

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

In partnership with the U.S. Department of Housing and Urban Development (HUD), Sandy City is required to have in place an annual action plan as a grantee of the Community Development Block Group (CDBG) program. This annual action plan identifies funded projects that implement the needs and strategic objectives that are identified in the consolidated plan. Projects, including funding amounts, expected benefits and consistency with with the consolidated plan are described in this plan. This document represents the City's portion of the Salt Lake County Consortia's 2016-2017 Annual Action Plan, which reflects the goals and objectives which are specific to the City.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As was established in the 2015-2019 Consolidated Plan, the City hopes to achieve three main objectives which are:

- (1) Decent, Affordable Housing
- (2) Suitable Living Environment
- (3) Economic Opportunities.

The three main outcomes of these objectives the City hopes to realize are:

- (1) Availability/Accessibility
- (2) Affordability
- (3) Sustainability

Sandy City has identified four main areas of focus and developed some associated goals that will help realize the outcome desired:

- Homeless Services and Support
- Special Populations Services
- Affordable Housing
- Community Development

The first is providing Homeless Services and Support. To accomplish this, we have set a goal to ensure homeless shelters are maintained and there is adequate outreach to those individuals. Another goal which builds from the first is to provide transitional then permanent housing solutions for those affected by homelessness. Everyone deserves the dignity and security that come from having a decent, affordable home and the benefits a suitable living environment provides.

The City is aware that many of its residents have unique needs and issues that relate to advanced age, physical impairments, mental impairments, HIV/AIDS, or other disabilities. With these unique circumstances, come unique needs and issues that require equally unique solutions to help address their issues. The City has set a goal to deliver senior citizen facilities and services. That facility was realized through CDBG funds and a Section 108 Loan that has serviced the city's senior population well. The City also recognizes other special populations that have several area wide agencies and non-profit groups that have specific services targeted at their unique circumstances. It is the City's goal to seek out and support those public service providers. It is important that our citizens' needs are met by making these programs available and accessible.

A majority of Sandy City enjoys high property values and homes that are well maintained. This is an issue for affordability of many people who desire to live in our city. The areas that are more affordable tend to be areas with aging housing stock that has been improperly maintained or neglected. As Sandy City ages, other areas could also fall victim to this same occurrence and could fall into decline. It is critical that we maintain our current housing stock and ensure that we have sufficient suitable living environments. It is also important to ensure we have a diversified housing stock to ensure there is sufficient affordable housing. To achieve this outcome, the city has set goals to create new affordable housing options, provide home rehabilitation assistance, and provide emergency or critical home repairs that improve safety and health of home. A healthy, sustainable city can be achieved by accomplishing these goals.

The last area of focus is Community Development. The oldest parts of the city has aging infrastructure that isn't up to current standards. There are accessibility issues due to this deficient state of infrastructure. There are also needs to provide programs for youth, seniors, and others. The City has made goals to correct those accessibility deficiencies through public improvements to its street infrastructure. These will promote economic improvements and accessibility to all residents. The City also has a goal to seek out service providers that can provide the necessary programs to teach, train, and educate our community to further advance individual success.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

For several years the City has set out to improve in the areas of focus shown above. We have seen progress towards accomplishing those goals through the partnerships we've made with service providers and other government entities. While we have made measurable progress, the work is not yet done. We want to continue to improve in these areas over the next five year period. We hope that with the payoff of the Section 108 loan, we can direct more money to these areas to help realize the outcomes we desire.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Sandy City has an excellent group of dedicated citizens whom come from all over the city and several that live within the areas of highest low/moderate income households. They are familiar with the needs of their communities and are dedicated to help them through the CDBG program. They meet several times a year to help guide the use of the CDBG program, assist in evaluation of potential service provider partners and help evaluate their effectiveness. They hold a large part in informing the plan and objectives of the CDBG program.

