



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Scott Cowdell, District 1
Maren Barker, District 2
Kristin Coleman-Nicholl, District 3
Chris McCandless, District 4
Steve Fairbanks, At-large
Linda Martinez Saville, At-large
Stephen P. Smith, At-large

Tuesday, October 4, 2016

5:15 PM

Council Chambers

5:15 Work Session

Agenda Planning Calendar Review

Chairman Stephen Smith reviewed upcoming agenda items on the agenda calendar.

Council Member Business

No report was given.

Council Office Director's Report

No report was given.

Mayor's Report

Mayor Dolan updated the Council on various events, projects, and meetings he attended.

CAO Report

Byron Jorgenson asked Departments Heads to report on the following issues.

Shane Pace reported on the two main water line breaks that occurred on Thursday at 114th South and 8th East; and 1000 East and 114th South.

Rick Smith reported that the 1300 East bridge would be set next Monday. He also reported that as of last Thursday, Public Works reached one million hours without a lost time accident.

Nick Duerksen updated the Council on the Gardner and the Sandy Commerce Park projects.

Information Items

1. [16-385](#) Utah Department of Transportation presenting information on the 700 East Median Project.

Attachments: [UDOT 700 East 7400-9400 South Media Information](#)

Steve Quinn, Project Manager for UDOT, presented a briefing on the 700 East Safety project from 7400 South to 9400 South. UDOT is in the process of holding public meetings, and the project design has not been finalized. UDOT is interested in hearing from the public. He encouraged the Council to let them know if they have any concerns. The plan is to install median barriers to decrease the amount and severity of crashes. Public comments will discontinue as of Saturday, October 8th.

Council questions, concerns, and recommendations followed.

2. [16-391](#) Finance Department receiving Comprehensive Annual Financial Report (CAFR) & Government Finance Officers Association (GFOA) Budget Awards.

Brian Kelley introduced Dean Mundale, Finance Director with Cottonwood Heights, and representative from the Utah Chapter of the Government Finance Officers Association (GFOA). Sandy has received the Comprehensive Annual Financial Report (CAFR) award for the past 29 years, and the City Budget Award for the past 13 years. Mr. Mundale presented the budget award to Brett Neumann and Adam Anderson. The CAFR award was presented to Glade Jardine, Helen Kurtz, Krystal Manning and Kyle Kenney. Brian Kelley also recognized and complimented his Staff for their great work.

3. [16-323](#) Administration recommending the City Council authorize execution of the Central Wasatch Commission Interlocal Agreements

Attachments: [City Resolution 16-53c -- Approving CWC ILA \(w Exs A & B\)](#)
[City Resolution 16-54c - Approving CWC Transfer Agreement \(w Exhibit A\)](#)

Stephen Smith placed this item on the agenda for further Council discussion on the Central Wasatch Commission Interlocal Agreements.

Mayor Dolan noted that the agreement would go before Salt Lake City, Salt Lake County, and Cottonwood Heights Councils'.

Maren Barker submitted an e-mail stating her concerns with the agreement. She does not believe this document protects the interests of the City and would like to see amendments.

Chris McCandless also expressed his concerns. He would like to see amendments made to the verbiage in the agreement.

Rob Wall explained the powers of the agreement noting that the City could withdraw anytime as long as they honor their financial obligations.

Council comments followed.

4. [16-390](#) Finance Department presenting an informational report of FY 2016 savings and the reappropriation of funds.

Attachments: [All Funds Variance](#)
[16-59C Capital Projects](#)
[16-60C Special Revenue](#)
[16-61C Proprietary](#)
[16-58C Equipment Management](#)
[FY 2016 budget vs actual](#)

Brian Kelley reviewed the fiscal year budget carryovers from 2016-2017.

Council questions followed.

Meeting went into Recess

Meeting Reconvened

7:00 Council Meeting

Roll Call

Present: 7 - Council Member Scott Cowdell
Council Member Maren Barker
Council Member Kristin Coleman-Nicholl
Council Member Chris McCandless
Council Member Steve Fairbanks
Council Member Linda Martinez Saville
Council Member Stephen P. Smith

Administration:

Mayor Tom Dolan
CAO Byron Jorgenson
Deputy to the Mayor John Hiskey
Assistant CAO Scott Bond
Assistant CAO Korban Lee
Communications Director Nicole Martin
Economic Development Director Nick Duerksen
City Attorney Rob Wall
Senior Civil Attorney Josh Chandler
Community Development Director Mike Coulam
Administrative Services Director Brian Kelley
Budget Coordinator Brett Neumann
Management Analyst Adam Anderson
Deputy Finance Director Glade Jardine
City Treasurer Helen Kurtz
Accountant Krystal Manning
Accountant Kyle Kenney
Fire Chief Bruce Cline
Parks & Recreation Director Scott Earl
Police Chief Kevin Thacker
Public Utilities Director Shane Pace
Public Works Director Rick Smith

City Engineer Mike Gladbach
Transportation Engineer Ryan Kump

Opening Remarks / Prayer / Pledge of Allegiance

The prayer was offered by Boy Scout Jesse Johnson. Boy Scout Cooper Nicholl led the audience in the Pledge of Allegiance.
Both Scouts represented Troop 51.

