motion carried by a unanimous voice vote.**

5. [24-046](#) Approval of the January 23, 2024 Draft Minutes

**Attachments:** [January 23, 2024 Draft Minutes](#)

**Item approved.**

6. [24-047](#) Approval of the January 30, 2024 Draft Minutes

**Attachments:** [January 30, 2024 Draft Minutes](#)

**Item approved.**

7. [24-052](#) Mayor Zoltanski requesting that the Council provide consent to the appointment of Steve Wrigley to serve as a regular member to the Sandy City Planning Commission

**Attachments:** [Signed 24-02M Wrigley Resolution Wrigley Resolution 24-02M.pdf](#)

**Item approved.**

Council Voting Items

8. [24-056](#) Council office recommending that the council continue the annually required review of its Rules of Procedure

**Attachments:** [Click here to eComment on this item](#)

[Dekeyzer Memo and Redline.pdf](#)

[Staff Memo and Redline.pdf](#)

Dustin Fratto, Council Director, introduced the item. He reviewed the process to readopt the Council Rules of Procedure. Per Council policy, the Rules of Procedure needs to be adopted by the Council each year by the last Council meeting in February. Council discussion and comments followed.

Council Member Aagron Dekeyzer proposed amending the policy to move standing reports to the beginning of the meeting and eliminating the blue comment card requirement for general citizen comments. He also proposed eliminating work sessions, making every meeting a business session. The current requirement of the first and second reading of voting items would remain in place. Council discussion followed.

Council discussed the elimination of the work sessions, which would allow for council voting items at each council meeting. A motion was made by Marci Houseman, seconded by Zach Robinson to direct the Council Director to combine the work and business sessions as proposed in the attached redline policy. Council further clarified that all resolutions and ordinances will continue to be heard at two separate council meetings.

**A motion was made by Marci Houseman, seconded by Zach Robinson to direct the Council Director to combine the work and business sessions as proposed in the attached redline policy...The motion carried by the following roll call vote:**

Yes: 7    Alison Stroud  
              Zach Robinson  
              Marci Houseman  
              Cyndi Sharkey  
              Ryan Mecahm  
              Brooke D'Sousa  
              Aaron Dekeyzer

Council discussion continued on the proposed amendment to move the standing reports to the beginning of the meeting. Council expressed many reasons in support of keeping the standing reports at the end of the meeting and to continue the current meeting format which begins with the work of the Council and leaves the standing reports at the end of the meeting.

Council discussion continued on the proposed amendment to eliminate the requirement of filling out a blue card for the members of the public who are participating in citizen comments. Dustin Fratto, Council Director, provided comments. Per state statute, we are required to list the name of the commenter in the minutes and so any change in the process of public comment would need to capture the commenter's name. Additionally, the staff uses the blue cards to confirm the correct spelling of the commenter's name.

Council discussion continued on the proposed amendment to eliminate the eComment feature. With the addition of the Citizen Comment email, the eComment feature is rarely

used. Council expressed support for eliminating the eComment feature.

Dustin Fratto clarified with the Council, the proposed amendments to the policy and will bring back a clean version for Council consideration and action.

Public comment opened.

Steve Van Maren was supportive of trying a new process for citizen comment.

Public comment closed.

A motion was made by Zach Robinson, seconded by Aaron Dekeyzer to update the process for public comment and remove the requirement to fill out a blue card. Council discussion included the need for a process to capture the names of the people making public comments and expressed concerns to the process listed in the proposed redline section E(3)(a).

**A motion was made by Zach Robinson, seconded by Aaron Dekeyzer to update the process for public comment and remove the requirement to fill out a blue card...The motion failed by the following roll call vote:**

Yes: 3 Zach Robinson  
Ryan Mecaahm  
Aaron Dekeyzer

No: 4 Alison Stroud  
Marci Houseman  
Cyndi Sharkey  
Brooke D'Sousa

9. [24-059](#) Consideration for adoption of a resolution of the City Council of Sandy City, Utah authorizing the issuance and sale of not more than \$21,000,000 aggregate principal amount of General Obligation Bonds; and related matters.