The City also seeks out consultation with the many service providers in the area, both non-profit and governmental, to better understand the needs of our residents whom they are serving. This level of personal details into the needs of our residents is invaluable. The City Council holds a public hearing each year and many of them provide information regarding those needs and how we can better serve them and reach those that are still underserved.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The minutes from the public comments received during the Public Hearings with the City Council will be added as an attachment.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

n/a

#### **7. Summary**

While the projects we intend to fund during the coming fiscal year, will help acheive the goals and objectives, we realize that our limited available funding amount won't be able to meet all the needs of our community. It is the City's desire to have these funds applied in the most effective and efficient manner possible to achieve the greatest outcomes possible.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SANDY CITY	Community Development

**Table 1 – Responsible Agencies**

**Narrative**

The Community Development Block Grant (CDBG) program is administered through the Community Development Department. Within the department, the City's Long Range Planning Manager also serves as the CDDG Program Administrator. This position is responsible for administration of the program, including preparation of plans and report, processing draw requests, coordination of the City's CDBG Committee, and monitoring subrecipients. The City's Finance Department is responsible for oversight of the program.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The various coordination activities in Sandy City and Salt Lake County highlight one of the key strengths in the institutional structure. This has been particularly true in many planning processes which involved a broad base of community representatives in a process to develop a common vision and strategic plan.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The preparation of the annual plan and the current consolidated plan involved consultation with other public and private agencies which provide assisted housing, health services and social services, including providers to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

Coordination of resources and compilation of data for the consolidated plan was accomplished through a multi-faceted process combined of public hearings, roundtables, special presentations, mail and telephone surveys with affected agencies and organizations. Coalitions, commissions, councils, boards and committees representing affected organizations throughout the area of jurisdiction were sought out for their participation.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

There are three Continuums of Care organized in Utah. The local Continuum of Care serves Tooele and Salt Lake County. It receives approximately \$6 million annually from HUD for project funding and collaboration. Salt Lake County is the lead agency for the local continuum. Salt Lake County has recently formed a steering committee to restructure the Continuum of Care, specifically to implement the Collective Impact Approach model. The Continuum of Care believes that the Collective Impact Approach will more closely align the Continuum with HUD's HEARTH program. The Collective Impact Approach is intended to:

- Take a system approach instead of a program approach;
- Be more data driven;
- Involve a broad group of diverse stakeholders; and
- Implement common principles and common metric throughout the community.

The steering committee is working on finalizing an agenda of goals, policies, and systems for the Continuum. It is their hope that municipalities will adopt the agenda to align housing decisions in the region. Until the agenda is in place, the Continuum has encouraged the cities to support HUD's goals of ending veteran homelessness, ending chronic homelessness, and ending family and youth homelessness. The intent being that the systems and programs are in place so that those in danger of homelessness have the necessary resources available to them.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive ESG funds and does not administer the HMIS program.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOUSING AUTHORITY OF SALT LAKE COUNTY
	<b>Agency/Group/Organization Type</b>	Housing PHA Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting at the Housing Authority offices, tour public housing facilities, and a review of the draft 2015-2020 5 Year PHA Plan.
2	<b>Agency/Group/Organization</b>	SALT LAKE COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The County is the lead agency for the Consolidated Plan, the HOME Consortium, and the Continuum of Care. Meetings were held to address all three of those roles.
3	<b>Agency/Group/Organization</b>	The Road Home
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency participated in public hearings and provided homelessness reports.
4	<b>Agency/Group/Organization</b>	Community Health Centers, Inc
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	On-site visits and reports provided by agency. Agency participated in public hearings.
5	<b>Agency/Group/Organization</b>	Family Support Center, UT
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	On-site visits and reports provided by agency. Agency participated in public hearings.
6	<b>Agency/Group/Organization</b>	Legal Aid Society of Salt Lake
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	On-site visits and reports provided by agency. Agency participated in public hearings.
7	<b>Agency/Group/Organization</b>	Salt Lake Community Action Program
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-homeless Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	On-site visits and reports provided by agency. Agency participated in public hearings.
8	<b>Agency/Group/Organization</b>	South Valley Sanctuary
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	On-site visits and reports provided by agency. Agency participated in public hearings.

9	<b>Agency/Group/Organization</b>	Salt Lake County Health Department
	<b>Agency/Group/Organization Type</b>	Services-Health Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Phone conversations with agency.

