



# Sandy City, Utah

10000 Centennial Parkway  
Sandy, UT 84070  
Phone: 801-568-7141

## Meeting Minutes

### City Council

*Ryan Mecham, District 1*  
*Alison Stroud, District 2*  
*Zach Robinson, District 3*  
*Marci Houseman, District 4*  
*Aaron Dekeyzer, At-large*  
*Brooke D'Sousa, At -large*  
*Cyndi Sharkey, At-large*

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Tuesday, February 20, 2024

5:15 PM

City Hall & Online

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### Business Session

#### 5:15 Council Meeting

**Present:** 6 - Council Member Alison Stroud  
Council Member Zach Robinson  
Council Member Marci Houseman  
Council Member Cyndi Sharkey  
Council Member Ryan Mecham  
Council Member Brooke D'Sousa

**Excused:** 1 - Council Member Aaron Dekeyzer

Council Staff in Attendance:  
Dustin Fratto, Council Director  
Justin Sorenson, Assistant Director  
Christine Edwards, Council Clerk  
Liz Theriault, Policy & Comms Analyst  
Tracy Cowdell, Council Attorney

Administration in Attendance:  
Mayor Monica Zoltanski  
Shane Pace, CAO  
Lynn Pace, City Attorney  
Jeff Bassett, Fire  
Greg Severson, Police  
Dan Medina, Parks & Recreation  
Mike Gladbach, Public Works  
James Sorensen, Community Development  
Kim Bell, Deputy Mayor  
Martin Jensen, Deputy CAO  
Susan Wood, PIO  
Mike Wilcox, Community Development

## Business Session Items

### Prayer / Pledge of Allegiance

Council Chair Ryan Mecham welcomed those in attendance.

Council Member Ryan Mecham offered the Prayer.  
Fire Chief Jeff Bassett led the Pledge.

Council moved to the Legislative Report.

### Legislative Report

Kim Bell, Deputy Mayor, provided an update of the following bills currently under review by the state legislature: HB 421, SB 268, HB 488, HB 289, HB 454. Council questions and comments followed.

Council moved to Item 2 on the Agenda.

#### 1. 24-076 General Citizen Comment Period (No earlier than 6:00 PM)

**Attachments:** [Click here to eComment on this item](#)

Council Chair Ryan Mecham invited the public to participate in General Citizen Comment.

Public comment opened.  
Public comment closed.

Council moved to Item 5 on the Agenda.

### Special Recognition

#### 2. 24-072 Presentation of the GFOA Budget Award to Sandy's Finance Department

Brian Kelley, Administrative Services Director, introduced Nic Hale with the Government Finance Officers Association who presented our Sandy City Finance staff with the Distinguished Budget Presentation Award. This is the 19th consecutive year the Sandy City Finance Department has received this award in recognition of meeting the highest standards and best practices. Mr. Hale also awarded our Sandy City Accounting staff with the Certificate of Achievement for Excellence in Financial Reporting, which is the 36th consecutive year our accounting staff has received this award. Council congratulated our Finance and Accounting department staff for this outstanding achievement.

### Informational Items

3. 24-074 City Council being presented with the Fiscal Year 2023 Annual Comprehensive Financial Report

**Attachments:** [Sandy City AA 2023 Governance Letter.pdf](#)  
[Sandy City AA 2023 Compliance Reports.pdf](#)  
[FY23 ACFR.pdf](#)

Brian Kelley, Administrative Services Director, introduced Paul Skeen and David Peaden with Eide Bailly. This is the first year for the firm, Eide Bailly, to conduct the city's annual audit. They presented their findings from the audit of the Sandy City financials and presented the Annual Independent Financial Audit Report to the City Council. Mr. Skeen reviewed three reports issued by their firm: the main audit report, the yellow book report on internal compliance and controls, and the state compliance report. The firm has issued clean opinions on all three reports. Mr. Skeen and Mr. Peaden discussed the findings from their compliance reports. The audit team identified multiple audit adjustments that in the aggregate represent a material adjustment to the financial statements. In addition, restatement to the prior year financial statements was required due to lease receivables not being presented in the fund financial statements, although they were properly included in the government-wide financial statements. Audit adjustments were proposed that impacted receivables, capital assets, debt, and lease receivables, and beginning fund balance. The audit team recommended that management review the process and timing of reconciliation of year end items, as well as, continuing to provide training to those performing these reconciliations. The Finance team agreed with the audit findings and recommendations to review the process and timing of year-end reconciliation items and will do so before the fiscal year 2024 audit commences. Council questions followed. Council thanked the team for their professionalism and expertise in working on the annual audit.

4. 24-075 Administration recommending the Council receive a presentation on the results from the recently completed City Services Survey

**Attachments:** [Sandy City Services Survey Presentation](#)  
[Sandy Services Report](#)

Kyrene Gibb with Y2 Analytics reviewed the results of the Sandy Services Survey that was recently conducted. The five key findings include: the quality of life in Sandy is high, quality of services is good or excellent, most residents give city leadership high marks, most respondents want more communication from Sandy City - with a focus on email communication, most give city events high marks. Ms. Gibb reviewed survey methodology: 548 residents responded and invitations were sent out via email and text. She found that while residents enjoy a high quality of life in Sandy, they had mixed feelings on city changes over time and she reviewed those responses. Crime and preservation of open spaces remain important issues for residents. Overall, most residents are proud to live in Sandy City and feel the city events and services are good to excellent. The results were very positive. Council questions and comments followed. Council thanked Ms. Gibb for her presentation.

Council moved to Item 1 on the Agenda: General Citizen Comment.