**Attachments:** [Signed Bond Resolution - Sandy City GO Bonds 2024](#)  
[Click here to eComment on this item](#)  
[Bond Resolution 24-04C - Sandy City GO Bonds 2024.pdf](#)  
[Preliminary Official Statement - Sandy GO Bonds 2024.pdf](#)  
[Official Notice of Bond Sale - Sandy GO 2024.pdf](#)  
[Bond Purchase Agreement - Sandy City GO Bonds 2024.pdf](#)  
[Terms Certificate - Sandy City GO Bonds 2024.pdf](#)  
[Calendar of Events - 2.8.24.pdf](#)  
[Station 31 Project Estimate.pdf](#)

Brian Kelley, Administrative Services Director, presented Bond Resolution 24-04C, a resolution authorizing the issuance and sale of General Obligation Bonds Series 2024, not to exceed \$21,000,000. Mr. Kelley reviewed the process and calendar of events. The meeting with Standards & Poors will be held at the beginning of March. Randy Larsen with Gilmore & Bell and Jason Burningham with LRB Financial were available for questions. Council comments and questions followed.

Public comment opened.

Public comment closed.

**A motion was made by Zach Robinson, seconded by Cyndi Sharkey to adopt Resolution 24-04C, a resolution of the City Council (The "Council") of Sandy City, Utah ("City") authorizing the issuance and sale by the city of not more than \$21,000,000 aggregate principal amount of its general obligation bonds; and related matters...The motion carried by the following roll call vote:**

**Yes:** 7 - Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Aaron Dekeyzer

10. [24-060](#) The appointment of Council Members as liaisons to various committees for Calendar Year 2024

**Attachments:** [Signed Resolution 24-1C No L](#)  
[Click here to eComment on this item](#)  
[Updated Resolution 24-01C.pdf](#)

Chair Mecham opened for Council discussion regarding the liaison appointments, specifically the appointment to the Utah League of Cities and Towns which remains unresolved from last week's Council meeting. A lengthy Council discussion followed. Lynn Pace, City Attorney, reviewed the process and term for the board members and officers of the Utah League of Cities and Towns.

**A motion was made by Aaron Dekeyzer, seconded by Ryan Mecham to appoint Council Member Dekeyzer as the liaison to the Utah League of Cities and Towns Legislative Policy Committee...The motion failed by the following vote:**

Yes: 2 Ryan Mecham  
Aaron Dekeyzer

No: 4 Alison Stroud  
Marci Houseman  
Cyndi Sharkey  
Brooke D'Sousa

Abstain: 1 Zach Robinson

Council discussion continued.

**A motion was made by Alison Stroud, seconded by Brooke D'Sousa to appoint Council Member Dekeyzer to an alternate position on the Utah League of Cities and Towns Legislative Policy Committee... Motion withdrawn.**

**A motion was made by Cyndi Sharkey, seconded by Marci Houseman to appoint Council Members Sharkey and D'Sousa as the liaisons to the ULCT Legislative Policy Committee...The motion failed by the following roll call vote:**

Yes: 3 Marci Houseman  
Cyndi Sharkey  
Brooke D'Sousa

No: 2 Ryan Mecham  
Aaron Dekeyzer

Abstain: 2 Zach Robinson  
Alison Stroud

The Council Chair asked for clarification resulting from the adoption of Amended Resolution 24-01 excluding the appointments of liaisons to the ULCT LPC Committee. This would result in the existing liaisons to serve in this capacity until future council action is taken to make appointments to this committee. Comments were made by the city attorney and council director.



**A motion was made by Ryan Mecham to adopt an amended Resolution 24-01 with the exception of the LPC appointment, for a term beginning February 13, 2024 and ending February 28, 2025...The motion failed to get a second and was withdrawn.**

A clarification was made by the city attorney and council director regarding the addition of an end date to the terms of service.