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Salt Lake County	The primary role of the Continuum of Care is to reduce homelessness in the region, with the goal of functionally ending homelessness. The role of the Continuum of Care aligns with the City's goal to support programs providing essential services.
General Plan Housing Element	Sandy City	The City's General Plan is intended to guide City decision regarding future growth and development. The Housing Element of the General Plan was recently updated and has directly informed and influenced the creation of all of the City's 2015-2019 Consolidated Plan goals.
2015-2020 5 Year PHA Plan (draft)	Housing Authority of the County of Salt Lake	The Housing Authority's mission "to provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization" is aligned with the City's housing and essential services goals and all of the City's program objectives.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Wasatch Choices for 2040	Wasatch Front Regional Council	Wasatch Choices for 2040 is a regional planning effort developed over the last two decades that promotes shared "growth principles." The needs and goals of the Consolidated Plan are consistent with those identified in Wasatch Choice for 2040.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The City's involvement with the HOME Consortium and other regional councils and agencies puts the City in contact with other public entities and units of government which have influenced the preparation of the Consolidated Plan and this Annual Action Plan. The information provided by the many agencies that participated at that time has also been utilized in the preparation of this plan.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Citizens in Sandy City, especially those of low, very low, and extremely low-income are encouraged to participate in the development of the Consolidated Plan, its substantial amendments and the performance report. Also, citizens including minorities and non-English speaking persons, persons with mobility, visual or hearing impairments are also strongly encouraged to participate. It is the contention of the jurisdiction that citizens of an area are the best resource for identifying issues, suggesting solutions, developing and amending plans and programs to solve existing and future problems.

To help receive this input the City has formed a citizen's CDBG Advisory Committee that meets almost every month. These meetings are publicly noticed and open to the public. The City Council also holds a public hearing annually before decisions are made with determining allocations of the CDBG Grant.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	The public hearing was mostly attended by CDBG applicants.	The comments ranged from gratitude for supporting their programs, to making appeals to the council to support their programs or increase their funding. Some groups shared stories and experience on how these funds impact peoples lives.	n/a	
2	Newspaper Ad	Non-targeted/broad community	No responses were received due to newspaper add.	None	None	

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

The City participates in both the CDBG program, as a grantee, and the HOME program, as a member of the Salt Lake HOME Consortium. Each year the City will evaluate whether we will continue to participate in the HOME Consortium or administer the funds directly. The City does not participate in other HUD programs.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	365,545	0	0	365,545	1,050,000	We anticipate funds to continue to decrease year over year as has been the pattern.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

### **matching requirements will be satisfied**

The City does not have match requirements of the program funding or anticipated projects funded to serve community needs. The majority of community development projects directly managed by the City are generally leveraged through staff time and other resources funded by the general fund. It is likely that all public service subrecipients will be agencies that serve the region, and funds provided by the City are leveraged by other municipalities, Salt Lake County, the State, and charitable donations. The City has demonstrated that it seeks for and takes advantage of additional opportunities to leverage CDBG funds, and the City will continue to do so.

The City is exploring opportunities to leverage the CDBG funds with funds generated through the City's Economic Development Areas, which require a 15% set-aside for the construction of new affordable housing within the city.

### **If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City's Senior Center will continue to be essential to meeting needs identified in this plan. Additionally, it is expected that projects to address improvements and amenities will be built on City owned property, such as open space and parks, in neighborhoods that qualify for funding through the low- and moderate-income area benefit national objective. The City also owns remnant parcels and has sought to acquire additional land that currently has abandoned, distressed, or problem properties throughout the city, with the objective to rehabilitate or replace with new affordable housing.

### **Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain Homeless Shelters and Provide Outreach	2015	2019	Homeless		Homeless Services and Support Special Populations Services	CDBG: \$16,000	Homeless Person Overnight Shelter: 100 Persons Assisted Homelessness Prevention: 100 Persons Assisted
2	Support Transitional & Permanent Housing Solutions	2015	2019	Homeless		Homeless Services and Support	CDBG: \$7,000	Homelessness Prevention: 30 Persons Assisted
3	Provide Critical Repairs for Safe and Healthy Home	2015	2019	Affordable Housing		Community Development Special Populations Services	CDBG: \$60,000	Homeowner Housing Rehabilitated: 35 Household Housing Unit
4	Support Essential Public Services and Programs	2015	2019	Non-Housing Community Development		Community Development Special Populations Services	CDBG: \$31,831	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Correct Accessibility Deficiencies	2016	2019	Non-Housing Community Development		Community Development	CDBG: \$203,876	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4000 Persons Assisted