5. 24-071 Canyons School District briefing the Council on how the district is supporting newcomer students experiencing homelessness
- Mayor Zoltanski introduced Paula Logan to speak about how the Canyons School District is handling the influx of new arrivals to Utah and Sandy City. These new arrivals are in need of city and state services and they reviewed the impact that it is having on our local schools and community. Connie Crosby, Canyons School District Homeless Liaison, thanked the Council for their leadership and warm welcome for the MVP Shelter. She spoke about the current situation of homelessness that is impacting our community. The shelter is facing a crisis level and has had to turn away individuals from the Road Home. Ms. Paula also spoke about the support her office is providing to the newcomers. Council thanked them for their presentation.
6. CA09082023 Amendments to Title 21 of the Land Development Code related to Mixed  
-0006607 Use Development  
(WS)
- Attachments:** Staff Report  
Exhibit A  
Exhibit B  
PC Minutes 9/21/23  
PC Minutes 2/1/24  
Presentation
- Mike Wilcox, Community Development, reviewed the proposed amendments to Title 21, Land Development Code. The purpose of the code amendments is to revise the development standards, locations, and definitions for implementation of mixed use development within Sandy City. The proposed amendments include Chapter 8 and Chapter 37. The intent of these amendments is to strengthen and clarify the code with minor amendments to prevent misuse of the existing code. The Planning Commission has forwarded a positive recommendation. A proposed ordinance will be brought forward next week for Council consideration and action. Council questions and comments followed. Council thanked Mr. Wilcox for his presentation.

## Consent Calendar

Approval of the Consent Calendar

**A motion was made by Cyndi Sharkey, seconded by Zach Robinson to approve the Consent Calendar. The motion carried by a unanimous voice vote.**

7. 24-066 The Police Department requesting Council approval of an interdepartmental transfer of property from the evidence room to Police IT
- Attachments:** Signed Resolution 24-06C  
Resolution 24-06C.pdf
- Item adopted.**
8. 24-067 The Police Department requesting Council approval of an interdepartmental transfer of property from the evidence room to the Evidence Unit
- Attachments:** Signed Resolution 24-05C  
Resolution 24-05C.pdf
- Item adopted.**
9. 24-069 Staff recommending the council adopt the "Policies and Procedures for Participation in events by City Officials" as required under Title 3-1-9 of the Revised Ordinances of Sandy City
- Attachments:** Signed Resolution 24-07C with Exhibits  
Resolution 24-07C with Exhibits.pdf
- Item adopted.**
10. 24-068 Mayor Zoltanski requesting that the Council provide consent to the appointment of Jennifer George to serve as an alternate member to the Sandy City Planning Commission
- Attachments:** Signed George Resolution 24-03M  
George Resolution 24-03M.pdf
- Item approved.**

Council Voting Items

11. 24-070 Council office recommending that the council continue the annually required review of its Rules of Procedure

**Attachments:** [Click here to eComment on this item](#)

[D'Sousa Memo and Redline.pdf](#)

Dustin Fratto presented the item and asked for any additional feedback or amendments to the Council Rules of Procedure. Council Member D'Sousa reviewed proposed amendments to the policy. Her intention with the proposed changes is to provide more stability and continuity for our residents. She recommended the Council receive training on and review its Rules of Procedure each evenly numbered calendar year no later than the last regularly scheduled Council meeting in February. Council shared their feedback and expressed support of Council Member D'Sousa's proposed amendments.

Public comment opened.  
Public comment closed.

Following the public comment, Council made a motion to accept the proposed amendments to the Council Rules of Procedure. During the roll call vote, Council Member Houseman had stepped out of the meeting for a few minutes and was not available at the time the vote was taken.

**A motion was made by Zach Robinson, seconded by Cyndi Sharkey to accept the proposed changes by Council Member D'Sousa as discussed this evening...The motion carried by the following roll call vote:**

**Yes:** 5 - Alison Stroud  
Zach Robinson  
Cyndi Sharkey  
Ryan Mecham  
Brooke D'Sousa

**Excused:** 2 - Marci Houseman  
Aaron Dekeyzer

## Standing Reports

### Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director, reviewed the iLegislate web version with the Council. If you would like an account, please let him know.

## Council Member Business

Council Member Robinson thanked James Sorensen and his department for their responsiveness with a resident's concern. He also expressed his support of city employees and their safety.

Council Member Ryan Mecham thanked Dustin Fratto and Tracy Cowdell for their help with a resident's concern.

Council Member Stroud thanked Mike Gladbach for his recent help with a resident's issue. The resident expressed their appreciation.

Council Member Brooke D'Sousa mentioned that she will be attending her first Sandy Senior Center Committee meeting on Wednesday and would report back to the Council at the next meeting.

## Mayor's Report

Mayor Zoltanski mentioned that the new Sandy City flag was unfurled at Colonial Flag last Friday. She thanked all who attended the occasion. She spoke about the Granite community, and the impact on the city of HB 330. The city will receive \$3 million in additional funding for the construction of a pedestrian bridge by Quarry Bend. She invited Chief Severson up to share an update with the Council.

Chief Severson spoke about his department's Crime Suppression Unit. They recently had a great success in identifying perpetrators of an identity theft ring that resulted in 19 felony arrests. It was a tremendous success for the Sandy City Police Department. Mayor Zoltansk also spoke about a Heber City event she participated in and was enthusiastic about bringing more sporting events to Sandy City.

## CAO Report

Shane Pace, CAO, mentioned that Martin Jensen, our new Deputy CAO, is now here full time and is a great addition to our team.

## Adjournment

Council unanimously agreed to adjourn the Council Meeting at 7:49 pm.