A motion was made by Marci Houseman seconded by Cyndi Sharkey to adopt Amended Resolution 24-01C as currently stated with the vacancy of the appointment to the ULCT LPC Committee

Public Comment opened:

Mr. Steve Van Maren suggested adding terms of service on the committee as a point of reference.

Public comment closed.

**A motion was made by Marci Houseman seconded by Cyndi Sharkey to adopt Amended Resolution 24-01C as currently stated with the vacancy of the appointment to the ULCT LPC Committee...The motion failed by the following roll call vote:**

Yes: 3 Marci Houseman  
Cyndi Sharkey  
Brooke D'Sousa

No: 4 Ryan Mecham  
Aaron Dekeyzer  
Zach Robinson  
Alison Stroud

Council discussion continued.

**A motion was made by Zach Robinson, seconded by Alison Stroud to adopt Amended Resolution 24-01C, with the amendment to strike out the LPC appointment (to be considered at a future time)...The motion carried by the following roll call vote:**

Yes: 7 Alison Stroud  
Zach Robinson  
Marci Houseman  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa  
Aaron Dekeyzer

Prior to the roll call vote, a discussion on the motion occurred:

Lynn Pace, City Attorney, made a clarification. He further explained that the law generally says that when a term expires and no successor has been named, the person holding the existing seat can continue to serve in that role for a reasonable period of time until a successor is named. Discussion included the intention of the existing Council policy regarding appointments and following the current policy as intended.

11. [24-061](#) Possible Closed Session: character, professional competence, or physical or mental health of an individual.  
Council did not convene a Closed Session.

## Standing Reports

### Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director provided updates on agenda items and the meeting with the consulting group conducting the management study of the fire department.

## Council Member Business

Council Member Cyndi Sharkey thanked Kim Bell for the legislative update. The Legislative event at the Hale Centre Theatre was a wonderful event - thank you HCT. The General Plan Open House was well attended and was a very educational and informative meeting.

Council Member Brooke D'Sousa, on behalf of the entire Sandy City Council, acknowledge Liz Theriault and Chris Edwards for their dedication and work running the Sandy Youth Council. The Council thanked them for their commitment and awarded them 7 Council Cash, one from each Council Member, in recognition of their efforts in leading our SYC.

Council Member Alison Stroud thanked Hale Centre Theatre for hosting the Legislative night. She provided updates from the Historic Committee. She enjoyed the recent Sandy Youth Council meeting that she attended and spoke about the General Plan Open House. Jake Warner does a great job planning the open houses. The Sandy Arts Guild production of 39 Steps was a wonderful production. We have an excellent community theater. She thanked Captain Jon Arnold for his leadership and handling of a recent incident in Sandy City.

Council Member Ryan Mecham thanked Ms. Stroud for covering the Historic Committee meeting for him. The Hale Centre Theatre event was a wonderful event. He Thanked Mayor Zoltanski and Community Development for coordinating the recent General Plan Open Houses.

Council Member Aaron Dekeyzer will be excused from next week's Council meeting. He mentioned that he had been injured this past week and was very limited in attending city events during the last week.

Council Member Zach Robinson enjoyed the Hale Centre Theatre Legislative event. It was nice to interact with our state representatives that evening. He acknowledged Liz Theriault and Dustin Fratto for their help with an issue. He recognized Hillcrest High School Drill team for winning the 4A state competition.

Council Member Marci Houseman mentioned the positive feedback from the residents who attended the Arts Guild production. She spoke about the Stem Expo and the participation from the students at the Beehive Academy. She thanked Parks and Recreation for coordinating the snow ball tournament and is looking forward to Sandy Beautification Day. She spoke about events in P&R and thanked the department for their department briefs.

## Mayor's Report

Susan Wood, PIO, provided the Mayor's report. She acknowledged Colonial Flag for producing the flag used in the Super Bowl. She thanked Community Development for the recent open houses and provided additional updates.

## CAO Report

Martin Jensen, Deputy CAO, shared a video about recycling that is posted on the city social channels.

## Adjournment

Council unanimously agreed to adjourn the meeting at 8:27 pm.