Table 6 - Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Maintain Homeless Shelters and Provide Outreach
	<b>Goal Description</b>	This project will include support for homeless shelters and support services.
2	<b>Goal Name</b>	Support Transitional & Permanent Housing Solutions
	<b>Goal Description</b>	This project will help provide housing counseling and support for persons experiencing homelessness.
3	<b>Goal Name</b>	Provide Critical Repairs for Safe and Healthy Home
	<b>Goal Description</b>	This project will include funding for weatherization improvements, emergency home repair, and accessibility design assistance.
4	<b>Goal Name</b>	Support Essential Public Services and Programs
	<b>Goal Description</b>	This project will provide a variety of public services for emergency food, housing outreach, crisis child care, legal support, youth mentoring, domestic abuse counseling, victim advocacy, etc.
5	<b>Goal Name</b>	Correct Accessibility Deficiencies
	<b>Goal Description</b>	This project will provide some of the funds needed to reconstruct a section of 8680 South in Historic Sandy. The majority of the project will be funded with the City's General Fund. It will improve accessibility in the area.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

For the 2016-2017 program year, the city has reduced the percentage of CDBG funds to fund the administration of the grant (12.8%) which is below the maximum allowed (20%). The City intends to maximize the allowable funding (15%) for public services. With the Section 108 Loan used to construct the Senior Center now paid off during the 2015-2016 program year, the majority of the CDBG funds will be focused on street infrastructure needs in Historic Sandy to rebuild a section of 8680 South. The remainder of the CDBG funding is proposed to be allocated to fund emergency home repairs, residential weatherization assistance, and home accessibility improvements.

#	Project Name
1	Administration
2	Public Services
3	Housing Rehabilitation/Economic Development/Infrastructure

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The proposed projects to be funded during FY 2016-2017, have been allocated based on priorities set in the 2015-2019 Consolidated Plan. In selecting which applications to fund and how much to allocate to each project, there are always hard decisions to make. All of the applications are for good organizations attempting to better our community and provide services and create opportunity for those whom are low to moderate income. However, some requests for funding better align with the priorities Sandy City has set out to accomplish with our limited CDBG funds. In a perfect scenario, the city would have enough funds granted from HUD to satisfy the overwhelming requests we receive each year. However, that fund is decreasing each year, and the dollars we can allocate to these programs is diminishing.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support Essential Public Services and Programs
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$46,838
	<b>Description</b>	Program administration including salaries and non-salary costs. Provide basic administrative funding for operating the CDBG program and other community development activities assisted in whole or in part with funds provided under the CDBG or HOME programs.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The funds will be used to pay for a portion of two staff members, and provide for other non-salary administrative expenses.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
2	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Maintain Homeless Shelters and Provide Outreach Support Transitional & Permanent Housing Solutions Provide Critical Repairs for Safe and Healthy Home

	<b>Needs Addressed</b>	Homeless Services and Support Special Populations Services Affordable Housing Community Development
	<b>Funding</b>	CDBG: \$54,831
	<b>Description</b>	Activities under this project will include public services for emergency food, housing outreach, crisis child care, legal support, youth mentoring, domestic abuse counseling, victim advocacy, etc.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Through these various programs and services, we intend to serve over 300 persons or households that are predominantly low to moderate income.
	<b>Location Description</b>	These activities will occur throughout the Salt Lake Valley while providing services to Sandy City residents.
	<b>Planned Activities</b>	The following are planned activities of various public service providers in the community: emergency food, housing outreach, crisis child care, legal support, victim advocacy, counseling, youth mentoring, domestic abuse counseling, and shelters.
<b>3</b>	<b>Project Name</b>	Housing Rehabilitation/Economic Development/Infrastructure
	<b>Target Area</b>	
	<b>Goals Supported</b>	Correct Accessibility Deficiencies Provide Critical Repairs for Safe and Healthy Home
	<b>Needs Addressed</b>	Special Populations Services Affordable Housing
	<b>Funding</b>	CDBG: \$263,876