Citizen Comments

a. Kathleen Riebe, 9040 South Greenhill Drive, informed the Council that she is running for the State School Board, District 10, and would appreciate the support of Sandy to further the cause of teaches on the board.

b. Tyson Holbrook along with his wife JaCoy, 7985 South 700 East, came before the Council in 2014 regarding a basement apartment that they rent out to two individuals. They have a neighbor who contacts the City on a frequent basis complaining about the apartment. Code Enforcement is telling the Holbrooks that they need to apply for an accessory apartment. They do not want an accessory apartment since it will be used for their children one day. They want to comply, but are confused with the code. Mr. Holbrook asked if he could be scheduled for an upcoming meeting.

Stephen Smith asked the Holbrook's to put a packet together and present it to the Council Office Director Michael Applegarth. Mr. Smith said that they would confer with Mike Coulam to see what can be done to schedule a meeting.

c. Steve Van Maren, 11039 Lexington Circle, noted that the County Council deferred decision on the Central Wasatch Commission for a week. He asked the Council to remain open minded on this issue.

d. Tamara Farnow 1562 East Alta Circle, works as a volunteer at the Sandy Animal Shelter. She complimented the Shelter for their great job with the no kill and community cats and rescues. She has seen a positive change in the community. She noted that the pictures of animals on the City site are distorted and asked if that could be addressed.

Stephen Smith asked Tamara to speak with Nicholl Martin.

Tamara stated that it has been great to see the connection with the shelter, community, and staff.

Kris Nicholl complimented the efforts that Tamara has put into the shelter.

e. Peter Aldous, Sandy resident who resides between 7th East and 94th South. He asked the Council to please insist on changes from UDOT to the proposed 700 East improvements, and to insure that the residents and business owners are protected.

Consent Calendar

Approval of the Consent Calendar

A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, to approve the Consent Calendar. The motion carried by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

5. [16-393](#) Approval of the September 13, 2016 City Council Meeting Minutes.

Attachments: [September 13, 2016 City Council Meeting Minutes.pdf](#)

Item approved.

6. [16-394](#) Approval of the September 27, 2016 City Council Meeting Minutes.

Attachments: [September 27, 2016 City Council Meeting Minutes.pdf](#)

Item approved.

Council Items

7. [16-384](#) The Community Development Department is recommending the City Council adopt Resolution #16-57C indicating the intent to annex an unincorporated area located at approximately 11417 S Jolley Acres Circle, setting a hearing to consider such an annexation, and directing publication of a hearing notice.

Attachments: [Resolution 16-57C](#)

[Attachments](#)

[Executed copy of Resolution 16-57C](#)

A motion was made by Kristin Coleman-Nicholl, seconded by Steve Fairbanks, that the City Council adopt Resoluiton #16-57C, setting a public hearing to consider the Chytraus Annexation located at approximately 11417 S Jolley Acres Circle... The motion carried by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

8. [16-196](#) Council Office recommending the City Council discuss proposed policy on public hearings (continued from 10/4/16).

Michael Applegarth noted that several of the Council members had submitted changes to the public hearing policy. Since there are still differences on key elements of the policy, he recommended that this item be scheduled for a work session in order to come to an agreement.

Steve Fairbanks also encouraged Mr. Applegarth's recommendation.

Chairman Stephen Smith stated that this item would be scheduled in a work session.

9. [16-395](#) Administration is gathering input from the City Council regarding the Request for Proposals to find vendors to Re-Codify and Publish the City Code.

Attachments: [Draft RFP - Codification and Publication](#)

Korban Lee asked for the City Council's recommendations on the type of features they would like to see included in the RFP (request for proposal) to find vendors to re-codify and publish the City Code. He presented a copy of the RFP and outlined what the administration is asking vendors to publish in the code along with features the Council would like to include. The Administration would like the Council's recommendation within the next two weeks.

Council questions followed.

10. [16-339](#) Council Member Smith requesting the City Council discuss the Planning Commission liaison process.

Attachments: [Excerpt from Development Code](#)
[Council Officers Research](#)

The City Council held a discussion on the Planning Commission liaison process.

Council discussion followed.

The Council asked Mike Applegarth to work on language that would amend the code to change the language or remove the Planning Commission liaison.

A motion was made by Kristin Coleman-Nicholl, seconded by Chris McCandless, recommending that Mike Applegarth put together language changes for three different versions of the code: one to add clarifying language with respect to the liaison taking part in the Planning Commission discussions; another version that would abolish the Planning Commission liaison altogether; and another version that would determine if the role of the Planning Commission liaison would be passive or active, then bring back for further Council discussion. The motion carried by the following vote:

Yes: 7 - Scott Cowdell
Maren Barker
Kristin Coleman-Nicholl
Chris McCandless
Steve Fairbanks
Linda Martinez Saville
Stephen P. Smith

Completion of reports and other items not held in the Work Session.

No reports were given.

Adjournment

The meeting adjourned at approximately 8:00 p.m. by Stephen Smith. The next scheduled meeting of the City Council is Tuesday, October 11, 2016 at 7:00 p.m.

Stephen P. Smith, Chair
Sandy City Council

Pam Lehman
Meeting Clerk