<b>Description</b>	This project will support efforts to help rebuild and improve street infrastructure in Historic Sandy, provide funding for weatherization improvements for local homeowners, fund emergency home repairs, and accessibility design assistance.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With the housing improvement projects, we expect to impact over 35 households. The road improvement projects will benefit over 4000 residents in the Historic Sandy area. A majority of these residents will be low to moderate income.
<b>Location Description</b>	These housing improvement activities will occur throughout Sandy City. The road improvement project will be conducted in Historic Sandy on 8680 South from 300 East to 700 East.
<b>Planned Activities</b>	Emergency Home Repair Accessibility Design and Improvement Home Weatherization Improvements Rebuild Critical Street Infrastructure (8680 South)



## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Sandy City has been classified as an "exception" community with regards to eligible areas for receipt of CDBG eligible projects. The threshold for Sandy City is 32.5% LMI within a census tract. Generally speaking, the eligible LMI areas lie west of 700 East street, and contain all but one residential neighborhood in this area.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Geography was not a determination in allocating 2016-2017 program year funds.

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

It is the goal and objective of the City's proposed projects and activities for the 2016-2017 CDBG Program Year to do the following: 1) maintain affordable housing; 2) make homes safe and healthy; 3) reduce the number of poverty level families; 4) develop relationships with direct service providers to enhance coordination and effectiveness of our CDBG program.

### **Actions planned to address obstacles to meeting underserved needs**

Limited funding and high housing costs are primary obstacles to addressing underserved needs. The City will continue to seek programs and activities to more efficiently meet community needs through leveraging funds, better coordination with and awareness of local organizations, and seeking to meet needs with resources other than CDBG funding.

### **Actions planned to foster and maintain affordable housing**

The range and availability of housing types within the City has significantly increased in recent years. The City is a member of the HOME Consortium and is currently formulating plans to use EDA housing set-aside funds to create new affordable housing units. The proposed 2016-2017 HOME Consortium allocation includes an additional \$50,000 set-aside for the Community Development Corporation's down-payment assistance program to be used to serve Sandy City and South Jordan City. It is expected that 10 homes will be served between the two cities. CDBG funds during 2016-2017 are being allocated to emergency housing repairs, weatherization improvements, and residential accessibility improvements to address the goal to maintain existing housing for low to moderate income households.

In addition, the City plans to use the affordable housing set-aside funds from the Economic Development Area (EDA) to eliminate blight and create new affordable housing units. The city has already acquired several parcels and demolished blighted homes from these sites. The city is working on a plan to engage the local development community to build these new homes and sell them to low to moderate individuals. Over the next five years, the City hopes to create at least ten new affordable housing units, and for these funds to be a perpetual and revolving fund to continue the creation of new affordable housing options within Sandy.

### **Actions planned to reduce lead-based paint hazards**

Approximately 45% of the City's housing units were built prior to 1978, when lead-based paint was banned. The Salt Lake County Health Department is focused on education. It is recommended that city residents in housing units built prior to 1978 become familiar with the dangers of lead-based paint and actions that can be taken to reduce those hazards. Information is available from the Salt Lake County

Health Department at: [www.slcohealth.org/programs/leadfreekids/index](http://www.slcohealth.org/programs/leadfreekids/index).

### **Actions planned to reduce the number of poverty-level families**

One of the purposes to help fund public services is to provide our residents opportunities to get educated and receive the temporary assistance they need to break the cycle of poverty. By providing CDBG funds to residents that need emergency assistance, we meet their immediate needs. By providing them tools through counseling and education, they can get on the path of self-sufficiency.

### **Actions planned to develop institutional structure**

The City is constantly striving to most effectively utilize the limited funds received to address needs within the community. The City intends to seek more effective outreach methods to the public in order to incorporate more community input. Additional training is also planned to increase awareness of the CDBG program among City staff to better coordinate the goals of the Consolidated Plan with potential projects, resources, and capacity of individual departments.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The CDBG Advisory Committee will continue to tour the facilities of funded public service agencies. The CDBG Coordinator will continue to increase the number of on-site monitoring visits and do so more regularly. The CDBG Administrator will continue to serve on the HOME Consortium and coordinate with housing providers, public service providers, and other government entities.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City Council has adopted the budget for the FY 2016-2017 CDBG Grant, after reviewing and approving the CDBG Advisory Committee's recommendation. Please see the attached appendix.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **Discussion**

Sandy City has attempted to maximize the funds received from HUD through this CDBG program as much as possible. The city's general fund will be used to leverage the CDBG grant for the next two years to complete the proposed road improvement project for 8680 South Street. These funds will go towards the projects shown herein and will be spent through delivery partners that will directly benefit our low to moderate income residents or those that live in our low to moderate income areas.

# Attachments

## FY 2016-2017 CDBG Approved Budget

Funding Sources	Funding Request	Requested Grand Total	Recommended Funding	Recommended Grand Total
2016-2017 CDBG Entitlement	\$365,545.00			
Unprogramed Funds (completed or terminated) projects	\$0.00			
<b>Total Available Funds</b>		<b>\$365,545.00</b>		
<b>Administration</b>	<b>(20% CAP of Grant Amount)</b>			
Planning & Capacity Non-Salary	\$7,022.00		\$7,021.00	
Planning & Capacity Building	\$6,752.00		\$6,752.00	
Administration	\$33,065.00		\$33,065.00	
<b>Subtotal</b>		<b>\$46,839.00</b>		<b>\$46,838.00</b>
<b>Housing Rehabilitation/Economic Development/Infrastructure Improvements</b>				
Odyssey House - Facility Improvements - HVAC Update	\$5,030.00		\$0.00	
Road Home - Facility Improvements - Transitional Housing Maintenance	\$5,000.00		\$0.00	
Project Reality - Facility Improvements - Video Surveillance System	\$18,000.00		\$0.00	
ASSIST - Housing - Emergency Home Repair & Accessibility Design Assistance	\$50,000.00		\$50,000.00	
<del>NeighborWorks - Housing - Rebuild, Rehab, &amp; Revitalize</del>	<del>\$236,000.00</del>	<del>(withdrawn)</del>	<del>\$0.00</del>	
SL CAP - Housing - Weatherization	\$10,000.00		\$10,000.00	
Sandy City Public Works - Road Construction - 8680 South - Phase 3	\$356,000.00		\$203,876.00	
<b>Subtotal</b>		<b>\$680,030.00</b>		<b>\$263,876.00</b>
<b>Public Service Activities</b>				
		<b>(15% CAP of Grant Amount)</b>		
Sandy Counseling Centers (VISIONS) - Community Treatment Programs	\$10,000.00		\$0.00	
Big Brothers Big Sisters of Utah - Community-Based Youth Mentoring Program	\$3,000.00		\$2,000.00	
Family Support Center - Crisis Nursery and Counseling	\$5,000.00		\$4,000.00	
YWCA - Domestic Abuse Shelter and Services - Women in Jeopardy Program	\$5,000.00		\$4,000.00	
South Valley Services - Domestic Violence Victim and Advocacy Services	\$12,000.00		\$8,831.00	
Legal Aid Society of Salt Lake - Domestic Violence Victim Assistance Program	\$10,000.00		\$7,000.00	
People Helping People - Employment Program for Single Women	\$5,000.00		\$0.00	
Road Home - Homeless Shelter Operations	\$12,000.00		\$9,000.00	
Catholic Community Services of Utah - Homeless Services	\$10,000.00		\$7,000.00	
Eye Care 4 Kids - Purchase of Eyewear for Youth - Catch the Vision	\$15,000.00		\$0.00	
SL CAP - South County Food Pantry	\$6,000.00		\$6,000.00	
Valley Behavioral Health - Student Based Mental Health Services	\$25,000.00		\$0.00	
Road Home - Transitional Housing Operations	\$8,500.00		\$7,000.00	
<b>Subtotal</b>		<b>\$126,500.00</b>		<b>\$54,831.00</b>
<b>GRAND TOTAL</b>		<b>\$853,369.00</b>		<b>\$365,545.00</b>
<b>Notes:</b>				
Public Services is limited to 15% of the new portion of grant, or	\$54,831.75			
Administration is limited to 20% of the new portion of grant, or	\$73,109.00			

Budget approved by the City Council on April 12, 2016



**Citizen Participation Comments**

**(minutes from Public Hearing to be posted here when available)**